



**TOWN OF ALPINE
COUNCIL MEETING
Minutes
August 21, 2007**

**Clerk's Note: Minutes are a summary only of a tape recorded meeting.*

Mayor DeCora called the meeting to order at 7.00p.m. and held the pledge of allegiance.

A quorum was established by the clerk through a roll call. Council members present: Don Wooden, Shirley Brown, Tom Turner, and Don Jorgensen. Mayor DeCora was also present. Other staff in attendance: Treasurer – Brenda Bennett, Clerk – Whitney Heller, -- Town Attorney – David DeFazio, Town Secretary – Terra Miller.

❖ **Action Items & New Business:**

Swearing in of Town Clerk Whitney Heller: Sworn in by Mayor Victoria DeCora, see attachment of Oath of Office

Council Minutes: April 12, 2007-- May 1st, 2007 Don Wooden **motions** to approve minutes Tom Turner seconds **Vote:-5 YES; 0-No; 0-ABSTAIN; 0-ABSENT**

Planning & Zoning Minutes: July 10, 2007 Don Jorgenson **motions** to approve minutes Shirley Brown seconds **Vote:-5 YES; 0-No; 0-ABSTAIN; 0-ABSENT**

Council Approving of Town Representatives: Bryant Brown, Tom Colleti, Tracy Mathews....

Mayor DeCora says: there is wonderful talent in the community that is willing to help, volunteer and help the town with certain things such as road bids, water projects. It has been argued that these people need to be approved to do this. Bryant Brown is gracious to use his time & expertise for nothing to help with the streets and roads. Tom Colleti has agreed to be the liaison between the Town and the Wyoming Water Development Commission with our water project here. Also Tracy Mathews has agreed to come in and help with Clerk training. **Mayor ask for a motion to approve**

Don Wooden: Appreciate their willing to help and are knowledgeable and can surely help in their departments. **Don Wooden would like to motion to approve Tom Turner seconds**

Discussion Bryant Brown: question if this is the right thing to do, or necessary. In this community there are many volunteers. He is retired and does not want to feel obligated. He enjoys volunteer work. He has done many things and willing to do for community, what exactly would you approve of him to do and he will not accept pay.

Don Wooden: Clarify what we are after; you have set a fine example around town as a volunteer. We do not want to control your life. Volunteers come as they are able to. We are only giving you the authority to act in some capacity there unless you don't want that authority.

Bryant Brown: as I have said I am retired, I don't want to assume a role that I am in charge of anything. I would gladly be available to teach, assist or advise.

Don Jorgenson: What we are trying to do, if we vote on it this. The legal aspect of the Town is taking care of. Being over the streets & roads we would appreciate your expertise and advisement. This just gives us in black & white that you are legally able to view bids as a representative.

Mayor ask all in favor **VOTE- 5 YES; 0-No; ABSTAIN; 0-ABSENT**

Snow Removal Bids: 2007-2008 snow removal view, Mayor DeCora says please reference letter from Val. Stefan is adamant about Snow Removal must go out to bid. There are a few problems with bid it is mostly dates contract says October 1st thru April 30th. Yet we are not going to open bids until Oct. 18th, 2007. There are things that need to be fixed. Mayor asks Bryant Brown to look at this before it is voted on.

Bryant Brown: says he has had some experience with agreements, services and contracts. If he is to view it, it would be considered as a draft recommendation, comments and would be glad to help in assistance if it is desired.

Don Wooden **motions** to move to next meeting Don Jorgenson **seconds VOTE: 5-YES; 0-NO; 0-ABSTAIN; 0-ABSENT**

2nd Reading 163-Ordinance No. 2007-19 Mayor DeCora says: this is the emergency ordinance that was passed last meeting allowing temporary septic/holding tanks for those not able to hook up to sewer at this time. There is a letter from Joe Sender raising concern. Mayor is concerned about this, and if should wait on reading until Stefan returns from vacation.

Don Wooden: go ahead with second reading, to move it along and if there is a deliberation we can discuss that then.

