



**Town of Alpine
COUNCIL MEETING
MINUTES**

** Minutes are a brief summary only of a tape recorded meeting **

DATE:	<i>July 6, 2010</i>	PLACE:	<i>Town Hall</i>
TIME:	<i>7:00 p.m.</i>	TYPE:	<i>Regular Meeting</i>

- 1. Call to Order:** Mayor Victoria DeCora called the meeting to order at 7:03 p.m.
 - (a) Pledge of Allegiance:** Mayor DeCora led attendees in the Pledge of Allegiance.
- 2. Roll Call:** Office Assistant Christine Wagner conducted roll call: Present: Troy Johnson, Shirley Brown, Beau Taylor, Don Jorgensen and Mayor Victoria DeCora. A quorum was established. Also in attendance were Town Administrator Deb Wolfley and Town Secretary Terra Miller.

Mayor DeCora asked for a motion to appoint Ms. Terra Miller to the Town Clerk/Treasurer position.
Councilman Johnson so motioned and Councilwoman Brown seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Mayor DeCora proceeded with the swearing in of Ms. Terra Miller the new Town Clerk/Treasurer.

- 3. Approval of Consent Agenda –** Council reviewed the documents/materials on the Consent Agenda. Mayor DeCora called for a motion for approval of the consent agenda to include Special Town Council Minutes of June 10, 2010; Town Council Minutes of June 15, 2010; Special Town Council Minutes of June 30, 2010 and the Planning & Zoning Meeting Minutes of June 8, 2010.

Councilman Taylor motioned to approve the Consent Agenda. Councilman Johnson seconded the motion.

Public comment was made by Ms. Tiphany Gayhart; she requested that she would like to see all the attachments to the minutes made available on the website with the approved minutes.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

4. New Business:

- (a) Planning & Zoning Report:** Ms. Melisa Wilson, of the P&Z Commission briefly went over the events of the previous Commission meeting. The Commission has received two building permits, in which they are working with the resident/contractors on getting all the required information for those plans and they also reviewed and approved a shed permit.
- (b) #202 Ordinance No. 2010 – 04 ~ New Budget – Town of Alpine General Budget for Fiscal Year 2010/2011 ~ 3rd and FINAL Reading –** Council reviewed and discussed the changes that were made from the previous reading, commenting on the Debt/Service line item figures on the worksheet vs. the final budget numbers. The correct amount is on the revised ordinance.

Councilman Taylor motioned to approve #202 Ordinance No. 2010-04 – Town of Alpine General Budget for Fiscal Year 2010/2011 - 3rd and FINAL reading. Councilman Johnson seconded the motion.

Public Comments: Ms. Carla Stone asked about the worksheet and if it was part of the ordinance documentation. Mayor DeCora responded that it is just an internal worksheet for the Council; the accurate figures are what are on the final draft of the ordinance, presented here tonight. No figures on the ordinance will be changed once this ordinance has passed.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

- (c) Kilroy Property on Meadows Drive ERU Usage ~ Ms. Linda Kilroy and/or Assigned Representative** – Ms. Kilroy was not in attendance, however she submitted a written letter for the Council's consideration (Refer to attached Exhibit incorporated into the town minutes) – Mayor DeCora read the letter into record. Ordinance reads one use, one ERU; Council discussed this issue in depth and they also considered making a change in the current ordinance. Ms. Terra Miller commented that Ms. Kilroy came into the office, after received a letter from the Town regarding her ready to serve fees. She asked to be treated the same way the resident across the street is treated, they are paying one (1) ERU, but they are in the same situation that the Kilroy property is in. She would further like her late charges refunded, due to the miscommunication with the ERU charges. To date her account is current. Again Council discussed the actual usage vs. what the ordinance reads. Councilman Taylor would like to go over the historical usage on this property and he would like to get that information. Mayor DeCora agreed that more information would need to be obtained for further review. All Council agreed that more information is need and this will be review again at the next meeting.

Public Comments: Mr. Kennis Lutz addressed the Council regarding the sewer department committee, in which they were working hard on the numbers, he believes we need to work off the actual numbers, were it would be fair for everyone. Their water is current off, just like the neighboring property; we really need to work on re-defining the ordinance. We just don't have the people and the numbers to make this work. Mayor DeCora commented that this is a topic of pending litigation and she does not want to go down that road. Mr. Lutz stated he feels that he is talking about the ordinance, and not his personal issues. This issues needs to be re-addressed, and get another solution to this issue. Councilman Taylor and Mr. Lutz had different views on this subject. Mr. Lutz also mentioned the SLIB loan payments that he did not see coming out of the budget numbers.

