



## Planning & Zoning Commission Minutes

DATE: January 12, 2010

PLACE: Alpine Town Hall • 250 River Circle

TIME: 7:30 p.m.

TYPE: Regular

Attendance: P&Z Members Present: Pat Marolf, Joshua Floyd, Melisa Wilson, & Dave Jenkins. Others in attendance: see attached sheet.

1 - CALL TO ORDER at 7:20pm.

2 - ROLL CALL & ESTABLISH QUORUM by Terra Miller.

3 - TONIGHT'S APPOINTMENTS/NEW BUSINESS:

- **Extension of Appointments-Oath for Dave Jenkins & Pat Marolf.** Pat Marolf and Dave Jenkins read their Oaths of Office.
- **Dave Jenkins: Grid; 114 Hwy 89-Sign Permit, S-10-09, needs approval.** Dave Jenkins removed himself from the Commission for this discussion. The total linear footage of the store front is 100 feet. His current signage is approximately 40sq ft. Dave wanted to amend the sign size to something smaller. It would look the same. He doesn't want to dwarf his main sign. Terra stated when an agreement was made with SilverStar on the dimensions he would have to come in and inform the Town of the amended sizes. **Joshua Floyd made a motion to approve the sign with the contingency the dimensions could be made smaller, sign appearance remaining the same; Melisa Wilson seconded it; Vote: 3-Yes, 0-No, 1-Abstain, 0-Absent.**

4 - UNFINISHED/ONGOING BUSINESS:

- **Active Building Permits & Non Compliance Issues:** *see handouts.* Emergency Management sign Jody will be going over tomorrow to do a final on the sign. Alan Downie-was sent an extension notice. Samuel & Jenny Dowd a fence has been installed along one side of their property. A permit has not been obtained. Terra Miller gave a brief history on the neighbor relationship with the previous owner in case it turns into something more. The fence does not appear to be along the property line. The Commission agreed a letter requesting a permit be sent out. Other-Terra mentioned she has had two individuals come in for residential building permits for construction this summer. Civic Center-in address to the letter concerning the fire wall. The Commission wanted to know what documentation we needed from the Fire Marshall other then the letter. Terra had spoken to Jody. He felt the email correspondences would be sufficient. The Commission would like a better history of why the fire wall was changed and by whom. They also want to make sure the change will not affect the use of the structure. Terra stated she would look into it further and email them the information.
- **Open Positions:** *Out-of-Town position (term ends 12/31/10) is still open.* There has still been no interested persons come forward. It was asked if there was enough money in the budget to advertise the position again. Terra stated she would ask the Treasurer and bring the information to the next meeting.

5 - P&Z MINUTES: December 8, 2009 need motion to approve. **Melisa Wilson made a motion to approve the minutes; Joshua Floyd seconded it; Vote: 4-Yes, 0-No, 0-Abstain, 0-Absent.**

6 - COUNCIL MINUTES DISTRIBUTED: December 1, 2009; December 15, 2009

- P&Z ATTENDING COUNCIL MEETINGS:

1) January 5, 2009-Joshua Floyd

2) January 19, 2010-Pat Marolf

7 - ADJOURN MEETING- *Need Motion.* **Joshua Floyd made a motion to adjourn the meeting at 7:47pm; Melisa Wilson seconded it; Vote: 4-Yes, 0-No, 0-Abstain, 0-Absent.**

Items given to P&Z during tonight's meeting:

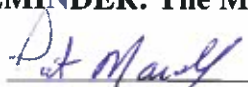
- Active Permits Worksheet
- Non-Compliance Worksheet
- Letter Concerning Civic Center Re-Classification of a 2-Hour Fire Wall on North Side of Building

Items mailed to P&Z before meeting:


- None

8 - WORKSHOP 6:30PM-LUDC REVIEW-P&Z Members want to understand the codes together.

\*\*\*REMINDER: The Mayor has proclaimed January 2010 as Radon Awareness Month!\*\*\*

  
Pat Marolf, Chairman

Attest

  
Terra Miller, Secretary

1-26-10  
Date

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Date