



**Town of Alpine
COUNCIL MEETING
MINUTES**

**** Minutes are a brief summary only of a tape recorded meeting ****

DATE: August 2nd, 2011
TIME: 7:00 p.m.

PLACE: Town Hall
TYPE: Regular Meeting

Call to Order: Mayor Kennis Lutz called the meeting to order at 7:00pm
Mayor Lutz led attendees in the Pledge of Allegiance.

Roll Call: Town Clerk Pamela Poston conducted roll call: Present: Marietta Lanphear, Don Jorgensen, Dave Jenkins and Mayor Kennis Lutz. Donn Wooden was absent and excused. A quorum was established.

Consent Agenda

Councilman Dave Jenkins motioned to approve the Consent Agenda. Councilman Don Jorgensen seconded the motion. No public comment

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Town Bills

Councilwoman Marietta Lanphear motioned to approve the payment of the Town Bills. Councilman Dave Jenkins seconded the motion. No public comment

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

337 Resolution No. 8-2-2011 Mayor Appointment – A resolution to designate the official appointment to the Planning and Zoning Commission of the Town of Alpine, Wyoming.

Councilwoman Marietta Lanphear motioned to approve 337 Resolution No. 8-2-2011 Mayor Appointment. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Mayor Kennis Lutz of the Town of Alpine does hereby declare the Official Appointment of Planning and Zoning Commission to Gregory Seay.

Mayor Kennis Lutz – Proceeds with the swearing in of Gregory Seay to the Planning and Zoning Commission.

337 Resolution No. 8-2-2011 Suspend Sewer User and Amortization Fees for Phase II. A Resolution to adopt and amendment to the Town of Alpine Resolution No. 2011-332; Suspending sewer user and amortization fees for Phase II Residents of the Town of Alpine, Lincoln County, Wyoming.

Councilwoman Marietta Lanphear motioned to approve 338 Resolution No. 8-2-2011 Suspending Sewer User and Amortization Fees for Phase II. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Catering Permits – Tavern, LLC applied for 2 catering permits for the Car Show and Star Valley Chamber of Commerce Mixer.

Councilman Dave Jenkins motioned to approve the Catering Permits for Tavern, LLC. Councilman Don Jorgensen seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Malt Beverage Permit – Alpine Fire Department applied for a Malt Beverage Permit for the Annual Fund Raiser.

Councilman Dave Jenkins motioned to approve the Malt Beverage Permit for the Alpine Fire Department. Councilman Don Jorgensen seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Bull Moose Saloon – Relocation of 2nd Dispensing Room. Mayor Kennis Lutz explained that there is no construction to this relocation. The Dispensing Room was moved to the upper level.

Councilman Don Jorgensen motioned to approve the relocation of 2nd Dispensing Room. Councilwoman Marietta Lanphear seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

207 Ordinance No. 2011-02 –Water & Sewer. A Ordinance to repeal and replace portions of 204 Ordinance No. 2010-06; an Ordinance to establish a unified utility billing process and requirements. Water usage rates, sewer usage rates and water & sewer billing and collection policies.

Mayor Kennis Lutz explained the cost breakdown for the Water Usage Rates to 207 Ordinance No. 2011-02 which are as follows:

• Cost to produce water Annually	\$	125,000.00
• Total gallons used Annually		79,435,530
• Equals cost per 1000 gallons	\$	1.50
• Cost of Debt Services	\$	68,241.00
• Reserve	\$	<u>77,519.00</u>
	\$	145,760.00
• Divided by 705 Lots	\$	206.76 Annually
• Equals	\$	18.00 Monthly

Mayor Lutz also explained the update in 207 Ordinance No. 2011-02 that states that the New Connection Fee will be decreased by \$1000.00.

Councilman Don Jorgensen motioned to approve 3rd and Final Reading of 207 Ordinance No. 2011-02 Councilwoman Marietta Lanphear seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Mountain Days – Kathy Jenkins was not able to make it to the meeting.

Councilman Dave Jenkins motioned to table Mountain Days until September 6th, 2011. Councilman Don Jorgensen seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Planning & Zoning – Josh Floyd

Josh stated that there are no permits and there were a few extensions on permits. Planning a Zoning also accompanied the Civic Center walk through.

Civic Center Funding – Mayor Kennis Lutz

Mayor Lutz has an inspector to go through the Civic Center at the Town Attorneys request. He has also contacted the State regarding funds to make the repairs. Once the inspector gives his report and the costs have been determined, the Town of Alpine will be taking bids.

Councilman Dave Jenkins motioned to proceed to talk with the State and authorized Mayor Kennis Lutz to go to the State for the fund to get the repairs done. Councilman Don Jorgensen seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Rendezvous Engineering – Bob Ablondi

Bob Ablondi presented a change order for electrical work on the water project. He stated that after considerable discussion with the electricians, contractor and electrical engineer, the conclusion that they came to for the project is to upgrade the main 480 VAC panel to 600 amps from 400 amps. The additional cost will be \$3,480.

Councilman Don Jorgensen motioned to approve Kilroy Pay Change Order #3 Water Supply Project. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Sunrise Engineering - Ryan Erickson

Ryan Erickson presented the Pay Request #3 for the Town of Alpine Meadows Drive Water Replacement Project and the Pay Request #7 for the Town of Alpine Sewer Collection System Expansion Project Phase II.

Councilman Don Jorgensen motion to approve Pay Request #3 for the Town of Alpine Meadows Drive Water Replacement Project. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Councilman Don Jorgensen motion to approve Pay Request #7 for the Town of Alpine Sewer Collection System Expansion Project Phase II. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

yan Erickson also presented Amendment No. 2 to the Agreement for Engineering and Technical Services; Work Release No. 2009-2 Town of Alpine, Phase II Sanitary Sewer Collection System Expansion Project.

Councilman Don Jorgensen motion is to approve the Amendment No. 2, but requesting additional figures from Sunrise Engineering. Councilwoman Marietta Lanphear seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Loan DWSRF-117, Three River Water Improvement Project – Loan Draft Request #3

Councilman Dave Jenkins motioned to approve Loan Draft Request #3 for the Loan DWSRF-117, Three Rivers Meadows Water Improvement Project. Councilman Don Jorgensen seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Loan CWSRF – 080, Alpine Wastewater Treatment Facilities Improvement Project – Loan Draft Request #14

Councilman Dave Jenkins motioned to approve Loan Draft Request #14 for the Alpine Wastewater Treatment Facilities Improvement Project. Councilman Don Jorgensen seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Mayor Kennis Lutz asked for a motion to move into Executive Session.

Councilwoman Marietta Lanphear motioned to have the public meeting recess and the Town Council move into Executive Session according to W.S. 16-4-405. Councilman Dave Jenkins seconded the motion.

Mayor Kennis Lutz called for a recess at 7:50pm

Mayor Kennis Lutz reconvened the public meeting at 8:03pm

Councilman Don Jorgensen motioned to approve decisions that were discussed in Executive Session. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Councilman Don Jorgensen motioned to adjourn the meeting. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried.

Mayor Kennis Lutz adjourned the public meeting at 8:07pm



Kennis Lutz
Kennis Lutz, Mayor

9/7/11
Date

Minutes taken and transcribed by:

Pamela D. Poston
Pamela D. Poston, Town Clerk Treasure

9-7-11
Date