

RECORD OF PROCEEDINGS

REGULAR MEETING  
TOWN OF GRAND LAKE BOARD OF TRUSTEES  
MONDAY, MARCH 14, 2011 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Judy Burke at 7:34 p.m. at the Town Hall, 1026 Park Avenue.

ROLL CALL  
PRESENT:

Mayor Burke; Trustees Johnson, Lanzi, Lewis, Ludwig, Peterson, and Weydert; Town Manager Hale, Town Clerk Kolinske and Town Planner Wittman.

ABSENT:

Mayor Burke reported that Trustee Ludwig was absent from the afternoon workshop because of a doctor's appointment and that Trustee Johnson did not notify her of his absence this afternoon or this evening.

Trustee Peterson moved to excuse Trustee Ludwig's absence and to declare Trustee Johnson's absence unexcused. Trustee Weydert seconded the motion and all Trustees voted aye.

Mayor Burke then announced that Trustee Ludwig will be on vacation and will be absent from the next three meetings.

APPROVAL OF MINUTES  
February 28, 2011:

Trustee Weydert moved to approve the minutes of the February 28, 2011 regular meeting as written. Trustee Peterson seconded the motion and all Trustees voted aye.

ANNOUNCEMENTS:

Mayor Burke announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Burke then announced that the Grand Lake Fireworks Committee will hold a Spaghetti Dinner as a fundraiser on Thursday, March 17 at the Sagebrush BBQ and Grill beginning at 5:00 p.m. Cost for the dinner is \$10.00 for adults and \$5.00 for children.

CONFLICTS OF  
INTEREST:

Mayor Burke stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

Trustee Ludwig announced that he had a conflict with the Local Liquor Licensing issues as he holds a license for The Rapids Lodge and Restaurant.

Trustee Peterson announced that he had a conflict with the Liquor Licensing issue involving the Rocky Mountain Repertory Theatre

because his wife is a Board Member for the Theatre and he is currently working on the theatre building.

At 7:40 p.m. Trustees Ludwig and Peterson excused themselves and left the room.

**LIQUOR LICENSING AUTHORITY: CONSIDERATION OF SETTING A PUBLIC HEARING FOR A NEW ARTS LIQUOR LICENSE FOR ROCKY MOUNTAIN REPERTORY THEATRE, D/B/A ROCKY MOUNTAIN REPERTORY THEATRE** – Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske explained that an application for a new Arts Liquor License was received on December 29, 2010, with the appropriate fees, evidence of possession, and floor diagram, from Rocky Mountain Repertory Theatre, d/b/a Rocky Mountain Repertory Theatre. The proposed location is at 800 Grand Avenue. The property is zoned Commercial. An Arts License authorizes sales of alcoholic liquors by nonprofit arts organizations that sponsor or present productions and performances of an artistic or cultural nature. Arts licenses are restricted as follows: (1) the licensee must sell only to patrons of the productions or performances for consumption on the licensed premises; and (2) the licensee must not allow advertising of alcoholic beverages anywhere on the premises. The applicant is required to attend the Board meeting at which the application is received by the Local Authority. The Local Liquor Licensing Authority (Board of Trustees) may require the applicant to provide evidence of the reasonable requirements of the neighborhood and the desires of the inhabitants. If the Board so requires, it may wish to set the boundaries of the “neighborhood” and establish what is required from the applicant to demonstrate the reasonable requirements of the neighborhood and the desires of the inhabitants. The Board must schedule a public hearing on the application not less than 30 days from the date of the application. Staff recommends that a public hearing be set for March 28, 2011. Public notice of the hearing must be posted on the premises and published not less than 10 days prior to the date of the hearing. The notice must be published at least once and provide the type of license applied for, the name and address of the applicant, the date of the application, and the date of the hearing. The Local Authority, or clerk, must provide any findings to the applicant at least 5 days prior to the hearing. The public hearing is to be conducted as a quasi-judicial proceeding and in a manner which assures all interested parties a fair and reasonable opportunity to present views and information, and such that the applicant’s procedural rights of fundamental fairness be protected. The Board must make a specific finding of fact from evidence adduced at the hearing regarding the desires of the adult inhabitants of the Town, and it must deny the application if it finds the sale of liquor at such a location is contrary to those desires. The Board must consider the moral character of the applicants; the reasonable requirements of the neighborhood; the desires of the adult inhabitants of the neighborhood; the number, type and

## RECORD OF PROCEEDINGS

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availability of liquor outlets located in or near the neighborhood; and other reasonable restrictions which are or may be placed on the neighborhood by the Local Licensing Authority (Board of Trustees). Kolinske noted that Carol Wolff, Executive Director, and Dick Lacouture, Board Member, were present.

