

MINUTES OF THE MEETING
OF THE MEMBERS OF THE CITY COUNCIL
CITY OF BURLINGTON
COUNTY OF KIT CARSON
STATE OF COLORADO
Community Building
340 S 14th Street
6:30 pm
Jan. 31, 2011

DOCUMENT CREATED
BY DANIELLE KRAVIG
CITY CLERK,
CITY OF BURLINGTON, CO

Mayor Kerry Korsvold called the meeting to order at 6:31 PM.

1 The roll call of members was read and those answering were:

Jessi Fisher Jeff Prochaska Rick Miller
Dale Franklin Orlie Crist.

Also in attendance were:

Bob Churchwell, City Administrator Della Yersin, Library Director
Danielle Kravig, City Clerk Carla Foth, Activities Director
Melissa Satterly, City Treasurer Brandon Stewart, Airport Director
Bob Hines, Public Works Rol Hudler, Chamber of Commerce
Randy Millburn, Police Chief Lauren Dorman, Economic Development

2 CONSENT AGENDA:

- A. Meeting minutes from Jan. 10, 2011.
- B. Check registers from Dec. 31, 2011.

MOTION by Fisher seconded by Prochaska to accept consent agenda.

Those yea: Miller, Crist, Franklin, Fisher, Prochaska

Those nay:

MOTION passed.

3 UNFINISHED BUSINESS:

- A. Firework Permit- Franklin will pass on the information he found out through the fire department and the state to Kravig.

4 NEW BUSINESS:

- A. City Treasurer; Kit Carson State Bank CD authorized signers- Satterly needs a motion to authorize the same signers that we did two months ago to put on the CD.

MOTION by Crist seconded by Franklin to use the same signers as moved last time: Churchwell, Satterly, Kravig, and Mayor Kerry Korsvold.

Those yea: Miller, Fisher, Prochaska, Crist, Franklin

Those nay:

MOTION passed.

- B. Randy Wilkes; Industrial Park Property- Wilkes talks about the undeveloped land on the west side of industrial park near the go cart track. Wilkes plans to move his wheat business in to town. Hines mentions there is water and electricity, but no sewer. The sewer will be very expensive. Dorman mentions to Wilkes that she is with the SBDC and could be of some assistance, to see if he qualifies for any grants. Churchwell mentions this opens up a good problem for the city for developing a long range plan to prepare for development and growth. The Mayor wants to know Wilkes general

timeline; Wilkes says he would like right of refusal for the property north of where he is buying. Wilkes wants to know what the timeline is for building, Churchwell explains the operation needs to be up and running within a year or the land goes back to the city.

MOTION by Miller seconded by Crist for Wilkes to begin the process of purchasing the land, and to have a contract drawn up for the purchase and the first right of refusal.

Those yea: Franklin, Fisher, Prochaska, Miller, Crist

Those nay:

MOTION passed.

- C. Deb Daniels; Republican River Group- Daniels explains to Council that they had donated money to Senate bill 1052 about the Republican River designation. This bill makes it more difficult to de-designate a part of the river. Yuma county water hired a lobbyist, and a year ago Daniels asked council to help with a money donation and they did. All three entities gave \$3,000 to the cause. Daniels never received a final bill from Yuma county water, so that means the bill was already paid and the donations were no longer needed. The City was refunded part of their money, \$2,000; Daniels presented the Council with their refunded money. Daniels says her group appreciates what the Council did, and since they found the funds their donation was no longer needed.

