

**REGULAR MEETING OF THE TOWN OF IGNACIO
BOARD OF TRUSTEES
Tuesday, October 11, 2011**

7:00 p.m. Public Hearing as required by Town Code and Colorado Law – Natural Gas Rate Adjustment and Sewer Rate Increase.

Town Board Present: Mayor Protem Cecilia Robbins; Trustees: Lawrence Bartley, Ena Millich, Ray Larsen and Marie Zeller. **Staff:** Acting Town Manager and Chief of Police Kirk Phillips, Town Clerk Georgann Valdez, James Brown, Maintenance Supervisor, Planner Miriam Gillow-Wiles, Town Attorney Dirk Nelson, Becky Ski, Town Treasurer and Pat Senecal, Assistant to Town Manager. **Speakers:** Michael McVaugh, Traffic and Safety Engineer for CDOT, Jim Davis, Director of Public Works for La Plata County and Rodney Class-Erickson, Planner for Southern Ute Indian Tribe, Ed Hocker, URS Consultant and Jennifer Lopez from Regional Housing Alliance. **Audience:** Tom Atencio, Ken Bray, Leona Martinez, Pete Vigil, Stella Cox, Carl & Teri Craig, Emily Meisner and Susan Visser from the Chamber of Commerce Executive Committee, Lana Jo Chapin, Richard Olguin and Melanie Brubaker Mazur from Pine River Times. A member of the audience asked if the Board or Staff could get a breakout of what we pay the Tribe to get an understanding of the sewer rate increase and get the sewer rates that surrounding entities charge their customers and possibly talk to Tribal Council regarding the annual rate increases. Trustee Ena Millich stated that when the Board is looking for new Town Manager, that he/she may be able to address some of these issues with the Tribe.

- I. Call Regular Meeting to Order:** Mayor Protem Cecilia Robbins called the regular meeting to order at 7:00 p.m. The same attendees were present as were in the public hearing at 7:00 p.m.
- II. Accept Resignation of Mayor George Whitt:** Mayor Protem Cecilia Robbins read a letter from Mayor George Whitt resigning from his position as Mayor effective September 30, 2011. Trustee Ray Larsen moved to accept George Whitt's resignation as Mayor. **Seconded by Trustee Marie Zeller. The motion passed unanimously.** Mayor Protem Cecilia Robbins thanked George Whitt for all he has done for the Town during his 6 years of service.
 - A. Appoint New Mayor:** Trustee Ray Larsen nominated Mayor Protem Cecilia Robbins to serve as Mayor. Dirk explained that if the Board would appoint someone currently on the Board they would have to resign their position as Trustee. Once the Mayor position is filled, it would create a vacancy on the Board which would have to be filled. Both appointments to the Mayor position and the Trustee position would be held only until the next election in April, 2012. Mayor Protem Cecilia Robbins resigned her position as Trustee and accepted the nomination as Mayor. **Trustee Ray Larsen move to appoint Cecilia Robbins as Mayor. Seconded by Trustee Marie Zeller. The motion passed unanimously.**
 - B. Remove George Whitt as Signer on all Town Accounts:** Trustee Ena Millich moved to remove George Whitt as signer on all Town accounts. **Seconded by Trustee Marie Zeller. The motion passed unanimously.**
- III. Public Comment:**
 - A. Ignacio Community Collaborative – Tory Telep** was unable to attend and will reschedule for the November Meeting.

B. Jennifer Lopez, Executive Director of Regional Housing Alliance announced the next Homebuyer Education Class will be held at the Ignacio Public Library from 9:00 am to 5:30 p.m. on Saturday, November 12. Replacing Balty on the executive committee will be placed on hold until the Town has a full Board of Trustees.

C. Ed Hocker, URS Consultant, Michael McVaugh, Traffic and Safety Engineer for CDOT, Jim Davis, Director of Public Works for La Plata County and Rodney Class-Erickson, Planner for Southern Ute Indian Tribe were present to give an overview of the Ignacio Area Corridor Access Plan (IACAP) developed by the Southern Ute Indian Tribe, Colorado Department of Transportation, La Plata County and The Town of Ignacio. Mr. Hocker gave the project chronology, project goals, outlined the Stakeholders, the public involvement opportunities, key issues, recommended alternatives and access changes. He explained this is not a construction project, but a conceptual plan for future growth. There are no funds identified to begin constructing any part of this plan. He detailed the plans for the commercial area, which would include turn lanes, a traffic light, wider sidewalks, parking and bulb-outs. After an hour of public input and questions regarding a traffic light, truck bypass, accesses and funding, Mayor Cecilia Robbins closed the discussion and stated the item was up for a vote later on the Agenda.

