



Town of Alpine
Planning & Zoning Commission
Minutes

DATE: August 11, 2009 PLACE: Alpine Town Hall
250 River Circle
TIME: 7:00 p.m.
TYPE: Regular

1 - CALL TO ORDER at 7:12pm

2 - ROLL CALL & ESTABLISH QUORUM by Deb Wolfley.

3 - TONIGHT'S APPOINTMENTS/ NEW BUSINESS:

Steve cope – Remodel / Addition RE-05-09, Lot 206 784 Lodge Lane; needs approval for permit. Jody T. said everything looks good on permit and inspection. Questions and discussion by P&Z members with Jody and Mr. Cope about standards for insulation (R-49) ventilation matters, setbacks, and trusses. Discussion on following engineered plans. Mr. Cope concurred with suggestions and recommendations of P&Z members.

Dave Jenkins made motion to approve plans and issue permit contingent on inspection by Jody Tibbitts for the insulation standards and proper ventilation. Josh Floyd seconded. Vote: 3 –Yes, 0- No, 1 – Absent, 0- Abstain, Motion Carried.

Thomas Demming – Fence F-03-09, lot 82 RVM, 609 Riverview Drive; needs approval for permit. Jody T. said string line for fence line is not correct. Jody instructed Mr. Demming about changing the string line and also to stake property lines. Mr. Demming agreed to do this as soon as possible. Discussion between Jody and Mr. Demming when to have Jody come for inspection. There was also some discussion about the shed on Mr. Demmings property.

Josh Floyd made motion to approve fence permit contingent on Jody's inspection. Dave Jenkins seconded the motion. Vote: 3- Yes, 0 – No, 1 Abstain. Motion carried.

4 - UNFINISHED/ONGOING BUSINESS:

Open Positions: Josh asked about ad being placed in paper yet? Deb will check on this and let P&Z members know. Advised them about article in paper this week by Sarah Hale about opening.

Active Building Permits & Non Compliance Issues: Deb advised that there was nothing new on any of the items listed on this report. This information was passed on from Brenda.

Deb Wolfley: Talked about structure that will go over lift station. The lift station is actually out of the town boundaries of Alpine, but I had asked Jody to review the plans from Coast to Coast Car – Port Company that were submitted. Jody had reviewed the plans and basically they were okay, but he did have a question on the footings. P&Z members reviewed the plans and they had questions on the snow load, roof pitch, concrete foundation, roof overhang. Jody and Deb will call this company and get some clarifications on the plans. Dave said he would be willing to have a bid or price on a wood built structure. Deb explained to him that time was of the essence in getting this structure in place and that the council probably would not look at anything over the price submitted on the current structure.

Dave Jenkins discussed with other P&Z members about how it would be helpful to have more time to review plans and other documents prior to the actual meeting. Dave said he felt very uncomfortable in looking at plans for the first time while the applicants were right there. Dave would like to be more

informed before the meeting so there could be a better discussion with the applicant if there were questions or concerns. There was discussion on when, what, and how material was to be sent to the P&Z members prior to the meetings. Mayor DeCora, who was in attendance, asked the staff to make sure materials / documents were sent out in a timely manner so the P&Z members can have time to review. It was suggested by Dave and the P&Z board meets at 6:00 or 6:30 to review the plans and have a chance to discuss them. The other P&Z members liked this idea, but some may not be able to attend at 6:00 or 6:30 pm because of work commitments. It was decided to meet at 6:30 p.m. on 8-25-09.

5 - P&Z MINUTES: July 28, 2009 need motion to approve. Joshua Floyd made a motion to approve the meeting minutes; Dave Jenkins seconded it; VOTE: 3-Yes, 0-No, 1-Abstain, 0-Absent.

6 - COUNCIL MINUTES DISTRIBUTED:

• **P&Z ATTENDING COUNCIL MEETINGS:**


- 1) August 18, 2009- Dave Jenkins 2) September 1, 2009- Pat Marolf

7 - ADJOURN MEETING- Need Motion. Joshua Floyd made a motion to adjourn the meeting at 8:00pm; Dave Jenkins seconded it; VOTE: 3-Yes, 0-No, 0-Abstain, 1-Absent.


Items given to P&Z during tonight's meeting:

- Active Permits Worksheet
- Non-Compliance Worksheet

Items mailed to P&Z before meeting: None


Pat Marolf, Chairman

8-25-09
Date

Attest

Deb Wolfley, Town Administrator

8-25-09
Date