Mayor DeCora; 163-Ordinance No. 2007-19 An ordinance suspending issuance of building permits that require connection to Waste Water Treatment Facility. Do I have a motion to approve the 2nd reading of 163 Ordinance No. 2007-19 Don Wooden **motions** to read 2nd reading Don Jorgenson **seconds VOTE: 5-YES; 0-NO; 0-ABSTAIN; 0-ABSENT**

274 Resolution No. 08-21-07: This is a resolution accepting the WY Water Development Contract for the test well and third well. Mayor questions where the town is going to get the 33% that is not part of the grant money. Mayor says she could not find anything in her records and asking Brenda she could not either.

Don Wooden: says typically we get a loan from State Investment Committee that money is made available for the town for a loan. Along with that has there been a loan applied for Brenda?

Brenda Bennett: If remembers correctly what you are referring to the gentleman from the Wyoming Water Development Commission said we would have to apply for that grant and have to apply for the loan to go along with it. We have not done anything with that. And has shown Victoria what we have got from them. By remembering what he has said in meeting he told what we needed to do and go forth to get that loan and grant.

Don Wooden: The money is generally available and would like to move forward on resolution at least setting the stage to authorize us to borrow the money and receive the grant.

Mayor DeCora: reads in it entirety **274 RESOLUTION No. 08-21-07 A RESOLUTION AUTHORIZING THE PARTICIPATION IN PROJECT AGREEMENT ALPINE WATER SUPPLY PROJECT.** Mayor DeCora asks for a **motion to approve.** Shirley Brown **motions** to approve. Don Wooden **seconds VOTE; 5-YES; 0-NO; 0-ABSTAIN; 0-ABSENT**

Approval for special meeting: Mayor DeCora asks for a special meeting for August 29th 2007 @ 7:00 p.m. concerning opening of RVM Asphalt Paving bids. Ask for a motion to schedule special meeting Don Wooden **motions** Don Jorgenson **seconds Vote; 5-YES; 0-NO; 0-ABSTAIN; 0-ABSENT**

Shawn Bard: speaking in reference to park/baseball diamond. Handed out Land & Water Conservation Fund information pertaining on how to help pay for water and improvements, containing facts, when it is due on January 30th 2008. Grant is a matching grant so everything that has been done at park will not apply toward in con donation but will be held in consideration for grant. (See **attached handout for review**) also available at website **<http://wyoparks.state.wy.us/grants/lwcf.asp>**

James Martin: expired building permit remodeling of kitchen & bathroom permit expired on March 28th 2007. Sent letter also a second certified letter to respond with extension. He has not responded. After second letter it is council decision what and how much to start fining him. Address: 629 Grand View Dr. Lot #30

Don Wooden suggestion need to investigate further more is he in hospital or a situation where he can not respond.

Terra Miller states his name is still on water bill and is being paid.

Mayor DeCora: ask if James Phillips or Mark Gizas can investigate further and visit the property to let him know of this personally. She asks James to follow up if he is living there or renting property out.

Don Wooden states; give him opportunity to respond and go to P&Z with his status and ask for extension if the case. Before the town proceeds with this give him opportunity.

Mayor DeCora asks for a **motion** to investigate further before acting on this. Don Wooden **motions** and to send to P&Z after he talks with town. Don Jorgenson **seconds VOTE; 5-YES; 0-NO; 0-ABSTAIN; 0-ABSENT**

New Copy Machine: Terra Miller would like approval for new copy machine for office. She has spoke with the zerox representative confirmed a leasing price that the town is paying at \$229.50 a month With a new lease without penalties with color copies , scanner, stapler, collator plus many other features to expedite job duties it will be \$395.57. This will be with same company currently with and maintenance calls free as part of lease agreement. There is currently \$10,000 in budget for technology budget and can pull the extra \$100.00 for new system from that. Shirley Brown makes a **motion** for new machine Tom Turner **second VOTE; 5-YES; 0-NO; 0-ABSTAIN; 0-ABSENT**

