



**TOWN OF ALPINE
COUNCIL MINUTES
AUGUST 15TH, 2006**

(clerk's note: Tape # 1 of 2 starts here. The council minutes are a summary only of a tape-recorded meeting.
*= mailed prior to council)

Mayor David Lloyd called the meeting to order at 7:04 p.m. and held the pledge of allegiance. A quorum was established by the clerk through a roll call.

Council members/ Mayor present: D.R. Hutchinson, Shirley Brown, and Donn Wooden. Mayor David Lloyd present also. Don Jorgensen absent and excused.

Staff Present: James Phillips, Chief; Brenda Bennett, Treasurer; Tracy Matthews, Clerk; Leon Kjellgren, Nelson Engineering; and Bob Ablondi, Rendezvous Engineering.

Others present: see attached list.

A. ACTION ITEMS AND NEW BUSINESS:

- **COUNCIL MINUTES:** Mayor Lloyd called for a motion to approve the *July 6th, 2006 (Special Council Mtg.); *July 18th, 2006; and *August 1st, 2006 council minutes. **D.R. Hutchinson so moved. Donn Wooden asked for a correction to the Special Council Minutes of July 6th, 2006 to strike the phrase "in new revenue alone" and should read "increased to assessed valuation."** Clerk noted the change. **D.R. Hutchinson motioned to accept the changes. Shirley Brown seconded the July 6th, 2006 council minutes as corrected. Mayor Lloyd called for further discussion. VOTE: 4- Yes; 0- No; 0- Abstain; 1-Absent (Don Jorgensen). Motion carried.**

Shirley Brown seconded to approve the council minutes (July 18th, 2006 and August 1st, 2006 council minutes). Mayor called for further discussion. VOTE: 4-Yes; 0- No; 0- Abstain; 1- Absent (Don Jorgensen). Motion carried.

- **Planning & Zoning Minutes:** *July 11th, 2006 Mayor Lloyd called for a motion. **D.R. Hutchinson so moved and Donn Wooden seconded. Mayor called for further discussion. VOTE: 4 –Yes; 0- No; 0- Abstain; 1- Absent (Don Jorgensen). Motion carried.**
- ***PUBLIC HEARING:** Consideration of Transfer Application for Restaurant Liquor License from the Red Baron to Yankee Doodle's. Mayor Lloyd opened the meeting for the public hearing and called for any discussion or objections to the transfer. None was received. Mayor Lloyd called for a motion to approve. **D.R. Hutchinson moved to approve the notice of transfer application of the restaurant liquor license from the Red Baron to Yankee Doodle. Donn Wooden seconded. Mayor Lloyd called for further discussion. VOTE: 4- Yes; 0- No; 0- Abstain; 1- Absent (Don Jorgensen). Motion carried.**
- ***PUBLIC HEARING:** Final Plat Review – Heritage Title & Escrow Lot # 32 & #33 of GRVIL # 2 Subdivision- Karl Scherbel, Surveyor Scherbel, LTD, presenting. Mr. Scherbel reviewed the final plat with council and advised this final plat will be titled "Grey's River Village Fourth Addition." The TOA Planning and Zoning Commission approved last Tuesday (August 8th, 2006) the final plat as presented here tonight. Issues pertaining to the development of the lot will be handled with the filing of the building permit. **Mayor Lloyd called for any further discussion and for a motion to approve. D.R. Hutchinson so moved. Donn Wooden seconded. Mayor Lloyd called for any further discussion. VOTE: 4- Yes; 0- No; 0- Abstain; 1- Absent (Don Jorgensen). Motion carried.**

- **ENGINEERING CONTRACTS – NEW WWTP AND EXPANSION OF EXISTING SEWER COLLECTION SYSTEM:**

Leon Kjellgren presented two proposed engineering contracts titled "Standard Form of Agreement Between Owner and Engineer for Professional Services Funding Agency Edition" for the Wastewater Treatment Plant and Collection System. A set of these agreements was provided to Elizabeth Koeckeritz, (Town of Alpine attorney – acting for Jim Lubing).

The wastewater treatment plant (WWTP) contract covers engineering design and construction engineering services all the way through the construction of the project. Unless the Town of Alpine (TOA) adds anything to the scope of the project there will be no need for any additions. The contract is a generalized engineering contract used throughout the industry. The only item removed from the standard contract is the "study and report phase" as Nelson Engineering feels this has been covered by the completion of the WW Facility Plan which presents all of the alternatives and information. The next step is to move into preliminary design.

