



**TOWN OF ALPINE
COUNCIL MEETING
Minutes
February 20th, 2007**

***INFORMATION MAILED PRIOR TO COUNCIL/ MAYOR**

CLERK'S NOTE: TAPE 1 OF 2 STARTS HERE. COUNCIL MINUTES ARE A SUMMARY ONLY OF A TAPE RECORDED MEETING.

MAYOR DeCORA CALLED THE MEETING TO ORDER AT 7:00 P.M. AND HELD THE PLEDGE OF ALLEGIANCE. A QUORUM WAS ESTABLISHED BY THE CLERK THROUGH A ROLL CALL.

COUNCIL/MAYOR: DON JOREGENSEN, TOM TURNER, SHORLEY BROWN AND DONN WOODEN. MAYOR DECORA ALSO PRESENT.

STAFF PRESENT: ELIZABETH KOECKERITZ, ATTORNEY; BRENDA BENNETT, TREASURER; KIMBERLEE JANSEN, CLERK; AND JAMES PHILLIPS, ALPINE POLICE DEPT.

OTHERS PRESENT: PLEASE SEE ATTACHED LIST.

A. ACTION ITEMS & NEW BUSINESS:

- **Planning & Zoning Minutes:** January 23rd, 2007, pending approval. **Donn Wooden motioned to approve minutes. Don Jorgensen seconded. VOTE: 5-Yes; 0-No; 0-Absent; 0-Abstain.**
- **PUBLIC HEARING:** Public comment in regards to the NEW WASTEWATER DISCHARGE AND COLLECTION SYSTEM **145- Ordinance No. 2001-01- Susan Mizner** of the USDA Rural Development. **Leon Kjellgren** Town Engineer. Susan Mizner explained that there were some loan programs available to residents to make sure their homes are safe and sanitary. The first program is the 504 single family housing repair and rehabilitation loans and grants, grants are available for residents aged 62 years and older with a very low income the lifetime limit is \$7500.00. The 504 program also offers loans for low income families with a fixed interest rate at 1%, maximum loan amount is \$20,000.00 financed for 20 years. The second program is the 502 single family housing direct loans, the program is mainly for purchasing new homes but can be used to improve homes. The income limit is higher, interest rate as of today is 53/4% and loans under \$7500.00 can be unsecured loans financed for 10 years. She has brought some applications and additional info, for further information please call the office at 886-9001 ext. 4, there is also a website www.rurdev.usda.gov.

Leon Kjellgren explained the history of the project; the ordinance has to go through tonight and two more readings before becoming effective. He stated that the ordinance affects most everybody in town, but those not currently on sewer will be affected the most. He explained that the ones who deal with the plant on a day to day basis have recognized that for about three years there have been problems in Alpine as far as the sewer is concerned. There is a 65,000 gallon per day sewer plant in operation that is at capacity, two-thirds to three quarters of the town is on septic tanks and leach fields. There are about 400 water hook ups and about 130 sewer hook ups; there are a significant number of septic tanks and leach fields in a very dense location. Eventually this will cause some significant problems; they include the environmental degradation of the surface waters in the Snake River, Greys River or the Salt River, environmental damages to our existing water system that is in the streets as far as the distribution system is concerned. In most cases the septic tanks are right along the streets where leach fields and water lines are, not to mention the service lines that enter each and every lot in this community. And finally and most important is the potential for environmental degradation to the water supply. He explained that these are things that have occurred though out the country. The Department of Environmental Quality has ranked the Town of Alpine 8th in the State for resolving sewer problems.

Last year the Town Council in conjunction with North Star Utility submitted a group of applications to the State Land and Investments Board for funding of a new wastewater treatment plant and extension lines to service more of the Town of Alpine. The total amount of the project is anticipated to reach 10 million dollars, at this point in time other funds have been obtained from the north side of the river and grants from the state. The loan portion of the project amounts to 3.4 million dollars, the Town pays no up front money and nothing down and finances the project over a period of 20 years though State loans at a two and half percent interest rate, we will not get a better deal than that. The expansions for the systems are being designed; the only thing left to do is tighten up some ordinances. Leon K.