❖ ONGOING BUSINESS

Annexation of Alpine Meadows: Tabled Pending until Further information

❖ Department Updates

- Legal/Attorney:
- Water: It has been about a month since main water break on Greys River RD. Val & Mac replaced with about 20 feet of pipe
- Streets & Roads: Don Jorgenson had confirmed a bid from HK Construction

- Sewer: WWTP holding, weekends are tough when motels fill up and people are in town. Tests are coming in good. Sent data in concerning flow meter because of spikes in flow data. They are sending a new one because their determination is faulty flow meter. But as far as colony count, WWTP is good using a lot of chlorine and de chlorination but in all getting in under control.

Don Wooden: would like to have a weekly report for public to view. Compliance, flow meter, heavy load, if exceeding at times. What is normal average?

Mayor DeCora says she will talk with Lee about that. The town is committed to Library, 3 connections in River View Meadows, and then winter because people run there water so there pipes wont freeze.

Don Wooden: would like to save that situation by letting the water pass onto ground, instead of running through the pipes and into the plant may save problems. With the winter coming would like to see some people together with getting updates and the town staying in its perimeters and moving on.

- Planning & Zoning:
- Parks & Recreation: Shirley said she had talked with Sarge and bleachers are at the ballpark and have been there for some time. And this week they have been set up and put together. (passed out pictures of activity) This has been done by the American Legion. Don Wooden thanked American Legion. Brenda Bennett added that she had spoken with Jeanie Barr and Tiffany are working on project to help getting money and they should be commended also. Top of The Rockies states, they are putting on 3rd annual car show this weekend non-profit organization raising money for this town. For Fire Department, EMT, Animal Shelter, EMS, American Legion, Humane Society. Go to topoftherockies.com for more information.
- Alpine Fire Department:
- Personnel Dept:
- Police Dept./ Court:
- Treasurer/Clerk: July Financial handed out at meeting

Don Wooden: ask for a **recess** before going onto Public Hearing

Gloria Jorgenson: ask about Resolution No. 08-21-07 as a town was we not already appropriated money to put in new pumps in our existing wells. And to start or is this a resolution to start. She doesn't understand

Mayor DeCora: This is 2 different projects. This is the test well and the 3rd well. The other one is ready to go in fact she has sent Rendezvous Engineering an email to get this done this fall. New pumps and transmission lights.

Don Jorgenson: ask Mayor DeCora about payment and signed voucher for H&L Paving when was it approved? He doesn't remembering approving these repairs.

Mayor DeCora; says she received a frantic call from Val stating that there were 2 loads to be taken care

Don Jorgenson: says anything over \$500.00 needs to be contracted & approved by council.

Mayor DeCora: says she agrees, yet someone asked Val to take this asphalt off their hands. She did not approve it and told Val he obviously knows what he is doing and to go ahead. The check was already written when the voucher was signed.

Don Wooden: ask Mr. Jorgenson to talk about this at executive session because he has questions on this matter too, there are a lot of things in the past that should have had a bid including buying trucks for the town. But that is water under the bridge but this situation, was that approved before hand.

Mayor DeCora: No it wasn't it was the road on the side of the Bull Moose

Don Jorgenson: It is on Center St and Morning Star I believe

Don Wooden: would like to take this matter to executive session

Gloria Jorgenson: Whoa! Whoa! Whoa! Why does it have to go into executive session?

