

RECORD OF PROCEEDINGS

REGULAR MEETING
TOWN OF GRAND LAKE BOARD OF TRUSTEES
MONDAY, MARCH 22, 2010 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Judy Burke at 7:34 p.m. at the Town Hall, 1026 Park Avenue.

PRESENT: Mayor Burke; Trustees Johnson, Lewis, Peterson, Rhone, and Weydert; Town Manager Hale, Town Clerk Kolinske and Town Planner Wittman.

ABSENT: Trustee Lanzi.

APPROVAL OF MINUTES

March 8, 2010: Trustee Peterson moved to approve the minutes of the March 8, 2010 regular meeting as written, seconded by Trustee Weydert. All Trustees voted aye except Trustee Rhone, who abstained.

ANNOUNCEMENTS: Mayor Burke announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Burke announced that early voting will begin on March 26 at Town Hall from 8 a.m. to 4:30 p.m. The polling place on April 6 will be Town Hall, with the polls open from 7 a.m. to 7 p.m.

Mayor Burke announced that the Grand Lake Fire Protection District will host an Easter Egg Hunt on Saturday, April 3, in the Town Park beginning at 11:00 a.m.

Mayor Burke then announced that Rocky Mountain Repertory Theatre's "*Raise the Curtain*" ground breaking ceremony will be held on Saturday, April 10, at 404 Vine Street beginning at 3 p.m.

CONFLICTS OF INTEREST:

Mayor Burke stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

Trustee Johnson announced that he had a conflict with the Local Liquor Licensing issues as he holds a license for The Bears Den.

PRESENTATIONS:

Dan Matthews, James Shockey, Janice Peck and Diane Mahoney, members of the POST (Parks, Open Space and Trails) Committee, were present to give their second of two presentations to the Board. Matthews, Peck and Mahoney gave presentations on Trails; Shockey's presentation was on Trails and Funding. His ideas of where to obtain funding were from: 7% Land Dedication Fees, tax increase, Real Estate Transfer Assessment Fees (on newly annexed properties), grants, private

donations, grant foundations and partnering with other organizations such as Headwaters Trails Alliance. On March 8th the Committee presented their draft recommendations of Parks and Open Space to the Board based on survey results and their efforts over the past 13 months. Following the presentations, the Board Members complimented the Committee Members on doing such a great job and thank them for their time spent on this project.

REPORTS: SALES TAX
CASH FLOW REPORT
FOR MARCH 2010:

Mayor Burke asked Town Clerk Kolinske to present the sales tax cash flow report. Kolinske reported that the amount of revenue received in March 2010 for the month of January 2010 is \$32,805. This amount is over 13% below what was received through March 2009.

REPORTS: FINANCIAL
REPORT FOR
FEBRUARY 2010:

Mayor Burke asked Financial Trustee Peterson to present the Financial Report for February 2010. Peterson reported that General Fund expenditures through the end of February totaled \$170,527.66 or 9.7% of budget. He said the Water Fund expenditures for the same period totaled \$43,649.44 or 8.9% of budget and the Marina Fund expenditures totaled \$9,837.97 or 3.0% of budget.

At 8:01 p.m. Trustee Johnson excused himself and left the room.

LIQUOR LICENSING AUTHORITY: CONSIDERATION OF RENEWAL OF THE HOTEL AND RESTAURANT LIQUOR LICENSE FOR PANCHO & LEFTY'S, INC., D/B/A PANCHO AND LEFTY'S – Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske reported that the fees have been paid; the renewal documents are in order and indicate no changes from the previous renewal. The water, business license, and sales tax accounts are all current. She noted that the Grand County Sheriff's Department found no adverse information that would affect the status of the license. She then concluded by saying that Bob King, President and Sandy Hoff, Manager, were present.

Trustee Lewis moved to approve the renewal of the Hotel and Restaurant Liquor License for Pancho & Lefty's, Inc., d/b/a Pancho and Lefty's. Trustee Rhone seconded the motion and all Trustees voted aye.

LIQUOR LICENSING AUTHORITY: CONSIDERATION OF RENEWAL OF THE TAVERN LIQUOR LICENSE FOR EUGENE STOVER, D/B/A LARIAT SALOON – Since Gene Stover was not present, Trustee Peterson moved to continue consideration of the renewal of the Tavern Liquor License

for Eugene Stover, d/b/a Lariat Saloon until he could be present. Trustee Lewis seconded the motion and all Trustees voted aye.

At 8:05 p.m. Trustee Johnson resumed his seat.

OLD BUSINESS:

None.

