



Town of Alpine
COUNCIL MEETING
MINUTES

** Minutes are a brief summary only of a tape recorded meeting **

DATE: *November 3, 2010*

PLACE: *Town Hall*

TIME: *7:00 p.m.*

TYPE: *Regular Meeting*

1. **Call to Order:** Mayor Victoria DeCora called the meeting to order at 7:02 p.m.
 - (a) **Pledge of Allegiance:** Mayor DeCora led attendees in the Pledge of Allegiance.
2. **Roll Call:** Office Assistant Christine Wagner conducted roll call: Present: Troy Johnson, Shirley Brown, Beau Taylor, Don Jorgensen and Mayor Victoria DeCora. A quorum was established. Also in attendance was Town Attorney, Stefan Fodor.
3. **Approval of Consent Agenda** ~ Council reviewed the documents/materials on the Consent Agenda. Mayor DeCora called for a motion for approval of the consent agenda to include Town Council Meeting Minutes, October 5, 2010; Special Town Council Meeting Minutes, October 26, 2010; Planning & Zoning Minutes of September 28, 2010 and October 12, 2010, along with Special Planning & Zoning Minutes of October 4, 2010. (See Attachments in respective areas.)

Councilman Jorgensen motioned to approve the Consent Agenda. Councilman Johnson seconded the motion. No public comment was made.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

4. New Business:

- (a) **Planning & Zoning Report:** Mr. Dave Jenkins of the P&Z Commission briefly went over the events of the previous Commission meeting. Mr. Jenkins reviewed the permit application for the Family Dollar Store. The property owners might be seeking a variance for the roof pitch of the building. Council members and the P & Z Representative discussed the options of the variance. Council members also discussed the drainage of the parking lot, in which there will be a Special Meeting held on November 4, 2010 for that specific purpose. Mr. Jenkins also discussed the picnic shelter, in which there was not a quorum at the meeting so no approval was given at that meeting. Mr. Jenkins asked the Council to consider abandoning the road, where the picnic shelter is going. He encouraged the Council to look at the site and the Commission will be bringing that to the Council at a later date.

Public comment: Ms. Cindy Butera asked what the variance for the Family Dollar Store building was for. Mr. Jenkins responded that the variance was it was for the roof pitch.

- (b) **Dog Sled Races – February 2011~** Ms. Brenda Bennett, Chairperson IPSSDR - Ms. Bennett addressed the Council regarding the up coming ISSIPI Dog Sled Races in the Town of Alpine, scheduled for January 28th through February 5th, 2011. She extended an invitation to all Town Officials, past and present, to come out and support the races for this coming year. Ms. Bennett gave a brief history on the race, informing the Council that the race will start in Jackson and then come to Alpine; the race has been opened up to twenty-five (25) teams, which will include last years Iditarod winner Lance Mackey and his student musher Newton Marshall from Jamaica, along with other junior mushers this year. A pot luck dinner will be held on February 1st, at the Alpine Fire Hall and the race will start on Wednesday morning, right behind the Bank of Alpine building continuing up Greys River Road. The total cost to put the race on is approximately three thousand dollars (\$3000). She encouraged individuals to sponsor the race by

purchasing banners, in which the cost for a banner is two hundred dollars (\$200). Ms. Bennett thanked the Mayor and Council for their support, Ms. Bennett further asked if the Town would like to sponsor a banner for this year's race and to come out and support this year's race. Council members discussed the costs and determining that the expense should be taken out of the Town Business License income account. It was further mentioned that the Council could adjust their Council schedule for this next year's race.

Councilman Taylor motioned to sponsor a banner and/or advertising for the Dog Sled Races in the amount of Two Hundred Dollars (\$200). Councilman Johnson seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried

(c) Restaurant, Retail & Special Malt Beverage Liquor License Renewals – PUBLIC HEARING ~

Council reviewed the documentation that was submitted by the applicants, in which was forwarded to the State Liquor Commission. All items questioned by the State were addressed and corrected by the applicants.

- **Familee Thriftway dba Alpine Market - Councilman Taylor motioned to approve liquor license renewal for Familee Thriftway dba Alpine Market. Councilman Johnson seconded the motion.**

Councilwoman Brown commented on a report supplied by the Wyoming Department of Transportation on statistics alcohol related incidents. (See attached) Councilwoman Brown stated that she will be voting against all liquor license renewals tonight. There was no public comment.

