



**Town of Alpine
COUNCIL MEETING
MINUTES**

**** Minutes are a brief summery only of a tape recorded meeting ****

DATE: *December 6th, 2011*

TIME: *7:00 p.m.*

PLACE: *Town Hall*

TYPE: *Regular Meeting*

Call to Order: Mayor Kennis Lutz called the meeting to order at 7:01 p.m.
Mayor Lutz led attendees in the Pledge of Allegiance.

Roll Call: Town Clerk Pamela Poston conducted roll call: Present: Marietta Lanphear, Don Jorgensen, Dave Jenkins and Mayor Kennis Lutz. Donn Wooden was absent and excused. A quorum was established.

Consent Agenda

Councilwoman Marietta Lanphear motioned to approve the minutes of the Consent Agenda. Councilman Don Jorgensen seconded the motion. No public comment

Vote: 4 yes, 0 no, 0 abstain, 1 absent. Motion carried. Donn Wooden Absent and Excused

Town Bills

Councilman Don Jorgensen motioned to approve the payment of the Town Bills. Councilwoman Marietta Lanphear seconded the motion. No public comment

Vote: 4 yes, 0 no, 0 abstain, 1 absent. Motion carried. Donn Wooden Absent and Excused

Donn Wooden Resignation – Mayor Kennis Lutz

Mayor Kennis Lutz informed the Council and public that Donn Wooden has resigned from his position on the Town Council and read Donn Wooden's resignation letter. Mayor Kennis Lutz also stated that Donn Wooden is doing better, hopes he will be home by the end of the year, and that our thoughts and prayer are with him.

Dear Mayor and Town Council,

I regret to inform the Town of Alpine my resignation on the Town Council. Due to my medical condition and extensive upcoming rehabilitation, it would be in the best interest of the Town of Alpine if I step down.

I recommend Troy Greene to fill the vacancy on the Alpine Town Council. Mr. Greene was the people's choice at the last election with the next highest votes. I do offer my services as an advisor for the Town of Alpine when desired.

Thank you for all your support throughout these past months.

Sincerely,
Donn Wooden

342 Resolution 12-6-2011 – Mayor Appointment

Mayor Kennis Lutz presented to the Council 342 Resolution 12-6-2011 to appoint Troy Greene. He stated that Troy Greene was recommended by Donn Wooden, did run for office in the last election and only lost by a few votes. Mayor Lutz said that Troy Greene would be the best decision because he was the people's choice. Mayor Lutz then asked for a motion to approve.

Councilwoman Marietta Lanphear motioned to approve 342 Resolution 12-6-2011 but there was no seconded the motion. Councilman Don Jorgensen suggested that 342 Resolution 12-6-2011 be tabled until the next meeting so that he could visit with Troy Greene. Councilman Jorgensen stated that he does not have anything against Troy Greene being on the council. Mayor Lutz asked Councilman Jorgensen that he wants to interview Troy Greene before appointing him and not listen to the public? Councilman Don Jorgensen said that since the Council just received Donn Wooden's resignation letter, he would like to wait until next meeting. Councilman Don Jorgensen also stated that he is not going to vote against Troy Greene, he just would like more time. Councilman Dave Jenkins stated that he feels that he does not know Troy Greene and would like to get to know him.

Councilman Jenkins also stated he would like to be sure about the appointment and do what he was elected to do. Councilman Jenkins also stated that he would like to make an appointment and meet with Troy Greene in the near future.

Public Comment: Diggs Lewis asked why they are not approving this appointment when it is clearly what the people want.

Councilman Don Jorgensen stated that will not change his decision and the Mayor has a right to appoint with Councils approval. Councilman Jorgensen stated that he is not denying any appointment, he knows Troy Greene but would like more time. Councilman Dave Jenkins said that he does not see what difference it will make to wait another 30 days.

Gloria Jorgensen stated that she agrees with Don Jorgensen and Dave Jenkins. She does not see the rush. We have three on the Council and that should be enough to make Alpine better and not for personal agendas.

Tiphany Gayhart a business owner, a resident of Alpine and Mayor Kennis Lutz's wife stated that Mayor Lutz puts in over 60 hours a week at the Town Offices and wishes that other Councilman would come in and help out with the work, then maybe it would be fine to wait another month. Tiphany Gayhart asked Councilman Don Jorgensen how many hours he has put in working for the Town of Alpine? Councilman Don Jorgensen responded by saying that he only spends the hour a month at the Council meeting. He also stated that he runs a business and the only one that is there for the business. Councilman Don Jorgensen said that the Mayor has his phone number. Tiphany Gayhart responded by saying that the Mayor has asked for his help to come to the office and go over things. She also stated that Mayor Lutz also has a couple of business that he has tried to run and has sacrificed for this Town. Tiphany then asked Councilman Don Jorgensen why he can't put in the extra time to help with Town of Alpine, why would he be against appointing someone to the Council that is willing to come in and help. Tiphany also stated that she has known Troy Greene for the past 5 years or so, runs his own business, and is a resident of the Town of Alpine who cares. Councilman Jorgensen stated that he does not believe that he would deny the Mayor's appointments. He would just like to hold off for thirty days. Tiphany Gayhart stated that time is of the essence and we need people in office to do some things and not just one person.

Councilman Dave Jenkins said that if there is anything in the next thirty days to help just to let him know. Councilman Don Jorgensen said that is all the Mayor needs to do is to let them know if he needs help.

