



TOWN OF ALPINE
COUNCIL MEETING
AGENDA

DATE: February 6th, 2007

PLACE: Alpine Town Hall • 250 River Circle

TIME: 7:00 p.m.

TYPE: Regular Meeting

*INFORMATION MAILED PRIOR TO COUNCIL/ MAYOR

- 1 - CALL TO ORDER: *PLEDGE OF ALLEGIANCE*
- 2 - ROLL CALL AND ESTABLISH QUORUM
- 3 - COUNCIL MINUTES: **January 2nd, 2007*
- 4 - ACTION ITEMS & NEW BUSINESS:
 - **Planning & Zoning Minutes:** *December 12th, 2006 and *January 9th, 2007
 - **Accept Tracy Matthews, Town Clerk's Resignation filed January 9th, 2007** (last date will be February 7th, 2007)
 - **Executive Session: To Discuss Personnel Issues- Proposed Appointment of Kimberlee Jansen, Town Clerk**
 - **Complete Appointment by Motioning to Approve and Conducting the Oath for Kimberlee Jansen after Executive Session (if approved by council/ mayor)– Oath to be Completed by Mayor DeCora**
 - **PUBLIC HEARING: *Rezoning Application – REZ-01-07- American National Park Adventures – 266 Sawmill Road, Lot # 1, Louis Strout Subdivision:** Applicant seeks to rezone property from an R-2 to B-1 prior to the completion of the Master Plan Rezoning Project which is underway.
 - **Review of Draft *145- Ordinance No. 2007-01 w/ Mayor and Council –NEW WASTEWATER DISCHARGE AND COLLECTION REQUIREMENTS--** Leon Kjellgren, Nelson Engineering
 - ***PUBLIC NOTICE: Regarding Draft 145 – Ordinance No. 2007-01—NEW WASTEWATER DISCHARGE AND CONNECTION REQUIREMENTS.** A 1st Reading of this Ordinance is set for February 20th, 2007 at which time extra time prior to the first reading will be given for a public hearing regarding this draft ordinance. Copies of the Draft Ordinance can be obtained from the Clerk's office beginning January 9th, 2007.
 - ***BUFFALO SAGE TOWNHOMES – Owner Steve Chichinsky- *Letter Dated January 17th, 2007**
 - ***Request for Information – Steve Chichinsky- Letter Dated 1-24-07-"Sunset Date" North Star Utility Agreement with the Town of Alpine**
 - **264-Resolution No. 01-02-06-2007: 2007 Official Appointments**
 - **265-Resolution No. 02-02-06-2007: Lakeview Estates 10th Addition (Re-Plat/ Owners: Watson/ Elliot)** This final plat was reviewed and approved by a unanimous vote on 11/2/2004; however, the resolution and mylar will be completed in 2007. The mylar should be ready for signature by the next meeting. This resolution solidifies this re-plat.
 - ***1st Reading: 146- ORDINANCE NO. 2007-12 -** Amending the IBC Code Ordinance adopted 10-17-2006
 - ***1st Reading: 147- ORDINANCE NO. 2007-13 -** Amending the IRC Code Ordinance adopted 10-3-2006
 - ***LINCOLN COUNTY PUBLIC HEALTH – Pandemic Influenza Planning – Nancy Fox**
 - ***Department of Transportation – "Safe Routes to School" (SRTS) – WYDOT Letter Dtd. 1/17/07**
 - ***Deb Wolfley's Proposal to Assist Alpine Government – Letter Dated 12-28-06 to Mayor DeCora**
 - ***Dubbe Moulder Architects – Faxed Proposal for Engineering Costs for Alpine Child Dev. Ctr. Dtd. 1/16/07**
 - ***Architect Activity Report – Kay Gogol, LUCDA dtd. 1/23/07**
(Ms. Gogol requests council pass and approve a motion to allow her to research additional architectural proposals)
- 5 - DEPARTMENT UPDATES:
 - Legal/ Town Attorney:
 - 1) ***DRAFT LEGISLATION – WATER FRANCHISING:** Prepared by E. Koeckeritz and sent to Monte Olsen (e-mail correspondence dated January 9th, 2007).
 - 2) ***ANNEXATION MEMORANDUM TO COUNCIL DATED Jan. 3rd, 2007:** This memo addresses annexations that are initiated by a landowner rather than a municipality and discusses annexations to a standard city or town, rather than a first class city. Prepared by E. Koeckeritz.

3) *DRAFT LIBRARY LEASE – AS OF JANUARY 8th, 2007- SENT TO COUNTY FOR REVIEW. – Prepared by E. Koeckeritz

4) UPDATE: TERRACE LANE REPLATTING PROJECT

5) *NEXT STEP LETTER FOR MICROBREWERY – Dated January 6th, 2007.

6) UPDATE: Damien Mavis Annexation Project- Snake River Junction: At the Town's request, Mr. Mavis withdrew his annexation petition at this time to allow resolution of issues such as water franchising requirements and the need for portion of the State Law to be changed.

- Water: 1) New Item Not within previous packets: January 26th, 2007 Letter from the LGLP "Liability Issues w/ Town Employees Assisting Residents w/ Frozen Water Pipes"—Brenda Bennett, Treasurer
2) New Item Not within previous packets to council: January 31st, 2007 Request for Reimbursement Costs from Jim Hood, Resident- (Water Froze on Town's side)

- Streets & Roads:

- Sewer:

- Planning & Zoning: 1) DRAFT January 2007 – Town of Alpine Draft Zoning Ordinance – Jim Pedersen is looking for reactions to the scope and format of this working draft before filling in all of the detailed sections that will be required for the draft and final ordinance. This first working "draft" ordinance does not represent an actual draft ordinance. Mr. Pedersen is looking for the governing body's feedback during the next few weeks. In the meantime, Mr. Pedersen is working on the first complete draft of the zoning ordinance which he hopes to complete sometime in March 2007.

- Parks & Recreation:

- Personnel Dept:

- Police Dept./ Court:

- Treasurer/ Clerk:

CLERK: *December 2006 – Municipal Court Monthly Summary

* UPDATE: Child Development Center Project: January 16th, 2007 – Dubbe- Moulder Architects

6 - ON-GOING BUSINESS:

- **TABLED:** "American National Park Adventures" – New Business bought an R-2 zoned property located at 266 Sawmill Road- slated to be rezoned Mixed Use Zoning under New Master Plan.

7 - ANNOUNCEMENTS & INFORMATION FOR COUNCIL:

- *LINCOLN COUNTY PLANNING – MINOR SUBDIVISION APPLICATION – HEARING NOTIFICATION (Three Rivers Construction, Inc. File #219 MS 06
- *WAM Newsletter Dated January 5th, 2007
- *Lincoln Cty. Planning & Development – Applicant, Broken Ski Pole, LLC –FILE #424-SS-05 (1 mile Town radius)
- *W.A.M. "Top Health" January 2007 Flyer
- Lincoln County Juvenile Committee – Letter from January 16th, 2007 (Not in previous two packets given to council)

8 - FINANCIALS: **Unpaid Bills - January 2nd, 2007**

9- **Request by Town Attorney – E. Koeckeritz – Executive Session to Update Council on Status of Bull Moose Litigation**