

RECORD OF PROCEEDINGS

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REGULAR MEETING  
TOWN OF GRAND LAKE BOARD OF TRUSTEES  
MONDAY, NOVEMBER 22, 2010 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Judy Burke at 7:30 p.m. at the Town Hall, 1026 Park Avenue.

ROLL CALL

PRESENT: Mayor Burke; Trustees Johnson, Lanzi, Lewis, Peterson, and Weydert; Town Manager Hale, Town Clerk Kolinske and Town Planner Wittman.

ABSENT: Trustee Ludwig, who is still away on a planned vacation for another three weeks.

APPROVAL OF MINUTES

November 8, 2010: Trustee Lewis moved to approve the minutes of the November 8, 2010 regular meeting as written. Trustee Peterson seconded the motion and all Trustees voted aye.

ANNOUNCEMENTS:

Mayor Burke announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Burke wished everyone a Happy Thanksgiving and said that once again, Town Hall will be closed Friday, November 26 in celebration of Thanksgiving.

Mayor Burke announced that the Olde Fashioned Holiday Craft Bazaar, sponsored by the Grand Arts Council, will be held November 26 & 27, from 10 a.m. to 5 p.m. in the Grand Arts Center on Park Avenue.

Mayor Burke announced that the Kaufman House will be hosting an "Open House", November 26 & 27, from 1 – 4 p.m.

Mayor Burke announced that on behalf of the Grand Lake Community, thanks go to The Harbor Homeowners Association for the donation of this year's Town Christmas Tree.

Mayor Burke announced that the Town's Tree Lighting Ceremony will begin with refreshments on Friday, November 26 at 5:00 p.m. and the lighting at 5:30.

Trustee Lewis then announced that Delicious Dishes, a fundraiser for the Mountain Family Center, will be held December 14<sup>th</sup> at Daven Haven Lodge from 5 – 9 p.m. She said that there will be music by Steve Cormey, pictures with Santa, and the tickets are \$6.00 for adults. They are accepting craft goods, baked goods, a \$5.00 wrapped gift for a boy or a girl and non-perishable food items.

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CONFLICTS OF INTEREST:

Mayor Burke stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

No Trustees had a conflict of interest with any items on the agenda.

REPORTS: SALES TAX CASH FLOW REPORT FOR NOVEMBER 2010:

Mayor Burke asked Town Clerk Kolinske to present the sales tax cash flow report. Kolinske reported that the amount of revenue received in November for the month of September is \$114,919. Although up from 2009, this amount is still .59% below what was received through November 2009.

REPORTS: SALES TAX QUARTERLY REPORT FOR 3<sup>RD</sup> QUARTER:

Town Clerk Kolinske noted that Town Treasurer/Clerk Pro-Tem Dzinski provided a report consisting of the Third Quarter Sales Tax Collection by Vendor report for July – September: 2006-2010.

REPORTS: FINANCIAL REPORT FOR OCTOBER 2010:

Mayor Burke asked Financial Trustee Peterson to present the Financial Report for October 2010. Peterson reported that General Fund expenditures through the end of October totaled \$1,359,273.70 or 77.1% of budget. He said the Water Fund expenditures for the same period totaled \$331,931.69 or 67.9% of budget, the Marina Fund expenditures totaled \$135,708.13 or 41.7% of budget and the PAYT Fund expenditures have now totaled \$3,078.61.

LIQUOR LICENSING AUTHORITY: None.

OLD BUSINESS:

**PUBLIC HEARING – CONSIDERATION OF RESOLUTION NO. 26-2010, A RESOLUTION AUTHORIZING THE FORMAL RE-ADDRESSING OF CERTAIN PARCELS IN THE LAKE KOVE NEIGHBORHOOD WITHIN THE TOWN OF GRAND LAKE –** Mayor Burke opened the Public Hearing then asked Town Planner Wittman to present this matter to the Board. Wittman explained that at the Board's regularly-scheduled meeting on October 25, 2010, the Town Board heard a staff-initiated proposal for the re-addressing of certain parcels located on the northern and western shores of Shadow Mountain Lake, more commonly referred to as the "Lake Kove Neighborhood". As staff explained at that time, numerous land use actions have created great confusion in the addressing system in this neighborhood and staff is proposing a unified street name and addressing system to rectify the matters and potentially eliminated any unwanted, negative impacts that