Carol Wolff, 800 Grand Avenue, was recognized from the audience and said that they would like to sell beer and wine during intermission and are considering selling before the show but most likely not after.

Trustee Lewis moved to set a Public Hearing for March 28, 2011 to consider a new Arts Liquor License for Rocky Mountain Repertory Theatre, d/b/a Rocky Mountain Repertory Theatre and to set the boundary of the Town of Grand Lake. Trustee Lanzi seconded the motion and all Trustees voted aye.

At 7:51 p.m. Trustee Peterson resumed his seat.

**LIQUOR LICENSING AUTHORITY: CONSIDERATION OF RENEWAL OF THE TAVERN LIQUOR LICENSE FOR GRUMPY'S INC., D/B/A GRUMPY'S CIGAR BAR** - Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske reported that the fees have been paid; the renewal documents are in order and indicate no changes from the previous renewal. The water and business license are current and sales tax accounts are current through August 2010. She said that Gary Gates claims that he mailed September 2010 through January 2011 to the Department of Revenue on March 8<sup>th</sup>. Town Treasurer, Gay Dzinski, called the State to confirm receipt and was told that it had not been posted. Kolinske reminded the Board that the State will not renew this license until all Sales Tax, penalties and interest are current. This license has an expiration date of September 6, 2010 but was not renewed at that time pending the outcome of a Show Cause Hearing. She further explained that the Colorado State Department of Revenue conducted an investigation, held a Show Cause Hearing and determined that on January 8, 2010, Gary Gates did knowingly permit and engage in acts of disorderly conduct as defined by Section 18-9-106, C.R.S., specifically the displaying and discharge of a firearm inside the licensed premises and Gary Gates permitted patrons to engage in acts of disorderly conduct by permitting Shawn Murphy, Joshua Yusten, and Colin Steward to display and discharge a firearm inside the licensed premises. The Liquor Enforcement Division of the Department of Revenue and Gary entered into a Stipulation, Agreement and Order whereby Gary was given a 30 day suspension. The license was actively suspended for 14 days from January 2, 2011 until January 15, 2011 and 16 days of the suspension are to be held in abeyance for a period of 1 year. Also, the licensee shall divest itself of all financial interest in, and shall facilitate the transfer of its license to a person acceptable to the State Licensing Authority no

RECORD OF PROCEEDINGS

later than 11:59 p.m. on March 31, 2011. If an application for transfer of the license to a person acceptable to the State Licensing Authority is not filed with the Local Licensing Authority by 5:00 p.m. on March 31, 2011, said license shall be cancelled and revoked effective at that time and Gary Gates shall at no time apply for or have a financial interest in any other Colorado liquor license, of any class. Kolinske concluded by saying that the license must be an active license in order for it to be transferred. Gary Gates, Director, was present.

Gary Gates, 913 Grand Avenue, was recognized from the audience. He said that he is working with a bona fide lessee to transfer the license to since he was not able to sell the business.

Following discussion, Trustee Peterson moved to approve the renewal of the Tavern Liquor License for Grumpy's, Inc., d/b/a Grumpy's Cigar Bar contingent upon Sales Tax being paid current. Trustee Lanzi seconded the motion and all Trustees voted aye.

**LIQUOR LICENSING AUTHORITY: CONSIDERATION OF RENEWAL OF THE HOTEL**

**AND RESTAURANT LIQUOR LICENSE FOR PANCHO & LEFTY'S, INC., D/B/A PANCHO AND LEFTY'S** – Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske reported that the fees have been paid; the renewal documents are in order and indicate no changes from the previous renewal. The water, business license, and sales tax accounts are all current. She noted that the Grand County Sheriff's Department found no adverse information that would affect the status of the license. She then concluded by saying that Sandy Hoff was present.

