



**Town of Alpine
COUNCIL MEETING
MINUTES**

** Minutes are a brief summery only of a tape recorded meeting **

DATE: *December 15, 2009*
TIME: *7:00 p.m.*

PLACE: *Town Hall*
TYPE: *Regular Meeting*

Call to Order: Mayor Victoria DeCora called the meeting to order at 6:59 p.m.

Pledge of Allegiance: Mayor DeCora led attendees in the Pledge of Allegiance

Roll Call: Office Assistant Christine Wagner conducted roll call: Present: Troy Johnson, Shirley Brown, Beau Taylor and Mayor Victoria DeCora. Don Jorgensen was absent and excused. A quorum was established. Also in attendance was Town Administrator Deb Wolfley.

Approval of Consent Agenda: Mayor DeCora moved the Consent Agenda to the bottom of the New Business/Action items.

New Business:

- (a) Skate Park Meeting Report – Town Administrator and Friends – Town Administrator, Deb Wolfley reported on a meeting that was held on December 7, 2009 for public input on the proposed Alpine Skate Park. He reported that there was a great turn out many residents from Alpine, Etna and Thayne areas were in attendance, many of the citizens, parents and youth were also in attendance to support the proposal tonight and give their input to the Town Council. Mr. Jay Castaline spoke on behalf of the group, expressing their desire for a skate park in Alpine for the area youth, it’s a great opportunity to keep the kids off the streets, keep them in a local area and get them involved in recreational activity. The group feels that it would not take much to get the park initially started. They could start small and develop the park larger over the years. Starting with some flat concrete areas perhaps use some type of portable systems (such as: half pipes, rails, boxes etc.) the biggest obstacle will be the land that the skate part would use. He further stated that areas such as Pinedale, Jackson and Idaho Falls have great skate parks, but just getting the kids to those areas is difficult. They feel they have lots of parents support and that would volunteer their time and materials for this project.

Mayor DeCora commented on some of the ideas reported and what type of park is kids want to see. Councilman Johnson discussed doing the project in phases, transitional phase, street phase, such as; rails, stairs, concreted, boxes etc., They committee has the support and the momentum right now, the Council needs to make the decision on the property site. In reviewing the entire town owned properties, the best location looks to be the east side of the Fire Department, it has highway visibility and is easy access, a property that can grow and the public view at all times. Town Administrator Mr. Deb Wolfley discussed grant options; some grant money is available with State Parks & Land Department. Applications are due at the end of January, available

grant funds are a 50/50 match with a not to exceed award amount of Fifty Thousand Dollars. In kind match would be required, however the land cannot be used as in kind match. There is another grant option available in spring and that would be for Ten Thousand Dollars. He has been working with Mr. Steve Ashworth, from Teton County Parks & Recreation; he will have a list of available grants to him within the next few weeks. Also willing to advise is Mark XXXX with Teton County, he was instrumental in the implementation of the Jackson Skate Park and would be a very valuable resource for the Alpine Committee.

Public Comment was made by Ms. Christine McNeel she commented on her support of the park, get the kids out of parking lots will be much safer for them and would benefit the business owners. Ms. Cindy Butera commented on how this facility will be great, she has met several kids through the Ferry Peak Park, and it will be great to have a place to skate. She stressed some points to be aware of such as; helmets and safety equipment, safety is a big issue. Please remember there are three other parks the town and we need to be ready for the maintenance and up keep of all of these parks. The suggested location by the Fire Department is great; but it is her recommendation that we combined it with the ball field area and keep it one big park. Do not rush the project, let's put it together the right way the first time, we are doing for these kids and for the future of Alpine. There many of the youth in attendance spoke briefly about their support of a skate park such as Mitchell, Tyler, Boone and Ryan. Commenting that it is a good idea and have a place where they can go and not get harassed.

Council members also commented on having a multi functional park. Mayor DeCora feels that the Town should pursue every avenue to work towards a skate park. Mayor DeCora asked Mr. Mark Loebe, who was instrumental in the Jackson skate park questions concerning the obstacles that they faced when trying to put together that project. Mr. Loebe responded that the main obstacles were finding a spot, getting the money together and getting the plan together. Council reiterated that they have some great help to get started now they need to come up with a leader for the project and a plan to execute the project. The Town Administrator commented that the grant requires a motion for a Town resolution and requires a plan and/or description of the project be done for the first stage of this project.

Councilman Johnson motioned to move forward with the Alpine Skate Park Project, find some property over by the Fire Department (Lot #6). Councilwoman Brown seconded the motion.

Vote: 4 yes, 0 no, 0 abstain, 1 absent (Jorgensen). Motion carried.