Jeff Atwood stated the he feels the same way Tiphany Gayhart does. Why postpone it. The people want him and he was next in line. Jeff Atwood then asked Councilman Jenkins that what if he was elected, you still would not have known him. Councilman Jenkins stated that he does not see the sense of urgency and because he was not voted in, it is his responsibility affirm and recommend Troy Greene. Councilman Jenkins knows that Mayor Lutz recommend Troy Greene but he has to affirm Troy Greene and he cannot do that with someone he does not know. Jeff Atwood responded to Councilman Jenkins by saying that he does not have to affirm, the people do which they did at the last election giving him the position of next in line. Councilman Don Jorgensen said that is not the way it works and that the Mayor can appoint with Council's approval. Councilman Jorgensen also stated that he or Councilman Jenkins are not going to disapprove of him, they just want the extra time to be sure. Jeff Atwood stated that he understands taking the 30 days but does not want to put this off to come back with

a no next month. Councilman Dave Jenkins said that after he visits with Troy Greene, he will know what his opinion will be.

Councilman Dave Jenkins motioned to table 342 Resolution 12-6-2011 until next meeting. Councilman Don Jorgensen seconded the motion.

Public Comment: Yvonne Lewis stated that it was here impression that there are 4 Council people and a Mayor. So if 2 Council people agree and 2 don't, the Mayor has the vote and breaks the tie. Donn Wooden recommended Troy Greene to take his place so why isn't this considered a vote? Mayor Kennis Lutz responded that he did call the Town Attorney and he said that he made his recommendation and his resignation but this is not considered a proxy vote.

Vote: 2 yes, 1 no, 0 abstain, 0 absent. Motion carried.

Audit Report – James Dubisz

James Dubisz, CPA presented the draft financial statements for the period ending 10-31-11 and reported that the Town had experienced positive operating results for the 4 months then ended. He also presented the report of the special C-133 audit for fiscal year 2011 required for compliance for entities receiving \$500,000 or more in federal funds. The audit was completed and submitted on a timely bases. The Town received a clean audit opinion. The auditing firm of Stine, Buss, Wolff, Wilson and Associates complimented the Town of Alpine on the improvement of its available cash balances due to the more stringent budgeting and financial reporting controls instituted by the new administration. They also complimented the town on the completeness and accuracy of their loan and grant files.

Diggs Lewis wanted to say the he would like congratulate the Mayor and Town Clerk for an outstanding job. Mayor Lutz stated that it is not just him and Pam, that it is all of the staff.

Planning and Zoning – Greg Seay

Greg Seay stated that Melisa Wilson is resigning as a Planning and Zoning Commissioner at the end of her term which is the end of December 2011. Christine Wagner has posted an advertisement in the paper, which will be 30 days old as of December 8th, and the advertisement has been on the Town of Alpine web site regarding this vacancy. Letters have been sent to two parties that expressed and interest in the position and acceptance of a new applicant.

The Planning and Zoning Commission seeks the Town Council's input on temporary banners. At this time it is 120 days without a application fee. When they are in violation, the Planning and Zoning Commission will send a letter. Mayor Lutz suggested that a copy of this section on the Land Use & Development Code, and distribute to the Town Council for rewording.

As for the WYDOT signs, the decision right now is no but the Planning and Zoning secretary, Christine Wagner, is still working on it.

Sunrise Engineering - Ryan Erickson

Ryan Erickson with Sunrise presented two pay requests were presented to the Council for approval from Sunrise Engineering.

- DWSRF – 117 Loan Draft Request #8
- CWSRF – 080 Loans Draft Request #18

Councilman Dave Jenkins motioned to approve the Pay Request for DWSRF – 117 Loan Draft Request #8. Councilman Don Jorgensen seconded the motion.

Vote: 4 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Councilman Don Jorgensen motioned to approve CWSRF – 080 Loan Draft Request #18. Councilman Dave Jenkins seconded the motion.

Vote: 4 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Rendezvous Engineering – Bob Ablondi

Bob Ablondi presented an itemized breakdown and summary for Pay Application #8. This represents the final payment for Kilroy, LLC and Thomas Drilling and is primarily the release of the retainage. This also includes payments to Rendezvous Engineering and payments for the pipe rack, metal frames on the tanks for the RTU's and painting the interior of the building. A total of \$37,721.56 in payments are being recommended.

Bob Ablondi also noted there is a correction in the summary for an overpayment made by the Town of Alpine to Kilroy, LLC. In this pay application, an additional \$422.68 will be taken from the WWDC account to keep the local share at 33%. With these recommended payment, the total expenditures to date will be \$628,099.24. The total represents 88% of the total project funding allowed for this work. This results in a balance of \$82,037.12

Top of the Rockies –Tyler Peterson

Tyler Peterson informed the Town Council that the Wyoming State Snowmobile Association (WSSA) will be here in Alpine March 2nd & 3rd, 2012 at the Alpine Civic Center. There will be approximately 150 people attending.

James Dubisz – Dogs

James Dubisz asked if the Town could reinforce the Ordinance regard dogs. He is concerned about walking around the neighborhood with all the dogs that are not in control of their owners. Mayor Kennis Lutz stated that he will check in on this subject.

Mayor Kennis Lutz asked for a motion to move into Executive Session.

Councilwoman Marietta Lanphear motioned to have the public meeting recess and the Town Council move into Executive Session according to W.S. 16-4-405. Councilman Dave Jenkins seconded the motion.

Vote: 4 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Mayor Kennis Lutz called for a recess at 8:21 pm

Mayor Kennis Lutz reconvened the public meeting at 8:48pm

Councilman Don Jorgensen motioned to ratify decisions that were discussed in Executive Session. Councilman Dave Jenkins seconded the motion.

Vote: 4 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Councilwoman Marietta Lanphear motioned to adjourn the meeting. Councilman Don Jorgensen seconded the motion.


Vote: 4 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Mayor Kennis Lutz adjourned the public meeting at 8:49pm




Kennis Lutz, Mayor 1/3/12
Date

Minutes taken and transcribed by:


Pamela D. Poston, Town Clerk Treasure 1-3-12
Date