



**Town of Alpine  
COUNCIL MEETING  
MINUTES**

**\*\* Minutes are a brief summery only of a tape recorded meeting \*\***

**DATE: May 4, 2010**  
**TIME: 7:00 p.m.**

**PLACE: Town Hall**  
**TYPE: Regular Meeting**

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1. **Call to Order:** Mayor Victoria DeCora called the meeting to order at 7:00 p.m.
  - (a) **Pledge of Allegiance:** Mayor DeCora led attendees in the Pledge of Allegiance.
2. **Roll Call:** Office Assistant Christine Wagner conducted roll call: Present: Troy Johnson, Shirley Brown, Beau Taylor, Don Jorgensen and Mayor Victoria DeCora. A quorum was established. Also in attendance were Town Administrator Deb Wolfley and Town Attorney Stefan Fodor.

Mayor DeCora reviewed the meeting rules and regulations for all in attendance.

3. **Approval of Consent Agenda** – Council reviewed the documents/materials on the Consent Agenda. Councilman Johnson had some questions for the Planning & Zoning Commission on their meeting minutes. Mr. Jenkins addressed those comments for the Council.

**Councilman Taylor motioned to approve the Consent Agenda. Councilwoman Brown seconded the motion.**

**Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.**

**4. New Business:**

- (a) **Planning & Zoning Report:** Mr. David Jenkins, of the P&Z Commission briefly went over the events of the previous Commission meeting. Mr. Jenkins reviewed and discussed their decision/position on the energy grant request for the proposed street lights to be installed along the Town Highway Corridor. Discussion was held on the need for a variance on the streets lights meeting the Town LUDC as to where they are replacing existing light and/or maintain the existing lights. It could be argued that option number three (3) would meet the codes. The Commission felt that a public meeting would be a good idea to get the public, the Beautification Committee along with the Town citizens involved in making this decision. The Commission is doing its best to follow the LUDC that was adopted by the town and the proposal of the street lights could be in that grey area, so they thought it best to involve the community and let them know what is involved. However, the ultimate decision is up to the Council regarding any approval.

Public comment by Ms. Carla Stone, the beautification committee has not met as of yet, they were waiting for the grant approval and notification from the Town before moving forward on the street light selection. They would love to have a meeting discussing the selections.

**Councilman Johnson motioned to advertise a public meeting for public input on the street light selection, along with the Beautification Committee at the next Council Meeting. Councilman Taylor seconded the motion.**

**Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.**

**(b) County Commissioner Candidate** – Mr. David Lundgren – Mr. Lundgren introduced himself to the Council and the public. Mr. Lundgren spoke regarding his candidacy for Lincoln County Commissioner in the upcoming general election; Mr. Lundgren briefly spoke about his education, experience and goals for Lincoln County Commissioner.

Comments: Ms. Marilyn Perkins asked how familiar Mr. Lundgren is with the Alpine area and he needs of the citizens. Mr. Lundgren responded to Ms. Perkins comments.

**(c) RVM Homeowners Association ~ Subdivision Stop Signs & Other Issues** – Mr. Joel Robertson – Mr. Robertson, President of the Homeowners Association, addressed the Council regarding the need for additional stop signs in the Riverview Meadows Subdivision. They are experiencing trouble with speeding in the area, where the new subdivision park is. This area has been patrolled quite frequently. They would like to see additional stop signs and/or the speed limit dropped to 15 miles per hour. Their main concern is the safety of the children in Alpine.

Council discussed this issue and decided that they would be a good idea to put in two (2) additional stop signs and two (2) children at play signs, in addition to lowering the speed limit on Riverview Drive.

**Councilman Johnson motioned to approve the change in speed limit from twenty-five (25) to fifteen (15) miles per hour on Riverview Drive at both ends of the road, removing the disclaimer on those two signs. In addition, adding two (2) children at play signs on the already existing posts. Councilman Jorgensen seconded the motion.**

**Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.**

Mr. Robertson just wanted to publicly **THANK** the Alpine Police Department and its officers for their thoughtfulness, compassion and sincerity. They have exhibited great sensitivity and gratitude during a recent personal tragedy experience by his family. We have a great department here in Alpine. **HERE'S TO THE ALPINE POLICE DEPARTMENT.**

**(d) Star Valley Independent ~ Summer Guide** – Ms. Sarah Hale and/or Assigned Representative – Ms. Hale gave a brief presentation to the Council regarding the Summer Guide. She asked the Council if the Town would like to place an advertisement in the Memorial Day Issue. She reviewed the prices available for the advertising opportunities.

Council discussed this issue and reviewed the due date for material submitted. Council talked about the amount of circulation that is in the newspaper. Council talked about their advertising budget and the lack thereof.