Councilman Johnson motioned to table this issue, pending the gathering of further information, for further review by Council. Councilman Jorgensen seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Public Comment: Mr. Tony Scaffide, Alpine Fire Department, expressed their thanks to the Council and Mayor; we know there have been some hurt feelings during this whole budget process, on both sides. We look forward to better communication throughout the year; they are hoping to be more involved in the actives with that open communication. We appreciate it and will serve the town to the best of their abilities, might not be perfect, but will do the best job possible for the town and it citizens.

- (d) Speed Limit Signs – Sunset Drive** ~ Ms. Elizabeth Downie – Ms. Downie was not in attendance, Ms. Christine Wagner, spoke regarding this request. Due to the town having only one meeting per month, Ms. Downie was contacted to see if she could attend this meeting, upon issuing the agenda no contact was made. Councilman Jorgensen suggested we contact them to have this issue put on the agenda for the August meeting.
- (e) Accepting Raw Sewage @ Sewer Plant** ~ Mr. Jeff Atwood – Mr. Atwood addressed the Council regarding the acceptance of sewage at the plant and generating revenue for the town. He stated wishes that the Town administrator was here for this discussion with the public and council. Mr. Atwood recently

contacted Dry Creek Enterprises for septage pumping and disposal services. In conversation with Dry Creek Enterprises, the company contacted the town and they were told that the town does not accept sewage, because the permits were not in order and they would only accept sewage from new tie-ins located in the town to their system. In a town meeting over a year ago, Mr. Robert Norton stated that they could accept sewage at the plant. This would have generated revenue for the town, a lot of revenue. Someone totally dropped the ball. Mayor DeCora stated that he would need to talk with Mr. Schwab regarding this issue. Councilman Taylor stated the bottom line is that they wanted to see what the volume was. This issue was discussed, it was determined that Mr. Schwab would be the one to determine if the system can handle the additional sewage and how much. Mr. Atwood stated that he feels that this is a Town Administrator job that should have been looked into last year. He reiterated his concern that this could have been a lot of revenue for the Town.

Councilman Taylor commented that he feels it should be opened up to the public for use, however it is Mr. Schwab's license and he would call the shots on this issue. The plant operator would know the limits and/or capacity that they plant can handle. He believes that there was a rate schedule that was discussed, last year; he further believes that it was \$205 for the dumping into the system.

Councilman Taylor motioned to accept raw sewage at a rate of Two Hundred Five (\$205) dollars per disposal at the plant for the next month pending further reviewed at the next council meeting. He further gives the plant operator the authority to accept or deny any disposal, depending upon the capacity and/or any detriment the dumping might case to the plant, until this can be reevaluated. Councilman Johnson seconded the motion.

Public comment: Ms. Carla Stone commented that a comment made earlier was that the town is not in this to make money; she feels that the Council should keep the costs at a reasonable rate, with the others in the area/community. Councilman Taylor commented that there is a rate schedule that was previously given to the Town, he further commented that he would like to keep the costs competitive; these are costs that were provided to the Town by the engineer. A brief discussion was held on other area plants and lagoon systems. Councilman Taylor reiterated that he would like to compete with them, but the Town of Alpine has a lot more hard costs involved. Ms. Stone stated she just wanted to voice her comments.

Vote: 4 yes, 1 no (Brown), 0 abstain, 0 absent. Motion carried.

Mr. Atwood had one more comment for the Council; this would go along with generating revenue, he is not sure why there was this oversight, but the fireworks show, he believes was paid for out of the town budget. The Town could have advertised this event, ask for donations and the Town could have raised more money for this. There is also money available from the County for firework shows. He asked why this did not occur; it has occurred in the past. Mayor DeCora commented that she was not sure if they had received donations or not this year. That is something they need to look into.

(f) **Three Rivers Meadow Water System Improvement Project** ~ Mr. Ryan Erickson – Mr. Erickson commented on the project/improvements that were approved for One Hundred Twenty Thousand Dollar grant. He has the contract agreement and/or work release agreement. This was an agreement that was sent directly to Council members directly from the Town Administrator. Mr. Erickson commented that this project will be really tight on time. This has been an ongoing process to get this in the works, it will be mid August before they are done with their portion of the project and they get on to permitting. It will be September before it goes out to bid. Some decisions will be have to be made at that point, has to the winter portion of the project. The big portion will be getting the bids together. He suggest that the Council work the project in with the sewer project, as far as any paving and going past a November date, in which we will be out of season for any paving.