The collection system contract provides for an initial study through the construction phase, but it is initially limited to the "Study and Report Phase" only. Nelson Engineering feels time and research needs to occur in the beginning to get a better handle on the project and the problems inherent with expanding the Town's existing collection system. Until the firm does this they cannot provide accurate costs for the construction improvements nor for the engineering costs to design the system. The study and report phase is all that is included in the collection system engineering contract at this time. However, if the Town signs this initial agreement, costs for the project will be negotiated at a later date.

Mr. Kjellgen reminded the council and mayor the 1995 Sunrise Engineering Document was utilized to file the loan and grant application. Nelson Engineering wants an opportunity to bring the report up to date and look at the project themselves. He directed the council and mayor to review the "Owner's Responsibility" section of these agreements; the Town administration will be responsible to provide aerial photography in order to complete the "Study and Report" phase of the collection system contract. However, Nelson Engineering has made preliminary arrangements to utilize the aerial photography Rendezvous Engineering will gather under the current Level II Water Development Project. This will vastly help Nelson Engineering complete the study and report by using the photography which includes contouring. Bob Ablondi is researching aerial photography costs. Nelson Engineering cannot begin the "Study and Report" Phase of the collection system contract until the aerial photography is finished; he implored Mr. Ablondi and the Town administration to complete the photography quickly.

Mayor Lloyd questioned whether Mr. Halpin's aerial photography can be utilized to which Mr. Kjellgren advised the south side of the river is incomplete and there is no contour information for this side of the river. The contracts are only proposed and changes can be discussed after the town's attorney review. Again, he asked for quick response from the Town's attorney and administration to respond to the proposed contracts and obtain the aerial photography. Design Engineering can begin as soon as the contracts are signed.

Elizabeth Koerckeritz inquired how long will it will take from the signing of the contract to the point construction can begin on the WWTP. Leon Kjellgren advised that if a September 1st, 2006 signing date is assumed, construction could begin sometime in the summer of 2007 for the WWTP. Leon Kjellgren advised Bob Nelson is aware of the September 30th, 2008 date as far as when the TOA is obligated to provide sewer service north of the river; Mr. Nelson prepared the timelines within these contracts according to Mr. Kjellgren. A "hard and fast" commitment date/ deadline for design engineering can be added, however, Nelson Engineering intends to honor the Town's commitment to have the WWTP built by 9-30-08.

Mr. Kjellgren warned the Town administration this will be the first expenditure out of the grants and funds. Once they decide to start the process it will be difficult to turn back; the council and mayor must be secure in their own minds that this is what they want to pursue. Mr. Kjellgren advised the funding has been approved and can be obtained to cover design costs up to January 1st, 2007.

The pending completion of the WWTP agreement between North Star Utility and the TOA is to secure commitment of North Star Utility's share. Nothing is guaranteed from January 1st, 2007 on with the SLIB and Mr. Kjellgren is of the understanding the TOA administration is willing to take this gamble. He advised that it will be very difficult to begin design on a \$400,000.00 plant and have North Star Utility back-out of the project. The engineering contracts discussed tonight go hand-in-hand with the WWTP agreement which is pending between North Star Utility and the TOA.

