



Town of Alpine
Board of Adjustments/Planning & Zoning Commission/Public Workshop
Minutes

DATE: May 26, 2009

PLACE: Alpine Town Hall • 250 River Circle

TIME: 7:00 p.m.

TYPE: Regular

Attendance: P&Z Members Present: Pat Marolf, Joshua Floyd & Melisa Wilson. Others in attendance: see attached sheet.

Board of Adjustments:

1 - CALL TO ORDER at 7:12pm.

2 - ROLL CALL & ESTABLISH QUORUM by Terra Miller.

3 - TONIGHT'S APPOINTMENTS/ NEW BUSINESS:

- **Town of Alpine-Emergency Management: Grid; 80 Hwy 89-Variance Request on height, off-premises, and non-shielded lighting.** Commission reviewed packet. James Phillips, Chief of Police, representative, stated the sign is designated for the Town to put informational items on for the Community only. It is placed on Ben Taylor's property so the information could get out to a majority of the people. It is at the corner of Highway 89 and Greys River Road. When approached about the sign Mr. Taylor was okay with the idea and suggested using the existing post on his property. That post currently sits at a height of 19 feet. Melisa Wilson asked where the post sits. James stated it is 103 feet from the center of the road. An encroachment permit needs to be filed with WYDOT for an estimate overhang of 3-4 feet. It was clarified what the variance was for: sign height, sign area for off premises signage, off premises signage, and lighting. The Commission reviewed James letter included in the packet requesting the variance. Melisa asked if it was possible to make the height 15 feet. James stated we would have to talk to Mr. Taylor as it is his post they would have to cut off. Melisa also brought up the lighting concerns such as flashing and brightness due to past complaints. James stated the Town doesn't benefit by making residences upset; therefore the sign has amber lights and won't put up flashing messages. Public comment was taken. Juline Christofferson asked the item be tabled due to the lack of details sent out in the letters to adjacent property owners. **Melisa made a motion to table the item so that more information could be gathered; Joshua Floyd seconded it: Vote: 3-Yes, 0-No, 0-Abstain, 0-Absent.** Terra Miller clarified what information the Commission would like: letters with detailed information on the variance to be sent to adjacent property owners; guidelines on what is going to be stated on the sign, who is in control of the sign, WYDOT encroachment agreement, and if Mr. Taylor would be willing to make his sign post shorter.

4 - ADJOURN MEETING-Need Motion. Joshua Floyd made a motion to adjourn the Board of Adjustments; Melisa Wilson seconded it: **Vote: 3-Yes, 0-No, 0-Abstain, 0-Absent.**

Regular Planning & Zoning Commission Meeting:

1 - CALL TO ORDER at 8:00pm.

2 - ROLL CALL & ESTABLISH QUORUM by Terra Miller.

3 - TONIGHT'S APPOINTMENTS/ NEW BUSINESS:

- **Town Of Alpine-Civic Center: 607 Lakeview Estates C; 121 Hwy 89-Commercial Remodel/Addition Permit, C-01-09, needs approval.** Deb Wolfley informed the Commission on the timeline set up for the bidding of the project. Jody Tibbitts requested more time for review as he has only had them since June 12th. Public objection to the project was heard by Carla Stone, Juline Christofferson, and Tiphany Gayhart. **Joshua Floyd made a motion to table the item so Jody could have two more weeks to finish his review; Melisa Wilson seconded it: Vote: 3-Yes, 0-No, 0-Abstain, 0-Absent.**
- **Open Positions-Discussion on filling one out of Town position (term ends 12/31/10) and one in Town position (term ends 12/31/09). See handouts.** Carla Stone and Kennis Lutz turned in their resignation letters. Commission would like Deb Wolfley to contact David Jenkins and Kathy Perks to see if they are still interested in the positions. Terra Miller will also put an ad in the Star Valley Independent seeking interested persons. Deadline for applications will be set at 5pm on June 23rd, 2009. **Melisa Wilson made a motion to appoint Joshua Floyd as Vice Chairman; Joshua Floyd seconded it: Vote: 3-Yes, 0-No, 0-Abstain, 0-Absent.**

4 - UNFINISHED/ONGOING BUSINESS:

- **Jody Tibbitts: ongoing.** Apostolic Church-had an electric subpanel in reaching distance from their baptismal tub. The State Electrical Inspector has required them to move either the panel or the tub. Cecilia Neal has come in since Jody's inspection and they will be removing the baptismal tub. Brian Schrieber-has completed his corrections for his framing inspection.

- **Active Building Permits & Non Compliance Issues:** *see handouts.* Susan Coert-has turned in her deck plans today for Jody to review. After the review she will be emailed the corrections, if any, and proceed with the deck. Michael Collins-letter was mailed reminding them of the Town requirements concerning required permits. Monte Davis-the fourth corner pin was replaced by Surveyor Scherbel. There is a neighbor feud going on. Mr. Boggs does not want Mr. Davis on his property to work on any part of the fence. Therefore they would like to put the fancy side facing Mr. Davis's property. According to the LUDC this is not allowed. Commission agreed if Mr. Boggs signed a letter allowing the change it would be allowed. Bob Pelletier-a second complaint letter was received concerning the junk along the property line. James is still addressing the issue with Mr. Pelletier. It is understood the reason the line of stuff is there is to prevent people from using that area as a throughway. The Commission agreed another letter be sent concerning the second complaint and add suggestions on possible solutions other than the sofas and mattresses that are there. Ernie Scott-is waiting to see how the tin from the Civic Center will be handled.

5 - P&Z MINUTES: *May 12, 2009 need motion to approve.* **Melisa Wilson made a motion to approve the minutes; Joshua Floyd seconded it: Vote: 3-Yes, 0-No, 0-Abstain, 0-Absent.**

6 - COUNCIL MINUTES DISTRIBUTED:

- **P&Z ATTENDING COUNCIL MEETINGS:**

1) June 2, 2009-*Melisa Wilson*

2) June 16, 2009-*Joshua Floyd*

7 - ADJOURN MEETING- Need Motion. **Joshua Floyd made a motion to adjourn the meeting; Melisa Wilson seconded it: Vote: 3-Yes, 0-No, 0-Abstain, 0-Absent.**

After Meeting Workshop:

1 - TONIGHT'S APPOINTMENT:

- **2nd Workshop for the Land Use and Development Code with the Town Council**

Items given to P&Z during tonight's meeting:

- Resignation Letter from Carla Stone
- Resignation Letter from Kennis Lutz
- Active Permits Worksheet
- Non-Compliance Worksheet
- Lincoln County Notice: JDB & Associates, LLC; Storage Units; Etna

Items mailed to P&Z before meeting:

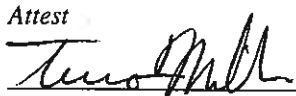
- None



 Pat Marolf, Chairman

6-9-09

 Date

Attest


 Terra Miller, Secretary

6-9-09

 Date