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**TOWN OF ALPINE  
COUNCIL MINUTES  
DECEMBER 5TH, 2006**

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**CLERK'S NOTE: "\*" = INFORMATION MAILED PRIOR TO COUNCIL/ MAYOR**

Clerk's Note: Tape # 1 of 2 starts here. The council minutes are a summary only of a tape-recorded meeting.

Mayor Don Jorgensen called the meeting to order at 7:20 p.m. and held the pledge of allegiance. A quorum was established by the clerk through a roll call.

Council members/ Mayor: Council: Shirley Brown, Donn Wooden, D.R. Hutchinson, and Marietta Lanphear. Mayor Don Jorgensen also present.

Staff Present: Tracy Matthews, Clerk; Elizabeth Koeckeritz, Co-Town of Alpine Attorney; Leon Kjellgren, Nelson Engineering; and James Phillips, Alpine Police Department.

Others present: See attached list

A. ACTION ITEMS AND NEW BUSINESS:

Prior to beginning the council meeting, Don Jorgensen advised a new procedure on council voting will begin tonight with each council person casting their vote individually and the mayor will cast his vote last.

- **COUNCIL MINUTES:** Mayor Jorgensen called for a motion to approve the November 7th, 2006 and November 21st, 2006 Council Minutes. **Marietta Lanphear so moved. D.R. Hutchinson seconded. Mayor Jorgensen called for further discussion. VOTE: 5- Yes; 0- No; 0- Abstain; 0-Absent. Motion carried.**
- **Planning & Zoning Minutes:** Mayor Jorgensen called for a motion to approve the October 10th, 2006 and October 24th, 2006 P&Z Minutes. **Donn Wooden so moved to approve the October 10th, 2006 and October 24th, 2006 P&Z Minutes. Shirley Brown seconded. Mayor Jorgensen called for further questions. VOTE: 5- Yes; 0- No; 0- Abstain; 0- Absent. Motion carried.**
- **START BUS REQUEST/ PROPOSAL –** Steve Ainslie, Operations Mgr., and Michael Wackerlie, Director.

Mr. Wackerlie recapped the bus schedule and current fares. In December 2003 the START bus began servicing our area. Use of the service continues to grow with the largest use being the 6:25 a.m. bus route from Etna and the 5:00 p.m. bus route leaving Jackson in the evening. The company carries 80-90 people on average through these routes. The company plans to partner with the Star Valley Senior Center to get seniors to the START bus stops in order to use these bus routes to Jackson allowing seniors that do not have transportation to access the START bus. In July 2007 the company plans to add a mid-day run to their services which would allow workers to work a half-day or senior citizens and other residents can use the bus for medical purposes or shopping. The START bus program is a joint powers project between Teton County and the Town of Jackson and both entities must approve the budget which runs according to their fiscal cycle (July 1st– June 30th each year). Therefore, the program must wait until the next fiscal cycle to add this mid-day run to their program. Mr. Wackerlie advised costs for their program have increased dramatically.

The START bus lots in Etna and Nordic Ranches have been plowed by Lincoln County at their cost. Mr. Wackerlie requests the Town of Alpine cover the costs for snow plowing the Alpine lot currently located next to the Alpine Texaco. Currently, they pay \$60.00 each time for snow removal. If the Town of Alpine pays for snow removal, the company can in turn use this as an in-kind match/donation when seeking grants. After checking with the Town's Treasurer and snow contractor, Mr. Jorgensen advised he would get back with Mr. Wackerlie.

