



Town of Alpine
COUNCIL MEETING
MINUTES

**** Minutes are a brief summery only of a tape recorded meeting ****

DATE: *October 11th, 2011*

PLACE: *Town Hall*

TIME: *7:00 p.m.*

TYPE: *Regular Meeting*

Call to Order: Mayor Kennis Lutz called the meeting to order at 7:00pm
Mayor Lutz led attendees in the Pledge of Allegiance.

Roll Call: Town Clerk Pamela Poston conducted roll call: Present: Marietta Lanphear, Don Jorgensen, Dave Jenkins and Mayor Kennis Lutz. Donn Wooden was absent and excused. A quorum was established.

Consent Agenda

Councilman Dave Jenkins motioned to approve the Consent Agenda. Councilwoman Marietta Lanphear seconded the motion. No public comment

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Town Bills

Councilwoman Marietta Lanphear motioned to approve the payment of the Town Bills. Councilman Don Jorgensen seconded the motion. No public comment

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

340 Resolution 10-04-2011 – A Resolution to Designate the Official Appointment of Town Prosecuting Attorney of the Town of Alpine.

Councilman Don Jorgensen motioned to approve 340 Resolution 10-04-2011. Councilwoman Marietta Lanphear seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Mayor Kennis Lutz of the Town of Alpine does hereby declare the Official Appointment if Town Prosecuting Attorney to Garren A. Stauffer.

Mayor Kennis Lutz - Proceeds with the swearing in of Garren A. Stauffer to the Town Prosecuting Attorney Position.

341 Resolution 10-4-2011 – Economic Development Committee. A Resolution by the Town Council of the Town of Alpine, of support for, and commitment of active participation in, the Lincoln County Economic Development Committee and further outlining future support for said committee.

Councilwoman Marietta Lanphear motioned to approve 341 Resolution 10-4-2011. Councilman Don Jorgensen seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Planning and Zoning – Wendy Walton

Wendy stated they have had a Alpine property owner come to the Planning & Zoning Commission with a proposal for a remodel of their property at 106 Greys River Road, to a two (2) story, twelve (12) unit motel building, (six (6) units on each level). Their proposal is to remodel the existing building, so that they can keep the existing setbacks that were allowed by the Town of Alpine, when the building was built. Upon review of the codes and regulations, property owners can keep the existing setbacks as long as they do not remove and/or demo the whole building. It is their proposal to keep the east wall in place along with the southwest corner of the building. The Commission has been in contact with the property owner regarding the various issues and have been able to work through some of the various issues. Nothing has been issued yet.

Wendy also addressed the location of Stoor Drive because it is not where it is supposed to be.

Teal Grant Project – Pathway Project – Mayor Kennis Lutz

Mayor Kennis Lutz would like to put this Grant to bed. The money that was received was for design only. The design is complete. Mayor Lutz would like to return the money back to the State for the Teal Grant.

Councilman Don Jorgensen motioned to give back the unused portion of the Teal Grant. Councilwoman Marietta Lanphear seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Correspondence – Denton Kanouff (Letter)

“Town of Alpine Town Council
PO Box 3070
Alpine, WY 83128

September 27, 2011

Dear Alpine Town Council,

We are requesting that the Town Council correct the reclassification of our property at 332 Meadows Drive to from two ERUs to one ERU per Ordinance 199 2010-01 section 3-C. We were listed as one ERU and paid our sewer connection fee for our one ERU. Then, we were arbitrarily rerated to two ERUs. Please reference the attached water usage report. This shows our average monthly usage is under 250 per month vs. the stated target for one ERU in Alpine of 250 per day. In fact, we only have one ERU. Our property has only one water pit and one water heater.

It is clear we are very far under usage for one ERU and to charge us for 2 ERUS is wrong. We do not operate two separate businesses from our property, and we ask that the council please consider the usage of the building and maintain us at 1 ERU. We understand there are buildings in Alpine that are dual use – both rental apartments as well as commercial space. But our property is not that way – even though we have a living area it is not used and the building is strictly for a single use. As we mentioned in the letter, our business has suffered and this year we had to close our store; please imagine the shock to find a letter that we are to be assessed arbitrarily for a 2nd ERU when we have still not paid off the loan for the first one, and we don't even justify the use of a single ERU over a 5 year history (you are welcome to look further back than 5 years, you will find similar results). We need this so we

don't have an additional \$3,000 lien on our property as well as we do not think it is right that we pay double the monthly fee because we are classified as operating 2 businesses from our building.

Thank you for correcting this error.

Sincerely,

Denton Kanouff

Attachment: Water usage report for 332 Meadows Drive"

Councilman Don Jorgensen motioned to change 2 ERUs at 332 Meadows Drive to 1 ERU and to be addressed yearly. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Sunrise Engineering - Ryan Erickson

Ryan Erickson presented pay requests for the following:

- CWSRF – 080 Loan Draft Request #17 (Pay Request #8)
- Payment Application #5
- Contract Change Order #2

Councilman Don Jorgensen motioned to approve the Pay Requests for CWSRF – 080 Loan Draft Request #17 (Pay Request #8), Pay Application #5 and Contract Change Order #2. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Rendezvous Engineering – Bob Ablondi

Bob Ablondi presented an itemized break down for Pay Application #7, Proposed Change Orders, Proposed Work Change Directives, Water Supply project. With the next payment, both Kilroy and Thomas will be at the 100% completion point. Rendezvous Engineering is also recommending that retainages for all contractors be reduced to 5% given that final payment cannot be released until the completion of 45 day public advertisement period.

The summary sheet has been expanded from the previous versions submitted to better identify all the various payments and funding sources. With the reduction in retainage from 10% to 5%, this application will involve the withdrawal of funds from all four grant, loan and reserve sources.

With these recommended payments, the total expenditures to date will be \$589,746.84 with a total of \$620,618.25 committed for the inclusion of retainage. The total committed represents 87% of the total project funding allowed for this work. The results in a balance of \$89,518.11.

Councilman Don Jorgensen motioned to approve Pay Application #7, Proposed Change Orders, Proposed Work Change Directives, Water Supply Project. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Councilwoman Marietta Lanphear motioned to adjourn the meeting. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried.


Mayor Kennis Lutz adjourned the public meeting at 8:44pm





Kennis Lutz, Mayor


Date

Minutes taken and transcribed by:


Pamela D. Poston, Town Clerk Treasure


Date