explained that there are two parts to the ordinance the first part has been tailored from the Green River, Wyoming ordinance there is not anything unique about it and it is an ordinance that should have been on the books some years ago. It limits the amount of constituents that can be put into the system; it deals with limitations on any ones sewage discharge into the system. It deals with grease from restaurants, sediment load from a carwash, mercury from a photography shop or any other chemical that could upset or otherwise degrade the quality of the effluent water that is dispersed into the Snake River after it is processed. Basins will need to be placed at car washes and maintained; restaurants that discharge grease will be limited in the amount of grease they can discharge into the system because it has a significant effect on the system that is being planned. They will most likely have to install grease traps to comply with the ordinance, the grease traps are simply a means of keeping the grease onsite and having it discharged through other means than the sewer system.

Leon K passed out copies of the ordinance to everyone, he pointed out a few important items. He started with section three A & B; he commented that the requirement will cost everybody some money. There are loans to payback and the Town is incurring debt in order to provide the service. People will have to hook up and contribute their share, if only half of the folks hook up after the Town goes to the expense of putting the system in they will be in trouble. They will not be able to maintain the facility and they will not be able to pay debt service on the loans. Leon K. stated that this was somewhat of a forced entry into the system so that the costs get distributed equally and the system can be maintained. He referenced Section 3/A is the requirements that will affect new owners with vacant lots; at such time that the sewer system becomes readily available you will be required to hook onto the sewer. He stated that he left the definitions loose so they can be used for a case by case basis, to help with extenuating circumstances. Section 3/B refers to existing buildings, at such time when the sewer becomes reasonably available to any property within the Town shall have 120 days to hook on, there is a problem with this though. You will always have somebody who just put in a septic system; there is a waiver available for newer septic systems. "The Town encourages but will not require owners of existing private sewer disposal facilities in good working order with valid permits issued in or later than 1993 to connect to the public sewer system until one of two things happen. Either your septic system fails and no longer operates efficiently or it reaches an age of 15 years from the date the permit was issued."

Leon K. stated that they are trying to be environmentally conscious and protect the ground water source. Dan Hillstead asked for an explanation as to how the water system could be contaminated due to the septic tanks, Leon K. stated that the wells the Town currently has two, with a third one planned, are just south of Nelson Lane in forest service property. They are fed from 360 degrees around the well; there is a cone of depression from around any well when it is pumped. There is a greater risk of contamination that can become possible through septic systems near streets, water mains and where the service lines go into private lots. His own lot in Lakeview Estates had the water service line ran directly though the leech field. He suspects it does in many of the lots through out Town because they are so small, Leon K. knows of a leech field in this Town that were buried with a septic tank that consisted of an old car body. Leon K. stated that a financial plan was developed when this idea of going to the state when this promulgated, the plan indicated that in order to make this thing work there needed to be certain number of hook ups on a yearly basis. There needs to be user fees in order to sustain the system, the only alternative would be to stay as we are and that is not a desirable alternative.

The decision was made by the Council through many, many public meetings before they went to the state lands and investments board. The projected fee for a hook up is \$5000.00 for a residential unit; that pays for a starting point of a portion of the treatment plant and the line extensions, and some amount of operation and maintenance so the project can sustain itself. What they get for the \$5000.00 is access to the sewer lines and a sewer service line brought to the lot line so the owners can tie into it. There will be some individual costs on top of the \$5000.00; he wanted them to be aware of that. There will need to be work on the property to prepare for the connection; he has seen costs that run an additional \$500.00 to \$2000.00 depending on what the scenario is and how difficult it is to get to the sewer line. They anticipate that one 4" tap will be available per lot, but the septic tank & leech field may on the opposite side of the lot from where the sewer will be. There may be the need for some interior re-plumbing, filling the septic tank with sand or pull it altogether. Business owners will have a higher fee to hook into the sewer system; it will be prorated on how many equivalent residential units that are within the establishment. The \$5000.00 fee is for an ERU (equivalent residential unit) for single family dwellings, not multi-family dwellings.