- **PUBLIC HEARING – Alpine Well and Transmission Project – Conducted by the Wyoming Water Development Commission:** John Wade, WWDC Deputy Director; Jason Meade – Planning Staff; and Dan Bud, Hearing Officer. The hearing was held prior to tonight's council meeting and transcribed by a court reporter. Written comments must be received on or before 12/13/06 in the office of the Wyoming Water Development Commission at 6920 Yellowtail Road, Cheyenne, WY 82002.
- **APPOINTING RENDESVOUS ENGINEERING (Bob Ablondi) AS CONSTRUCTION ENGINEER ALPINE WELL AND TRANSMISSION PROJECT –** Donn Wooden motioned to appoint Rendesvous Engineering (Bob Ablondi) as construction engineer for the Alpine Well and Transmission Project. D.R. Hutchinson seconded. Mayor Jorgensen called for further comments or questions. **VOTE: 5- Yes; 0- No; 0- Abstain; 0- Absent. Motion carried.**
- **\*PUBLIC HEARING- Request to Vacate Easement by Tiphany Gayhart, Owner – Lot #706 and #707 Lakeview Estates Tract C:** Owner proposes addendum to vacate the easement to Lot 705 (Owned by the Truax family).

**Tiphany Gayhart, applicant for vacating easement:** Ms. Gayhart advised she sold Lot # 705 of Lakeview Estates Tract C to Fred and Karen Truax. During the closing/ sale of the property the two owners had to agree to the easement in the contract. The two owners agreed to the following stipulation during closing in that the easement to Lot # 705 would only last for as long as the Truax family owned the property. The easement takes up a large portion of Lot # 706 and could affect the car wash in the back. The only reason according to Ms. Gayhart the easement was created was to allow Highway 89 access to the car wash located on Lot #707. The easement was never intended to fully service Lot # 705 as this lot already has Highway 89 access. Taxes and improvements to this easement have been paid for by Ms. Gayhart; she has neither asked for nor received any money from the Truax family for this easement.

Ms. Gayhart asked for the governing body to approve her addendum to vacate this easement and presented real estate contracts from the sale of Lot # 705 to the Truaxs. The following statement was included during the sale of the property to the Truaxs which states, the "Easement for Lot 705 Lakeview Estates, Alpine, WY is as follows: Beginning at the North West pin of property, going 60 feet to the South of said property line toward the South West pin and 20 feet wide from West boundary line onto Lot 706 of Lakeview Estates, Alpine, WY 83128. This easement shall remain in effect as long as the Truaxs own Lot #705 of Lakeview Estates, Alpine, WY 83128." The document is initialed by Fred and Karen Truax and Ms. Gayhart. According to Ms. Gayhart Lot #705 is currently under contract for sale and now the Truax family does not want to vacate the easement. The family bought the lot for \$100,000.00 and now is selling the property for \$235,000.00 with the easement intact, according to Ms. Gayhart. When the property sells, Ms. Gayhart requests the Town of Alpine to vacate this easement by approving her proposed addendum. Ms. Gayhart showed a plat map which she states the Truax family initialed acknowledging the easement. Ms. Gayhart filed an easement restriction against the title to the Truax property.

**Donn Wooden, council:** Mr. Wooden advised, as a realtor by trade, he feels the Town is being asked to interject themselves in a matter which a court should resolve. It is not the governing body's place to judge an easement which are "touchy" subjects. It is not the Town Council's job to resolve the issue rather it is a court's responsibility. Ms. Gayhart advised according to her attorney, Paul Vaughn, the Truaxs agreed to follow the terms of the contract and for them to say they do not agree to it will make them look foolish in court. Moreover, Mr. Vaughn advised Ms. Gayhart, it is now up to the Town to vacate the easement. Mr. Wooden asked why Mr. Vaughn wasn't present tonight and if a court of law isn't needed to decide the issue, an option would be for her to enter into arbitration with the Truax family. Mr. Wooden advised he does not feel the governing body has the legal capacity to determine what is right and what is wrong. Ms. Gayhart stated her attorney advised her she has the right to seek vacation of the easement through an amendment to the plat approved by the Town of Alpine.