NEW BUSINESS:

CONSIDERATION TO AUTHORIZE THE TOWN MANAGER TO ENTER INTO AN AGREEMENT FOR SERVICES BETWEEN THE TOWN OF GRAND LAKE AND JODI FLORY FOR GIS TECHNICAL SUPPORT – Mayor Burke asked Town Manager Hale to present this matter to the Board. Hale explained that the Town has been granted a 2010 Technical Assistance grant from the Northwest Colorado Council of Governments (NWCCOG) for advanced technical support for Geographic Information System (GIS). As per the grant agreement, the Town obtained price quotes; the quotes received were from: Jodi Flory (NWCCOG Contractor) @ \$65/hour, Deb Greico (All Points GIS) @ \$107/hour, Trip McLoughlin (North Line GIS) @ \$100/hour, and Thomas Miller (Planet GIS LLC) @ 65/hour. While two of the prospective consultants had a low-end dollar-per-hour figure (\$65/hour), one prospective consultant (Jodi Flory) has done a significant amount of work in Grand County having worked with the data the Town utilizes to make maps while working under contract with the Towns of Winter Park and Fraser. Giving this, staff is recommending the Town Board move to authorize the Town Manager to enter into an Agreement for Services between the Town and Jodi Flory.

Trustee Peterson moved to authorize the Town Manager to enter into an Agreement for Services between the Town of Grand Lake and Jodi Flory for GIS Technical Support. Trustee Rhone seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO AUTHORIZE THE TOWN MANAGER TO ENTER INTO AN AGREEMENT FOR SERVICES BETWEEN THE TOWN OF GRAND LAKE AND CDWG FOR THE INSTALLATION OF HARDWARE AND SOFTWARE ON NEW COMPUTER EQUIPMENT - Mayor Burke asked Town Manager Hale to present this matter to the Board. Hale explained that a Request for Proposal (RFP) for computer purchase and network setup for the Town was sent out to all computer service/repair providers in the yellow pages of the local phone book, major computer companies, and office supply stores with computer sections on January 21, 2010. The Town received 6 responses to the RFP with all of the proposals being well above the approved budget for the project. The proposals ranged from \$5,000.00 to \$16,000.00 over the budgeted amount. The Town Manager directed staff to locate and separately purchase the appropriate computers and to try to get the cost back to budgeted amounts. Staff has

been able to procure the staff and Board/Planning Commission computers. He said that he actually procured better equipment at lower cost than originally proposed due to technology upgrades and sale shopping during the time involved. CDWG was the lowest bid for these 3 items of the RFP with the server at \$2,899.79, the network set-up at \$2,360.00, and software at \$2,482.11 for a total of \$7,741.90. CDWG is the current vendor with the Town and has supplied computer related items to the Town before. The total cost for the computer upgrade will be \$12,991.77 which is \$991.77 over the budgeted amount. This overage is due to the cost of the server, network setup, and software exceeding the estimates by approximately \$3,000.00. Staff was able to bring the cost of the staff and Board/Planning Commission computers in under the budgeted amounts by \$500.00 and \$1,400.00, respectively. Staff recommends the Board authorize the Town Manager to enter into an Agreement for Services between the Town of Grand Lake and CDWG for purchase of the server, and all of its components, the network setup, and software.

Trustee Rhone moved to authorize the Town Manager to enter into an Agreement for Services between the Town of Grand Lake and CDWG for the installation of hardware and software of new computer equipment. Trustee Peterson seconded the motion and all Trustees and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO AUTHORIZE THE TOWN MANAGER TO EXECUTE THE REQUIRED DOCUMENTS FOR THE LEASE OF A SAVIN COLOR DIGITAL COPIER TO BE LOCATED AT GRAND LAKE TOWN HALL - Mayor Burke asked Town Manager Hale to present this matter to the Board. Hale explained that the current 4-year lease on the Town Hall Savin copier expires this month. The 2010 approved budget includes the lease of a new color copier. The lease amount is actually the same as for the previous copier, but noted that we are trading a little speed and paper drawer capacity for the color option. Staff recommends the Board authorized the Town Manager to execute the required documents for the lease of the Savin Color Digital Copier to be located at Grand Lake Town Hall.

Trustee Johnson moved to authorize the Town Manager to execute the required documents for the lease of a Savin Color Digital Copier to be located at the Grand Lake Town Hall. Trustee Peterson seconded the motion and all Trustees voted aye.

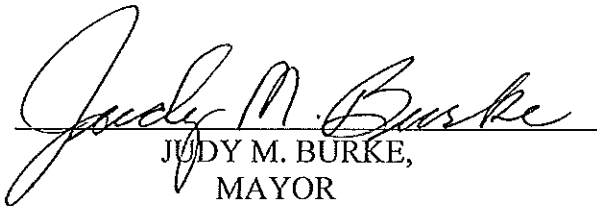
CITIZEN PARTICIPATION: Public Works Director, Bernie McGinn, was seated in the audience and was asked about his thoughts of the trails recommendations. He briefly let the Board know what he liked about the trails and it was agreed that there would be further discussion at the Long Range Planning Retreat. He then gave the Board a brief update saying that the lights on the beach

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are out from the filter east and it is probably due to the stormwater filtration project. He stated that the Town will be in contact with the contractors of the project, Mountain Diggers, about having them repair the lights. He noted that the Town has a bond on the contractor. McGinn concluded by saying that they will hopefully have the street sweeper out next week, depending on the weather.

ADJOURNMENT:

Trustee Rhone moved to adjourn, seconded by Trustee Peterson. All Trustees voted aye, and the meeting was adjourned at 8:23 p.m., March 22, 2010.


JUDY M. BURKE,
MAYOR

ATTEST: 
RONDA KOLINSKE, CMC,
TOWN CLERK