He further explained why Susan Mizner was invited here tonight to discuss some alternatives to financing the hook up fees. The Town researched some alternatives for financing the hook up fees. At this point in time they don't know if they will be able to sewer the whole town, there are some problems with Lakeview Estates. There have been some cost analysis and there is a lot of expense to run lines on the hill for only a few hook ups. The intention is to do the whole town; there are some interruptions from the audience without being on the microphone. Donn W. requested that the audience let Leon K. finish without further interruption. Leon K. continued that in the fall of 2008 is when the sewer will start to become available. Starting with the lower areas and work out from there. Leon K. opened the meeting up to questions. Mayor DeCora reminded everybody they needed to be on the microphone, sign in and keep

discussion to 3 minutes per person. Brenda B. requested if the public had anymore concerns to address a letter to the office and it would be distributed to the council members.

Dan Halstead would like to applaud the City for bringing up environmental issue and cleaning up the discharge into the sewer system; it is long over due and should be addressed. He is requesting that an addition be added to the ordinance that states; "Property owners that have their septic tank emptied every five years and leech fields that are in good working order should be exempt from connecting to the Town's sewer system until such time as the original owners sell the dwelling. Proof of septic tank being maintained is required to obtain extension." He built his home in 1996 and the city asked him to provide a leech field and a septic tank, he doesn't have a car or truck buried in the ground. And any property that has a car or truck buried in the ground should be dealt with immediately and not at whim or in phases. He would also like to bring to attention of the citizens that there will be a cost of \$5000.00 to hook into the system and a cost of \$500.00 to \$2000.00 to have a line go from the house to the sewer hook up, plus a monthly fee that hasn't been mentioned. Dan H. inquired about Nelson Lane being the pump station but not the well head. Brenda B. confirmed that the well heads are at Nelson Lane and on top is where the holding tanks are. Leon K. noted that the well heads are about 50 feet south of Nelson Lane. Dan H. continued that the majority of the houses are newer and in good standing with there septic system. He stated that all PUD's should be on sewer systems, the density from PUD's should require a sewer system. He understands that there are two sewer facilities and only one of them works.

Melissa Wilson read from an e-mail that she had previously sent to the Town, as a citizen she has a suggestion for hooking into the Town's sewer system. She is suggesting an incentive for hooking up by the fall of 2008 that the cost should be set at \$3000.00, if residents chose to wait then the cost would raise to the original \$5000.00. A time frame that could be chosen as a motivation to hook up at the lower cost as sewer becomes available in each area. This would make it easier and more convenient for residents to hook into Town lines and also be rewarded for planning ahead; it would also be a benefit on Town staff and enable them to preplan the work load. When the sewer is available in her neighborhood she would like to hook in, and the option to save some money by planning ahead will positively influence the process. Mayor DeCora thought this was a very good suggestion, she explained that this was going to happen and there was not anything anybody could do to change it. As the Mayor she is not happy about hooking into the system at the cost of \$5000.00, but it is the right thing to do for the community. She stated that when suggestions like this come through then they should be considered.

Troy Johnson commented that the \$5000.00 fee would only last for a year and that it had already been discussed in previous meetings that the fee will go up to \$6000.00, \$7000.00, \$8000.00 and possibly \$9000.00 in the future. That has already been discussed with Leon K. and the Town Council prior to the current Mayor taking over, he was present at one of meetings and it was proposed that they go up fast. He continued that the \$500.00 to \$2000.00 fee for hooking up a house will not happen; he doesn't feel that that is an appropriate fee. He feels that it would cost a homeowner about \$7000.00, and then to discriminate and say that it costs so much money to go up to Lakeview Estates and not include them. He also raise the question to the people already on sewer if there will be a charge to them? He has already been assessed a fee for sewer will he be assessed again? Leon K. stated that if it is a new hook up then it will be charged pay the new hook up fee. Troy J. stated that the Town is proposing charging \$40.00 for sewer and all the facts need to be heard not just what the Town wants them to hear.

Maria Vanderloop stated that she would love to hook into the coming sewer system and she would support it as long as the fees were treated with fiscal responsibility. She believes there is a federal mandate that states water and wastewater facilities must be self sustaining mostly through user fees, Mayor DeCora agreed. Maria V. continued with an inquiry into how the sewer rates were going to be based, Leon K. answered that there is a financial plan that have the user fees starting at \$36.00 a month, assuming everybody pays in as planned. By 2018 the fees would raise to \$40.00, Troy J. questioned this and Brenda B. explained the time line to him. Leon K. continued that in 2008 they have estimated that there would be 53 new un-sewered hook ups. In 2009 they estimated that there would be 80 new hook ups, 2010 the estimate is 12 and this figures continues until 2018. Maria V. stated that they are getting a deal; she plans on adding the cost of hooking onto the sewer to her home when she sells. She feels that property values will go up because of the available sewer. She also addressed the Lakeview Estates issue; she agreed that it didn't sound cost effective to run lines up there for so few lots. If it is not cost effective the cost would have to be covered by the rest of the residents in Town. Brenda B. asked Maria V. to explain who she is and why she is knowledgeable about this issue, Maria V. explained that she works for Teton Village water and wastewater system.