**Elizabeth Koeckeritz, Town Co-Attorney:** Ms. Koeckeritz advised she agrees with Mr. Wooden's statements in general and was not aware the property in question {Lot #705} is under contract for sale. The question whether the easement will continue to be valid into the future will need to be determined by a court. It is not the Town's position to be vacating easements that are in dispute. The Town's responsibility is to approve and review replats when there are no

disputes. The parcel owned by Ms. Gayhart {Lot #706} is considered the "burdened" property as she granted an easement across her property and the parcel owned by the Truax family is considered the "benefited" property {Lot # 705}. According to Ms. Koeckeritz the only party which can truly vacate the existing easement is the benefited party. There may be other legal issues and questions which need to be decided through their attorneys. If the two owners come to an agreement through their attorneys, the Town can then proceed to vacate the easement. At this time, Ms. Koeckeritz advised the governing body to not approve the proposed addendum to vacate this easement at this time.

**Kevin Voyles, Attorney at Law for Truax family:** Mr. Voyles advised he is appearing on behalf of Karen, Fred, David, and Hope Truax as well as the contract purchasers, Robert Fernandez and Andy Lugo. Recapping the creation of the easement, Mr. Voyles described the current attempt to vacate the easement is inappropriate at this time. The easement was created as part of the subdivision/ re-plat by Ms. Gayhart which created lot #'s 705, 706, and 707 (see final plat map titled "Lakeview Estates 5th Addition to the Town of Alpine"). The Town of Alpine passed 187-Resolution No. 1-11-06-02 in November 2002 approving this plat to subdivide the property. Specifically, the easement in question was also approved by the Town of Alpine. This easement has also been included in subsequent Town maps.

Referencing the real estate contracts presented by Ms. Gayhart, Mr. Voyles advised the governing body of the concept of "The Legal Doctrine of Merger" which states terms of a contract which are not included as part of the deed fall to the way side. Mr. Voyles presented a copy of the document filed with the Lincoln County Clerk's office by Ms. Gayhart in which she attempted to vacate the easement. Attached to this document is another document titled, "Attachment "B" which states the easement shall remain in effect as long as the Truax family owned Lot# 705 of Lakeview Estates, Alpine, WY 83128. According to Mr. Voyles when the Truax family initialed this attachment they were not aware that it would be attached to the deed to the property and the Truax family were never told they had an easement. As an inducement to buy the property, the Truax family were told they were given a "license to use" this easement for as long as they owned the property. Ms. Gayhart was not "giving" them anything as they already had a right to use the easement. According to Mr. Voyles, Ms. Gayhart, in essence, was taking something away. The Town of Alpine approved the easement during the platting process and the Truaxs had an inherent right to use this easement.

Ms. Gayhart filed this document with the county clerk's office without seeking approval from the Town of Alpine to vacate the easement. Wyoming law requires that once a road or easement has been platted the Town must approve any petition to vacate the easement. If Ms. Gayhart had vacated the easement before selling the property to the Truaxs then the land could have been re-platted to vacate the easement without dispute. David and Hope Truax since 2003 have joined Fred and Karen Truax on the title. Mr. Voyles agrees with the Town's attorney that the easement cannot be taken by the "burdened" property owner without the approval of the "benefited" property owner.

Mr. Voyles advised attempts have been made to reach an amicable resolution and an agreement between the parties was made. However, Mr. Gayhart subsequently rescinded her approval of the agreement and the Truaxs have now entered into a contract to sell the property which will close toward the end of the month. Mr. Voyles advised he is not at liberty tonight to advise which course his new clients will take to remedy the situation. The Town could be embarking into an area which could bring litigation if the Town inserts itself in between a property dispute between two private, adjoining land owners.

**Tiphany Gayhart, applicant for vacating easement:** Ms. Gayhart advised Mr. Voyles is a very literate lawyer; however, she again referenced the contract to buy and sale is signed by the Truaxs agreeing to terms of the sale which included the vacating of the easement once they sold the property. Ms. Gayhart stated, "They knew all along that access didn't go and now that they are trying to sale the property and get a substantial amount if they can take my property is what they're trying to do. I will fight this in court. My attorney said there was really no reason that it was a city issue." Ms. Gayhart advised she didn't try to dupe anyone in the process as they all signed and reviewed the contract.