Don Wooden: Can we do something about the interruption, it is improper for the public to interrupt during council session. I would like to say something about that now if I can. So we can keep a matter of decorum & professionalism and try to get order of mutual respect for one another. Stop spreading the poison and personal attacks. This town is not going to move forward unless we do away with that. And start running this town how it should run. And means we have to follow the proper decorum in our meetings. Obviously there is something happening here that I did not know about, Shirley didn't know about, and I don't know how much Tom knew about. She was under distress when at the time maybe she didn't know it this was pre approved. The point of it is there is a lot of finger pointing and blaming that shouldn't be done. A hearing is to hear the facts on each side of the fence and it should have been delivered all the way. Mayor DeCora was asking questions last time and Brenda was responding everything was orderly until you interrupted Gloria. And you shouldn't have done that because the hearing had not been concluded, comments from the audience had not been opened. This town has always been open to hearing the public, yet the council is charged with a duty of carrying on the governing part of this town. And we should be able to deliberate in a fashion without everyone interceding because you can't get anything done that way. We need to know the answer to questions, and need to talk about it. The only way we are to do that is in an executive session where we can talk to each other without the interference of the public. We are charged with that duty. And with that I would like to submit a letter.

Don Wooden reads: See attachment

Don Wooden: says if we are going to survive and treat everyone with mutual respect. We have got to do as follows. We were not treated that way in previous session. We are all in here trying to help this town and you had made a declaration yourself Gloria, so thinks that you were out of order and does not appreciate the comments you made because the hearing was not over yet. Yes every citizen in this town is entitled to speak and the council should listen to what they have to say and the facts need to come forth. There are things on both sides of the fence that need to be ironed out. We need to get this town working and moving forward.

Mayor DeCora; ask for a 15 minute recess

Meeting called to order @ 8.00 p.m.

Shirley Brown: Parks & Recreation news, see above in Department Updates.

Mayor DeCora: We are to resume public hearing for employee issue. Continued employment of Town Treasurer to be considered.

Brenda Bennett: as stated by Mr. Wooden I feel there was a lot that had been accomplished at the last meeting. There are still some other things that need to be discussed. The Mayor did give me a list of complaints and problems as requested. I never did receive anything from any of the other council members. As far as the employee handbook policy & procedure manual, Bill Miller from local government liability pool will be here on Aug 29th @ 9:00a.m. He would like to discuss conflicts of interest, nepotism, and any other questions you have at that time. He wanted to be here tonight but had a scheduling conflict. Sends apologies and would like to invite everyone at the meeting on the 29th. I am being questioned on the neglect of my duties WY State Statute 15-1-125 Presentation and Payment of claims. All claims and demands against any city or town should be presented to the governing body by itemized invoice or document from the vendor. All claims and demands in each city or town shall be presented to the governing body by itemized invoice or other documentation from the vendor with the full account of quantity and total cost for each item and service rendered. Council receives copy of what needs to be paid at each council meeting. Brenda also gives a voucher and itemized invoices that are stapled along with that voucher. This is what council is signing for, that you have read the invoice and agreed to it so invoices can be paid. At one time the entire council took turns signing the invoices. And Brenda says since Mayor DeCora has been here she has asked for that responsibility. Brenda says she does know she has seen Shirley signatures and Tom's signature on some of those. Don Wooden did come in today to sign vouchers today. Brenda says, the check or warrant shall be signed by the mayor and counter signed by the treasurer. Or any other person the governing body designates to counter sign checks and warrants in the treasurer's absence. After printing checks the checks are in the Mayor's box to sign, if they are not signed by the next morning. Brenda says she would have Kim sign them so they can be sent out and paid as there are smaller companies getting paid from the town. Some items are time sensitive so would email Mayor to let her know it is there. The past Mayor and council had decided there are only 4 people allowed to sign on the checking accounts. That is the Mayor, treasurer clerk and accountant. If you want this to change than let her know. At one point all the council members were allowed to sign on checking account, but as you know to set up account it is very time consuming to change every single account. WY State Statute 15-2-203 Treasurer's account content report, as you now every thing in this office are open to the public other than employee records, employee health issues and executive session minutes. Anyone from the public or from the council can examine books, accounts and vouchers anytime. I have never been asked by any of you to look at books. I do give you monthly packet for each department at the council meeting to look over. The Mayor is set up at her laptop to look at anything that is available and anything in computer. I still don't have a template or explanation how you would like me to do daily cash management. Please let me know or Terra or Whitney because I would like them to be on a lot of this. I have not had the time to do anymore educational classes, or certification of quick books, because of training Whitney. I would like to ask Whitney how her training is going. Whitney replied "very well learning a lot" From last time I think my communication skills have greatly improved I have sent all of you emails. Since the last meeting the Mayor signs off on payroll as requested. And will continue as requested. Also as requested from last meeting 2 council members have come in to sign off on vouchers and to look at the bills, which was Shirley Brown and Donn Wooden. I tried to have very good communication with you all since the last meeting. I am having problems

