

MINUTES OF THE MEETING  
OF THE MEMBERS OF THE CITY COUNCIL  
CITY OF BURLINGTON  
COUNTY OF KIT CARSON  
STATE OF COLORADO  
Community Building  
340 S 14<sup>th</sup> Street  
6:30 pm  
June 27, 2011

Mayor Kerry Korsvold called the meeting to order at 6:30PM.

**1 The roll call of members was read and those answering were:**

Jessi Fisher	Jeff Prochaska	Gordon Mandis
Dale Franklin	Orlie Crist.	

Also in attendance were:

Bob Churchwell, City Administrator	Randy Millburn, Chief of Police
Melissa Satterly, City Clerk/Treasurer	Shelly Clark, Deputy Clerk
Bob Hines, Public Works	Norma Pankratz, Contract Monitor
Rol Hudler, Economic Development	Mike Grinnan, City Attorney
Lauren Dorman, Economic Development	

Public comments: New in town and loves the flowers on Rose. As a new citizen, he is having a hard time seeing the signs on the side streets due to overgrown bushes and trees.

**2 CONSENT AGENDA:**

Minutes for June 27, 2011 and July 11, 2011.

Treasurer's Report for June 30, 2011-Including accepting the Check Register as presented on August 1, 2011.

**MOTION** by Crist seconded by Fisher to accept the consent agenda as presented

Those ye: Mandis, Crist, Fisher, Franklin, Prochaska

Those opposed:

Motion carries.

**3 Department Head Reports**

**Millburn=>**Officer Ray resigned, and Officer Romans was promoted to Sergeant. The City will be replacing Romans as Investigator. The department is looking into creating a contract with a Spanish speaking individual

**Dorman=>** Old Town has been receiving Enterprise donations to help improve the facility and operations. Also, grants were applied for and received. Old Town is offering Specials on Season passes to try and get more people interested.

**Churchwell=>**The City is still dealing with the Waste Water Treatment Facility issues. Due to the business of the season, many maintenance projects have been delayed until things slow down.

**Hudler=>**The City has been given an opportunity to looking into a business that would be interested in moving to our area.

**MOTION** by Crist seconded by Prochaska to move into executive session CRS Section 24-6-402(4)(e).

Those yea: Mandis, Crist, Fisher, Franklin, Prochaska

Those opposed:

Motion carries.

**MOTION** by Crist seconded by Franklin to exit executive session.

Those yea: Mandis, Crist, Fisher, Franklin, Prochaska

Those opposed:

Motion carries.

**MOTION** by Franklin seconded by Crist to pursue the request for information presented to council.

Those yea: Mandis, Crist, Fisher, Franklin, Prochaska

Those opposed:

Motion carries.

**Hines=>**Peak Power will have a kick off meeting this week to determine when the electric project will be underway. The City has hired a company to inspect our main feeder lines. Street department is going to look into the drainage issues between south 14<sup>th</sup> and 15<sup>th</sup> street. The hotel continues to make progress.

**Grinnan=>** Executive session.

**MOTION** by Crist seconded by Fisher to move into executive session CRS Section 24-6-402(4)(b).

Those yea: Mandis, Crist, Fisher, Franklin, Prochaska

Those opposed:

Motion carries.

**MOTION** by Crist seconded by Prochaska to exit out of executive session.

Those yea: Mandis, Crist, Fisher, Franklin, Prochaska

Those opposed:

Motion carries.

**Pankratz=>** There will be some changes happening at CCA as the warden takes his leave.

#### **4 NEW BUSINESS:**

##### **Modification to CDOC/CCA Contract**

The changes are to make sure that the prison and the City get paid for the time frame between the signing of the contract and July 1<sup>st</sup>.

**MOTION** by Fisher seconded by Crist to accept the CDOC/CCA contract with the changes mentioned.

Those yea: Mandis, Crist, Fisher, Franklin, Prochaska  
Those opposed:  
Motion carries.

**Introduction of Deputy Clerk**

Shelly Clark has recently moved to town from Hugo. Her husband is the new principal at the High School.

**5 REPORTS AND COMMENTS FROM MAYOR AND COUNCIL:**

- A. Mayor Kerry Korsvold=> Mayor had some worry about the music at the Beach Party, but was reassured that no complaints have been filed.
- B. Dale Franklin=>Franklin wondered how the Clerk and Deputy Clerk would make the transitions in the future. Churchwell explained that after a year or a year and a half, if the Deputy Clerk was capable and ready, he plans to promote her to Clerk.
- C. Gordon Mandis
- D. Rick Miller
- E. Jeff Prochaska=>Prochaska inquired as to where we are as far as appointing a new Activities Director? Churchwell explained that he has two potential candidates, and he is going to do second interviews.
- F. Orlie Crist=>Crist requested that we include Lodging Tax on the next agenda.
- G. Jessi Fisher

**6 MOTION** by Crist , second by Mandis to adjourn the meeting at 8:18 PM.

Those yea: Mandis, Fisher, Franklin, Prochaska, Crist, Miller

Those opposed:

**Motion passes.**

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Kerry Korsvold, Mayor

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Melissa Satterly, City Clerk