

RECORD OF PROCEEDINGS

REGULAR MEETING
TOWN OF GRAND LAKE BOARD OF TRUSTEES
MONDAY, JANUARY 10, 2011 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Judy Burke at 7:30 p.m. at the Town Hall, 1026 Park Avenue.

ROLL CALL
PRESENT: Mayor Burke; Trustees Lanzi, Lewis, Ludwig, Peterson, and Weydert; Town Manager Hale and Town Clerk Kolinske.

ABSENT: Mayor Burke announced that Trustee Johnson was absent from the afternoon workshop and was not present this evening. She said that Trustee Johnson did not notify her of his absence.

Trustee Peterson moved to declare Trustee Johnson's absence unexcused. Trustee Weydert seconded the motion and all Trustees voted aye.

APPROVAL OF MINUTES
December 13, 2010:

The minutes from the regular meeting of December 13, 2010 were not available.

ANNOUNCEMENTS: Mayor Burke announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Burke announced that Town Sales Tax Licenses for businesses and Animal Licenses are now due for 2011. Both are available at Town Hall.

Mayor Burke then announced that Town Manager Hale is now officially an accredited member of the International City County Management Association. He is one of 1,200 in the country. Hale said that with his Master's Degree, it took him seven years to complete. Board Members and staff then congratulated him on his accomplishment.

CONFLICTS OF
INTEREST:

Mayor Burke stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

No Trustees had a conflict of interest with any items on the agenda.

LIQUOR LICENSING AUTHORITY: None.

OLD BUSINESS: None.

NEW BUSINESS: **CONSIDERATION OF A REQUEST FROM GRAND LAKE LODGE TO BURN SLASH** – Mayor Burke asked Town Manager Hale to present this matter to the Board. Hale explained that the Town is in receipt of a request

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from the Grand Lake Lodge to burn slash during the months of January through March, concurrent with at least 1' of snow on the ground, although it further states that Chief Long is recommending that the work be completed before the end of February. There are 8 piles total, and Willow Creek Logging has already been paid to do the work as part of his contract to remove over 900 trees on the south facing slope of their property this past fall, off of W. Portal Road. Hale noted that the letter is actually from Reed James, President, but he said that he has spoken with Jeff Larson, the new General Manager of the Lodge, who confirmed that they would like to pursue this request. In preliminary discussions with the new owners, everyone was in agreement that it would be best if the Grand Lake Lodge maintenance staff gave oversight to this project. Finally, this contractor did burn the slash piles that were in Grand County on this property late last year, and Town staff's observations were that he stayed on site the entire time and was very professional and diligent. Hale also said that he spoke with Grand County Division of Natural Resources staff, and was informed that they have issued a burn permit, conditional upon the Town's approval. The Town Code currently allows open burning only with permission of the Board of Trustees:

7-1-28 Open Fires Prohibited

Open Fires (any outdoor fire) of any kind are prohibited, unless the prior written consent of the Board of Trustees is obtained. Barbeque and campfire pits or rings not exceeding sixteen (16) square feet in area and liquid or gas fueled stoves and grills and other devices either permanently constructed or purchased for the purpose of outdoor cooking are exempted from the provisions of this Section.

If the Board is amiable to the plan, the staff recommendation is for the Board of Trustees to authorize the Grand Lake Lodge to burn slash per the recommendations of Fire Chief Long, with the conditions that Grand Lake Lodge staff give oversight to the project, and that both the Fire Department and the Town are contacted the morning of any burn.

Trustee Lanzi moved to authorize the Grand Lake Lodge to burn slash per the recommendations of Fire Chief Long, with the conditions that Grand Lake Lodge staff give oversight to the project, that both the Fire Department and the Town are contacted the morning of any burn and to direct Town Manager Hale to notify Mr. Larson in writing of the Board's decision. Trustee Lewis seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION OF ORDINANCE NO. 1-2011, AN AMENDMENT TO ORDINANCE NO. 44-2009 THAT UPDATES AND REPLACES EXHIBIT 2, A SERVICE AGREEMENT BETWEEN THE TOWN OF GRAND LAKE AND THE GRAND LAKE CHAMBER OF COMMERCE - Mayor Burke asked Town Manager Hale to present this matter to the Board. Beginning with the Service Agreement, Hale said that he