receiving emails Terra has had to send me 2 of them James has sent me one. I have sent all of you my correct email address to you. The one I received from Terra forwarded from Mayor had mine and Whitney's wrong email address we will go on there to correct that. Terra was stating there is a system in computer that can have set up so it registers that you received an email and that you had read it.

Mayor DeCora: says it is a return receipt

Terra Miller: When I worked at the Airport I don't know if it is a version of Outlook. But when you open your email you can tag it, as when someone sends or you send it will be tagged.

Brenda Bennett: if we could have David Stevens come over and set that up that would correct that problem.

Mayor DeCora: need to update the office software

Brenda Bennett: Another problem that was mentioned was not being able to hold a meeting with the Mayor. It is very hard because of the interruptions. We need to set up a time so we can get something accomplished. To be the only one in office and being interrupted by public or phone. Sending emails or phone calls is not the same as sitting down one on one.

Brenda Bennett: I did write a letter in regards to North Star Utilities in which we did receive. I followed Lisa Paddleford instructions in her letter and sent the response to a Mr. Shawn Hawkins. I will admit it did take me and the Mayor some time to get the money into the bank so we could get our schedules put together to go and do that. And in the past the accountant did all the financial information to do Grants and Loans. I never looked at the request as it has always been his job. If I would have known it was as simple or easy I would have handled it myself. So from now on I will do everything I can before I pass it onto anybody else.

Brenda Bennett: Last time you talked about the Family Medical Leave Act. About an employee that had 3 months off with pay. I did do some research on that and in fact he did have only 1 month and 1 week off with pay. Family Medical Leave Act works to where you can't fire someone or give their job away. You can hire someone temporarily while they are away. But if the person is on medical leave and has time built up for sick leave or vacation you are to use this first to pay them. And I did talk to Vickie personally about the situation and said that is why we would not be seeing the employee around and tried to keep it quiet because it was a medical issue.

Mayor DeCora: May I comment, you did not call me, I ask you one day where Mac was.

Brenda Bennett: I thought I had called you when I called the other council members.

Brenda Bennett: The letter I received from the attorney stating I am being considered for termination from Town Treasure based on neglect and duties. I believe I have proven that I have not neglected my duties as town treasurer. I believe that Mr. Wooden, Mr. Jorgenson, Shirley Brown, and the mayor proved that at the last meeting by allowing me to come back to do my job. It was all stated that they trust me and I do a good job and I know what I have to do. I feel what is in question is office administration. I need to know what you want done how you want issues handled on a day to day basis. How you want your office ran, I am told I have too much power, so then I back off. Then I am told I am not doing my job. I need to be told what you want me to do as well as the other employees. There are rules and regulations that have to be followed by municipalities. To the best of my knowledge I am following these regulations. I have learned a

lot when was audited by the State last year, and have used that knowledge and help from them to make sure we the town is up to par on everything that needs to be done or turned into the State. As a heads up to all we have employees that do not know what to do. Employees that cry at work that are frustrated and not knowing what they are to be doing. You have council members calling after meeting to ask what is going on. This has to stop we have to treat each other with respect; we need to communicate openly and honestly stick together as a team not go against each other. No more back stabbing no more gossip no more he said she said, lets just all grow up and get along why do we have to make life harder than it already is.

Mayor DeCora: I am a little disappointed you not addressing spending next years budget into this year. Not only is that unacceptable but it is illegal.