Don Jorgensen advised it is not the Town's position to judge on this matter at this time and advised Ms. Gayhart she needs to approach a court first and then bring it to the Town after the court case is finished. **Donn Wooden motioned that the Town not be involved in this matter at this time until things are resolved. Marietta**

**Lanphear seconded. Don Jorgensen called for further discussion or comments and none was received. VOTE: 5- Yes; 0- No; 0- Abstain; 0- Absent. Motion carried.**

- **PRESCRIBED BURN –U.S. Forest Service, Grey’s River Ranger District –** Don DeLong, Program Mgr. Range and Wildlife, and Jay Dunbar – Grey’s River District Ranger.

Mr. Dunbar advised a new project is being designed very near the Town of Alpine. The project is a vegetation management project to be conducted on Bradley Mountain area. A scoping letter will be posed to the public in the future which will allow the public to comment which the council and mayor will also receive.

Mr. Don DeLong presented a power point presentation to the governing body and public regarding the prescribed burn. The 2004 Landscape Scale Assessment identified the need for this project. The Game & Fish Department has been involved in this project by defining habitat typing in the area. The project area map presented by Mr. DeLong indicates the prescribed burn area will be approximately ½ mile from the Town’s limits and carries to Higby Creek and the Squaw Flat area. Approximately 20-40% of the project area would be included in this “patchwork” treated area. The entire project area will not be burned.

The Wyoming Game & Fish, Star Valley Chapter of the Wyoming Sportsmen’s for Fish and Wildlife, and the Wyoming Wildlife and Natural Resources Trust Fund are additional partners in the project. There are several purposes of the project such as restoring and enhancing big game winter and transition range (habitat for mule deer, elk, moose, and possibly mountain goats), reducing the encroaching conifer trees, and benefits to other wildlife species. Several slides presented show the vegetation in “late succession” of conifer, aspen and shrub communities. By conducting the prescribed burn, the trees would be more resistant to bark beetle attacks, reduce fuel loading in the area, and restore and sustain the seasonal colors in the area. Encroaching conifer and evergreen trees are pushing out other vegetation including the mountain maple shrubs. Without natural fires in the areas the trees are moving out other vegetation and aspen trees.

The prescribed burn would occur during the Spring or Fall of 2007 and would include mechanical treatment (using chainsaws) to reduce floor fuels. The project area is a large area and natural firebreaks occur which leaves only about 30% of the project area that would actually be treated. Mr. Dunbar advised the Game & Fish has cooperated with primarily the BLM and Forest Service from Moran Jct. to the red desert to use prescribed burns and mechanical treatments to enhance wildlife habitat. Mr. Wooden offered that he noticed a large amount of sick trees (drooping trees) on the opposite side of the river near Squaw Flat. Mr. Dunbar advised the trees may also be suffering from a different type of tree diseases such as cankers and rusts. Rusting of trees will cause trees to emit excessive pitch and the bark to fall off. The older age classes of these trees may also be at the end of their life cycle. Thinning the older trees will allow new trees to grow. The project is in the initial stages and a scoping letter will be sent to the Town administration later this week.

- **Proposed Upgrades to Water Facility – Grey’s River Ranger District –** Don DeLong, Jay Dunbar – District Ranger- No questions were received after the WWDC’s public hearing. However, Mr. Ablondi advised the Forest Service has asked for additional documentation as to why the project site location is better on forest land vs. public land. This is a natural step and answers to this question would be for geology purposes, the ability to pipe into the system and to take advantage of the stand-by power. The forest land is a more practical site location in general.
- **FINAL PLAT SIGNING – REPLAT OF LOT # 646, LAKEVIEW ESTATES TRACT C – 144 TRAIL DRIVE:** Owner Patsy Ohanesian- The clerk presented the mylar to be signed by the mayor tonight. The plat has already been approved by the governing body through a public hearing and resolution. The lot is located on the corner of Trail Drive and Grey’s River Road. This lot was also rezoned from a single residential lot to B-1 zoning.
- **LIQUOR LICENSE ANNUAL RENEWALS – MOTION DID NOT PASS 11/7/06 –** According to W.A.M. the motion made on 11/7/06 did not pass regarding approving the renewal applications as the mayor did not vote, one council member voted “no”, and one council member “abstained” which left only two votes “yes.” The Mayor has the right to vote on every item of business. W.A.M. encourages mayors to exercise their vote as it lets residents

know where they stand on issues. The public hearing was held November 7th, 2006. The motion approving the renewal licenses only needs to be restated and voted on again. The public hearing held 11/7/06 does not need to be repeated according to Elizabeth Koeckeritz. – Tracy Matthews, Clerk

