



**TOWN OF ALPINE
COUNCIL MINUTES
JANUARY 4TH, 2005**

Prior to the beginning of the Council meeting, Clerk Matthews conducted the swearing in of Mayor Lloyd for a second term, and newly elected Council persons Don Jorgensen and Steve Fusco, both serving terms to 12/31/08.

Mayor Lloyd called the meeting to order at 7:05 p.m. and held the pledge of allegiance. A quorum was established by the clerk. Council members present: D.R. Hutchinson, Kathy Swiston, Steve Fusco, and Don Jorgensen. Mayor Lloyd also present. Others present: Kent Perkins, Marilyn Perkins, Garren Stauffer, Ron Rollins, Treasurer Brenda Bennett, and Clerk Tracy Matthews.

A. ACTION ITEMS AND NEW BUSINESS:

- **COUNCIL MINUTES:** Mayor Lloyd called for a motion to approve the minutes. **D.R. Hutchinson motioned to approve the December 21st, 2004 Council Minutes. Kathy Swiston seconded. VOTE: 5 – Yes; 0 – No; 0- Abstain; 0- Absent**
- **PLANNING & ZONING MINUTES:** Paula Stevens presented the December 14th, 2004 P&Z minutes. Ms. Stevens reviewed the Board of Adjustments decision to table both Peter Karns and Jeff Dupont variance applications for a 1.5-2.0/ 12 pitched roofs and no-side overhangs. The owners were not present for the variance hearing and the board wanted to question them directly regarding the applications. The contractor for the owners was given copies of the Wyoming State Statutes. The board seeks to ensure statute compliance with any variance hearing. The variance applications will be revisited on January 11th, 2005. The board adjourned as the "Board of Adjustment" and reconvened as the Planning & Zoning Commission. The P&Z Meeting set for December 28th, 2004 was cancelled due to so many members being absent for the Holidays. The only item heard that night was in regard to the Jackson Hole Real Estate & Appraisal Commercial Building permit. Issues of concern were the ADA-approved ramp needing to be installed prior to occupancy and landscaping. The owners have agreed to install the handicap ramp and a bond was posted to ensure landscaping installation in the spring once the ground thaws and it is conducive to planting. The Commission adjourned and discussed regular business items regarding enforcing codes, future items of business for the board, etc.

Ms. Stevens expressed being disheartened to hear the reaction of some of the Council members to Mr. Gustafson's letter handed out at the last meeting. It was not the intent of the Planning & Zoning Commission to usurp the authority of the Council; they realize their authority as a Commission is vested through the Council and by State Statutes. The proposal was not intended to step on any toes whether individually or as a group. The Commission is aware of the history as to why they have been requested to read the Council minutes. The intent and goal of the proposal was to maximize their group's efficiency, and identify their role as a resource to the community during these meetings if an issue arises which requires clarification. They realize it is their obligation to be present when needed at Council meetings. Ms. Stevens expressed that both the Council and Commission will need to "agree to disagree" at times as it the nature of this business. The intent was to create a Commission that is an efficient, effective resource to the Council and community. Ms. Stevens expressed hopes that issues in the future can be discussed amicably, professionally and always focused on what is in the best interest of the community. Ms. Stevens looks forward on behalf of the Commission to discussing this proposal further in hopes of arriving to an agreement on how their board can work better and best for the community.

Mayor Lloyd will attend the next Planning & Zoning issues to begin work with the commission. Compared to years past, the Planning & Zoning Commission is asked to do more than ever due to the continued community growth. Mayor Lloyd asked Council to entertain a motion to increase the P&Z Commission's pay from \$30.00 to \$50.00 per meeting; this increase is warranted according to Mayor Lloyd due to the extra planning issues confronting the community, i.e., variances, annexations, updating codes and ordinances. Currently, the pay is not adequate compared to what is being asked of them. Paula Stevens and Dave Gustafson have been volunteering their time even from work. Kathy Swiston inquired whether the Town's budget could support this increase. Treasurer Bennett advised the increase can be passed tonight, however, cannot be implemented until the new budget is in place in June 2005.

D.R. Hutchinson motioned to approve the pay increase for the P&Z Commission to \$50.00 effective in June 2005 or as soon as it is appropriate. Don Jorgensen seconded. VOTE: 5-Yes; 0-No; 0-Abstain; 0-Absent

Steve Fusco, former Commission member and new council member, explained the Commission has been trying to stick to the book and not just hand out variances and expressed major concern another building season will start without updated codes and ordinances. D.R. Hutchinson inquired what can be done to expedite the new ordinances which lingered at the former attorney's office. Mr. Jorgensen asked whether the Town is under the IBC or UBC Building Code. The clerk clarified the Town is currently under the UBC Code and a draft ordinance switching to the IBC Code is pending. Other communities such as Cody, Wyoming have shared their concern that some weak areas exist within the new IBC Code and advised the Town should try to ensure coverage of these areas by creating additional ordinances beyond just adopting the IBC Code.

