



Planning & Zoning Commission Minutes

DATE: September 14, 2010 PLACE: Alpine Town Hall • 250 River Circle
TIME: 7:30 p.m. TYPE: Regular

Attendance: P&Z Members Present: Pat Marolf, Justin Sandner, Joshua Floyd, Dave Jenkins & Melisa Wilson. Others in attendance: see attached sheet.

1 - CALL TO ORDER at 7:37pm.

2 - ROLL CALL & ESTABLISH QUORUM by Terra Miller.

3 - TONIGHT'S APPOINTMENTS/ NEW BUSINESS:

- **Town of Alpine-Picnic Shelter-Lot 8 Alpine West, 249 Buffalo Drive:** *Discussion & review.* Deb Wolfley explained the nature of the project. The Town has received some grant money to build a picnic shelter down by the ball field. He sent out requests to local companies for bids on the project. They have all come back over budget. Councilman Johnson brought up the idea of purchasing a temporary car port shelter at the last Council meeting. Mayor DeCora was their requesting the input of the Commission on whether a temporary structure was allowable in the code book. The Commission agreed a temporary structure would not be permissible in this situation. They suggested trying to contact those who previously bid stating what the budget was and what those individuals could provide for that price. Perhaps the Council would agree to build a smaller structure with the possibility of expansion in the future as more money becomes available. Vicki would take their input back to the Council in October. Deb would also contact those who initially bid to see what they could provide within the budgeted amount.
- **Town of Alpine-Skate Park-Lot 6 Alpine West, 224 Elk Run:** *Site plan review.* Deb Wolfley and the Commission discussed the project and the funding for the project. Melisa Wilson brought up the two issues involving the safety within their jurisdiction of the project. Those concerns were the access and maintenance of the road to the site/property and the fence between the Fire Department and the skate park. Dave Jenkins suggested the Council slow down with the project to focus on the concerns and issues which have been brought up by them and the Fire Department instead of correcting a problem after it happens. They support the skate park but feel time needs to be taken so it is done safely, correctly and adequately instead of rushing into it.
- **Town of Alpine-Well House Upgrade-outside city limits:** *Plan review.* The Commission appreciated the completeness and adequacy of the plans provided for the well house. They also appreciated the opportunity to review the project to assure it meets the Town's requirements even if it is not within the town limits. Also it helps them when they are questioned by residents.

4 - UNFINISHED/ONGOING BUSINESS:

- **Active Building Permits & Non Compliance Issues:** *see handouts. Ongoing.* Coffee Cabin-was sent an expiration notice for their fence and shed permits. Craig Pavlick-was sent an expiration notice. Josh will also check with Mr. Pavlick to see if his project is complete as he is his neighbor. Steve Cope-Jody Tibbitts conducted 2 extra inspections for the property. Terra Miller has sent them an invoice for those inspections. Jack DeCou-his permit is scheduled to expire on the 22nd. If nothing is received by the deadline the Commission agreed to send him a final notice via certified mail. Mountain View Natural Food Market-is ready for their final inspection. Terra asked the Commission if they would like her to contact Jody for the final or if one of them would like to do the inspection to save on costs. It was for wall signage so no building codes or property pins need to be verified. Josh Floyd stated he will conduct the inspection. The Commission agreed. SALL Enterprise-Justin Sandner asked what needed to be done since the fence was put on the neighboring property. Terra Miller stated they have until their permit expires to move it or until the property owner, in this case B.L.M./B.O.R, complains. At this point she has not received any complaints and their permit expires next year.

5 - P&Z MINUTES: August 24, 2010 need motion to approve. Melisa Wilson made a motion to approve the minutes; Joshua Floyd seconded it; Vote: 5-Yes, 0-No, 0-Abstain, 0-Absent.

6 - COUNCIL MINUTES DISTRIBUTED: August 3, 2010.

- **P&Z ATTENDING COUNCIL MEETINGS:**
1) October 5, 2010-Justin Sandner

7 - ADJOURN MEETING- Need Motion. Dave Jenkins made a motion to adjourn the meeting at 8:47pm; Melisa Wilson seconded it; Vote: 5-Yes, 0-No, 0-Abstain, 0-Absent.

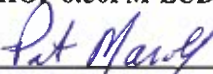
Items given to P&Z during tonight's meeting:

- Active Permits Worksheet
- Non-Compliance Worksheet

Items mailed/mailed to P&Z before meeting:


- none

8 - WORKSHOP 6:30PM-LUDC REVIEW-P&Z Members will review building packets & LUDC-Part 3 as time allows.



Pat Marolf, Chairman

9-28-10
Date

Attest


Terra Miller, Secretary

9-29-10
Date