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and the Executive Director, Lisa Jenkins, have agreed that it makes more sense to include a minimum amount of hours per day that the Chamber will be open in addition to the days per week. Section 2(a) and 2(b) of the agreement now have these listed. Additionally, 2(b) has been reworded to better define the days in and around the Thanksgiving and Christmas Holiday season that the Chamber should be open. The two days that were specifically requested that they be closed are Thanksgiving Day and Christmas Day, but this agreement requires that the Chamber be open every day but these two days for the remainder of each holiday season. The only other change of any consequence is that the requirement that the Chamber maintain a website and publish the Visitor's Guide has been deleted here, as it made more sense to add it to the Marketing Agreement. Additionally, the lease with the Chamber is set to expire this upcoming November, which means that it has been five years since that building was constructed and that the lease needs to be thoroughly reviewed to determine what is working and what isn't. Staff has already been in contact with the Chamber regarding the pending expiration, and anticipates working with Lisa Jenkins on a redraft for the Board of Trustees consideration. Hale said that the Chamber Board has reviewed these suggested changes and is willing to sign off from their end. If the Board is satisfied with this renewal, the staff recommendation is for the Board to adopt Ordinance No. 1-2011 and to authorize the Mayor to sign the 2011 Service Agreement attached as Exhibit 2.

Trustee Peterson moved to adopt Ordinance No. 1-2011 and to authorize the Mayor to sign the 2011 Service Agreement attached as Exhibit 2. Trustee Lewis seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO AUTHORIZE THE MAYOR TO SIGN THE MARKETING AGREEMENT BETWEEN THE TOWN OF GRAND LAKE AND THE GRAND LAKE CHAMBER OF COMMERCE – Mayor Burke asked Town Manager Hale to present this matter to the Board. Hale explained that in addition to the above, section 2(d) moves the marketing plan deadline from September 30 to November 30; as this plan must come from the Chamber Board and due to their election schedule, the plan has never been received by September anyway. So, the November 30 deadline is one that can actually be met. Also, section 3(a) was amended to reflect the changes in the Chamber's By-Laws as there are now two Town Trustee members that sit on the Chamber's Board. Staff recommends that the Board authorize the Mayor to sign the 2011 Marketing Agreement.

Trustee Peterson moved to authorize the Mayor to sign the 2011 Marketing Agreement. Trustee Lewis seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION OF DESIGNATION OF POSTING OF NOTICES OF PUBLIC MEETINGS - Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske explained that the public place or places for posting notice of public meetings of the Town shall be designated each

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year at the first regular meeting of the year per CRS 24-6-402(2)(c). Public meetings are those at which the adoption of any proposed policy, position, resolution, rule, regulation, or formal action occurs or at which a majority or quorum of the body is in attendance, or is expected to be in attendance. Public meetings include all meetings of a quorum or three or more members of any local public body, whichever is fewer, at which any public business is discussed or at which any formal action may be taken. Meetings shall be held only after full and timely notice to the public. Kolinske recommended that the Board make a motion to designate that notice of public meetings shall be posted in the Grand Lake Post Office and at the Grand Lake Town Hall at least twenty-four (24) hours prior to all public meetings of the Town. She noted that this is the same procedure as has been followed for at least the previous fourteen years.

Trustee Peterson moved to designate that notice of public meetings shall be posted in the Grand Lake Post Office and at the Grand Lake Town Hall at least twenty-four (24) hours prior to all public meetings of the Town. Trustee Lewis seconded the motion and all Trustees voted aye.

ACCOUNTS PAYABLE

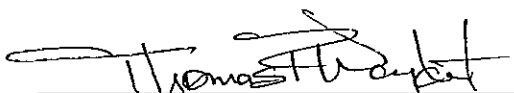
December, 2010:

Trustee Weydert moved to examine the Accounts Payable and Prepaid for all Funds for the Town of Grand Lake. Trustee Peterson seconded the motion and all Trustees voted aye. Trustee Weydert then moved to approve the Accounts Payable and Prepaid for all Funds for the Town of Grand Lake. Trustee Peterson seconded the motion and all Trustees voted aye.

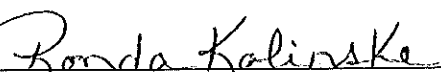
CITIZEN PARTICIPATION: None.

ADJOURNMENT:

Trustee Peterson moved to adjourn, seconded by Trustee Weydert. All Trustees voted aye, and the meeting was adjourned at 7:42 p.m., January 10, 2011.



JUDY M. BURKE,
MAYOR
THOMAS F. WEYDERT,
CHAIRMAN

ATTEST: 

RONDA KOLINSKE, CMC,
TOWN CLERK