

MINUTES OF THE MEETING  
OF THE MEMBERS OF THE CITY COUNCIL  
CITY OF BURLINGTON  
COUNTY OF KIT CARSON  
STATE OF COLORADO  
Community Building  
340 S 14<sup>th</sup> Street  
6:30 pm  
Mar. 28<sup>th</sup>, 2011

Mayor Kerry Korsvold called the meeting to order at 6:30PM.

**1 The roll call of members was read and those answering were:**

Jessi Fisher	Jeff Prochaska	Rick Miller
Gordon Mandis	Dale Franklin	Orlie Crist.

Also in attendance were:

Bob Churchwell, City Administrator  
Danielle Kravig, City Clerk  
Melissa Satterly, City Treasurer  
Randy Millburn, Police Chief  
Lauren Dorman, ED Marketing  
Rol Hudler, ED Chamber  
Della Yersin, Library Director

Bob Hines, Public Works Director  
Mike Grinnan, City Attorney  
Brandon Stewart, Airport Manager  
Carla Foth, Activities Director

**2 CONSENT AGENDA:**

- A. Minutes from Feb. 14, 2011, Feb. 28, 2011, Mar. 14, 2011.
- B. Treasurer's report for Jan. including accepting the check register as presented on Jan. 31, 2011. Treasurer's report for Feb. including accepting the check register as presented on Mar. 14, 2011.
- C. Renewal for Burlington Liquors liquor license.

**MOTION** by Crist seconded by Fisher to accept consent agenda.

Those yea: Miller, Mandis, Franklin, Prochaska

Those nay:

**MOTION passed.**

**3 UNFINISHED BUSINESS:**

- A. None

**4 NEW BUSINESS:**

- A. None

**5 REPORTS FROM DEPT. HEADS:**

- a. Millburn reports that the new police car was shipped and should be in, in the next few weeks. Officer Ray completed his FTO training last week. Millburn also brings up the issue of alerting the community in a mainstream type of announcement. He talked with Betty Bailey from KNAB and she is willing to announce whatever the police department needs to during times of emergency or just to keep the public informed and aware of safety issues. He has also been in contact with USA Communications but has not been able to talk with them yet.

- b. Foth reports that the pitch tournament went well and had a great turnout. Shirley McDonald was the winner. Baseball and softball will be starting up and Burlington will be hosting the regional and state tournament. The day camps are starting to get put together. The Home and Garden show is this upcoming weekend. The Marlins will be the next concert group to perform in Burlington. The Gun show is the next big trade shows that will be at the Community Center.
- c. Dorman got news that the small steps grant was received for the art project that will be between the library, activities and Old Town. This project will involve painting fiberglass bulls and these will be put around town for display.
- d. Hudler talked to Vince's GM Center and they will start building the new dealership April 4<sup>th</sup>. This is great for Burlington because this will be the only Cadillac dealer from Hays, KS to Denver, CO. No contractors from town bid on the project which Vince made available to them. The loan for the Best Western was approved and they will start construction on April 20<sup>th</sup>. BP is looking into building wind towers and a transmission line out here to tie in to Denver's XCEL line.
- e. Satterly reports that City Hall will be upgrading to Caselle Clarity this week. The audit for the City is May 16<sup>th</sup> and the bank account is rising, but there are some big projects coming up that will bring it down some.
- f. Yersin invites Council and dept. heads to her computer launch April 15<sup>th</sup>. The library now has 19 computers to use including laptops, but the laptops will not be available for check out.
- g. Stewart tells Council the airport is running smoothly. The placement for the Beacon is being scouted out. A RFP is being written up to get bids for the construction. This project could start sometime in April or May. Fisher donated furniture to the lounge. Fuel sales are staying steady.
- h. Churchwell is monitoring the waste water treatment project. There is lots of interest in the industrial park, for long-term we need to look at enlarging the space so we can meet the demands of potential buyers.
- i. Grinnan reports the quick claim deed for the Winegar building is completed and signed. There are certain stipulations, and Fletcher maintains salvage rights. The City will start to get a RFP ready to send out for bids for demolition and present to Council.
- j. Hines says that Best Western will have sewer construction done by WW enterprises. They will meet with Hines to plan out sewer line. The City possibly will put an underground electric line (\$15,000) and an 8 in. water line in (\$46,000) and borer it in (\$40,000). Peak Power will draft a final map and then put the project out to bid, hopefully by May 15<sup>th</sup> for the feeder line (\$190,000) which will be underground going north coming in near Hendricks. The Streets Dept. leased a "miller" to mill off edges of street pans so it is smoother to drive on and will prevent wear and tear on vehicles.
- k. Kravig reports things are going well. Right now she is working on liquor license, tax id numbers for the Post Bar and Grille. They have a temporary liquor license right for the time being.

## **6 REPORTS AND COMMENTS FROM MAYOR AND COUNCIL:**

- A. Mayor Kerry Korsvold
- B. Dale Franklin
- C. Gordon Mandis
- D. Rick Miller
- E. Jeff Prochaska
- F. Orlie Crist

G. Jessi Fisher would like to put salary review on the next agenda.

**7 MOTION** by Crist, second by Prochaska to adjourn the meeting at 7:25PM.

Those yea: Mandis, Fisher, Franklin, Prochaska, Crist, Miller

Those nay:

**Motion passes.**

---

Kerry Korsvold, Mayor

---

Danielle Kravig, City Clerk

DRAFT