**Councilman Johnson motioned to advertise in the Star Valley Independent, Summer Guide if the money is donated, from private funds, prior to the deadline. The size would depend on the amount of donations received. Councilwoman Brown seconded the motion.**

Mr. Kennis Lutz stated he would split the ad costs with the Town, he feels that the Town really does need to advertise in the Guide.

**Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.**

**(e) Rendezvous Engineering ~ Update on Water Project** – Mr. Robert Ablondi – Mr. Ablondi addressed the Council regarding the recent public meeting held on the water project with funding being the key. Mr. Ablondi handed out a tentative schedule for the project. The loan money is in place and grant money is also in place. The last hundred fifty thousand (\$150,000) dollars needs to be put in place. He is receiving comments back on the application that was submitted. Working with the Town Treasurer on information requested on the town financials. Submitting plans for review to the State and the DEQ. He has prepared an updated contract that has already gone to the Town for review. This contract does not include any transmission lines that were part of the original project. This project will involve taking some wells out of services, so the timing will have to be planned as to inconvenience the citizens as little as possible. They will have to do some of the work during the spring season in order to keep up

with the water demands; demands are higher in the summer months. The substantial completion date for this project is December 2010.

Town Administrator commented that Mr. Ablondi will be getting the bids out within the next couple of weeks. And will present the bids to the Council for review.

- (f) #200 Ordinance No. 2010-02:** An Ordinance to Establish a Unified Utility Billing Process & Requirements. **3<sup>rd</sup> & Final Reading** – Ms. Terra Miller, Town Secretary addressed the Council regarding the ordinance and the reasons why there was a need to create such an ordinance. At the last Council meeting the Council deleted many sections in the ordinance that the staff felt were vitiate to this ordinance; this ordinance will be ineffective if those sections are kept out of the ordinance. Ms. Miller wanted to review with the Council the need for the sections that were previously deleted and asked the Council to re-review the deleted sections.

Mayor DeCora recessed the public meeting at 7:53 pm. Mayor DeCora reconvened the public meeting at 8:00 pm. After much thought it was decided to table the 3<sup>rd</sup> reading of Ordinance #200-2010-02 until the next meeting.

**Councilman Jorgensen motioned to table #200 Ordinance No. 2010-02 until the next Council meeting to allow for all the previously deleted sections be put back into the ordinance and have a finalized copy for the Council's review at the next meeting. Councilman Taylor seconded the motion.**

Council discussed the sections that would be put back into the ordinance, it was discussed that Council will go back to the second reading of the ordinance; then adding in the section of the sewer ordinance #199, which defines the erus. Once all revisions have been made it will be available to Council and posted on the web site.

**Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.**

- (g) Update on Trail Drive Paving** – Ms. Tiphany Gayhart/Mr. Kennis Lutz – Mr. Lutz addressed the Council by stating that this subject will not be discussed, due to the pending litigation.
- (h) Fiscal Year Update on Expenses/Payments to Town Attorney & Town Administrator** - Ms. Tiphany Gayhart/Mr. Kennis Lutz - Mr. Lutz addressed the Council by stating that this subject will not be discussed, due to the pending litigation.
- (i) Date of Annexation of North Alpine** - Ms. Tiphany Gayhart/Mr. Kennis Lutz - Mr. Lutz addressed the Council by stating that this subject will not be discussed, due to the pending litigation.
- (j) Update on Receiving Sewage for North Alpine** - Ms. Tiphany Gayhart/Mr. Kennis Lutz - Mr. Lutz addressed the Council by stating that this subject will not be discussed, due to the pending litigation.
- (k) Town Negotiations with NSU on Water or Sewer Fees/Usage** - Ms. Tiphany Gayhart/Mr. Kennis Lutz - Mr. Lutz addressed the Council by stating that this subject will not be discussed, due to the pending litigation.
- (l) Mr. Beau Higgins - Forest Meadows Property Owner** – Mr. Higgins passed out a statement and also read the statement to the Council, in which he asked for it to be part of the public record. The statement referred to the construction of Phase II Collection System. A copy of the statement was entered into the record as Exhibit "A", please refer to that exhibit.
- (m) Resolution #320 – 04-29-2010 – State Loan & Investment Board Alpine Water System Improvement Project (GRANT) – Three River Meadows Area** – Town Administrator present Council with the Resolution, Council reviewed and discussed the Resolution. There will be a public meeting on this project on Wednesday, May 26<sup>th</sup>.

**Councilman Taylor motioned to approve Resolution #320 – 04-29-2010 - State Loan & Investment Board Alpine Water System Improvement Project (GRANT) – Three River Meadows Area. Councilman Johnson seconded the motion.**

**Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.**

**Tabled Items:**

**#201 - Ordinance No. 2010-03:** An Ordinance Amending the Fiscal Year 2009-2010 Budget – This item was previously tabled; this is a subject of executive session due to the nature of personnel issues.