IV. Approval of Minutes: Trustee Ray Larsen moved to approve the minutes of the September 13, 2011 Regular Board Meeting minutes. Seconded by Lawrence Bartley. The motion passed unanimously by voice vote.

V. Bills to be Paid: Trustee Lawrence Bartley moved to have the bills paid. Trustee Ray Larsen seconded. The motion passed unanimously by individual voice vote.

VI. Staff Reports: Written Reports enclosed in Board Packets

A. Police Dept:

B. Maintenance: Irrigation will be shut down tomorrow, Wednesday, October 12. Information on winterizing irrigation pumps will be in the November newsletter.

C. Treasurer: Becky presented the preliminary budget to the Board. **The Board agreed by consensus to set the Budget Workshop for Tuesday, October 25, 2011 at 6:30 p.m.** The Budget Workshop is open to the public.

D. Planning: Miriam will begin the process of getting the lot on Romero conveyed back to the Town from Colorado Housing, Inc. A letter from Lana Jo Chapin requesting code revisions on the list of uses allowed by right in the residential zones and business zones of the Ignacio Zoning Code will be addressed by giving a list of definitions.

VII. Old Business:

A. Town of Ignacio/Ignacio Chamber of Commerce Memorandum of Understanding re; Ignacio Bike Week: Trustee Ena Millich moved to amend the Agenda to move this item following the Manager's Report. Seconded by Trustee Marie Zeller. The motion passed unanimously.

VIII. New Business:

- A. Gas Rate Adjustment from \$7.18 to \$6.91 (a decrease of .27 per mcf) Trustee Marie Zeller moved to approve the gas rate adjustment. Seconded by Trustee Ena Millich. The motion passed unanimously by individual voice vote.**
- B. Sewer Rate Increase (Pass Along from the Southern Ute Utility Division) from \$47.64 to \$53.55 per ERT, (Equivalent Residential Tap), an increase of \$5.91 per ERT. Trustee Ena Millich moved to approve the sewer rate increase. Seconded by Trustee Lawrence Bartley. The motion passed unanimously by individual voice vote.**
- C. Sidekick Lounge Liquor License Renewal – Mel Silva asked if the Board could direct business owner Leo Abeyta to comply with the sign code. Pat Senecal will send letters to him as well as other business regarding temporary signage and time frames for banners. Trustee Marie Zeller moved to approve the Sidekick Lounge Liquor License Renewal. Seconded by Trustee Lawrence Bartley. The motion passed by a vote of four to one with Trustee Ray Larsen voting no.**
- D. Wells Liquor South Liquor License Renewal – Trustee Lawrence Bartley moved to approve the Wells Liquor South Liquor License Renewal. Seconded by Trustee Marie Zeller. The motion passed unanimously by individual voice vote.**
- E. Resolution 07-2011 – Authorizing a Restricted Fund be set up for Funds Received from the Sale of Rock Creek III. Trustee Lawrence Bartley moved to adopt Resolution 07-2011 to authorize staff to set up a restricted fund for funds received from the sale of Rock Creek III. The motion passed unanimously by individual voice vote.**
- F. Resolution 08 - Adopting the IACAP Plan. Trustee Ena Millich moved to table Resolution 08 and the IGA (Item G) till the November meeting to give citizens a chance to review the IACAP plan. The motion died for lack of a second. After further discussion Trustee Lawrence Bartley moved to approve Resolution 08-2011 adopting the IACAP Plan. Seconded by Trustee Ray Larsen. The motion passed by a vote of four to one, with Trustee Ena Millich voting no.**
- G. Approval of the IACAP Intergovernmental Agreement – Trustee Ray Larsen moved to approve the IACAP IGA. Seconded by Trustee Lawrence Bartley. The motion passed by a vote of four to one with Trustee Ena Millich voting no.**

IX. Administrative Reports:

Town Manager: A gaming Grant application has been filed. SUCAP Transit would like to utilize the States' 800 MHz. System under the Town's umbrella. Maintenance has concerns about hanging the Christmas wreath banners across Goddard Avenue. The Board directed maintenance to conduct safe operations when hanging Christmas decorations.

