



Planning & Zoning Commission Minutes

DATE: July 13, 2010

PLACE: Alpine Town Hall • 250 River Circle

TIME: 7:30 p.m.

TYPE: Regular

Attendance: P&Z Members Present: Pat Marolf, Dave Jenkins, Joshua Floyd & Melisa Wilson; Justin Sandner was absent & excused. Others in attendance: see attached sheet.

1 - CALL TO ORDER at 7:29pm.

2 - ROLL CALL & ESTABLISH QUORUM by Terra Miller.

3 - TONIGHT'S APPOINTMENTS/ NEW BUSINESS:

- **Merridee Matson-91 River View Meadows, 505 Snake River Dr:** *Fence Permit, F-07-10, needs approval.* Melisa Wilson asked if there was a copy of the site plan. Brian Devine, representative, thought the information he had turned in included one. Dave Jenkins explained the packet had a lot of information but they still needed and aerial view/plan for the fence. He stated it could simply be hand drawn. Brian stated he would turn one into the office tomorrow. **Melisa Wilson made a motion to approve the permit contingent on the site plan being turned in and Jody's review; Joshua Floyd seconded it; Vote: 4-Yes, 0-No, 0-Abstain, 1-Absent.**

4 - UNFINISHED/ONGOING BUSINESS:

- **Alpine Market-716 Lakeview Estates C, 100 Greys River Rd:** *Sign Permit, S-04-10, needs approval.* No updates. No representative present. . **Dave Jenkins made a motion to table the item for the next meeting; Melisa Wilson seconded it; Vote: 4-Yes, 0-No, 0-Abstain, 1-Absent.**
- **Michael Collins-644 Lakeview Estates C, 148 Trail Drive Rd:** *Building Permit, R1-02-10, needs approval.* No updates. No representative present. **Dave Jenkins made a motion to table the item for the next meeting; Melisa Wilson seconded it; Vote: 4-Yes, 0-No, 0-Abstain, 1-Absent.** Terra Miller will contact Mike Collins to make sure he was relayed the information from the last meeting and to assure he has not started digging.
- **Nathan Hamilton/Snoasis-60 Hwy 89:** *Minor Construction Permit, MC-02-10, needs approval.* *Have received a copy of the lease agreement.* **Melisa Wilson made a motion to approve the permit; Dave Jenkins seconded it; Vote: 3-Yes, 0-No, 1-Abstain, 1-Absent.**
- **Active Building Permits & Non Compliance Issues:** *see handouts. Ongoing.* Apostolic Church & Robert Moss- Terra is trying to schedule final inspections for these two projects as they have been completed. Upon Jody's review & approval a Certificate of Completion will be issued for each and removed from the list. Catherine Peet-has turned in a site plan and moved the shed accordingly. Terra is trying to schedule a final inspection. A Certificate of Completion will be issued upon Jody's review and approval. The item will then be removed from the list. Brian Schrieber-he owes for a re-inspection. As soon it is paid a Certificate of Occupancy will be issued and the project will be removed from the list. Joe Sender-has completed his project. A Certificate of Completion has been issued. The project will be removed from the list. Steve Cope & Deborah Patterson-both owners have been sent expiration notices with the possibility of an extension. Joshua Floyd-was reminded he has two weeks until his permit expires. John Hurley-has not yet turned in his extension. Terra was aware the fence has not been completed. She will send a certified letter out after the 14th if he has not come in for an extension. Monte Davis-Terra asked how the Commission would like to go about checking to see if he had completed their request concerning the hand rails. Dave Jenkins stated he would contact Mr. Davis after the 15th.

5 - P&Z MINUTES: *June 22, 2010 need motion to approve.* **Melisa Wilson made a motion to approve the minutes; Dave Jenkins seconded it; Vote: 3-Yes, 0-No, 1-Abstain, 1-Absent.**

6 - COUNCIL MINUTES DISTRIBUTED: **June 1, 2010, June 10, 2010 & June 30, 2010**

- P&Z ATTENDING COUNCIL MEETINGS:
 - 1) August 3, 2010-Dave Jenkins

7 - ADJOURN MEETING- *Need Motion.* Melisa Wilson made a motion to adjourn the meeting at 7:42pm; Joshua Floyd seconded it; Vote: 4-Yes, 0-No, 0-Abstain, 1-Absent.


Items given to P&Z during tonight's meeting:

- Active Permits Worksheet
- Non-Compliance Worksheet
- Lincoln County Notice: William J. Wiemann-Rezone & Conditional Use-Master Plan; Alpine Village Airpark

Items mailed/mailed to P&Z before meeting:

- none

8 - WORKSHOP 6:30PM-LUDC REVIEW-P&Z Members will reviewed the building packets & Sections 2-302 through 2-305.



Pat Marolf, Chairman
Attest

7-27-10
Date



Terra Miller, Secretary

7/27/10
Date