Leon K. commented that he is just trying to be honest and he did not mean to open up a can of worms, but they will have to go half way up the street before even reaching the first home that will benefit from the sewer. He stated that they are still researching it maybe they will be able to do it. Don J. commented that the price per hook up was based on an equal estimate between the flat area and the hill area; he asked if they eliminate the hill area will it reduce the cost to hook into the sewer? Leon K. stated that at this point they cannot say that they can reduce the \$5000.00

hook up fee, it would be unwise. This is the figure that has been submitted to the state and there are too many costs out there that they don't know about.

Steve Chichinsky started off with the 10 million dollar loan and divided that by 600 lots that he says are in Town at \$5000.00 per lot. He stated that is only a 3 million dollar recoup for a 10 million dollar expense. Brenda B. commented that is why there are monthly fees. Mayor DeCora stopped this discussion, she stated that for what ever they are in this situation and anyone who wants to hook onto the sewer it will be \$5000.00. Donn W. interjected with the information that the other 7 million comes from the grants and loans. It was noted that the final loan amount to be repaid is 3.4 million dollars; Steve C. tried to continue with the discussion and was informed that his three minutes were up. Steve C. stated that it is unreasonable to pass an Ordinance when they do not know for a fact what the final debt will be, he questioned how they would run new sewer lines without disrupting the existing water lines.

Steve Dicenso noted the estimated cost of each hook up with individual costs added in, he questioned how aggressively has the Town went about informing the residents of the cost to hook in to the sewer. Will they continue to advertise and keep people aware in the future, he stated that he didn't know and heard it through the grape vine. Don J. commented that this issue has been in the works for over two years and it has been advertised in the newspaper, post office and posted in the Town office. The Town has met the requirements; he suggested a mass mailer and the audience agreed. Steve D. stated that he feels every resident needs to be mailed something to inform them of this issue. Troy J. agreed with this, and stated that the Town Council has not done a good enough job letting the public know about this. He feels that advertising in the newspaper and posting it in the post office is not enough, he personally has not been in the post office in over six months and knows of others who don't go to the post office it is something their wives do. Mayor DeCora stated that there will be a mailer to everybody on the waster billing system; they asked how soon this mailer would be sent out? She noted that she would so it herself and it would be done in the next week. Brenda B. commented that she was going to add the next two readings of the Ordinance on the water bills, pass the Ordinance out after the final reading. Steve D. asked if the notice would include the dates of the nest meetings, Mayor DeCora commented that the meeting times were public knowledge.

Dab Halstead questioned section 5, Elizabeth Koeckeritz commented that this section covers past agreement, including across the river. Dan H. questioned why it would include across the river, Mayor DeCora commented that she had attended some of the past meetings regarding this issue and suggested that the community needs to work together and make it happen in the most responsible way that will benefit the community as a whole. Brenda B. commented that the Town has been talking of annexation across the river and that area will eventually be annexed in and the area as a whole will be Alpine. They will pay the same fees for water and sewer fees that we currently pay. Mayor DeCora brought the meting back to order due to the fact that audience members were speaking and failed to use the microphone.