Trustee Lewis moved to approve the renewal of the Hotel and Restaurant Liquor License for Pancho & Lefty's, Inc., d/b/a Pancho and Lefty's. Trustee Lanzi seconded the motion and all Trustees voted aye.

At 8:09 p.m. Trustee Ludwig resumed his seat.

**OLD BUSINESS:**

**PUBLIC HEARING – CONSIDERATION OF ORDINANCE NO. 3-2011, AN ORDINANCE AMENDING ARTICLE THREE OF CHAPTER TWELVE (ZONING BOARD OF ADJUSTMENT) OF THE MUNICIPAL CODE OF THE TOWN OF GRAND LAKE –**

Mayor Burke asked Town Planner Wittman to present this matter to the Board. Wittman explained that at the January 10<sup>th</sup> Board meeting, Town staff discussed with the Board the Board's willingness to take on the responsibilities of the Board of Adjustment (BOA) due to the Town's inability to maintain membership on this Board as well as to consistently hold meetings. At the BOA's January 19<sup>th</sup> meeting, the BOA expressed a desire to keep this separate body and indicated they would prefer to continue to seek new membership and encouraged the Town Board to

## RECORD OF PROCEEDINGS

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not disband this body but to rather alter the membership and voting provisions to better conform with the number of volunteers the body currently had, and with the hope the Town could alter the code in the future if there was greater interest. At the January 24, 2011 meeting, staff presented the Town Board with an ordinance which would alter the BOA to have four (4) voting members. This would still require a "super majority" of the concurring vote of three (3) members for a variance to be granted. At that time, the Town Board moved to hold a Public Hearing on the matter. On February 17, 2011, Legal Notice #6174930 was published in the Middle Park Times. The notice indicated the Board would hold a Public Hearing "to consider amendments to the Zoning Board of Adjustment of the Town of Grand Lake. Copies of the proposed regulations are available at Town Hall for public review during normal business hours." To date, staff has not received any inquiries or comments regarding this Public Hearing. The Town has received, however, interest in members to sit on the BOA. Staff is proposing alteration of the provisions of the BOA as follows:

- The membership shall consist of seven members; Town staff is proposing the elimination of "alternate members" to help promote a quorum at each meeting; and
- Of the seven members, five, the Chairman plus four others, shall be allowed to discuss and vote. The identification of voting members shall be conducted on the record.

Staff is not sure if this is the "best" mechanism for a body of this nature but is with the highest hope this will help alleviate some of the issues the Town has had in regards to our inability to regularly hold meetings. Additionally, since the time the Town Board set the Public Hearing, Town staff has discussed with the Town Attorney the BOA's role in reversing a decision made by staff regarding the denial of a building permit. In this, the Town has a direct conflict with the Building and Zoning Regulations of the Town, which indicate appeals to decisions regarding building permits should go before the Planning Commission and Town Board. Staff is proposing removing this function from the BOA unless the appeal of the decision directly relates to the provisions outlined in the BOA's responsibilities specifically in the code, minimum area of lot, lot frontage, front yard/setback, side yard/setback, rear yard/setback, height of buildings, and minimum floor area, as these items truly can be contested on a hardship case where other denied permits may not be the best mechanism with the provisions for hardship justification. The Board should open the Public Hearing and take all public comment regarding this matter. Once all comment has been taken, the Board should make a motion regarding proposed Ordinance No. 3-2011. If the Board is favorable to the proposed alterations the Board should move to adopt Ordinance No. 3-2011. If the Board is not favorable to the proposed changes, the Board should move to direct staff

RECORD OF PROCEEDINGS

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to amend the proposed ordinance in accordance with the Board's discussion for staff to bring back at the Board's next regularly-scheduled meeting.

Mayor Burke then opened the meeting for public comment. Having none, she closed the Public Hearing and turned the matter over to the Board of Trustees.

Trustee Peterson thanked the volunteers who give of their time to serve on this Board.

Trustee Lanzi moved to adopt Ordinance No. 3-2011, an Ordinance Amending Article Three of Chapter Twelve (Zoning Board of Adjustment) of the Municipal Code of the Town of Grand Lake. Trustee Lewis seconded the motion and all Trustees voted aye.

Trustee Ludwig announced that his wife is one of the appointees to be considered in the next agenda item, therefore, he will abstain from discussion and from voting.

