

MINUTES OF THE MEETING
OF THE MEMBERS OF THE CITY COUNCIL
CITY OF BURLINGTON
COUNTY OF KIT CARSON
STATE OF COLORADO
Community Building
340 S 14th Street
6:30 pm
February 28, 2011

Mayor Kerry Korsvold called the meeting to order at 6:30 PM.

1 The roll call of members was read and those answering were:

Jessi Fisher	Jeff Prochaska	Rick Miller
Gordon Mandis	Dale Franklin	Orlie Crist.

Also in attendance were:

Danielle Kravig, City Clerk	
Melissa Satterly, City Treasurer	Norma Pankratz, CCA Contract Monitor
Bob Hines, Public Works	Randy Peterson
Tom Herman, Triple H	Rol Hudler, Chamber of Commerce
Larry and Jane Winslow, KCC Shooting Range	Lauren Dorman, Economic Development
Judy Standley	Michael Grinnan, City Attorney
Brandon Stewart, Airport Director	Della Yersin, Library Director
Randy Millburn, Chief of Police	

2 CONSENT AGENDA:

- A. Meeting minutes from Feb. 14, 2011.
- B. Treasurer's Report for Jan. including accepting the Check Register as presented on Jan. 31, 2011.
- C. Renewal for Burlington Liquors, liquor license.

No formal motion made, will be added to the March 14, 2011 Council meeting.

3 NEW BUSINESS:

A. Ken Viken, Rotary Club; Parmer Park Project, performance stage for Kit Carson County; the Rotary Club would like to raise \$50,000 over the next three years. They are currently in the process of gathering input from the community as to what they would like to see the Rotary Club do, and plan for Parmer Park. They have formed sub-committees and a mission statement for park plans. They would like to get funding from the GOCO grant, if they received those monies this would put a scope on what they could and could not do. They will also use the enterprise zone, donations over \$250, and their goal is to make the park a user

friendly place for everyone from toddlers to the older citizens in the community with a long term plan. Viken would like to know if the club has the Council's approval to move forward and start planning. The Council does not have an issue with the ideas they have. Fisher asks if they need a plan to submit with their grant application, Viken says they will need a plan to submit and would like to get it done before the cutoff date for the grant. The next item Viken presents is a portable stage for Kit Carson County. The presumed stage would be small enough to move anywhere in the county. It would be built onto a semi-trailer; Viken reviews over all of the specs. The Mayor and Council would like some more time to think about this stage project, and if the City would want to be involved with funding it.

4 DEPARTMENT REPORTS

- a.* Millburn: goes over his report that he hands out at meeting. Millburn reports that they have not received their new squad car yet but it should be soon. The new officer is doing very well. Sgt. Kenny Ray is scheduled to attend a week long field officer training program in Fort Morgan, the tuition is paid through a grant, and it will certify him as an FTO instructor. Officer Nathan Hill was sent to a weeklong PPCT (pressure point control technique) training; he is now a certified instructor and can certify other officers within Burlington Police Department. Sheriff's department needed a firearms instructor; they have a qualification coming up so Barry Romans will certify them until they need to get re-certified. The Mayor asks Millburn about the computer situation since Miller had brought it up last Council meeting. Millburn says it's not so much the computers as it is the data base, it needs to be updated, they are about \$18,000 this also included new computers, they are looking into grants, but ultimately might have to ask for an amendment to the budget and update the system. Millburn lets Council know that Pankratz recently donated a brand new printer to the Police Department
- b.* Dorman: is also reporting for Foth. Dorman has applied for a small steps grant and she will keep Council informed on the outcome and status, this project involves the Library, Old Town, and the Activities department. They will be conducting a museum assessment plan to help prioritize the future plan. The Blue Star Museum Program signed up for and grants free admission to any active military personal, it's a great way to give back and get some free advertising. Dorman will bring back the results to the state wide economic development plan meeting in Limon. Dorman stepped down from the SBDC. The annual art show is this weekend at the Community Center. The gymnastics youth program starts and goes through mid-March 53 children are signed up for the program, youth soccer program starts at the end of March. Michael Martin Murphy will be doing another concert on March 11 at 7:00pm at Burlington High School, tickets are on sale now. City will be participating in the job fair for summer employees again. Annual pitch tournament March 26. Foth and Dorman are working on "Jim Gernhart" days this summer; the theme is "there is never a dead day in Burlington". Lots of big plans and activities for this day.