- WASTEWATER TREATMENT AGREEMENT W/ NORTH STAR UTILITY –UPDATE FROM LEON KJELLGREN: According to Leon Kjellgren, Bob Norton of Nelson Engineering recommends the following:
 - 1) \$5,000.00 PROPOSED HOOK-UP FEE FOR NEW WWTP: Bob Norton recommends the fee remain at \$5,000.00 as it is important to provide enticements to both sides of the river to hook into the WWTP.
 - 2) GUARANTEE FROM NORTH STAR UTILITY: Bob Norton and Leon Kjellgren concur that from the years 2009-2012 there needs to be a guarantee from North Star Utility that a certain number of people will hook onto the system and make their monthly user fees available in order to operate the new WWTP. Bob Norton feels by keeping the user fee low enough to allow the maximum number of hook-ups at \$5,000.00 and the project is successful, there will still be the question of keeping the plant operational. Therefore, there needs to be some time of guarantee from North Star Utility providing some type of projections which set forth the amount of sewage and users from their side of the river. Mr. Kjellgren is concerned real estate investors may buy the lots and not develop them while the town is trying to operate a 400,000 gallon treatment plant. The monthly user fees will be \$36.00 monthly. The Town of Alpine currently has only 118 existing users which will not be sufficient to operate the new WWTP on its own.
 - 3) "READINESS TO SERVE FEE": Mr. Kjellgren a readiness to serve fee has been utilized all over the state. Essentially this fee is assessed if North Star Utility fails to provide a minimum level of hook-ups into the system. North Star Utility will have to provide some type of revenue to offset the absent users for the system to help operate the plant.
 - 4) EXISTING FEASIBILITY STUDY – FINANCIAL PLAN: If the \$5,000.00 hook-up fee is to remain, the financial plan set forth in the feasibility study is a great place to start negotiations with North Star Utility.
 - 5) PROPOSED DEADLINE/ EXPIRATION FOR THE \$5,000.00 HOOK-UP FEE: After review by Leon Kjellgren and Bob Nelson he feels it will provide a disproportionate advantage to the developers on the north side of the river who are capable to pay the fee immediately possibly at the expense of the south side of the river residents who may need more time to gather the hook-up fee. In the interest of fairness to the north and south side of the river, the council and mayor should consider changing the deadline to 6 months to 1 year. The \$5,000.00 fee cannot last forever according to Leon Kjellgren.
 - 6) REQUEST FOR TOWN ADMINISTRATION'S APPROVAL FOR \$5,000.00 HOOK-UP FEE: This Town is taking a substantial risk in assuming that users will utilize the plan once it's built. North Star Utility should commit themselves to a reasonable amount of prospective users to keep the WWTP operational. Mr. Kjellgren reiterated the entire, current grant and loan money secured through the SLIB is for the south side of the river's use. Donn Wooden inquired whether any of this grant money could be used to off-set the \$5,000.00 hook-up fee to the current Town of Alpine residents currently on septic systems. Mr. Kjellgren advised the current SLIB grant monies cannot be utilized for this purpose. In order to secure the grants and loans in the first place the Town of Alpine had to "pledge" something. This something is the \$5,000.00 hook-up, therefore, this fee is being utilized as the matching share for these grants and loans.

Mr. Kjellgren advised additional grants, bonds, etc. may be explored to offset hook-up costs. Mr. Kjellgren feels the hook-up fee at \$5,000.00 is a bargain when compared to new septic system costs. Donn Wooden reviewed the Town's process to secure bonds for the existing wastewater treatment plant. An additional suggestion would be for the Town of Alpine to secure an additional 2 ½ % loan for 20 years through the SRF program; a certain amount of Town capitol would have to be pledged in order to repay the loan. Also, a special purpose tax could be initiated to lower the amount

of hook-up fees and repay debt. Mr. Kjellgren isn't sure if the Town of Alpine qualifies for the RUS (Rural Utilities System) which is for lower income, rural areas.

Donn Wooden agreed to lift the 90 day deadline for the \$5,000.00 hook-up fee to expire. The council and mayor agreed to the \$5,000.00 sewer hook-up fee at this time which will be included in the WWTP agreement with North Star Utility.

(clerk's note: Tape # 1 – Side B begins here)

- **Mountain Days** – Heather Falk, Mountain Days Committee, thanked the Town for paying for the sanitation toilets. After the 2006 event the committee has approximately a \$1,400.00 deficit. Donn Wooden has approached area realtors to ask for donations to off-set the deficit. The committee needs six (6) more \$250.00 commitments to break even for the year. The committee wants to create a self-sufficient event. The Star Valley Arts Council will write a grant to pay for the Indian Dancers. Kathy Jenkins has sent another round of letters to 15 different entities for donations. The vendor fees will be raised and two fund raisers are being planned. Heather Falk asked for any financial support from the Town for the event. Kathy Jenkins asked the Town of Alpine administration to consider a future location for the mountain days event. The event will require electrical, restrooms, and water. A future site may be near the Snake River Saloon/ Campground.