- **226-Resolution No. 01-01-04-2005 – 2005 Official Appointments:** Mayor Lloyd thanked Council member, D.R. Hutchinson, for his outstanding job as mayor pro tem. He wants anyone serving on the Council to have a chance at being mayor pro tem. Therefore, Kathy Swiston is being appointed to the position. Mayor Lloyd read through the official appointments, Council liaison positions, and official designated agencies for the town. The resolution was read in its entirety.

Kathy Swiston motioned to approve 226-Resolution. Steve Fusco seconded. VOTE: 5-yes; 0-No; 0- Abstain; 0-Absent

- **227-Resolution No. 02-01-04-2005 – Alpine Fire Dept. Ambulance Grant:** This resolution is to authorize a SLIB (State Loan and Investment Board) Grant for the purchase of a new ambulance for the Alpine Fire Department. The Resolution was read in its entirety by the Mayor.

Kathy Swiston motioned to approve 227-Resolution. D.R. Hutchinson seconded. VOTE: 5-Yes; 0-No; 0- Abstain; 0-Absent

- **Clerk's Memo Dated December 28th, 2004 Regarding Pre-Disaster Mitigation Program- Creating County Level FEMA Approved Plan—Opening doors for Grant Seeking Efforts:** Clerk Matthews advised after speaking to Mary Crosby, LUAG, that Alpine was not the only community to inquire about this grant funding opportunity. However, due to the lack of a "FEMA-Approved Pre-Disaster Mitigation Plan" being in place at the local or county level, only planning monies are available this year. This source was originally considered for possible funding for generators for the water and sewer plants. The clerk requested the Council draft a letter to the Lincoln County Commissioners asking that this FEMA-approved plan is identified as a county priority in 2005. Once the plan is created at the county level, the doors will open for any community in Lincoln County to submit grant applications. The Council agreed to issue a letter to the Lincoln County Commissioners.

Kathy Swiston motioned to approve the Council issuing a letter to the Lincoln County Commissioners requesting the county create a FEMA-approved Pre-Disaster Mitigation plan. D.R. Hutchinson seconded. VOTE: 5 – Yes; 0- No; 0- Abstain; 0- Absent

B. DEPARTMENT UPDATES:

• **STREETS & ROADS:**

- **SEWER DEPARTMENT:** Kent Perkins inquired whether the FLOTREND trailer is working to which the Mayor replied that it is working very well to date.

- **WATER DEPARTMENT:** Kent Perkins, water board member, will be leaving the community for 6 weeks. A water board meeting will be held before his departure.

• **PARKS & RECREATION DEPARTMENT:**

• **PLANNING & ZONING COMMISSION:**

- **POLICE DEPARTMENT/COURT:** James Phillips, Chief, advised the town's criminal ordinances are being reviewed and updated. The new ordinances will be available for the next Council meeting. December 2004 Municipal Monthly Court Summary was given to Council. Ron Rollins, local resident, inquired how animals are being take care of currently and the state of the new animal pound being finished. James Phillips advised the design is complete for the pound and building the pound will have to wait until the ground thaws. Clerk Matthews advised Mr. Rollins animals are being taken care of by the office staff in conjunction with the local veterinarian.
- **PERSONNEL/ ADMINISTRATIVE:** *The Mayor advised the January 18th, 2005 Council meeting is cancelled as all Council members are traveling to the WAM Conference in Cheyenne. Council meetings will resume February 1st, 2005 at 7:00 p.m.*

C. **ON-GOING BUSINESS/ INFORMATION:**

- **TABLED 5/06/04:** Terrace Lane Surveying Issues--- UPDATE: Issue is still on-going and John Bowers recently turned over a box of information for the new attorney, James Lubing. Issue is pending completion.

D. **INFORMATION DISTRIBUTED TO COUNCIL:**

- Dec. 16th, 2004 Letter to the Alpine Am. Legion from WYDOT

E. **FINANCIALS/ UNPAID BILLS:**

Kathy Swiston motioned to approve the unpaid bills. Don Jorgensen seconded. VOTE: 5- Yes; 0- No; 0- Abstain; 0- Absent

David Lloyd adjourned the meeting approximately 7:40 p.m.




David H. Lloyd, Mayor

2-7-05
Date

Council Minutes
January 4th, 2005



ATTEST:



Tracy Matthews, Clerk

2-7-05
Date