<u>CORPORATION NAME</u>	<u>D.B.A.</u>	<u>TYPE OF LICENSE</u>	<u>NEW OR RENEWAL</u>
1) Familee Thriftway	Alpine Market	Special Malt Beverage Permit	<i>RENEWAL</i>
2) Rocky Mountain Rogues, Inc	Bull Moose Saloon	Retail Liquor License	<i>RENEWAL</i>
3) Rocky Mountain Rogues, Inc MTG.)	Bull Moose Saloon	Microbrewery License	NEW (TABLED LAST
4) House of Philly, LLC	Gunnar's Pizza, LLC	Restaurant License	<i>RENEWAL</i>
5) J&F Culinary Consultants, Inc	Kringle's Café	Restaurant License	<i>RENEWAL</i>
6) Palisades Elkhorn, Inc.	Snake River Saloon	Retail License	<i>RENEWAL</i>
7) Yankee Doodle's, LLC	Red, White, & Brew	Restaurant License	<i>RENEWAL</i>

Mayor Jorgensen called for a motion to approve the annual liquor license renewals. **Don Jorgensen called for a motion to renew license #1, 2,4,5, 6, and 7. Donn Wooden motioned to approve those licenses. D.R. Hutchinson seconded. Mayor Jorgensen called for further discussion. VOTE: 3-Yes; 1- No (Shirley Brown); 1- Abstain (Marietta Lanphear); 0- Absent. Motion carried.**

Mayor Jorgensen called for a motion to table the Rocky Mountain Rogues, Inc. Microbrewery permit application until the new ordinance is in effect. **Donn Wooden motioned to table the microbrewery license application until such time as we have the authority to issue it. Shirley Brown seconded. Don Jorgensen called for any further discussion. Marietta Lanphear asked the Town attorney whether she was allowed to vote to which Elizabeth Koeckeritz advised she could. VOTE: 5-Yes; 0- No; 0- Abstain; 0- Absent. Motion carried.**

- **\*Impact Fee Study – BBC Research's November 10th, 2006 Letter from Ford Frick – Brenda Bennett absent from tonight's meeting. TABLED.**
- **\*1st DRAFT LIBRARY GROUND LEASE AGREEMENT BETWEEN THE T.O.A. AND LINCOLN COUNTY:** Elizabeth Koeckeritz advised the governing body they were given the 1st Draft of the proposed library lease. She requests any changes be given to her to include these revisions for the county's subsequent review. Moreover, she asked the mayor and council to particularly review the Town's and County's responsibilities sections. If the council doesn't give any feedback within one week, this first draft will be forwarded to the county for their review.
- **\*1st DRAFT AGREEMENT BETWEEN LUCDA AND THE T.O.A. - CHILD DEVELOPMENT CENTER:** Ms. Koeckeritz advised this agreement is also a first draft for the council and mayor's review. This agreement was amended using the original agreement between the TOA and the WBC (Wyoming Business Council). In essence the LUCDA is a sub-grantee in this project. This agreement allows for them to be responsible for the grant along with the Town.

While reviewing the Town's agreement with the WBC, Ms. Koeckeritz found a section which states the Town will have a policy of "non-violence" if any protests occur. To her understanding and the clerk's, the Town has no formal policy regarding this issue. Therefore, she will create a new policy or ordinance for the council's review to fulfill this contract requirement and to ensure the Town is compliant with federal funding. Another requirement for this grant is that the CDC must maintain service to at least 51% of low-to-moderate income children in the program. The Town and LUCDA can potentially lose this money and owe this money back to the WBC. It is very important for the council to ensure these requirements are met.