(b) Planning & Zoning Report: Dave Jenkins of the P&Z Commission had a brief report for the Council. The Commission issued a deck permit with the contingency that the footers will be verified in the spring, before a certification of completion will be issued to the owner. The lift station project is currently on hold, due to the weather in addition the original project was not bid for cold weather conditions, but if the Council needs to get this project done this winter, it could be done, but there could be some additional costs incurred.

Council discussed the issue of whether it needs to get done this winter and the accessibility of getting to the station and that this project could wait until the spring.

(c) Voice Data Phone System – Alpine Civic Center – Mr. Homer Allen of ATS – Mr. Allen addressed the Council on his discontentment on how the process of picking the individuals to do the work on the voice data phone system and how the contract was awarded at the town civic center. He understands that the work has already been done, but he reiterated he feels that there was some illegalities and in justice that has been done in the decision making process. Mayor DeCora commented that he can move forward with his questions and/or comments however he will be

limited on his amount of time. Mr. Allen continued with his understanding of the work that was requested to be done at the civic center, he feels that there will be a change order coming in on this project, as he has been over to the project and there is additional cables that have been installed. He asked about estimates over thirty five thousand dollars, it was discussed with him that this is a state mandated statute.

At this point Mayor DeCora stopped Mr. Allen and told him that if he feels that anyone on the job has acted in an illegal manner, then he needs to go through the legal process. The work has been done and the Council will not go through this line of questioning. Mr. Allen was asked to leave. Mr. Allen wrapped up with his last statement with offering his time and certification monitor for the cabling. (For complete record of all comments, refer to the audio CD.) Refer to Wyoming State Statutes 15-1-113 for municipalities.

- (d) Update on Town Civic Center & Change Order Request – Lou Christofferson, Myers Anderson Architects** – Mr. Christofferson reviewed with the Council and discussed the change order that were submitted for payment and the dollar amounts for these items that were discussed in the workshop earlier tonight. (Such as: drywall remedy in north office area, cost of \$1,465.10; additional wiring for the air condition units, cost of \$2,909.50; additional lighting in the police office area, cost of \$488.75; fire extinguishers and cabinets throughout the building, cost of \$1,967.20.)

Councilman Johnson motioned to approve the change order requests as stated, with the exception that the drywall is not to exceed one thousand dollars (\$1,000.00) which is to remedy the drywall in the north office area, making sure it is done correctly, which is to remove and install new drywall, to remedy the situation. Councilman Taylor seconded the motion.

Vote: 4 yes, 0 no, 0 abstain, 1 absent (Jorgensen). Motion carried.

Town Administration commented that he spoke with the general contractor about a completion date it is looking like it is hopeful for a mid January completion date.

- (e) Update on Child Development Center & Change Order Request – Mr. Lou Christofferson** - Mr. Christofferson reviewed with the Council and discussed the change order requests submitted for payment along with the credits back to the owner - they have received back. Credits received for Changing the Door in the Serving Area (-\$804.00); Removing the FRP in the restroom (-\$700.00); then changing that out with Gip board unpainted and explore epoxy paint elsewhere (\$1,286.00); and costs for upgrading the wood melamine to plastic laminate (\$319.73). Mr. Christofferson stated, based on Ms. Kay Gogol's recommendations, the contract completion date will be extended to January 20, 2010.

Councilman Taylor motioned to approve the requests suggested by Mr. Christofferson. Councilman Johnson seconded the motion.

Vote: 4 yes, 0 no, 0 abstain, 1 absent (Jorgensen). Motion carried.

- (f) Phase II Sewer Project Bid Award – Ryan Erickson, Sunrise Engineering** – Mr. Erickson discussed the bid opening for Phase II; the bid was awarded to Johnson Excavation, from Idaho for under \$736,000. At this point need to get motion from Council to award the bid to Johnson Excavation and get Mayor DeCora's signature. Council reviewed and discussed issues, such as; background checks, time completion schedules and labor rates.

Councilman Taylor motion to accept the bid from Johnson Excavation, for Phase II of the Sewer Project in addition have Mayor DeCora sign the notice of award and the agreement between the Town and Johnson Excavation. Councilman Johnson (no relation) seconded the motion.

Vote: 4 yes, 0 no, 0 abstain, 1 absent (Jorgensen). Motion carried.

Town Administrator commented on the water main problems that they have had in the past couple of week. The State has been contacted regarding the monies, to relinquish the clean water funds and apply that to the drinking water problems. In the spring funding would be available for additional grants. Mention to keep in mind, if Council desires there will be more details to come.

(g) Lease Modification – Little Grey’s Academy – Mariah Stewart – Ms. Stewart was not in attendance.

(h) Water & Sewer Issues - Alpine Car Wash – Mr. Kennis Lutz – Mr. Lutz requested he be removed from the agenda.