X. Miscellaneous: A workshop was held last week to discuss the replacement of the Town Manager. Citizens have expressed an interest on serving on an Advisory Committee to bring recommendations to the Board regarding the replacement of a Town Manager. They are: Trustees Lawrence Bartley and Marie Zeller along with citizens Kasey Correia, Mel Silva, Pete Vigil, Tom Atencio and Ken Bray. Staff brought to the Board a current job description of the Town Manager position and a survey of what other communities in the area and those comparable in size pay their Town Manager. Mayor Cecilia Robbins advised the group that their recommendations are needed quickly as the 2012 Budget has to be finalized in the very near future. When asked, Pat Senecal and Miriam Gillow-Wiles stated they did not have the time to dedicate to this, but felt that staff should have representation on the committee. The meeting will be set, posted and all members will be notified. All meetings are open to the public. and meeting will be set for this week.

Miriam's position with AmeriCorps is ending on November 15. The Board needs to make a decision regarding her position with the Town. This will be discussed at Budget time.

Pete Vigil asked about the property on Romero that was conveyed to Colorado Housing. Pat assured him the Town will be getting the property back. Dirk Nelson said the property has not been conveyed to the Town but they have agreed to give it back.

Regarding Leroy Herrera and Lawrence Bartley's absences for Town Board meetings, Trustee Zeller stated they have continued to be paid and did not think that was acceptable. Trustee Lawrence Bartley stated that he coached baseball in the summer, works late in the winter months and gives his money to United Way. Citizens stated when elected, he made a commitment. No formal action was called for.

A. Town of Ignacio/Ignacio Chamber of Commerce Memorandum of Understanding re: Ignacio Bike Week - Trustee Ena Millich moved to go into executive session for the purpose of determining positions relative to matters subject to negotiations to discuss the Memorandum of Understanding under C.R.S. 24-6-402-(4)(e). Seconded by Trustee Lawrence Bartley. The motion passed unanimously. The time is now 9:55 p.m. The regular meeting is now adjourned.

The time is now 10:15 and the executive session is concluded. The regular meeting is back in session. The meeting was held for the purpose previously stated. Chamber of Commerce President Emily Meisner and Treasurer Susan Visser returned to the meeting. **Trustee Lawrence Bartley moved to accept \$10,000.00 from the Chamber of Commerce for Ignacio Bike Week. Seconded by Trustee Ray Larsen. The motion passed unanimously by individual voice vote.** Mayor Cecilia Robbins explained the Board took into consideration the MOU, the process Emily went through, we had a discussion regarding the future, the savings to the Town and the benefits of having those spider boxes for the whole community. Following the discussion we agreed that it would be beneficial to everyone if we reduced the amount because of the savings that would be coming down the road, and the ability to use those spider boxes in the future. She continued to state that with the changes on the Board, once that is settled, the Board and Chamber will continue to work on the MOU for

next year to hash out the concerns with plenty of time. Emily thanked the Board for their decision. In the MOU, the Chamber previously agreed to pay the Town \$12,500.00. Chamber President Emily Meisner stated the Chamber would like to work with the Board on next year's MOU. A check for \$10,000 was handed to Mayor Cecilia Robbins.

Town Attorney: Executive Session requested. Trustee Ena Millich moved to go into executive session to hear legal advice per C.R.S. 24-6-402(2)(b). Seconded by Trustee Marie Zeller. The motion passed unanimously by individual voice vote. The time is now 10:35 p.m. and the regular meeting is adjourned. At 11:00 p.m. the executive session was concluded and was held for the purpose previously stated. No action was taken as a result of the executive session.

XI. Adjournment: Being no further business before the Board, Mayor Cecilia Robbins adjourned the meeting at 11:00 p.m. The next regular meeting will be November 8, at 7:00 p.m. at the Abel F. Atencio Community Center at 570 Goddard Avenue.

Cecilia Robbins, Mayor

Date

Attest: Georgann Valdez, Town Clerk