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could occur as a result of addressing inconsistencies. At the October meeting, the Town Board opted to hold a Public Hearing. On October 15, 2010, certified mail, return receipt requested, was sent to 28 affected property owners informing them of the nature and reason of the action as well as the November 22 Public Hearing; three notices were hand delivered. To date, 25 notices were received and four notices have been returned as undeliverable mail. On October 21, 2010, Legal Notice #5700640 was published in the Middle Park Times. While staff has received a few phone calls from individual property owners who desired greater clarification, staff has received written comments from two property owners.

Tom Thomasson, 499 Marina Drive, inquired not only as to how this will affect his personal information regarding lending institutions, IRS, etc. but, too, if Grand County had been notified and was in support of this action.

Carolyn Kleinke, Lake Kove Townhome Association, pointed out a staff error in the noticing in that in September, 2010, the Lake Kove Townhomes were re-addressed with the addresses rising from the north to the south but that the certified mailing indicated the opposite.

Again, staff has addressed both of these comments and has not heard from either party in regards to staff replies. Staff has drafted Resolution No. 26-2010 for the Board's review, discussion, and consideration. The attachment to the resolution indicates the proposed addresses for each parcel. The Board should take public comment and once all comment has been received, the Board should discuss this matter and determine whether or not the Board is in support of staff's proposal. If the Board is favorable, the Board should move to adopt Resolution No. 26-2010 and to direct staff to proceed with the formal re-addressing of the affected parcels. If the Board is not favorable to staff's proposal, then the Board should deliberate this matter and act according to the Board's desire.

Mayor Burke then asked for public comment.

Scott Brady, 187 Marina Drive, was recognized from the audience representing Shadow Mountain Lake Rec. Park. His questions were as follows:

- When will this take affect?
- Will Town staff help property owners with notification of the change?
- How will this affect property owners financially?

Town Planner Wittman responded by saying that should the Board adopt staff's draft resolution, the resolution will become effective upon the Mayor's signature, however, she said that it will take approximately a

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week or so to go through the formal process of changing addresses. She said that she will send notification to each property owner of the change. She will also include a blanket letter for property owners to use in notifying their lending institutions, insurance companies, etc. Wittman stated that Town staff will notify Grand County EMS, 911, GIS (mapping), the Assessor's Office, Grand Lake Fire Protection District, Three Lakes Water and Sanitation District, Grand Lake Water Department, Xcel Energy, Qwest and Mountain Parks Electric. Since Shadow Mountain Lake Rec. Park is a corporation, she said that she will work with Mr. Brady to ensure that all interested parties had the correct information and would be willing to address potentially interested parties in all notification.

Regarding the financial burden, Mayor Burke said that the Rec. Park will need to notify the Secretary of State's Office of the address change for the corporation and she thought the cost to do so would be \$10.00. The only other cost they may incur would be the cost of new numbers to physically change their address.

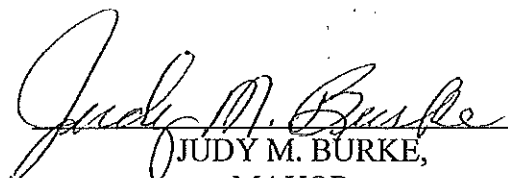
Having no other comments, Mayor Burke closed the Public Hearing and turned the matter over to the Board of Trustees.

Following discussion, Trustee Lewis moved to adopt Resolution No. 26-2010, a Resolution Authorizing the Formal Re-Addressing of Certain Parcels in the Lake Kove Neighborhood Within the Town of Grand Lake. Trustee Peterson seconded the motion and all Trustees voted aye.

NEW BUSINESS: None.

CITIZEN PARTICIPATION: None.

ADJOURNMENT: Trustee Peterson moved to adjourn, seconded by Trustee Lewis. All Trustees voted aye, and the meeting was adjourned at 7:48 p.m., November 22, 2010.

  
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JUDY M. BURKE,  
MAYOR

ATTEST:   
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RONDA KOLINSKE, CMC,  
TOWN CLERK