(i) Town Administrative Issues – Mr. Jeff Atwood – Mr. Atwood was not in attendance.

(j) 197–Ordinance No. 2009-53: An Ordinance to Repeal and Replace 186 Ordinance No. 2009–42, 156 Ordinance 2007-12 and 105 Ordinance No. 2004-02 to Establish an Ordinance Regulating Water Connection Fees, Water Usage Rates & Water Billing & Collection Policy – 3rd & Final Reading – Town council reviewed and discussed the ordinance, making not that the billing system issues have been worked out.

Councilman Taylor motioned to pass Ordinance #197 No. 2009-53: an Ordinance to Repeal and Replace 186 Ordinance No. 2009 –42, 156 Ordinance 2007-12 and 105 Ordinance No. 2004-02 to establish an ordinance regulating water connection fees, water usage rates, and water billing and collection policy on the 3rd and Final Reading. Councilwoman Brown seconded the motion.

Vote: 4 yes, 0 no, 0 abstain, 1 absent (Jorgensen). Motion carried.

(k) Discussion on Agreement between the Town of Alpine & WY DOT on Enhancement Activities Grant for Alpine Pathway – Town Administrator discussed the TILL grant that was received for forty thousand dollars, for the design phase of the pathway, in kind match for labor can be used on this project. Council agreed that this design portion of the project can start this winter; all the Council needs to do is decide which side of Grey’s River Road they would want the pathway on. There are some environmental issues that need to be worked out with the State and the pathway.

Councilman Taylor motioned to have Mayor DeCora sign the agreement for the grant and to move forward with the pathway. Councilwoman Brown seconded the motion.

Public comment was given by Mr. Wayne Neal regarding the pathway and the skate park for the Alpine area. They are members of one of the area churches and can help out with the volunteer work for the in-kind match that is needed. They are really looking forward to having something for the area youth to do.

Vote: 4 yes, 0 no, 0 abstain, 1 absent (Jorgensen). Motion carried.

(l) Approval of Consent Agenda – Council reviewed and discussed documents/materials on the Consent Agenda.

Councilman Taylor motioned to approve the consent agenda minus the approval of payment of the Town bills, for discussion. Councilman Johnson seconded the motion.

Vote: 4 yes, 0 no, 0 abstain, 1 absent (Jorgensen). Motion carried.

Tabled Items – On Going Business:

Impact Fees

Department Updates:

Legal/Attorney: Mr. Stefan Fodor – No report was given.

Town Administrator: Deb Wolfley – A brief overview of the activities:

1. Town Administrator discussed the confluence center at the Civic Center, spoke with Mr. Jay Dunbar from the US Forest Services and they are interested in one of the office at the new Civic Center. There is still some logistics that need to be worked out. There will be more discussion on this and more information to come.
2. Received information from Municipal Energy Consultants for the recovery of gas tax information that was received, Council reviewed and discussed is issue. It was agreed that if there was any costs incurred it would be taken out of their 50% of the costs.

Councilman Taylor motioned to approve for Mayor DeCora’s signature the agreement (Municipal energy consultants) to move forward with the recovery of gas taxes; however any costs incurred will be taken out of their 50% of the payment. Councilwoman Brown seconded the motion.

Vote: 4 yes, 0 no, 0 abstain, 1 absent (Jorgensen). Motion carried.

3. Anyone interested in the WAM Winter Workshop in Cheyenne on February 17th - 19th please let the office know and arrangements will be made.
4. Information was handed out on last week’s meeting on the Star Valley Regional Water Master Plan.

Parks & Recreation: Shirley Brown & Victoria DeCora – Refer to the New Business - Skate Park Comments.

Water & Sewer: Don Jorgensen & Mayor Victoria DeCora – No report given.

Streets & Roads: Don Jorgensen - No report given

Planning & Zoning: Designated Board Member & Victoria DeCora - No report given

Alpine Fire Department & EMT: Beau Taylor - No report given

Clerk/Treasurer: Bills were presented to the Council for payment. Council discussed the bills and payments.

Councilman Johnson motioned to pay the bills. Councilwoman Brown seconded the motion.

Vote: 4 yes, 0 no, 0 abstain, 1 absent (Jorgensen). Motion carried.

Police Dept. /Court: James Phillips – Officer Phillips presented Council with a written report.

Councilman Johnson motioned to adjourn the public meeting. Councilman Taylor seconded the motion.

Vote: 4 yes, 0 no, 0 abstain, 1 absent (Jorgensen). Motion carried.

The meeting was adjourned at 8:39 pm.



Victoria DeCora

1-5-10

Mayor Victoria DeCora

Date

Minutes taken and transcribed by:

Christine Wagner

Christine Wagner

Date

ATTEST:

Brenda Bennett

Brenda Bennett, Treasurer/Clerk



Date