- **\*1st Reading- 144- Ordinance No. 2006-14 – Microbrewery Ordinance.** Mayor Jorgensen read the ordinance through the title and first two paragraphs. Mr. Hutchinson questioned whether a special meeting will be held to pass this ordinance by the first of the year. Ms. Koeckeritz advised the ordinance could be read as emergency if the council decides this is the case. The council decided the ordinance would not be read as an emergency and planned to pass the ordinance by January 1st, 2006. Donn Wooden advised he does not see the emergency need and

waiting for the first meeting in January 2006 for the final reading should be fine. The next meeting is set for January 2nd, 2006. The council's intent was to finish the ordinance before January 1st, 2006; however, due to the fact they could not establish a quorum at the last meeting, the final reading would occur on January 2nd, 2006. Mr. Hutchinson acknowledged the fact there are only two days difference and asked everyone to consider their commitment they made to the Bull Moose owners.

Donn Wooden suggested they pass this draft ordinance on 1st Reading tonight as changes can occur before the 3rd reading. **Donn Wooden motioned to approve 144-Ordinance No. 2006-14, Microbrewery Permit Ordinance on 1st Reading. D.R. Hutchinson seconded. Don Jorgensen called for further discussion. VOTE: 5-Yes; 1- No (Shirley Brown); 0- Abstain; 0- Absent. Motion carried.**

Shirley Brown advised she voted "no" until she gets a better understanding regarding portions of the proposed ordinance.

Mr. Hutchinson again inquired whether the third reading will occur before the first of the year. ***After deliberation the council agreed a Special Council Meeting will be held December 21st, 2006 at 7:00 p.m. to conduct a 3rd and final reading of the Microbrewery Ordinance.***

- **\*3rd Reading – 141 Ordinance No. 2006-11 – Adopting the International Fire Code.** D.R. Hutchinson read the ordinance through the title and first few paragraphs. **D.R. Hutchinson motioned to pass on third and final reading 141-Ordinance No. 2006-11 adopting the International Fire Code. Shirley Brown seconded. Don Jorgensen called for any further discussion. VOTE: 5-Yes; 0- No; 0- Abstain; 0- Absent. Motion carried.**
- **\*2nd Reading – 143 Ordinance No. 2006-13 – Adopting the Town of Alpine Municipal Master Plan dtd. 10/25/06.** D.R. Hutchinson read the ordinance through the first few paragraphs. **Donn Wooden motioned to pass on 2nd Reading 143- Ordinance No. 2006-13 adopting the Town of Alpine Municipal Master Plan dated 10/25/06. D.R. Hutchinson seconded. VOTE: 5-Yes; 0- No; 0- Abstain; 0-Absent. Motion carried.**
- **\*261 – Resolution No. 2006 – 12-05-06: Approving Final Plat for Buffalo Sage Town homes.** Don Jorgensen read the resolution in its entirety. **Donn Wooden motioned to approve 261 – Resolution No. 2006- 12-05-06 Approving the Final Plat for the Buffalo Sage Town homes. D.R. Hutchinson seconded. Don Jorgensen called for further discussion. VOTE: 5- Yes; 0- No; 0- Abstain; 0- Absent. Motion carried.**

(Clerk's Note: Tape 2 of 2 – Side A starts here)

- **\*DRAFT SPECIAL USE PERMIT BETWEEN TOWN OF ALPINE AND GAME & FISH DEPT. – Sewer Plant Land** Ms. Koeckeritz advised Bob Norton and Leon Kjellgren reviewed this same draft and made some minor changes. One of the changes to the first page added a more thorough description of the wastewater facilities and the second change added verbiage that would allow other municipal facilities in the future on this land other than sewer facilities. Changes to this draft need to be received within a week in order to finalize the agreement. Dave Lloyd had been pursuing the ability to purchase the land from the Game & Fish and any lease monies could be deducted from the purchase price. The Game and Fish Department is amenable to this concept; however, the issue remains that if the property sold they must sell the land through a public bid process and at fair market value.

