



Town of Alpine

DATE: **September 27th, 2005**
TIME: 7:00 pm

PLACE: Riverview Meadows Town Meeting Room
TYPE: Regular

Planning & Zoning AGENDA

1 - CALL TO ORDER

2 - **ROLL CALL & ESTABLISH QUORUM** - Paula Stevens will be absent

3 - **P&Z MINUTES** August 23rd and September 13th, 2005 (*mailed prior to meeting*) **Need Motion**

4 - **COUNCIL MINUTES:** August 2nd and August 16th, 2005 **Tabled from last meeting, Need Motion**

5 - TONIGHT'S APPOINTMENTS/ NEW BUSINESS:

- **7:00pm- FYI- Fence Permit #F-11-05 Dennis Frost** - *From last meeting:* Dennis is requesting a fence permit. RVM Homeowner's Assoc. has approved. Joe inspected, okay other than one property pin not located on the front of lot. Therefore, it's for P&Z to decide whether to grant permit without the corner pin or advise homeowner to call for a surveyor to locate 4th pin.
- ***Update-** Frosts were not present at last meeting. Nancy Frost spoke with Paula and was advised the permit must be heard in a public meeting. A letter was sent from P&Z chairman advising the corner pin needed to be located because the fence is being placed directly on the property line and need approval letters from adjacent neighbors where fence is being placed on property line on 3 sides. As stated in P&Z's letter: A second inspection for 4th property pin was to be requested by the Frosts prior to this meeting. No request has been received for verification of 4th pin being located. No letters from adjacent neighbors have been received.
- **7:10pm- Residential Permit for Shed #R1-06-05 Ione & Ernest Potter** - Potters are requesting a building permit for a shed. Rob approved pre-plan review and onsite inspection. No fees have been paid as secretary advised will need P&Z and Inspector's input on fee amount. *Please verify what fees should be for a shed. Rob will advise you on how many inspections and P&Z needs to decide rate for a shed per our fees. Use old fee schedule for fees. Their representative will give you a check tonight for the amount you advise. **Need Motion.***
- **7:20pm- Sign Permit #S-04-05 Calamity Jane's Clothing Co.-** Requesting a sign permit. **Need Motion.**
- **7:25pm- Addition Permit #A-01-05 Donn Wooden** - Woodens requesting a building permit to build a sunroom. Rob approved pre-plan review and onsite inspection but has notes. Rob dealt directly with the sunroom manufacturer regarding a few issues he was concerned about. Please see Inspection sheet inside building packet. *Rob Wagner will try and be at the meeting to help with any questions. Please verify what fees should be for a sunroom. Donn has already paid filing fee, and Addition/Remodel building fee with one inspection required. If he needs more than one inspection per Rob, than additional fees will need to be paid. Please advise Donn of what fee amount from old Fee Schedule sheet. **Need Motion.***

6 - UNFINISHED/ONGOING BUSINESS:

• P&Z ATTENDING COUNCIL MEETINGS:

1) October 4th - Scott Reed

2) October 18th - ????????????

7 - ADJOURN MEETING- *Need Motion.*

AFTER MEETING REVIEWS-

DISCUSSIONS/WORKSHOPS- none

ENFORCEMENT-

- **Dave Pellagatto - #R1-11-04** Mrs. Pellagatto advised secretary will be making a revision to their permit as they will be adding power. Secretary advised an electrical plan will be needed and then attendance at a P&Z meeting to review for approval. ***Letter sent 8/24/05- Need follow up.***

Items given to P&Z during tonight's meeting:

- New Fee Schedule Ordinance
- New Fee Schedule sheet

Items mailed to P&Z before meeting:

- P&Z August 23rd minutes
- P&Z September 13th minutes
- Council August 2nd minutes
- Council August 16th minutes
- 9/19/05 Letter by Chairman sent to Frosts re: 4th pin needing located