- **1st Reading: 145 – Ordinance No. 2007-01—NEW WASTEWATER DISCHARGE AND CONNECTION REQUIREMENTS.** Mayor DeCora read the Ordinance. Don Jorgensen motioned to pass the Ordinance. Shirley Brown seconded. **Vote: 5- Yes; 0- No; 0- Abstain; 0- Absent.**
- **264-Resolution No. 01-02-06-2007: 2007 Official Appointments.** Item tabled. Don Jorgensen motioned to table the item. Donn Wooden seconded. **Vote: 5- Yes; 0- No; 0- Abstain; 0- Absent.**
- **265-Resolution No. 02-02-06-2007: Lakeview Estates 10th Addition (Re-Plat/ Owners: Watson/ Elliot)** Sign Mylar. Plat was signed by the mayor and clerk.
- **2nd Reading: 146- ORDINANCE NO. 2007-12 -** Amending the IBC Code Ordinance adopted 10-17-2006. Mayor DeCora read the Ordinance. Donn Wooden motioned to pass the Ordinance. Don Jorgensen seconded. **Vote: 5- Yes; 0- No; 0- Abstain; 0- Absent.**
- **2nd Reading: 147- ORDINANCE NO. 2007-13 -** Amending the IRC Code Ordinance adopted 10-3-2006. Mayor DeCora read the Ordinance. Don Jorgensen motioned to pass the Ordinance. Tom Turner seconded. **Vote: 5- Yes; 0- No; 0- Abstain; 0- Absent.**
- **LINCOLN COUNTY PUBLIC HEALTH –** Review Memorandum of Understanding between Lincoln County Public Health and the Town of Alpine. Mayor DeCora explained the issue. Donn Wooden motioned to approve the Memorandum of understanding. Tom Turner seconded. **Vote: 5- Yes; 0- No; 0- Abstain; 0- Absent.**
- **ALPINE MOUNTAIN DAYS:** Heather Falk and Kathy Jenkins are here to discuss the annual event, there is also a E-mail from Laura Axford Wilmot. Kathy Jenkins is representing Heather Falk who is resigning as chairperson and is unable to attend tonight. Kathy J. has brought all the records with and explained that there has not been anybody

offer to step in and take over Mountain Days. If they do not get somebody to take over there would not be a Mountain Days, there are several people that have offered to do portions of the event but nobody has stepped into the chairperson role. Kathy J. explained that other than the Pedigree Dog Sled Race, Mountain Days is the only other event that Alpine has. Kathy stated that there would be one more meeting on Monday night to see if somebody will step into the chairperson position. Donn W. confirmed that the Town hall would be available for this meeting. Kathy J. stated that if this issue was not resolved soon that it would be too late to host Mountain Days this year. Jack Mavy stated that he would help out in anyway he could but he could not take over the chairperson position, there were other offers to help form the audience. Donn W. stated that he had spoken with Tom Colletti and he has the knowledge to put something like this together. Kathy J. noted that her son Dave had suggested moving Mountain Days back into the Town, if it was possible.

Mayor DeCora called for a five minute recess at 8:29 p.m. Meeting Resumed at 8:36 p.m.

5 - ON-GOING BUSINESS:

- **TABLED:** "BUFFALO SAGE TOWNHOMES" - Steve Chichinsky- **Letters** – Dated 2/7/07 and sealed letter from Peters Associates, LLC. Elizabeth Koeckeritz addressed the issue; she stated that there is an established procedure that water/sewer fees are paid at the time the building permit applications is submitted. She recommends that the Town continue to follow this procedure; she stated that it was a decision for the council. Shirley Brown inquired into how long a building permit is valid for, Kimberlee Jansen explained that the permit is valid for one year and then the builder can apply for an extension for an additional year. If the building process exceeds the two years allowed then the builder must submit new building fees for a new building permit. Donn W. commented that he did not see what the problem was with accepting the fees since it is an existing system, this system is already in existence and has already been paid for. He stated that if he were ready to build something and applied for a building permit then he would be charged at the going rate. Elizabeth K. agreed that if he were ready to apply for his building permit then he would be under the current fee structure, she informed him that this situation is more about pre-paying to avoid paying the new fee rates. She again explained the established procedure.

Donn W. inquired about the fee that is charged today and the Ordinance they are preparing to pass, does the fee become effective when that Ordinance is passed? Elizabeth K. commented that the 145-Ordinance and the fee Ordinance have been kept separate to allow for ease of changing the rates in the future. Donn W. asked when the \$5000.00 hook up fee would become effective, Elizabeth stated immediately but that Leon K. had more information on that. He also noted that the new system would not be online until 2008; he confirmed that after the 145-Ordinance has been passed and someone comes into hook up to the existing sewer system they would have to pay the \$5000.00 fee. Leon K. stated that the financial plan that has been developed for re-paying the loans assumes that there is a certain prorated share of hook ups at \$5000.00 per year, for every person they let out of that \$5000.00 safety net then someone else down the line will have to pick it up because costs will not change. He has said this before and he will say it again, if they allow people to extend this out to into perpetuity or even a two year period then there will be a flood of people coming into the office to prepay these permits. This will only create more problems down the line; Donn W. is trying to tie it to actual construction and the building permit.