Vote: 4 yes, 1 no (Brown), 0 abstain, 0 absent. Motion carried.

- **Rocky Mountain Rogues, Inc. dba Bull Moose Saloon - Councilman Taylor motioned to approve liquor license renewal for Rocky Mountain Rogues dba Bull Moose Saloon. Councilman Johnson seconded the motion.** Councilwoman Brown commented that on May 14, 2009, the owner of the Bull Moose Saloon Mr. Jim Blittersdorf, was involved in a court case in violation of Wyoming State law 12-5-204 (2007). Mr. Blittersdorf was found guilty of a Prohibited Act within the Dispensing Room. He was fined and placed on probation. Due to the fact that he broke State Law I am voting **No** to his Liquor and Malt Beverage License Renewal. There was no public comment.

Vote: 4 yes, 1 no (Brown), 0 abstain, 0 absent. Motion carried.

- **The Coffee Cabin LLC dba Coffee Cabin - Councilman Johnson motioned to approve liquor license renewal for The Coffee Cabin LLC dba Coffee Cabin. Councilman Jorgensen seconded the motion.** There was no public comment.

Vote: 4 yes, 1 no (Brown), 0 abstain, 0 absent. Motion carried.

- **The Tavern, LLC dba The Tavern on the Greys - Councilman Taylor motioned to approve liquor license renewal for The Tavern, LLC dba The Tavern on the Greys. Councilman Jorgensen seconded the motion.** There was no public comment.

Vote: 4 yes, 1 no (Brown), 0 abstain, 0 absent. Motion carried.

- **Yankee Doodle's LLC dba Red, White and Brew - Councilman Jorgensen motioned to approve liquor license renewal for Yankee Doodle's LLC dba Red, White and Brew. Councilman Johnson seconded the motion.** There was no public comment.

Vote: 4 yes, 1 no (Brown), 0 abstain, 0 absent. Motion carried.

- (d) Phase II Sewer Connection – 511 Three Rivers Drive ~ Josh/Nadya Stephens – Mr. Josh Stephens addressed the Council regarding an extension for their sewer hook in. Mr. Stephens stated he had received a letter from the Town Engineer regarding the need for a lift/pump station to his residence. Council discussed the ordinance with Mr. Stephens, referring to Section 9; in which demonstrates the need for the extension. These items have already been addressed with the Town Engineer. Council discussed this issue a little further.**

Councilman Johnson motioned to grant the extension to the Stephens at 511 Three Rivers Drive, referring to Section 9 of Ordinance #199; upon the written certification/documentation submitted by Ryan Erickson's (Town Engineer, Sunrise Engineering). It was determined that a motion was not needed for this extension, as it is stated in the Town Ordinance #199. It was further determined that the Town will send a letter to the property owner that the property does meet the criteria for the extension of time.

(e) Update Phase II Sewer Project/ Payment Request for Phase II Sewer Project ~ Sunrise Engineering, Ryan Erickson – Mr. Erickson addressed the Council on the progress of the project; all of the pipes and manholes have been installed and tested. The lift station is partially installed; they are still working on that. There was a change order on the project; the result of the change order is a decrease in the contract amount of 3305.05. In which needs to be approved. Council discussed the decrease in the change order.

Mayor DeCora asked for a motion to approve the contract change order and Payment Request #4 for Johansen Construction on Phase II of the Sewer project. Councilman Johnson so motioned. Councilwoman Brown seconded the motion. There was no public comment.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Mr. Erickson asked for an increase in the engineering fees on their contract. The reason for the increase was due to the additional work that was done on the project; which would include the ARRA requirements and reports, which are mandated by the State. These items were discussed previously in the workshop held earlier tonight.

Councilman Johnson motioned to increase the contract up to but not to exceed fifteen thousand dollars (\$15,000). Councilman Jorgensen seconded the motion. No public comment was given.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Mr. Erickson went on the talk about the Three Rivers Meadows Water Project, stating that the notice to award has been given and received. Signatures and/or approval is required on the notice to proceed, Johansen would like to start the work on November 4th with the completion of the work to be December 3, 2010. Discussion on additional engineering costs on this project. The bids were low; the town has budget money remaining. It was recommended/suggested that additional lines be repaired on west mill. The construction costs could be around twenty to twenty-five thousand dollars; with an increase in the engineering costs, as discussed earlier this evening.