Brenda Bennett, Treasurer, advised following the recent state audit the Town can no longer contribute any donations what-so-ever even when a bill is submitted to the Town as it against Wyoming Constitutional Law. The clerk clarified that for several years the mayor drafts a letter and provides copies and a mailing list to the Mt. Days committee who distributes the donation letter for the event. Donn Wooden expressed his appreciation to the committee members and believes it benefits the Town of Alpine. He questioned whether a budget-item could be made for recreation funds and development or the mayor's fund. Dave Lloyd advised the mayor's discretionary fund has been removed. Treasurer Bennett will research putting the line-item in the next fiscal year budget; the new budget is already in place. Donn Wooden feels the \$250.00 spent for the dog race would have been better spent on the Mountain Days event. Treasurer Bennett advised this was done prior to the audit.

- **PUBLIC HEARING: Public Information Meeting – Upgrading Town's Water System – SRF Loan Application**: Mayor Lloyd opened the public hearing at 7:55 p.m. Mr. Bob Ablondi, Rendezvous Engineering, advised programs exist for water loans and grants similar to waste water treatment programs. He advised the intent of the public hearing is to take public comment tonight.

The SRF loan is a 20 year loan with a 2 ½ % interest. The total project costs will be approximately \$537,000.00 with 67% in grants (WWDC) and 33% in loans. Approximately, \$177,210.00 will be filed for an SRF Loan for 20 years at 2 ½ % interest. Annual loan payments will be approximately \$11,000.00 and equates to \$2.36 per month per water tap. There are 400 taps currently.

This SRF loan will go toward upgrading the two existing wells, upgrading the controls, and installing stand-by power. Mr. Ablondi provided hand-outs containing the public notice and a colorized map showing the upgrades of the well house and the proposed new well with an aerial view. The public has 30 days to comment on the application of this loan. The aerial map indicates a proposed well will be located adjacent to the two existing wells. This well will be targeted at 400 ft. deep; the two existing wells are between and 225 – 250 ft. deep. The State Revolving Fund is the best option along with Water Development funds for Towns and cities.

Bids for aerial photography are being gathered and this will be paid for under Level II funding. The flights should be completed within 2-3 months. The aerial photos will also serve as a basis to begin a GIS system for the Town. Mike Halpin did extensive flights of the area, however, topographic mapping was not completed for the entire existing Town of Alpine.

Mr. Ablondi advised proposed tap fees will need to be discussed and he should have some draft figures by the next council meeting set for September 5th, 2006. Mayor Lloyd advised that today a letter was submitted today as an advance request for funding for to add the Town's name to the list for 2007. This future SLIB request will

be for upgrading the transmission lines to accommodate the upgrading of the existing wells and additional well being on-line. The two existing wells will be upgraded to produce 600 gpm each and then the third exploratory well will come on-line in the future. The storage systems are adequate currently to handle these upgrades. A letter will suffice for now with a need for a resolution and additional paperwork later. The grants are being funded at a higher rate of 67/33 compared to 50/50 in the past.

Leon Kjellgren inquired whether his recommendations from 4-5 months are included. Mr. Ablondi indicated that his recommendations were included including installing higher capacity pumps to be utilized for short time use. The pumps will have variable frequency drives to "soft-start" the motors and will allow for flexibility to operate under different conditions. Leon Kjellgren advised the short-term pumping rate will be 750 gpm and if for some reason the budget allowed doesn't fulfill this requirement, the council will be approached again to fulfill this requirement completely to obtain money elsewhere. Mr. Kjellgren believes putting lesser capacity pumps in the wells will only lead to future problems. Mr. Ablondi feels the contingency added to the October 2005 funding request will allow for the costs to upgrade the pumps from 500 gpm – 700 gpm (gallons per minute).

Bob Ablondi briefly reviewed proposed 252-Resolution solidifying the filing of this SRF loan application. The total amount of the loan application will be \$ 177, 210.00. Mayor Lloyd called for any discussion from the public to which none was received. Mayor Lloyd asked for the proposed resolution to be read.

- ***252 – RESOLUTION NO. 1-08-15-2006:** Authorizing Submission of an Application to the SLIB for a loan through the State Revolving Fund for the purpose of the Alpine Wells Rehabilitation Project. D.R. Hutchinson read the resolution through the title and first few paragraphs. Mayor Lloyd called for any further discussion from the council and public to which none was received. **Mayor Lloyd called for a motion to approve the resolution. Donn Wooden so moved. Shirley Brown seconded. Mayor Lloyd called for any further discussion. VOTE: 4- yes; 0- no; 0- Abstain 1-Absent (Don Jorgensen). Motion carried.**

D.R. Hutchinson inquired when the water user fees would be ready and asked for a specific date for these fees and figures to be ready. Bob Ablondi suggested the item be added to the next agenda for discussion and he agreed to present the information to council before the Sept. 5th, 2006 council meeting.