Brenda Bennett: as I stated last time, the couple of council members and the Mayor and person who was doing streets and roads had a meeting. I did sit in on that meeting, I was informed this is how it was going to be and this is what was going to be done. And the person doing the roads said they would cover us until got the New Year's budget in. And you're ready to go.

Mayor DeCora; but as Town Treasurer you should have known and advised your council that it was unacceptable and illegal behavior.

Brenda Bennett: I did question it what was I to do go against it fight and argue with them I did question it what more would you like me to do.

Mayor DeCora: another question I have for you I asked you if you're financial statements are accurate and complete. Your answer was to that "they come right off the computer"

Brenda Bennett: To the best of my knowledge whenever they are put into the computer they are accurate and complete. Whenever I print them off that is what goes in them. So to the best of my knowledge they are accurate and complete. I would have to have you or Mr. Dubisz look at them if something is wrong.

Mayor DeCora: so you are not able to detect if something is wrong

Brenda Bennett: If I see something major, you bet I do check it and I have had Mr. Dubisz check it for me

Mayor DeCora: Next concern you stated you do not review the detail of invoices presented to the Town for payment.

Brenda Bennett: Are we talking about the Cobra issue? I admit I did not do that one every single month. We had one employee go and one person comes on. It stayed the same amount. That is one more thing I would like to talk about. Previous places where I have been in charge with payroll, Cobra is totally up to the employee. It is not up to the office I would like to change that so that doesn't happen again and leave it to the employee.

Mayor DeCora: Tracy admits that it was here responsibility to get the paperwork in time. But the fact that we were depositing her money and not paying her insurance is the concern I have.

Brenda Bennett: I admit I was wrong, I will admit when I am wrong I have nothing to hide I have nothing to be ashamed of I do make mistakes I am human and make mistakes like everybody else.

Mayor DeCora: We have some serious expenditure with sewer project coming up and many other things. There will be a lot more

Brenda Bennett: that is why we have different accounts for that, and different grants and loans and everything has to be sent through the state to be approved.

Mayor DeCora: that is why we need to pay attention to the detail. I do not have anything else Counsel?

Shirley Brown: In some of the things that you listed back in April that you did, you said you wrote up resolutions. Have you had training in that?

Brenda Bennett: Carter Wilkinson our attorney 3 times back now, would basically go by what an ordinance said before he would have me then in fact change the wording and do what he ask me to do, then he would look over them and approve them or disapprove. At the time they were very busy and asked me to help because he trusted me. He knew I would do the job to the best of my ability. Everything we have done thus this year has been done by the attorneys.

Mayor DeCora: you brought up office administration, this last Friday when I was here I answered phones so both Terre and Whitney could be trained by the judge. We found out our court records have not been updated since February

Brenda Bennett: if you recall I answered you email with that told you everything you wanted to know, I didn't know how far back behind we were. I do know that Kim was able to get into the computer and update some stuff what she did I have know idea. I have no idea about NRV or warrants I had never done that before. Besides taking notes in court and I did take payments. That is all I had to do with court. Tracy took care of all court.

Shirley Brown: is there training procedures in that

Brenda Bennett: yes there is, it is \$1500.00 for having a representative to come to Alpine to train on that but Whitney and Terra are scheduled to go to Caselle Court and Caselle Utility training. In Spanish Fork Utah it is free for them to go to that training.

Don Wooden: that should be approved through council, because of the expenditure and so all decisions won't be made by Brenda.

Brenda: that is why I did email

Mayor DeCora: she did talk to me about that

Don Wooden: I would like to say this past week I have seen more communication than I ever seen before. And I appreciate that, I think lack of communication has brought this whole thing about. The council can't be here all the time and it is hard to know what everything is going on ahead of time. I think if we could go back to the first of the year and a lot has been going on and transpired, that is water past the bridge. But I really believe there has been an insult to our new incoming Mayor, by the way things were handled in the very beginning. It set the stage for things to come for a shut out and it festered I think this is necessary to get it all clear and move forward this town needs care and needs everyone involved. We need to once again like we said treat each other with respect. She won the position of Mayor fair and square she is to be respected for that and not shut out. She wants to get involved and the doors were closing and the arms were locked. I think that is a natural thing with everything being ok then a new