Councilman Johnson motioned to approve the notice to proceed with this contract for one hundred eleven thousand dollars (\$111,000) with Johansen Construction; at the engineer's discretion to continue the project at this unit price to fix the pipes on West Mill; if the run into anything it will come back in a change order to the Council, with a price not to exceed a fifty thousand dollar (\$50,000). Councilman Jorgensen seconded the motion. No public comment.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

(f) Alpine Water Supply Project Bid Award – Rendezvous Engineering, Mr. Robert Ablondi – Mr. Ablondi addressed the council regarding the project and the three (3) bids that were submitted. This was the second time bidding the project, with adjustments made in the bidding requirements. The bids received were from two (2) contractors and one (1) well driller. The bids received were still higher than anticipated. It was noted that Kilroy Construction was the low bidder. The total budget for the project is six hundred ninety-nine thousand dollars (\$699,000) approximately. There are some aspects of the project that are within budget, but there might be additional items that might need to be included in the project. Mr. Ablondi suggested that the Council review the numbers before awarding the bid. Mr. Ablondi further stated that it is his recommendation that the bid be awarded to Thomas Well Drilling, for the drilling aspect of the project. Mr. Ablondi did state that some of the contractors would like to get started on the project right away; however it was determined to wait until spring to start the project. Council and Mr. Ablondi discussed all the aspects of the project, which include having a smaller generator installed. Council further discussed the schedules of the bidding, as the number of line items bid. (Refer to Audio for complete discussion details.) It was determined by the Mayor and Council for Mr. Ablondi, Rendezvous Engineering to work with Thomas Well Drilling and Kilroy Construction on the numbers for this project and come back at the next meeting with his findings.

Councilman Johnson motioned for Rendezvous engineering visit with the low bidder (Kilroy Construction) see if they can work with Thomas Well drilling on that line item that they bid. Come back with a reasonable reason why it was not bid; honor the price of their 100 KW generator; and for Rendezvous Engineering (Mr. Robert Ablondi) to come back at the next meeting with his findings. Councilman Jorgensen seconded the motion. No public comment.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

(g) Parks & Recreation Committee – Update – Ms. Cindy Butera addressed the Council regarding the parks and recreation department, giving the Council an update on some of the Town projects. A family movie night has been scheduled for November 12, 2010 and December 10, 2010; if the Council agrees to the dates. Ms. Butera stated their ideas for the family movie night. They understand this has been done in the past and has been very successful and would like to bring them back to the Town. They want input from the community as to what they would like to see from the parks and recreation committee. The idea is to use the Civic Center as much as possible to help the community. The skate park has evolved and Councilman Johnson will be giving an update on that project. The committee is meeting second Thursday of every month at the town hall at six (6:00) pm.; please e-mail the Town of Alpine your suggestions and/or comments and they will be passed on to the committee.

Mayor DeCora thanked the all the parks and recreation committee members for the volunteer hours, commitment and dedication to the Town.

(h) Skate Park Committee – Update – Councilman Johnson reported that Phase I of the skate park is complete (cement portion). They are looking into hydro turf for around the cement area, he hope is to be done in the spring time; also collecting old snowboards, skis and skate boards for benches for the park. The parking lot will also be done in the spring time. Budget wise, the in-kind match for this project has been tremendous. The kids have been a big help in this project and there has been a coordinated effort in informing the kids that they need to take care of the park, as this park is for them.

Public Comment: Ms. Christine Hutchins wanted to thank the Town and Council members for developing the skate park; she feels that this is the most progressive idea that has happened in Star Valley for a long time. This is an investment in our kids and their future. She is very grateful; this helps to connect with the area youth and is happy to be involved in project and the community. Ms. Cindy Butera commented the skate park has been developed for everyone; she encourages everyone to enjoy this park. The parks and recreation committee has been approached by citizens and wants the public to know that the skate park committee is also part of the parks and recreation committee and the communication between the committees has be great and encourages attendance at the meetings. She reiterated that this and been an excellent job and she is very excited about all the aspects of the parks and recreation committee.