5 REPORTS FROM CITY DEPTS:

- a. Yersin reports the grant computers are set up and ready to go, construction for the computer room is just about done.
- b. Hudler told us some information he heard from the county planning commission meeting that met last week regarding the Cheyenne Ridge wind project. They are projecting 300-400 wind towers. 100 towers in Kit Carson County and 300 towers in Cheyenne County. This project will tie in to the Smoky Hill project. Hudler hands out a 2010 Old Town recap regarding the amount of money it costs to run Old Town. Hudler says we are headed in the right direction with Old Town. Satterly explained that more money was transferred into Old Town, so auditors will do some adjustments and transfer the rest back out of Old Town. The total over transfer amount was about \$30,000.
- c. Millburn reports to council that they are under budget on the recent patrol car purchase approx. \$2,400, Satterly and Snyder are working together to receive a grant to get a "live scan" program and updated program for bio-data, the police department is in dire need of an update, they software is becoming obsolete. Millburn mentions two free radar guns from Morgan County donated to Burlington.
- d. Hines reports his departments are getting ready for summer projects. Hines contacted Peak Power and the electric project should be done on May 15th, 2011. The bucket truck and jip trucks were tested and a new one will need to be purchased next year. Fisher asks about lights near the pool, on the street, she says it is very dark and hard to see. Hines will check there should be lights there. Churchwell discussed with Hines that we need to have a long range plan in place for City's street infrastructure. The streets are in need of many curb and gutter repairs.
- e. Dorman says she is closer to finalizing Burlington's strategic plan. She has been educating the local businesses about electronic forms of advertising. Two small step grants have been awarded to the City. One to Old Town for \$1,000 with a \$500 match from the City for the rental kiosk survey. Dorman goes over the list of grants awarded. Lauren explains the Old Town expenditures dollars of tourist while in Burlington on the graph that was given out. The virtual tour project just finished up. They will eventually put it on the Burlington website and then internet viewers will be able to see bits and

- pieces of Old Town virtually from the comfort of home. Dorman says this will be a great benefit for Old Town and it looks great.
- f. Foth has been setting up for the annual No-till Conference, there have been lots of events and rentals are doing great. The conference has brought a lot of business. Basketball and fitness classes are going well and are full. There are 20-24 kids participating in crafts for kids, but they are going to move to email flyers next year, so they do not waste paper. The art and home garden show is coming up. Foth has begun scheduling baseball and softball games for the summer. Foth thanks council and departments for their help this past Holiday season.
- g. Stewart tells Council that the airport is still busy despite weather. Stewart's type s-corporation is set up and running, which is a mechanical repair service for airplanes. Stewart has been keeping the runway clear from snow. He recently raised fuel prices and this actually brought in more traffic. There are still some repairs needed to the lounge at airport. The new beacon tower will cost \$100,000 but the grant through CDOT will pay \$90,000 of that cost, and the City will pay \$10,000. This is the only big project the airport will be doing this year. Armstrong will be the in house consultant. Churchwell lets Fisher know that the advisory board for the airport needs to step up on recommending a new board member or changing the by-laws so that board members can hold longer terms. Fisher notes this issue. The beacon can be maintained by Stewart because the beacon is crank down so it will be fairly easy to get to. The FAA will probably require more check in's with this new beacon.
- h. Kravig asks Council if they would like to still have a meeting on February 14th due to St. Valentine's Day, the Council does not mind so there will still be a meeting. Kravig also reports on the feral cat workshop that took place on Jan. 29th, 15 people attended. This workshop was very informational and a benefit to the City. Franklin mentions that the cat committee's letter to the editor was very informational and he enjoyed reading it. The TNR plan is under way with the first clinic (patron owned cats) will be in the beginning of March.
- i. Churchwell reports there were a few waste water treatment project issues, but they are being handled. There should be no worry; the project will finish. 30 days from today the City will take possession of the Winegar building, there is still a 5 yr. stipulation, and salvage rights for the current owner in the contract that Grinnan writing. Churchwell met with the Rotary club and requested in partnering re-doing the rocket at the City Park. The city now has the capability of paying city bills on line through a grant that Satterly and Velasco got; since IT is growing we will eventually need just an IT person, to keep up with demand. Franklin asks about the train car, it is a problem and a large safety issue, the City will look at plans with the Rotary and decide a fate for the train car.

6 REPORTS AND COMMENTS FROM MAYOR AND COUNCIL:

- A. Mayor Kerry Korsvold
- A. Dale Franklin
- B. Gordon Mandis
- C. Rick Miller- asks about the truck ordinance, he notices more trucks at night parking on the prohibited streets. Millburn says he made sure officers were aware of the ordinance and to make sure they are checking on their night shifts.
- D. Jeff Prochaska
- E. Orlie Crist
- F. Jessi Fisher asks about salary structures for a city our size. Churchwell will ask Sam at CML about any information they have so we can compare.

7 MOTION by Crist, second by Miller to adjourn the meeting at 8:00 PM.

Those yea: Fisher, Franklin, Prochaska, Crist, Miller
Those nay:
MOTION passes.

Kerry Korsvold, Mayor

Danielle Kravig, City Clerk

APPROVED