



## Town of Alpine Planning & Zoning Commission AGENDA

DATE: **March 9, 2004**  
TIME: 7:00 p.m.

PLACE: Riverview Meadows Town Meeting Room  
TYPE: Regular

### 1 - CALL TO ORDER

### 2 - ROLL CALL & ESTABLISH QUORUM

3 - **P&Z MINUTES:** February 24 (mailed)

4 - **COUNCIL MINUTES:** March 2 (handed out in mtg.)

### 5 - TONIGHT'S APPOINTMENTS/ NEW BUSINESS:

- Kringles fence issue – (Not for review, information only) Letter sent re Don Sherman's complaint on fences. Secretary spoke with owners John and Francene Jensen. They will be out of town for awhile and will come to P&Z afterwards to discuss the fences. Secretary advised them that issue is on hold anyways, until spring regarding the property marker locations, but they are advised to follow through with the Fence Permit that they already applied for two years ago. Francene Jensen gave information on the issue which they will present at a meeting.
- Alpine Market snow removal issue – (Not for review, information only) Don Sherman's complaint on snow moved on to vacant lot behind Market. The issue was transferred to Council. Council sent letter to Northstar Construction and John Hunsaker/Alpine Market to advise them of the Town Ordinance on snow removal and to ask that they adhere to it.
- Lyal Radford, Town Inspector – (Not for review, information only) Lyal passed his IBC certification and will bring in his certificate for our records as soon as he receives it.
- **7:10pm** - Little Acorns Academy Sign Permit # S-02-04– Fiona Haag's new daycare request permit approval on new sign.
- **7:20pm** - Brian Simmers- Plan Review - Brian wants to build a detached garage, would like some advice/info from P&Z.
- **7:30pm** - Alpine Car Wash Sign Permit #S-05-03 – Tiphany Gayhart's Car Wash request for permit approval on new sign.
- **7:45pm** - Todd Rogers re Lee Ritchey's Repair for a Snow Load issue to porch area – Todd does not believe a permit nor inspection is needed, there was no resolution to this issue so he was asked to see P&Z for review of the job. Lyal Radford did inspect the addition and felt an inspection was indeed needed as the addition was priced over \$5,000. Todd states it is simply a repair for a snowload issue, that the area in question is under \$5,000, and that there is no structural issue.
- **8:00pm** - Todd Hill ongoing Septic System issue #SP-10-03 - Todd has had a problem regarding his septic system. Joe Sender will not sign off on the system. Joe Sender will be here to speak on his reasons.
- Letter to Business Owners regarding signs – Final Draft review. (letter regarding the flashing lights on signs and signs in the WYDOT setback.)

### 6 - UNFINISHED/ONGOING BUSINESS:

- **CODE NEEDING UPDATED:** New ordinance/code updated is needed, to add that New homeowners & businesses need to identify their physical address & they should also call Town to obtain their correct physical address first.
- **GREATER ALPINE AREA MASTER PLAN**
- **CERTIFICATE OF OCCUPANCY PERMITS (TABLED):** Commission has discussed process of issuing certificate of occupancy permits. Some new businesses and residential homes have been issued an occupancy permit without finishing