Councilman Jorgensen motioned to approve the Parks and Recreation Committee the use of the Town Civic Center for family movie night in the winter months with the support of the Council members. Councilman Johnson seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

(i) SLIB – DWSRF #117 Document Signing – Mayor DeCora and Council members reviewed the proposed document signing, which is for the loan for water line project on Meadows Drive.

Councilman Jorgensen motioned to approve Mayor DeCora signature of the loan document. Councilwoman Brown seconded the motion. No public comment.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

(j) Town Civic Center Project Completion Update ~ Christine Wagner, Office Assistant – Ms. Wagner wanted to let the Council know that the advertising will be completed on the 23rd of the month for release of final payment and the items on the punch list are not completed yet. The Town has received some statements from sub-contractors

regarding the non-payment from JL Hardy. Town Attorney, Stefan Fodor commented on the letter received from JH Hardy's attorney disputing charges on the project; the dispute is on charges for liquated damages, propane costs and inspection fees. He is looking into some of the facts and suggested the Council consider some thought on some type of settlement, due to the costs involved for litigation. Mayor DeCora responded that there are still items in the Civic Center that have not been addressed. It was suggested that the attorney not spend any more time on this, until the punch list items are corrected, so the Council will not think of a settlement right now.

(k) Picnic Shelter Update ~ Refer to the Planning & Zoning Report, Section 4 (a).

(l) Change Order Request Town Street Light Energy Grant ~ Christine Wagner, Office Assistant addressed the Council regarding the progress of the Street Light Energy Grant and the delay in the street light shipment, which is beyond the contractor's control. She further asked for a signature on the change order, in which will not costs the Town, it is just a change in the dates of completion of the project.

Councilman Taylor motioned to approve the change order (#1) for the Town Street Light Project with Johnson Electric. Councilman Johnson seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

5. On Going Business

(a) Payment of Town Bills – Council reviewed and briefly discussed the Town bills.

Councilman Johnson motioned to approve payment of the Town bills. Councilman Jorgensen seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Department Updates:

Town Administrator: Not in Attendance. No report given.

Police Dept./Court: Chief Phillips presented the Council with a written report. Chief commented that he considering doing a short video to put on the website on the Alpine skate park.

Clerk/Treasurer/Assistant: Refer to Payment of Town Bills. Council discussed the Lower Valley Energy capital distribution disbursement. Council was presented with information for the Lincoln County Leadership Conference that is scheduled at the Town Civic Center on November 18, 2010, sponsored by the Town of Alpine. The Pathway Grant draw disbursement was discussed. A letter was received from Ms. Rebecca Haywood regarding the location of her sewer hookup. It was determined to response to Ms. Haywood with a written letter addressing her complaint and the Town's findings.

Streets & Roads: No report was given.

Parks & Recreation: No report was given.

Water & Sewer: Mayor DeCora commented on the notification of resignation was received by Mr. John O'Conner, the Mayor and Council discussed the process of replacing the operator and the pending retirement of the Chief Operator. Mayor DeCora has had discussions with the State officials regarding the level of certification need for the Alpine plant and stated it will take up to two (2) years to reach the level that is required by our plant. Council expressed their disappointment with the resignation.

Councilman Jorgensen motioned to advertise for a Level III Wyoming Licensed Operator, within a two hundred (250) mile radius from the Alpine area. Councilman Johnson seconded the motion.

Public comment: Mr. Jace Walsh suggested that the new applicant/employee reimburse the town for training costs incurred; should they leave the Town employment within a two (2) year period. Council discussed this aspect.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Planning & Zoning: Refer to above section

Alpine Fire Department & EMT Department: No report was given

Town Attorney: No report was given.

Councilman Johnson motioned to adjourn the meeting. Councilman Taylor seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Mayor DeCora adjourned the public meeting at 8:57 pm.



Victoria DeCora

Victoria DeCora, Mayor

12-7-10

Date

Minutes taken and transcribed by:

Christine Wagner *12/8/2010*

Christine Wagner

Date

ATTEST:

Terra Miller *12/8/10*

Terra Miller, Treasurer/Clerk

Date