OLD BUSINESS:

**CONSIDERATION OF APPOINTMENT OF THREE MEMBERS TO THE GRAND LAKE ZONING BOARD OF ADJUSTMENT AS FULL VOTING MEMBERS** - Mayor Burke asked Town Planner Wittman to present this matter to the Board. Wittman explained that Dot Weber, currently appointed as an alternate member to the Zoning Board of Adjustment (BOA) has expressed interest in sitting as a full board member. If the Board is favorable to her appointment, the Board should move to appoint Dot Weber to the Zoning Board of Adjustment as a full voting member. Lynne Ludwig has expressed interest in sitting on the BOA. As staff has had trouble filling this position, it is staff's recommendation the Board move to appoint Lynne without conducting an interview. If the Board is favorable to her appointment, the Board should move to appoint Lynne Ludwig to the Zoning Board of Adjustment as a full voting member. Also, Roger Brandt has expressed interest in sitting on the BOA. Again, as staff has had trouble filling these positions, it is staff's recommendation to the Board to move to appoint Roger without conducting an interview. If the Board is favorable to his appointment, the Board should move to appoint Roger D. Brandt to the Zoning Board of Adjustment as a full voting member. With these three appointments, the Town BOA will no longer have any vacancies.

Trustee Peterson moved to appoint Dot Weber, Lynne Ludwig and Roger Brandt to the Grand Lake Board of Adjustment as full voting members and with many thanks to them for volunteering, seconded by Trustee Weydert. All Trustees voted aye except Trustee Ludwig, who abstained.

NEW BUSINESS:

**CONSIDERATION TO APPOINT A GRAND LAKE COMMUNITY REPRESENTATIVE TO SERVE ON THE EAST GRAND SCHOOL DISTRICT'S AD HOC COMMITTEE** – Mayor Burke asked Town Manager Hale to present this matter to the Board. Hale explained that on March 14<sup>th</sup> the Board appointed Mayor Burke to the East Grand School District's Ad Hoc Committee that will be charged with developing ideas and making recommendations for a long-term funding solution that will allow us to keep our community schools open. At the East Grand School District Board meeting on Tuesday, March 1<sup>st</sup>, we learned that in addition to the one town representative, the Board also wanted a second appointee from each community (parent, business owner, etc.). Staff has solicited interest on the Town's website, on the Elevate Your Education website, and through invites to locals that staff thought might be interested. The Town received 2 letters of interest; one from Christina Heil and the second from Tom Weydert. Christina could not be present for this evening's meeting as she is out of town this month but said that she would love to be on the committee with Lisa Simpson as her back up. Secondly, at the East Grand School District Board meeting on the 1<sup>st</sup>, Superintendent Karas notified the group that the school districts challenge has been set up as a dollar for dollar match, the communities \$500,000 has been raised, with any savings being split between the two. The one caveat, however, is that if the school district receives any grant monies, she didn't think that the East Grand School District should have to give the community back half of the grant funds received. Staff wants to make sure that the Board is comfortable with this arrangement, so Mayor Burke can communicate that to the rest of the Ad Hoc Committee when they meet to discuss this. Finally, the East Grand School District plans to vote March 15<sup>th</sup> at 6 p.m. on whether to accept the pledge from the community of \$500,000, keep both community schools open for the next year, and give marching orders to the Ad Hoc Committee to recommend the best course for funding the schools long term. Everyone is invited and encouraged to attend.

Tom Weydert, 811 Tallaqua Drive, was recognized by the Chair and expressed his interest in serving on this committee. With his experience and as a strong advocate for the community, he said that he would like to be part of the creation and implementation for a long term funding solution. He then excused himself and left the room.

Following discussion, Trustee Lewis moved to appoint Tom Weydert as a community representative to serve on the East Grand School District's Ad Hoc Committee seconded by Trustee Lanzi. All Trustees voted aye except Trustee Peterson, who abstained.

Tom Weydert then resumed his seat at the Board table.