- c. Hudler; hands out the 2010 census, he reports that out of all of the eastern Colorado counties only three counties had growth, Kit Carson County was one of them. He also mentions that over half of the population in Kit Carson County lives within Burlington City limits.
- d. Hines; a lot of action at the sewer ponds things are going great. Converting overhead, so there will be an outage for 4-6 hours. Peak Power was down last week, they are putting to a map the east loop power that will cross the interstate, and it will bring 1000 MCM from the sub-station. Hopefully that will be out for bids and complete and paid for by May 15. Hines is sending Tim Ellis to a paving seminar March 2. Streets department is patching holes and water department is flushing some wells. The bids for mowers for the parks department will be going out soon, so they can have 2 new mowers for the summer.
- e. Yersin; book trading online they have had 600 requests for book since May. Computer grant is about done, they have received 5 regular computers and 8 laptops, and they were used at the No-Till Conference. They also received 2 new printers; they have wireless access, and a new ADA accessible computer desk and computer. Everything else is going well.
- f. Grinann; discusses the Winegar building, Pat Fletcher will be down to sign the final papers.
- g. Stewart; everything going well, the transient aircraft traffic still steady. Stewarts repair business is slowly building.
- h. Pankratz; discusses the census and how a year ago 500 inmates were removed from KCC Prison. It would have been helpful to have those inmates because now we have to live with those numbers for the next 10 years, and this effects the budget greatly. No news on the California inmate move. April 21 they will have an all-day meeting with the JBC board, contractors, other counties and hopefully Tom Clemens. Hudler asks Council if they want him to be more aggressive with the JBC board. The Mayor wants them to know we are here and put a positive light and idea on their plate. The Council is okay with Pankratz and Hudler exploring opportunities and ideas.
- i. Satterly; finances are steady; there are a couple of big expenses right now. We will see some growth through March and May and then it will decrease for the summer months. Satterly discusses the Earth Contractors payment situation. The Caselle upgrade will be March 28. Three days after the upgrade we will train. With this upgrade Velasco and Satterly looked in to a grant and got it but they are not sure if they will be able to use it with Caselle, on March 7 they will have a phone meeting with the grantors and discuss the options. Satterly will keep Council updated.
- j. Kravig; the cat clinic is this weekend; she will give a report next meeting. She gives a quick report on what the Board of Adjustment and Appeals has made decisions on, the Council has no issues with the decisions.

4 UNFINISHED BUSINESS:

- A.** Kit Carson County Shooting Range, Larry and Jane Winslow; the Winslow's give an overall report of the shooting range. It is looking great; there is a new skeet house for 4-H members to practice at, they also clarified that they do not charge 4-H members to use the range. Right now they have Highway Patrol, Sheriff's Department, local police department, hunter education classes, and 4-H members using the range at their discretion, they have a key and use the facility for practice, certifications and practice. The long term lease with the City allows law enforcement to use the facility at no cost. Prochaska complements the KCC shooting range on all they do for the City and the community. The Mayor asks about the CCA using the facility. Winslow said when CCA did use the facility they were not courteous, did not clean up, and had damaged some things
- B.** Tom Herman, Triple H, RREO Fund; the Council asks the Herman if he will bring the figures and breakdown of costs to the next Council meeting. Herman mentions everyone pays the recycling fee.

5 REPORTS AND COMMENTS FROM MAYOR AND COUNCIL:

- A. Mayor Kerry Korsvold
- B. Dale Franklin
- C. Gordon Mandis
- D. Rick Miller
- E. Jeff Prochaska
- F. Orlie Crist
- G. Jessi Fisher

6 MOTION by Miller, second by Crist to adjourn the meeting at 8:23PM.

Those yea: Mandis, Fisher, Franklin, Prochaska, Miller, Crist

Those nay:

Motion passes.

Kerry Korsvold, Mayor

Danielle Kravig, City Clerk