- **Snake River Junction Plat –Final Plat/ First Filing** – Nik Fiore, Jorgensen & Associates
Mr. Fiore, on behalf of Snake River Junction, requested the mayor's signature on the first filing of the Snake River Junction Plat. The plat was reviewed before Lincoln County last Monday. The preliminary plat version was presented to the mayor and council on July 18th, 2006 according to Mr. Fiore. Approximately 4-6 more filings will occur for the rest of the project. The mayor and council reviewed the plat. According to the first filing plat, Lots 1-5 are commercial and Lot # 6 is a road lot, and lots 7-8 are to be developed in the future. Lot # 8 will be the first lot for condominium use. Mr. Fiore recommended review of the 40+ acres for a complete overall picture.

ELIZABETH KOECKERITZ, TOWN DEPUTY ATTORNEY: Ms. Koeckeritz inquired whether the master plan for the project had been approved by the council and mayor to which Mr. Fiore advised it was approved on or about March 8th, 2006. At the last workshop it was discussed that all one (1) mile radius plats should include some type of inspection process in order to dictate that the project is built to the Town's standards.

To the clerk's knowledge and based on the last workshop meeting, it was suggested by Leon Kjellgren, Town Engineering Firm, that future plats which fall within the one (1) mile radius contain some type of provision on the plat for an inspection process and she assumes that to mean inspection of infrastructure. Again, at the workshop for the WWTP it was determined that requiring inspections could not be included in the WWTP agreement and should have been negotiated at the time the final plat was reviewed.

Leon Kjellgren advised tonight that the inspection process provision does not need to be on the plat itself, however, with any large-scale development which involves sewer and water installation, rather than a plat condition it should be a condition of the Town signing the final plat. It is common for a developer to allow ongoing inspections in order to gain the Town's signature. The Town can withhold the signature until such time as the developer makes a

commitment to the Town. Currently, there is no verbiage researched for this provision. Mr. Kjellgren has not reviewed this final plat as the Town's engineer. The town could obtain a registered letter from the registered engineer who has inspected the project and determined the installation is complete and correct. The Town of Alpine doesn't have the personnel to inspect the installation directly.

Nik Fiore advised as engineers they will insure that what they design will get built as it has to go through the standard permitting process for DEQ, etc. It is Jorgensen Engineering's preference to have an on-site representative when the project is built who will inspect the installation of the infrastructure. Leon Kjellgren advised that engineers generally will do only what the client pays for and unless the client pays for day-to-day inspection most likely this will not occur. This is the area the Town must have input to require some type of a minimum inspection requirement and he isn't sure if this is the project to start on this provision or not. The Town of Alpine cannot allow future developers to just provide DEQ certification without proper inspections of the actual installation. He asked for time to review the plat to see what the infrastructure consists of.

Mr. Fiore suggested that the inspection condition would be more appropriate as a condition for annexation rather than the plat process. Mayor Lloyd suggested the motion approving the plat contain the provisions for inspection.

(clerk's note: Tape #2 of 2 begins here)

Elizabeth Koerckeritz: She advised this may not be the point and time to begin an inspection requirement for this plat, however, it is important for the Town to inspect infrastructure especially due to the fact they are considered future annexations for the Town which will be connecting into North Star Utility and dumping waste into the Town's treatment plant. It is important that the Town require certain standards rather than leaving it up to the developers to determine. Unfortunately it is too late for the Alpine Meadows project as the final plat has been approved. There should be uniformity and consistency in what the Town requires from developers so we know what is being dumped into our sewer. North Star Utility must be up to the same standards as the Town may inherit the utility. Ms. Koerckeritz believes it may be time to require inspections beginning with this plat due to the several impending annexations.

Donn Wooden, council and local resident: Mr. Wooden advised he concurs with the Town attorney and engineer and **motioned to accept the plat with the contingency an additional agreement will be entered into to insure compliance with Town standards and with oversight from the Town engineer. The acceptance of this plat would be based on a separate agreement, but not part of the plat. Mayor Lloyd agreed and asked whether it is a motion.**

Mr. Wooden also questioned whether the letter/ agreement should be in hand before the motion is made to approve the plat.