NEW BUSINESS:

**CONSIDERATION OF RESOLUTION NO. 1-2011, A RESOLUTION REVISING THE RULES, REGULATIONS, AND FEES FOR THE TOWN OFF-PREMISE SIGN (TOPS) PROGRAM IN THE TOWN OF GRAND LAKE, COLORADO -** Mayor Burke asked Town Planner Wittman to present this matter to the Board. Wittman explained that the Planning Commission discussed Off-Premise Signage some time ago and determined that they would no longer like to allow Off-Premise Signs for individual businesses but would like to expand upon and promote the Town's pedestrian-scaled Town Off-Premise Sign Program (TOPS). She said that staff has drafted a resolution based on the Commission's previous discussions. Changes to the existing program include:

1. Each non-profit or business may have only one sign per sign post location but there is no limit to the amount of signs a business or non-profit may have; and
2. A business or non-profit that does not have a TOPS sign will be given preference to place a TOPS sign on a post over a business that has multiple TOPS signs; and
3. Park Avenue will now be incorporated into the TOPS Program; and
4. "Wood Material" is indicated for the posts; and
5. The amount of letters on the signs is excluded (to help promote diversity in the signs); and
6. Red (emergency) and Blue (Town) signs shall be exclusive to those outlined uses (businesses shall be prohibited from using those colors; and
7. Failure to maintain the sign shall cause the Town to remove the sign.

When presented with the draft resolution, the Commission discussed the aforementioned items. It was questioned why the Town would start allowing Park Avenue in this program. Staff informed the Commission that not only was it the direction of the Commission to include it in previous discussions the Commission thought the expansion to Park Avenue would then allow for posts to be installed as Park Avenue developed. At that time, staff indicated it was not the intention of Town staff to install posts on Park Avenue until such a time when Park Avenue develops out. At their first regularly scheduled meeting in February, the Commission forwarded a favorable recommendation of approval of the draft resolution to the Town Board of Trustees. Staff is requesting the Board review the proposed resolution and unless the Board sees other changes that should be made to the program, the Board should make a motion on the matter. The Board may choose to hold a Public Hearing or approve or deny Resolution No. 1-2011.

The Board then discussed at length their concern with there being no limit to the amount or number of signs that a business or non-profit may have, that the annual fee of \$25.00 is too low, and that the size of 12"

RECORD OF PROCEEDINGS

---

high by 30" long is a large sign and not consistent with the existing TOPS signs.

Following discussion, Trustee Peterson moved to table consideration of Resolution No. 1-2011, a Resolution Revising the Rules, Regulations and Fees for the Town Off-Premise Sign (TOPS) Program in the Town of Grand Lake, Colorado until more information can be provided to the Board specifically the size of the existing TOPS signs. Trustee Lewis seconded the motion and all Trustees voted aye.

NEW BUSINESS:

**CONSIDERATION OF RESOLUTION NO. X-2011, A RESOLUTION OPTING OUT OF THE TOWN OF GRAND LAKE WATER ENTERPRISE FUND WATER USAGE FEE INCREASE ESTABLISHED BY RESOLUTION NO. 8-2008, FOR THE YEAR 2011 ONLY** - Mayor Burke asked Town Manager Hale to present this matter to the Board. Hale explained that Water Superintendent, David Johnson and Town Treasurer, Gay Dzinski would like the Board to consider putting a hold on the 2011 6% water service availability rate increase, which is scheduled to go into effect with the 2<sup>nd</sup> Quarter 2011 billing in April. Annual service rate increases of 6% were established by Resolution No. 8-2008, based on the rate study performed by Raftelis Financial Consultants. The goal of the annual rate increases was to not only cover operating costs, but to establish and build a capital reserve in accordance with Water's Capital Improvement Plan. Johnson and Dzinski reviewed the unaudited Water Enterprise numbers for 2010 and believe the Water Fund is in a very healthy position. Through exercise of strict spending controls and the exceptional efforts put in by the Water Fund staff themselves, with some admittedly fortuitous bonuses in the form of new developments coming on line, the Water Fund has not only met but exceeded its budget guidelines for 2010.

Some numbers for the Board's consideration:

	Actual	Budget	Difference
Operating Revenues	\$394,921	\$381,400	\$13,521
Operating Expenses	(\$294,464)	(\$346,116)	\$51,652
Debt Service	(\$87,219)	(\$87,035)	(\$184)
Net	\$13,238	(\$51,751)	\$64,989

In addition to operation revenues exceeding expenses, Water received an unbudgeted \$130,000 in tap fees, for a total of \$143,000 in 2010. These fees have been allocated to the Capital Improvement Plan reserve in addition to the amount projected by the Raftelis study, bringing that reserve to \$247,123, which is \$30,203 more than the projected reserve at the end of 2012. The unaudited statements also reflect unappropriated retained earnings of \$687,182.