**On Going Business:**

**Payment of Town Bills** – Council reviewed and signed the appropriate bills.

**Councilman Johnson motioned to pay the bills with discussion to follow. Councilman Taylor seconded the motion.**

Councilman Johnson asked for more detail on the Court Attorney billings. Councilman Johnson asked about the installation and damage of the cabinet that was installed at the Civic Center, he also asked about the billing and payment to Wyoming Custom Cabinets. Councilman Johnson asked about the billing on the storage container and the UPS billing.

**Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.**

**Department Updates:**

**Town Attorney:** Stefan Fodor – There was a great presentation at the last meeting on the TIPS training, wanted to know if the Council wanted to direct the staff, to look into pursuing this issue further. Mayor DeCora stated that the Town Administrator has sent letters to the area businesses and for their input regarding this issue. He will respond back to the Council when he receives the input back.

**Police Dept./Court:** James Phillips – Chief Phillips presented Council with a written report. Mayor DeCora reiterated the thanks received from Mr. Joel Robertson regarding the Alpine Police Department.

**Town Administrator:** Deb Wolfley – A brief overview of the activities:

1. Have hired a new employee, Ms. Sally Martin, for the Parks & Recreation Department. Ms. Martin addressed the Council on some of her ideas for this year's program. The next parks and recreation meeting will be on May 13<sup>th</sup> at Town Hall at 6:00 pm.
2. Discussed the guards that go over the thermostats at the Civic Center.
3. Briefly discussed the need for sand down at the ball field for the summer league/activity with Mr. Keith Hart.
4. Opened the sealed bids for the Town surplus items that were advertised. Total bids received were six (6) they were; 1 = Garage Door; 3 = Dump Truck; 1 = Cook Top and 1 = Stove. Council reviewed and discussed the bids. It was decided that the Town administrator will be authorized to contact these individuals.

**Councilman Johnson motioned to approve the awarded bids for the surplus items, the further moved that the monies received from these bids, will go directly to the sand that is need for the park/ball field.**

**Councilman Jorgensen seconded the motion.**

**Vote: 4 yes, 0 no, 1 abstain (Taylor), 0 absent. Motion carried.**

5. Was contacted by Ms. Linda McNeel and asked about renting out the Civic Center for Sunday Church Services and what the costs would be. This group has used the building for over the last fifteen (15) years. It was decided that the rate was fifteen (\$15) dollars. It was also discussed that the Town needs to be consistent on these rental rates.
6. Correspondence has been received from Mr. Steve Chichinsky, regarding the manhole cover on this property in Riverview Meadows Subdivision (Buffalo Sage). A letter responding to his concerns has been drafted for the Council and Mayor's review. Council discussed the issues of easements on private property and that an easement would need to be granted to the town. Council also discussed putting the manhole on the Town property. Give Mr. Chichinsky the choice. Councilman Taylor asked to clear up the issue of the water service hook ups. It was agreed that the Mayor sign the letter present and wait for a response from Mr. Chichinsky.
7. Briefly discussed the asphalt quotes for Trail Drive that were received for the three (3) inch asphalt. Also discussed was the blading of the Town roads vs. Magnesium Chloride (watering) of the roads. It was agreed that the roads would be bladed. Also discussed talking with the County about chip sealing some of the bus route roads. Council directed the Town administrator to contact the County regarding chip sealing of the bus route roads; more specifically Trail Drive.

8. Discussion on the Terrace Lane Road. It was decided that the Town Administrator will contact the County on this issue, to see if they can help the Town out.
9. An issue to discuss with the County, The USFS is looking for funds to staff the Confluence Center and the Fire Wise Program, the Town of Alpine needs to show their support for this at the next meeting.

**Clerk/Treasurer:** Bills were presented to the Council for review. Refer to On Going Business.

Mayor DeCora asked for a motion to move into executive session, pursuant to Wyoming State Statutes Section 16-4-405 (a) (ii) employment matters and Section 16-4-405 (a) (iii) litigation matters. **Councilman Taylor so moved. Councilman Johnson seconded the motion.**

**Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.**

Mayor DeCora recessed the public meeting at 8:56 pm. Mayor DeCora reconvened the public meeting at 9:45 pm.

**Councilman Johnson motioned to ratify action taken in executive session. Councilman Taylor seconded the motion.**

**Item #1 - Vote: 4 yes, 1 no (Johnson), 0 abstain, 0 absent. Motion carried.**

**Item #2 - Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.**

**Councilman Jorgensen motioned to adjourn the public meeting. Councilman Taylor seconded the motion.**

**Vote: 5 yes, 0 no, 0 abstain, 0 absent. Motion carried.**

The meeting was adjourned at 9:46 pm.

  
Victoria DeCora, Mayor

5-18-2010  
Date

Minutes taken and transcribed by:

  
Christine Wagner

5/18/2010  
Date

ATTEST:

  
Brenda Bennett, Treasurer/Clerk

5-18-10  
Date