D.R. Hutchinson, council and local resident: Mr. Hutchinson questioned whether the plat could be approved with a contingency within the motion to adhere to weekly inspections of utilities and with all subsequent filings there would be a requirement for an agreement. Mr. Kjellgren cautioned the Town for approving the plat at as the Town loses their control. Mr. Wooden agreed the issue should be brought before the council again.

Nik Fiore, Jorgensen Engineering: Mr. Fiore indicated the agreements could be completed in the next couple of days to avoid the issue coming before the council again. Mr. Kjellgren advised he must have time to review the situation and indicated that some time next week they could arrive at an agreement with Jorgensen Engineering. The current water and sewer agreements are pending as well and need his attention.

Leon Kjellgren, Nelson Engineering: Mr. Kjellgren inquired who will be responsible for the payment of Leon Kjellgren's and Elizabeth Koerckeritz' time and he believes the Town should not have to pay for rather the developer should absorb the fees. The current fee of \$500.00 for plat review does not adequately cover the costs to review this plat. Brenda Bennett advised Mr. Halpin has paid for all the legal and engineering costs to review the plats for

the Town's review. Nik Fiore believes Damien Mavis has been willing to pay his fair share of costs and if this is the standard practice, he believes and assumes Mr. Mavis will pay the costs.

Donn Wooden withdrew his initial motion and stated in this manner revised that the acceptance and approval of the plat is subject to the signing and confirmation of the agreement to be filed by the Town Engineer and reviewed by the Town Attorney at the expense of the developer to be done by the next official Town council meeting. D.R. Hutchinson seconded. Mayor Lloyd called for further discussion and questions to which none was received. VOTE: 4-Yes; 0- No; 0-Abstain; 1-Absent (Don Jorgensen). Motion carried.

- **Setting Special Council Meeting/ Workshop** - *Council set a Special Council Meeting for Tuesday, August 29th, 2006 at 7:00 p.m. to discuss the draft Annexation Agreement and draft Annexation Ordinance for the Alpine Meadows project.* Elizabeth Koeckeritz would like to discuss the draft of this ordinance and subsequent agreement prior to the first reading set for September 5th, 2006. According to Ms. Koerckertiz, Mr. Halpin can object anytime to the annexation if he doesn't agree with what is happening. Therefore, an annexation agreement is necessary to set forth who will be doing what, and who is charge, for example, of the streets and for how long. The annexation agreement will not be finalized until the final reading of the Annexation Ordinance. A statute exists which states that if anyone with the annexed area owns more than 50% can object and there is no timeline attached. It isn't clear whether he would have the ability to object or not. If Mr. Halpin were to object and win at the objection hearing, then the Town of Alpine cannot pursue annexation of Alpine Meadows for two (2) more years.

Donn Wooden questioned Mayor Lloyd whether the annexation of Alpine Meadows was a condition of the "marriage" between North Star Utility and the Town of Alpine. Ms. Koeckeritz believes Alpine Meadows is still wanting to annex, but it has been threatened as a last ditch effort. Again, the annexation agreement is warranted for both sides to set forth who will be responsible for what and for how long, for example, maintenance of the roads. Mr. Halpin has offered to maintain the roads, however, these issues need to be in writing according to Elizabeth Koeckeritz.

Donn Wooden advised with the annexation of River View Meadows (RVM) development, the homeowner's association takes care of their own open space, etc. He doesn't feel the Town can take of the open space of the development and pathways.

Council agreed to the meeting date of August 29th, 2006 and clerk will advertise the legal publication.

- **PURSUIING ANNEXATION OF ADDITIONAL PROPERTIES:** Elizabeth Koeckeritz advised several provisions must be met prior to pursuing these annexations and, currently, the WWTP agreement, etc. is the focus. Mayor Lloyd advised the annexation report for these additional projects has already been included in the BBC Research Report or the Town's master plan. To the clerk's knowledge, the BBC Research Annexation report only covers the Alpine Meadows Project. This will need to be researched and Elizabeth Koeckeritz advised a report is needed which shows a map, the costs of infrastructure improvements, the other services available to annexed residents, and reasonable timetable the services will be available to residents. Additional requirements will include: projected and current fees, the current and projected property tax mil levies, and the cost of infrastructure improvements required within the existing boundary of the municipality to accommodate the proposed annexations (according to statute 15-1-402 (c). Elizabeth Koeckeritz will write to all owners interested in annexation; however, the annexation report should be done for each of them first. Inquiry letters will be sent out next week.
- ***1st Reading – 133 – Ordinance No. 2006-3:** Rezoning Lot # 327, 326, and 325 Lakeview Estates Tract C, Eugene Davis, Owner- Christine Wagner, Real Estate Agent –JHRE&A will be present: D.R. Hutchinson read the ordinance through the title and first few paragraphs. Mayor Lloyd called for further discussion to which none was received. Mayor Lloyd called for a motion to approve the ordinance. **D.R. Hutchinson so moved. Donn Wooden seconded. VOTE: 4- Yes; 0- No; 0- Abstain; 1- Absent (Don Jorgensen). Motion carried.**