RECORD OF PROCEEDINGS

---

Although there has been some movement in terms of economic growth, development, property sales, etc., Johnson and Dzinski both feel that the Town's customers are walking a fine financial line. They feel it would be very appropriate at this time to hold off on instituting the 2011 scheduled rate increase, not only because of Water's healthy position, but also as a generous good will move for the Town's customers' benefit. They, therefore, recommend the Board adopt Resolution No. X-2011.

Trustee Peterson began discussion by saying that the thinking behind the annual service rate increases in the first place was for the Town to not find itself on a rainy day without rainy day funds. He said that he usually is not in favor of increases but the plan was very well thought out and was not for holding back.

Trustee Lanzi disagreed by saying that people need a break and they need a break right now.

Trustee Lewis was in favor of following the established rate schedule to protect the town in case of unforeseen disaster.

Mayor Burke said that recommendations are usually highly considered but in this case she could argue with both sides.

Trustee Lanzi then said that he would agree to the established rate increase if some of the funds were used to promote the fine attributes of the Town's water which is quite possibly the best water in the world. It needs to be advertised and presented to the tourists.

Town Manager Hale said that last year there was \$200 budgeted for the Town to have placards printed to place on restaurant tables and in hotels promoting the goodness of the Town's water but he said that the printing company never got back to him.

Trustee Lanzi offered to put something together to make it happen this year, as he said that he had an idea. Mayor Burke and Trustees directed him to bring his ideas back to the Board for consideration.

Following discussion Trustee Peterson moved to deny Resolution No. X-2011, a Resolution Opting Out of the Town of Grand Lake Water Enterprise Fund Water Usage Fee Increase Established by Resolution No. 8-2008, for the Year 2011 Only. Trustee Weydert seconded the motion and all Trustees voted aye.

NEW BUSINESS:

**CONSIDERATION TO AUTHORIZE THE MARINA MANAGER TO SIGN A PROPOSAL AND ACCEPTANCE BID FROM FOAM TECH UNLIMITED INC. FOR THE RE-ROOF AT**

RECORD OF PROCEEDINGS

**HEADWATER'S MARINA** - Mayor Burke asked Town Manager Hale to present this matter to the Board. Hale explained that the marina roof sustained wind damage in 2009. The Town has been holding off replacing the roof until the sub-structure was re-built, as staff was hesitant to add more weight to the structure. Now that the sub-structure is solid, staff intends to replace the roof this spring with tear off of the old roof around the end of April, and most of the work to occur and be completed in May. He said that the Marina Manager has been researching all options, and is recommending that the Town pursue the bid from Foam Tech, which is applied to the roof via sprayed polyurethane foam. It is staff's intent to do all of the preparation in house to save as much money as possible. Staff had received numerous bids in 2009, and the best price received was approximately \$23,000 for the labor and materials. Our insurance company has sent us a check for this amount in 2009. The bid from Foam Tech is \$12,231, but may fluctuate a bit depending upon the actual square footage, and on how much foam needs to be installed if they can't get the roof completely flat. Staff believes that the Town will end up spending in the neighborhood of \$23,000 once all of the materials and labor is calculated in, but like all projects like this it is impossible to know for certain until we begin to tear materials out and see what we have. The staff recommendation is for the Board to authorize the Marina Manager to sign the Proposal and Acceptance Bid from Foam Tech Unlimited, Inc. for the re-roof at Headwater's Marina.

Trustee Ludwig asked if it is safe to use the polyurethane foam around water in the event of overspray. He said that the foam that docks used to be constructed with is now no longer approved.

Town Manager Hale noted that Foam Tech will mask to prevent unwanted overspray but said that he was not familiar with the product and could not answer his question.

Trustee Peterson then moved to authorize the Marina Manager to sign the Proposal and Acceptance Bid from Foam Tech Unlimited, Inc. for the re-roof at Headwater's Marina with the caveat that the lake is protected. Trustee Lewis seconded the motion and all Trustees voted aye.

