



*Town of Alpine  
Planning & Zoning Commission Minutes*

**DATE:** January 24, 2012  
**TIME:** 7:30 p.m.

**PLACE:** Town Hall  
**TYPE:** Regular

---

**1. CALL TO ORDER:** Meeting to order at 7:33 p.m.

**2. ROLL CALL & ESTABLISH QUORUM:** Town Administrative Assistant Christine Wagner conducted roll call: Present: Brett Bennett, Joshua Floyd, Pat Marolf, Wendi Walton and Greg Seay. A quorum was established.

**3. APPOINTMENTS/NEW BUSINESS:**

- **Patterson/Wranick: Lot #841 Lakeview Estates Subdivision, 714 Sunset Drive – (MC-09-11) - Mr. Wranick** discussed the status of his project with the Commission, the project will be done by the end of week and then he will call for inspection. Administrative Assistant stated she will be in contact with the applicant and the inspector for the time date and time.
- **Murphy, Brian & Janice: Shed Permit - #90 Riverview Meadows Subdivision, 509 Snake River Drive – Ms. Murphy** address the Commission regarding her application; there was apparently some miscommunication regarding the paperwork that was requested by the Commission, for the applicant needed to complete the application. The miscommunication was the minor construction permit vs. a major construction permit, because of the size of the structure. The structure is now in place and was shortened to a twelve (12) by twenty (20) in shed; with no electrical installed and the structure was placed on skids.

Mr. Josh Floyd commented on the placement and the setbacks would need to be verified by the Town Inspector. The Commission commented that the permit is good for a year, so that the inspection can be done in the spring time; after the snow has melted. The Commission commented that the permit fees will be Two Hundred (\$200) dollars.

**Mr. Josh Floyd motioned to approve the major construction permit for Brian & Janice Murphy; Lot #90 Riverview Meadows Subdivision; with the condition of having the building inspector verify that the structure is within the allowable setbacks. Ms. Wendi Walton seconded the motion. Vote 5 yes, 0 no, 0 absent, 0 abstain – Motion carried.**

At this time Mr. Bennett recued himself from the meeting.

- **Bennett, Brett: #27 Greys River Village #2, 368 Wooden Spur Drive - (MC-02-12) - Green House Permit – Mr. Bennett** presented the Commission with his plans for the existing green house on his property. The green house was installed last summer; Mr. Bennett further stated that this is a temporary structure. The green house is modular construction made out of plastic with rebar installed to anchor the green house to the ground.

**Mr. Josh Floyd motioned to approve the minor construction permit for Brett Bennett, with the condition of having the building inspector verify the existing structure is within the allowable setbacks. Ms. Wendi Walton seconded the motion. Vote 4 yes, 0 no, 0 absent, 1 abstain (Bennett) – Motion carried.**

**4. UNFINISHED/ONGOING BUSINESS:**

- **Active Building Permits & Non Compliance Issues:** Commission reviewed and discussed the on-going projects in the Town.

- Cope, Steve: (RE-05-09, E-05-10 & E06-11) - Permit expires August 2012.
- Daigle, Josh: (F-05-09, E-06-10 & E-05-11) – Permit expires June 2012.
- Downie, Alan: (MC-03-10) – Have Chief Phillip hand deliver notification of final permit expiration. **Permit expires February 10, 2012.**
- Floyd, Joshua: (RE-04-09 & D-01-11) – Permit expires June, 2012 and July 2012.
- Jennings, John: (RE-01-09) – Permit expires April 2012.
- King, Carson: (MC-06-10) – Permit expires March 2012.
- Murphy, Brian & Janice: (MC-05-11) – See Item #3(b); permit expires February 2013.
- Patterson/Wranick: (RE-07-08, E-08-09, E-07-10) – See Item #3(a).
- Town of Alpine: The Town developed an ordinance for the road abatement; waiting for response from Town Attorney before we can move forward with the public readings. Permit expires November 2012.
- SALL Enterprises, LLC: (F-04-10) – Permit expires February 2012.

5. **CORRESPONDENCE:** The Commission reviewed the correspondence of the Town Council Meeting Minutes of December 6, 2011, in draft form; VITA correspondence; Alpine Sled Dog Race & Dinner Flyer and the LUDC Chapters one (1) & two (2). The Commission discussed the LUDC and decided that they really need to move forward with this project and prioritize working on the sign portion of the LUDC along with definitions, it was determined that everyone will review and bring their thoughts to the next Commission meeting.

6. **TABLED ITEMS:**

- Patterson/Wranick: Lot #841 Lakeview Estates Subdivision, 714 Sunset Drive – (MC-09-11) – See Item #3(a) – Remove from tabled list.

7. **APPROVAL OF P&Z MINUTES:** Planning & Zoning Meeting of January 10, 2011 – The Commission reviewed the minutes presented.

Ms. Wendi Walton motioned to approve of the minutes of the Planning & Zoning Meeting of January 10, 2012. Mr. Joshua Floyd seconded the motion. Vote 5-0-0-0 – Motion carried.

8. **TOWN COUNCIL ASSIGNMENT:**

- February 7, 2012 Meeting – Wendi Walton

10. **ADJOURN MEETING** – Mr. Grey Seay motioned to adjourn the meeting. Mr. Josh Floyd seconded the motion. Vote 5-0-0-0 – Motion carried.

Meeting Adjourned at 8:10 pm.

  
 Pat Marolf, Chairman

2-14-12  
 Date

ATTEST:

  
 Christine Wagner, Administrative Assistant

2/15/2012  
 Date

\*\* Minutes are a brief summary of a tape recorded meeting \*\*