- **Adoption of Master Plan:** Due to the fact the council did not receive the letter from the Planning & Zoning adopting the master plan, the item was **TABLED**.
- **ARCHITECT BID – ALPINE CDC PROJECT:** *First Request for Approval:* Following the bidding of the architects for the project, Dubbe Moulder of Jackson was the only company to submit a bid at \$18,000.00 (see attached bid). The LUCDA (Kay Gogol) asks the council to approve this bid for the project tonight. *Second Request for Approval:* LUCDA also requests the Town of Alpine prepare and submit a budget modification to the CDBG Grant to request the original \$9,000.00 allocated for playground fencing and ground cover be used to cover a portion of the architectural fees. The LUCDA has written a separate grant to cover these expenses. To the clerk's knowledge, the LUCDA will pay for the remainder of the architectural fees (\$9,000.00) as this was not included in the original grant application.

Mayor Lloyd called for motions. D.R. Hutchinson moved to make a budget modification to the CDBG Grant for \$9,000.00 to change it from the fencing to the architectural fees and part two of the motion would be to approve Dubbe Moulder of Jackson, which was the only company to submit a bid, as the architectural firm for the project. Shirley Brown seconded. Mayor Lloyd called for further discussion. VOTE: 4- Yes; 0- No; 0- Abstain; 1- Absent (Don Jorgensen). Motion carried.

B. DEPARTMENT UPDATES:

• **WATER DEPARTMENT:**

- **STREETS & ROADS:** Mayor Lloyd expressed disappointment the paving company sealing the asphalt didn't install any detour signs.
- **SEWER DEPARTMENT:** Elizabeth Koeckertiz is checking with Kathy Hunt, W.A.M., today whether a freeze can be put on people trying to connect to the Town's sewer treatment plant for \$900.00 vs. the proposed \$5,000.00 hook-up fee. The council and mayor advised Ms. Koeckeritz that anyone who has been paying their bond amount for the original sewer district will be able to connect at the \$900.00 rate and we cannot force them to pay \$5,000.00. This would apply to anyone who is currently included in the special improvement sewer district. River View Meadows also has sewer lots which have been prepaid.

This freezing of rates may be applicable to the 2/3 of the existing Town which is unsewered. Elizabeth Koerckeritz will research the issue.

• **PARKS & RECREATION DEPARTMENT:**

• **PLANNING & ZONING DEPARTMENT:**

• **POLICE DEPARTMENT/COURT:**

- **TREASURER/ CLERK:** *Treasurer: 2- Letters dated August 2nd, 2006 – to Department of Audit – Regarding Audit Controls and Internal Controls. Clerk requested approval to inquire whether the Town's lease agreement can cover upgrading to a color copier as it is greatly needed for the P&Z Department, legal department, etc. The council and mayor agreed to allow quotes.

C. ON-GOING BUSINESS/ INFORMATION:

D. INFORMATION DISTRIBUTED TO COUNCIL/ ANNOUNCEMENTS:

- *WAM Heads Up Newsletter – 08/0/06; 08/11/06
- *WAM National League of Cities Annual Congress of Cities Scholarship

E. FINANCIALS/ UNPAID BILLS:

Mayor Lloyd asked for a motion to pay the unpaid bills. D.R. Hutchinson motioned to pay the bills and adjourn the meeting. Shirley Brown seconded. VOTE: 4-Yes; 0- No; 0- Abstain; 1- Absent (Don Jorgensen)

Council Minutes
August 15th, 2006

The meeting adjourned at approximately 9:06 p.m.

Dave Lloyd, Mayor

Date

ATTEST:

Tracy Matthews, Clerk

Date