NEW BUSINESS:

**CONSIDERATION TO AWARD THE BID FOR THE GENE STOVER LAKEFRONT PARK SIGN TO STEVE CORMEY FOR A PRICE NOT TO EXCEED \$1,500 AND CONSIDERATION OF A STONE BASE FOR THE GENE STOVER LAKEFRONT PARK SIGN** - Mayor Burke asked Town Manager Hale to present this matter to the Board. Hale explained that the Board agreed last year that with all of the contributions that Gene Stover made to this community over his long tenure as Mayor, it would be appropriate to name one of his

## RECORD OF PROCEEDINGS

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achievements, Lakefront Park, after him. The 2011 budget contains a line item of \$2,500 for this purpose. Additionally, the Board discussed the appropriateness of having Steve Cormey make the sign, as Gene and Cormey were long-term friends. Finally, Mayor Burke suggested that it would be appropriate to unveil this new sign as part of the Memorial Day celebration. Staff met with Cormey, who is very interested in this effort, and received a rendering of the sign that he is proposing. It is a 3' x 4' redwood sign with routed letters. Cormey is also willing to construct the 6" x 6" treated posts for the sign, with the Town's Public Works Department doing the installation. This work does not include the stone caps at the base of the posts. Cormey's original bid was \$1,500 for the sign, and an additional \$600 for the posts. Hale said that after he had a chance to discuss the Town's financial limitation with Cormey, he graciously did some more research on his material costs, and lowered his bid to \$1,200 for the sign and posts, or \$1,500 for a two-sided sign depending where it will be located. Staff had a chance to meet with Josh Mullinex, a local mason, who believed that he could do a 3' tall, dry-stack stone base, similar to the library, on each post for \$1,000 including material. Additionally, Mullinex advised that he would check around to see if he could get the stone donated or discounted given the cause, which would only lower the costs. Staff will want to check around with at least one other local mason, Don Summers, to ensure that the Town receives the most competitive price possible, but the \$1,000 does seem to be exceptionally reasonable. Awarding this bid to Cormey is compliant with the purchasing policy, which states that the Board is able to award bids without a formal bidding procedure for projects under \$10,000 as long as the fair market value has been determined, budgeted \$2,500/Triangle Park Sign was \$12,000 +, and that it is purchased at the best value for the lowest cost to the Town. The staff recommendation is for the Board to award the bid for the Lakefront Park sign to Steve Cormey for a price not to exceed \$1,500. Additionally, staff would like the Board's thoughts and/or direction on the stone base and how the Board would like to proceed. The final piece will be the location of the sign. The next step will be to take Cormey, if awarded the bid, down to the Lakefront Park and between he, Public Work Director McGinn and Town Planner Wittman, figure out the best location(s), which will be brought back to the Board for approval at a later date. As stated before, the location will determine whether or not the sign needs to be two-sided or one.

Trustee Weydert moved to award the bid for the Lakefront Park sign to Steve Cormey for a price not to exceed \$1,500. Trustee Lewis seconded the motion and all Trustees voted aye.

Following discussion from the afternoon workshop, staff was directed to check with Cormey to see if a different font could perhaps be used on the sign and also directed Town Manager Hale to check with other local

RECORD OF PROCEEDINGS

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masons regarding the stone base and bring it back to the Board for their consideration.

ACCOUNTS PAYABLE

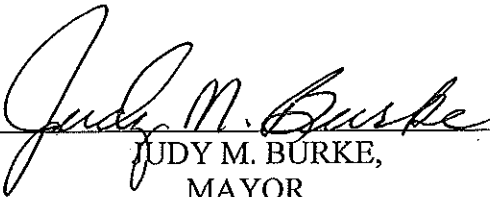
February, 2011:

Trustee Peterson moved to examine the Accounts Payable and Prepaid for all Funds for the Town of Grand Lake. Trustee Weydert seconded the motion and all Trustees voted aye. Trustee Peterson then moved to approve the Accounts Payable and Prepaid for all Funds for the Town of Grand Lake. Trustee Weydert seconded the motion and all Trustees voted aye.

CITIZEN PARTICIPATION:

ADJOURNMENT:

Trustee Peterson moved to adjourn, seconded by Trustee Weydert. All Trustees voted aye, and the meeting was adjourned at 9:24 p.m., March 14, 2011.

  
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JUDY M. BURKE,  
MAYOR

ATTEST:   
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RONDA KOLINSKE, CMC,  
TOWN CLERK