Leon K. stated that it needs to be limited to a one year building permit. There needs to be a reasonable amount of time for the construction to be complete and he suggests a year if there is the capacity at the sewer plant. Leon K. inquired if there was the capacity; Donn W. commented that Leon K. was telling them there was not available capacity. Steve C. noted that DEQ has issued him a permit, and he has it with him. Leon K. commented that just because the DEQ has issued a permit doesn't mean the Town has to; the Town is who has to process the sewage and make the plant meet the discharge permits. The DEQ doesn't so that they are just the ones who will come and fine the Town when they cannot meet the discharge requirement. In this regard he suggested that there needs to be a limit to what can be through the plant given that it is at capacity now. Everybody needs to be treated equally. Brenda B. commented that they are in the process of getting the older plant up and running, there are some problems that needs to be worked through and until this is done we will be over and above.

Mayor DeCora asked for any further discussion, there was not any. She asked for a motion to accept or deny the pre-payment id Buffalo Sage Townhomes, Don J. inquired how many connections there would be. Steve C. answered that there would be a total of 20 sewer/water connections. Don J. also inquired when the project would be completely built out; Steve C. stated that his plan has not changed since he started this process over a year ago. He has worked with Planning & Zoning; he still has a lot of planning to get his infrastructure in place before he can even think about getting the foundations in place. Since he doesn't have a sewer his hands are tied, he has followed what the current ordinances say. Check lists are fine, applications are fine, but they are not ordinances. Clerical decisions are clerical decisions but they are not ordinances, he reads from the building department fee schedule. He explained that the fees go towards paying for the permit process. Next he refers the part that states all water/sewer fees must be paid prior to receiving a building permit, he processing his permit. The process started a year ago when a list of rules was

put in front of him, from developing the plat map to getting Riverview Meadows to accept the development. He just wants to move forward with his project, whether it is for one building permit or permits for the whole project. Mayor DeCora stated that she doesn't think Steve C. has answered Don J. question, Don J. again asked when the project would be built out. Steve C. has not changed his plan he will start with three units and when they sell he will build three more until the project is complete. Don J. pointed out that he wants building permits for twenty units, Steve C. interrupted that he doesn't want the twenty building permits he only wants the twenty water/sewer hook ups. Don J. stated he didn't have a problem selling him the hook ups for the first six units; he disagrees with the selling of the additional fourteen units because it could take many years to finish the project. Steve C. stated that he has built many homes in this Town and his projects are done in six months. Mayor DeCora interjected and stated that it was time to move on and asked for a motion to approve the pre-payment of the water/sewer hook ups. Steve C. referred to the map of his project and asked how many times the Town wanted to tear up the road, he stated that this is what this is all about. Mayor DeCora confirmed the amount of hook ups at 20 sewers and 21 waters.

Donn W. motioned to approve the pre-payment of water/sewer connections in the interest of moving forward if he doesn't get his building permits in then it should be incremented after that. Mayor DeCora felt this was a yes or a no issue and they should not be making amendments to something without discussing it. Steve C. stated he was comfortable with the council talking about it and take their time. Donn W. withdrew his motion and suggested tabling the issue to consider some alternatives. Steve C. inquired if this issue could be resolved by the next council meeting. Kimberlee J. explained the process for applying for a building permit, and noted that Steve C. has followed this process before. Don J. seconded. VOTE: 5- Yes; 0- No; 0- Abstain; 0- Absent. Paula Stevens encouraged the council to consider what obligation in the future the Town had to refund the monies with or without interest. If he should not follow through with the construction will the Town be required to refund his fees, Brenda B. noted that the Ordinances state no refunds.