Councilman Taylor motioned to approve the work release for Mayor DeCora's signature. Councilman Jorgensen seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

(g) Update on Phase II Sewer Project ~ Mr. Ryan Erickson – Mr. Erickson talked with the Council on the paving issues for this project, he asked what the Council's thought about Meadows Drive, they basically have a patch after the sewer lines come in. Council discussed this. Council also discussed the paving of Trail Drive, they asked for Ryan Erickson to look into this. The question is whether SLIB would allow for the paying of the payment. Mr. Erickson stated that be up to the SLIB as to the payments, and the grant agreement has to how much the road has been impacted with the sewer lines. Mayor DeCora asked how the Phase II project is going. Mr. Erickson stated that they were not on site today; he further stated that when they reach their forty hours, they leave the job site. However, he did state, that they are relative close to schedule. He did contact the supervisor for their schedule and he was told that they were not sure if they would be on the job site this week. Councilman Johnson stated that the Council has not been very lenient on extending out time frames, especially then they are not consistently showing up, so that should be some information that is conveyed to the company. Mr. Erickson asked about dust control from the construction activities, which in the contract does not include weekends and holidays. He stated, there is some concern if that needs to happen during those non-authorized times, the decision of when that needs to happen, is up to the Council, that would be something that would have to be taken care of on the Town's part. Council determined that there will not be any extra's paid on this project.

Public Comment: Mr. Kennis Lutz asked about the manholes and the water levels in those manholes. He asked if the manholes are sealed. Mr. Erickson stated that they were, they need to be water tight. Mr. Andy Gavin asked about the lift station and the key box that is buried nine feet down, when the lift station fills up and floods, what happens when that overflows. Mr. Erickson responded that there are two pumps, (backup pump) it is required by DEQ. They are following all the rules and regulations that have been set by the State officials. This issue was discussed and the procedures that need to be followed.

(h) #323 ~ Resolution No. 07-06-2010 – Adopt Official Town of Alpine Council Meeting Schedule - Council reviewed and discussed the options of meeting once a month.

Councilman Jorgensen motioned to approve #323 Resolution No. 097-06-2010 – Adopt Official Town of Alpine Council Meetings Schedule. Councilman Taylor seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Public Comment: Mr. Ryan Erickson, Sunrise Engineering asked how the payment schedules were to be brought to Council. They were set up to submit requests for the second meeting of the month. Does Council handled the requests or is there someone in the office that can authorize payment. Councilman Johnson reposed that payment requests come to the Council for approval. Mr. Erickson further stated he has received a preliminary payment request from Johnson Construction, in which it is very incomplete. The Engineer's office does authorize the requests, but they have not completed their review. However they do certify all payment requests.

Councilman Johnson motioned to have Mayor DeCora's approval (signature), upon Ryan's approval of the first payment request of Phase II (Johnson Construction), contingent upon Ryan's review and certification of truth and accuracy. Councilman Taylor seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

5. On Going Business

(a) Payment of Town Bills – No bills were presented at the Council meeting. However a request for approval was submitted by Mr. Lee Schwab for the payment/repair of a motor that burned out at the sewer plant. Council discussed the issue or replacement vs. repairs and what a warranty would cover.

Councilman Johnson motioned to approve the re-build/repair of the motor, contingent upon receiving a warranty, he authorized Mr. Schwab the authority to do what he needs to do to get this fixed in a timely and cost effect manner. Councilman Jorgensen seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

Public Comment: Ms. Tiphany Gayhart asked about on-going business, more specifically the pavement and/or chip seal of Trail Drive. She asked, is that not on-going business' where does that stand and is this administration going to take care of this. Mayor DeCora responded that they are doing what they can; there is no monies for the pavement on Trail Drive. Councilman Johnson stated that there are individuals on the Council that are pushing for the pavement. Ms. Gayhart further stated, she would appreciate something being done by this administration; that has ruined their business and after they were told that it going to be taken care of!

Department Updates:

Town Attorney: Mr. Stefan Fodor was not in attendance, therefore no report was given.

Town Administrator: Mr. Deb Wolfley was not in attendance, therefore no report was given.

Parks & Recreation: No report was given.

Water & Sewer: No report was given.

Streets & Roads: No report was given.

Planning & Zoning: Refer to above section

Alpine Fire Department & EMT Department: No report was given

Police Dept. /Court: Chief Phillips was not in attendance, therefore no report was given.

Clerk/Treasurer: No report was given.

Councilman Johnson motioned to adjourn the public meeting. Councilman Taylor seconded the motion.

Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.

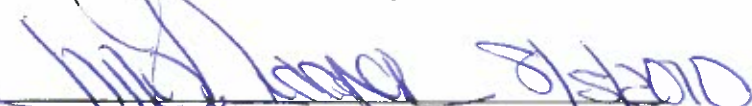
Mayor DeCora adjourned the public meeting at 8:23 pm.



Victoria DeCora, Mayor

Date


Minutes taken and transcribed by:



Christine Wagner

Date

ATTEST:



Terra Miller, Treasurer/Clerk

8/5/10
Date