administration coming in. Rumors and innuendos are poison in the community. Gets us all down & bring us all down we need to be on an optimistic note. The action that started out with the past Mayor he should of said congratulations to the new Mayor offer to go down to help and introduce her to people in Cheyenne. He was paid to go on that trip, which should have been approved by Town council. He was out of office then he had no more authority. It is just that things were not handled properly. This lady didn't get the respect she deserved by winning the seat of Mayor to come into town she has some ideas and has been trying to get involved and do her job. We live in an atmosphere that is hostile. So let's get back to the community here, and do what is right for this town. To me it was insubordination a lack of respect, and I think you are much better than that. You have shown more cooperation this last week than ever before; I trust you and know you are capable of your duties. But show the proper respect to Mayor and everybody. When a new administration comes in the staff needs to lay things out and always be in a recommendation mode. We are to answer questions to the public. But I do think we need to give Mayor DeCora the benefit of the doubt here she has been trying to do a job. She has felt she has been shut out in the office. We need to back off a bit and come together with a new resolve that we are going to make it work, for the benefit of this town.

Don Jorgenson: at one time we came to agreement that we have a meeting with council and with the employees for communication, that was a good idea and we need to do that and carry that out.

Brenda Bennett: I have to agree with that also after talking with the employees they want to know what you wan them to do. What there boundaries are and what you want them to do. Job descriptions what we are to do. We need help from you, we can tell you what we do on a day to basis, but we need input and we need to do this together so everyone understands what is going on.

Don Wooden: would you like to recess the meeting

Mayor DeCora; I think it is time to make a decision would you like to go into meeting and talk about this go into deliberation

Don Wooden: I think the council should go and discuss this because this is a personal issue and make sure all the facts are out everything is stated and discuss it.

Mayor DeCora: Can we recess the hearing and move into executive hearing Don Wooden **motions** to close the meeting and move into executive session Shirley Brown **seconds VOTE: 5-YES; 0-NO; 0-ABSTAIN; 0-ABSENT**

Meeting called to order @ 9:13 p.m.

Mayor DeCora: ask for a motion to ratify the decisions made in executive session. Don Wooden **motions** Don Jorgenson **seconds VOTE: 5-YES; 0-NO; 0- ABSTAIN; 0-ABSENT**

Mayor DeCora: Brenda we have decided to retain your employment. But there will be some very specific job descriptions and duties we will conduct periodic reviews and accountability will be held. Not only you, but every employee in this organization including the council at some point and time. We will start with the office. My concern back in April when we went through this the first time it was great for a while you were a partner you let me in. Until you choked up again and we were embarrassed in meetings and blind sided here. It was unacceptable with the court being so far behind, I know you don't do the court but you are the office manager and you do

need to know what people are doing. So having said that is there anything else that needs to be said.

Don Wooden: I don't think anything else needs to be said we don't need anymore comment from the public or anyone else lets just move forward on a positive note. And make this town work better.

Mayor DeCora; ask for a motion to pay bills Tom Turner **motions** Don Jorgenson **seconds**
VOTE: 5-YES; 0-NO; 0-ABSTAIN; 0-ABSENT

Speaker: Jim Van Dorn with Wyoming Association of Rural Water. Recognizes that the Town needs help, and is here to offer his services. Has run the largest well service in WY for 23 yrs dealt with WWDC, the Farm Loan Board, Rural Development, can help write and view specs whatever you need also have a wastewater circuit writer, we are contracted through the USDA.

Mayor Decor asks for a motion to adjourn meeting. Tom Turner **motions** Don Jorgenson **seconds**
VOTE: 5-YES; 0-NO; 0-ABSTAIN; 0-ABSENT

Victoria DeCora, Mayor

Date

ATTEST:

Whitney Heller, clerk

Date

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