



**Town of Alpine
COUNCIL MEETING
MINUTES**

**** Minutes are a brief summery only of a tape recorded meeting ****

DATE: July 5th, 2011
TIME: 7:00 p.m.

PLACE: Town Hall
TYPE: Regular Meeting

Call to Order: Mayor Kennis Lutz called the meeting to order at 7:00pm
Mayor Lutz led attendees in the Pledge of Allegiance.

Roll Call: Town Clerk Pamela Poston conducted roll call: Present: Marietta Lanphear, Don Jorgensen, Dave Jenkins and Mayor Kennis Lutz. Donn Wooden was absent and excused. A quorum was established.

Consent Agenda

Councilwoman Marietta Lanphear motioned to approve the Consent Agenda. Councilman Dave Jenkins seconded the motion. No public comment

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Town Bills

Councilman Dave Jenkins motioned to approve the payment of the Town Bills. Councilwoman Marietta Lanphear seconded the motion. No public comment

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

336 Resolution No. 7-5-2011 Mayor Appointment – A Resolution to designate the Official Appointment of Town Municipal Judge of the Town of Alpine, Wyoming. Councilman Don Jorgensen motioned to approve 336 Resolution No. 7-5-2011. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Mayor Kennis Lutz of the Town of Alpine does hereby declare the Official Appointment of Town Municipal Judge to Robert L. Stepan.

Mayor Kennis Lutz – Proceeds with the swearing in of Robert L. Stepan to the Town Municipal Judge Position.

207 Ordinance No. 2011-02 –Water & Sewer. A Ordinance to repeal and replace portions of 204 Ordinance No. 2010-06; an Ordinance to establish a unified utility billing process and requirements. Water usage rates, sewer usage rates and water & sewer billing and collection policies.

Mayor Kennis Lutz explained the cost breakdown for the Water Usage Rates to 207 Ordinance No. 2011-02 which are as follows:

• Cost to produce water Annually	\$	125,000.00
• Total gallons used Annually		79,435,530
• Equals cost per 1000 gallons	\$	1.50
• Cost of Debt Services	\$	68,241.00
• Reserve	\$	<u>77,519.00</u>
	\$	145,760.00
• Divided by 705 Lots	\$	206.76 Annually
• Equals	\$	18.00 Monthly

Councilwoman Marietta Lanphear motioned to approve 1st reading of 207 Ordinance No. 2011-02 Councilman Dave Jenkins seconded the motion.

There were public comments on charging vacant lots and why they would be charged. Mayor Kennis Lutz explained that the \$18.00 will be for all lots to cover the cost of the infrastructure equally to everyone. That is fair.

Vote: 3 yes, 0 no, 0 abstain. Motion carried.

Inspection Fees – Diggs Lewis

Diggs Lewis had a complaint in regards to the Inspection and Inspection Fees by the Town Inspector. He stated that he was charged for two inspections when he only should have been charged one. Councilman Don Jorgensen stated that he understands Mr. Lewis's complaint. Councilwoman Marietta Lanphear stated that inspections need to be monitored better for fees and services.

VITA Program – Wendy Walton

Wendy presented a proposal for the VITA Program (Volunteer Income Tax Assistance Program) which is a Free Tax Preparation that will be held at the Alpine Branch Library.

Councilman Dave Jenkins made a motion to approve the VITA Program. Councilwoman Marietta Lanphear seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Rendezvous Engineering – Bob Ablondi

Bob Ablondi presented an itemized break down for Pay Application #5 for Kilroy, LLC, showing costs incurred to date for the water supply project. A total of \$56,778.75 is recommended for payment as described in the summaries.

Councilman Dave Jenkins motioned to approve Pay Application #5 for Kilroy, LLC. Councilwoman Marietta Lanphear seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Sunrise Engineering – Ryan Erickson

Ryan Erickson presented an itemized breakdown for Pay Request #2 for Johansen Construction for the Town of Alpine Meadows Drive Water Replacement Project, Pay Request #6 for Johansen Construction for the Town of Alpine Sewer Collection System Expansion Project – Phase II, and Change Order Number #4 for Johansen Construction for the Town of Alpine Sewer.

Councilman Don Jorgensen motioned to approve Pay Request #2 for Johansen Construction for the Town of Alpine Meadows Drive Water Replacement Project. Councilwoman Marietta Lanphear seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Councilman Dave Jenkins motioned to approve Pay Request #6 for Johansen Construction for the Town of Alpine Sewer Collection System Expansion Project – Phase II. Councilman Don Jorgensen seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Being that there were many questions concerning the Change Order #4 for Johansen Construction for the Town of Alpine Sewer, Councilman Don Jorgen motioned to table the Change Order until next meeting. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried. Donn Wooden Absent and Excused

Mayor Kennis Lutz asked for a motion to move into Executive Session.

Councilwoman Marietta Lanphear motioned to have the public meeting recess and the Town Council move into Executive Session according to W.S. 16-4-405. Councilman Dave Jenkins seconded the motion.

Mayor Kennis Lutz called for a recess at 7:41pm

Mayor Kennis Lutz reconvened the public meeting at 8:15pm

Councilwoman Marietta Lanphear moved to approve decisions that were discussed in Executive Session. Don Jorgensen seconded the motion.

Councilwoman Marietta Lanphear motioned to adjourn the meeting. Councilman Dave Jenkins seconded the motion.

Vote: 3 yes, 0 no, 0 abstain. Motion carried.

Mayor Kennis Lutz adjourned the public meeting at 8:35pm



Kennis Lutz 8/3/11
Kennis Lutz, Mayor Date

Minutes taken and transcribed by:

Pamela D. Poston 8-2-11
Pamela D. Poston, Town Clerk Treasure Date