Shirley Brown questioned a portion of the lease which allows the Game & Fish to sell the property at any time. Ms. Koeckeritz agreed to revisit this issue with Game and Fish Department. The council also asked for the first option to buy and also the ability to match a price if the land was being sold for a certain price the Town should have the ability to match the price. Donn Wooden questioned whether the Town should be pursuing a split of the land in which the Town can purchase part of the land now and have an option to buy the remaining land for future expansion and growth needs. Mr. Kjellgren stated he questioned whether the head of the Game & Fish, a state agency, would sell the property to someone else after another state entity has given millions of dollars to build sewer infrastructure.

After incorporating these new suggestions into a new draft, Ms. Koeckeritz will forward the draft to the Game & Fish Department.

- **JANUARY 2ND, 2007 – COUNCIL MEETING:** Monte Olsen, State Representative, will attend.
- **TOWN/ COMMUNITY CHRISTMAS PARTY:** Mayor Jorgensen advised the American Legion Auxiliary have agreed to help out with the Christmas party this year. As a result of the last audit, the clerk advised the Town does not have the ability to any type of donations such as the Christmas Party hams. Donn Wooden advised as long as it is budgeted the Town can make donations. ***Marilyn Perkins, American Legion Auxiliary, advised the potluck dinner will be December 16th, 2006 with a social hour between 6:00 p.m. and 7:00p.m. and a family meal at 7:00 p.m. The auxiliary will have hot soups and hot rolls. They ask each person to bring a dish to share.*** They asked for more time to prepare for the event next year.
- **ALPINE LADIES LEAGUE—STARTING AGAIN:** Don Jorgensen advised there are several ladies who want to bring back the Alpine Ladies League. Anyone interested can call Gloria Jorgensen at 654-4466. This league is needed to assist the auxiliary as they have too much to do themselves.

B. DEPARTMENT UPDATES:

- Legal/ Town Attorney:
- Water:
- Streets & Roads: The snow removal signs/ No parking signs have arrived and will be installed when the new brackets arrive.
- Sewer: 1) \*November 20th, 2006 Letter from Leon Kjellgren, Nelson Engineering, titled "Grant Monies for Sewage Treatment/ Collection Systems". Mr. Kjellgren advised this letter is a recap and summary of all the grants and loans.  
2) AERIAL PHOTOGRAPHY COMPLETED: Mr. Kjellgren advised the aerial photography has been completed with contours. Nelson Engineering has been laying out the sewer collection system using this contouring. A feasibility study will be completed in order to determine the best ways to sewer the community. Leon Kjellgren will be handling the collection system project and Bob Norton will handle the sewer treatment plant (both work for Nelson Engineering).
- Planning & Zoning:
- Parks & Recreation:
- Personnel Dept:
- Police Dept./ Court:
- Treasurer/ Clerk: Clerk: October 2006 Court Report  
Treasurer: July 2006 through June 2007- Profit & Loss Budget vs. Actual (General)  
July 2006 through June 2007- Profit & Loss Budget vs. Actual (Water)  
July 2006 through June 2007- Profit & Loss Budget vs. Actual (Sewer)

C. ON-GOING BUSINESS:

D. ANNOUNCEMENTS & INFORMATION FOR COUNCIL:

- \*SOUTHWEST WYOMING ELECTED OFFICIALS COALITION MEETING: City of Green River Letter dtd. 11/21/06
- \*November 13th, 2006 Letter from Joan Reed, Owner of Grey's River Apartments—Snow Removal near her property. This letter also was given to Northstar Corporation (Owner: Jim Sandner)

E. FINANCIALS: Unpaid Bills for \*11/21/06 and 12/05/06

**D.R. Hutchinson motioned to pay the unpaid bills . Marietta Lanphear seconded. Don Jorgensen asked for further discussion. VOTE: 5-yes; 0- No; 0- Abstain; 0- Absent. Motion carried.**

Don Jorgensen adjourned the meeting at approximately 9:02 p.m.

\_\_\_\_\_  
Don Jorgensen, Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Tracy Matthews, Clerk

\_\_\_\_\_  
Date