



Town of Alpine
Planning & Zoning Commission
AGENDA

DATE: **January 25, 2005**
TIME: 7:00 p.m.

PLACE: Riverview Meadows Town Meeting Room
TYPE: Regular

1 - CALL TO ORDER

2 - ROLL CALL & ESTABLISH QUORUM

3 - **P&Z MINUTES** January 11th, 2005 (tabled handed out at this meeting)

4 - **COUNCIL MINUTES: *No Meeting***

5 - TONIGHT'S APPOINTMENTS/ NEW BUSINESS:

- **Steve Dicenso - residential built inside a commercial building without a building permit issue** - This issue has been discussed in prior P&Z meetings. Steve wanted to address the commission on wanting to know how they would like him to proceed. *Reference* building permits: C-04-01 & C-03-03 regarding Lot# 6 Kilroy Subdivision Storage Units originally owned by Marc Elkins. Steve Dicenso is listed on all inspection sheets as contractor on second phase by our inspector Lyal. He is now the owner.
- **Commercial Building Permit C-06-04** - Peter Karns is requesting a commercial building permit. He is building a business next door to Town office building. Neighboring property owner, Jeff Dupont is building same building. Suppose to receive info re design from the property owners group. Have not received anything. Lyal and Joe both approved their inspections. ***Need Motion.***
- **Commercial Building Permit C-07-04 (same as C-06-04)** - Jeff Dupont is requesting a commercial building permit. He is building a business next door to Town office building. Neighboring property owner, Peter Karns is building same building. Suppose to receive info re design from the property owners group. Have not received anything. Lyal and Joe both approved their inspections ***Need Motion.***
- **Commercial Building Permit Unit A C-10-04** - Western Land & Homes, LLC, Owner Jeff Dupont is requesting a commercial building permit for a two Unit building. He is listing it as a duplex, but the design is like a twinhome. The clerk had questions regarding this permit and property. She felt they may need to replat the property. Please see clerk's letter (*Given in prior meeting*) Rex Doornbos is part owner on this permit. (*Need signed agreement showing Rex is part owner.*) Lyal and Joe both approved their inspections. ***Need Motion.***
- **Commercial Building Permit Unit B C-11-04 (same as C-10-04)** - Western Land & Homes, LLC, Owner Jeff Dupont is requesting a commercial building permit for a two Unit building. He is listing it as a duplex, but the design is like a twinhome. The clerk had questions regarding this permit and property. She felt they may need to replat the property. Please see clerk's letter (*Given in prior meeting*). Rex Doornbos is part owner on this permit. (*Need signed agreement showing Rex is part owner.*) Lyal and Joe both approved their inspections. ***Need Motion.***
- **Surveyor Scherbel letter re Don Goetz affidavit to vacate Townhouse Plat** - (*this letter and draft of affidavit was mailed to P&Z prior to this meeting*) The clerk requested P&Z review and if agrees with the letter for suggested changes, she will forward onto Don Goetz. She wanted P&Z's approval first. ***Need Motion per clerk.***

6 - UNFINISHED/ONGOING BUSINESS:

• **P&Z ATTENDING COUNCIL MEETINGS:**

1) February 1 - Don Sherman

2) February 15 - Scott Reed

7 - ADJOURN MEETING- *Need Motion.*

continued...

AFTER MEETING REVIEWS-

ENFORCEMENT-

- **Don Sherman- discussion on Teton County permit process/inspections** - Don is bringing a copy of his building permit from Teton County to discuss the inspection process compared to Town of Alpine's.
- **Discussion on building inspector issues**
- **Jim Blittersdorf permit # RE-01-03 Deck Enclosure on side**- Final inspection was done, no Certificate of Occupancy was given at that time as Lyal had several notes. Top floor is not finished. ***A letter was to be created advising Mr. Blittersdorf that a C.O. was not given due to notes from Lyal.***
- **Jim Blittersdorf permit # RE-03-04 Roof Structure**- No electrical issue. Fire Marshall's electrical review still waiting for a copy of this approval. Letter sent to Jim Blittersdorf. ***Jim responded to letter with options on how to handle issue. Please advise how you would like Mr. Blittersdorf to proceed.***

Items given to P&Z during tonight's meeting:

Items mailed to P&Z prior to tonight's meeting:

- Surveyor Scherbel's letter re Don Goetz Lakeview Townhouse Addition plat w/ draft affidavit
- Clerk's letter re Western Homes & Lands LLC duplex plan, possible replat needed
- P&Z Profit & Loss Budget vs. Actual report
- Treasurer's request form for wish list from P&Z for budget
- Hawks & Levy Law Office paperwork for Alpine Timeline for Annexation and PUD approval