- **TABLED:** "American National Park Adventures" – New Business bought an R-2 zoned property located at 266 Sawmill Road- slated to be rezoned Mixed Use Zoning under New Master Plan. Clerk would like to know if this should pass through the normal ordinance process or an emergency ordinance process. Mayor DeCora explained that Kimberlee J. was inquiring whether this should be a normal ordinance process or an emergency ordinance process. Don J. asked Donn W. if there was a need for this to be an emergency ordinance, Donn W. stated he had a conflict of interest and could not comment. It was a normal ordinance process.

6 - DEPARTMENT UPDATES:

- Legal/ Town Attorney:

1) LIBRARY LEASE – AS OF JANUARY 8th, 2007- SENT TO COUNTY FOR REVIEW – Prepared by E. Koeckeritz. Elizabeth K. explained that the lease is done but they are waiting on clarification on the legal description. Brenda B. explained that Karl Scherbel was working on this.

2) UPDATE: TERRACE LANE REPLATTING PROJECT – Elizabeth K. explained that there were some small changes regarding boundary line adjustments.

3) BULLMOOSE BUILDING PERMIT ISSUE – Elizabeth K. explained that a letter had been sent regarding changes to the plans and that there had been a letter sent with a deadline for that day. The owner faxed a letter that they had just received the letter due to the holiday. Due to this Elizabeth K. advised that the issue go back to Planning & Zoning for review. Mayor DeCora asked if there was any further discussion, Donn W. wondered how far they would perpetuate this situation. The building has been standing there and it would be in the Towns best interest to make sure that he complies with what needs to be done. It seems redundant that this keeps going around in circles. Kimberlee J. informed Donn W. of the situation with the hotel construction. Jim Blittersdorf explained his side of some of the issues; he stated he would not re-permit the hotel. Mayor DeCora questioned why he would need to re-permit the project, Kimberlee J. explained that the original building permit expired as well as the extension and the project is still not complete. Procedure requires an active permit to allow for inspections.

Jack Downs commented that the Town would be receiving less revenue because of the 1% tax issue. He wondered why it was so hard for this project to get finished, Kimberlee J. explained that the P&Z was not trying to make the process difficult they are just upholding the codes that are in place. Jack D. noted there were two sides to every story, why are things so hard to get done in this Town and so many personal vendettas.

- Water:
- Streets & Roads:

- Sewer:
- Planning & Zoning:
- Parks & Recreation:
- Personnel Dept:

1) Executive Session to discuss hiring of new Secretary/Deputy Clerk. Town went into an executive session.

- Police Dept./ Court:
- Treasurer/ Clerk:

CLERK: *January 2007 – Municipal Court Monthly Summary.

7 - ANNOUNCEMENTS & INFORMATION FOR COUNCIL:

- LINCOLN COUNTY COMMISSIONERS – SIMPLE SUBDIVISION APPLICATION – HEARING NOTIFICATION (Dave Bucholtz Broken Ski Pole, LLC. File #424 SS 05 (1 mile Town radius)
- WAM Newsletter Dated February 9th, 2007
- LINCOLN COUNTY PLANNING & DEVELOPMENT – Applicant, Mary McSorley/Sterling Land Company–FILE #103 PZ 07, HEARING NOTIFICATION (1 mile Town radius)
- LINCOLN COUNTY PLANNING & DEVELOPMENT – Applicant, Mary McSorley/Sterling Land Company –FILE #601 PZ 07, HEARING NOTIFICATION
- Letter from Surveyor Scherbel RE: Lakeview Estates Lots 304 and 305.
- Letter from Steve Chichinsky RE: Alpine Council Meeting 2/6/2007.
- Letter from Andre Gavin RE: Sewer Ordinance
- Sealed Letters From Peters Associates, LLC. Attorneys at Law (FYI: concerns Steve Chichinsky project)
- *E-mail from Nancy Fox RE: Meeting notice for SV Health Care Coalition and the Star Valley Pandemic Taskforce.
- *E-mail from WAM Heads Up
- *E-mail from George Parks of WAM RE: Budget Report
- *E-mails RE: ACT, February 13, February 14, February 15 (1&2), and February 16, 2007

8 - FINANCIALS: Unpaid Bills - February 20th, 2007.

Mayor DeCora adjourned the meeting at 9:41.

Victoria DeCora, Mayor

Date

ATTEST:

Kimberlee Jansen, Clerk

Date