

MINUTES OF THE MEETING  
OF THE MEMBERS OF THE CITY COUNCIL  
CITY OF BURLINGTON  
COUNTY OF KIT CARSON  
STATE OF COLORADO  
Community Building  
340 S 14<sup>th</sup> Street  
6:30 pm  
Jan. 10<sup>th</sup>, 2011

Mayor Kerry Korsvold called the meeting to order at 6: 30 PM.

**1 The roll call of members was read and those answering were:**

Jessi Fisher                      Jeff Prochaska                      Rick Miller  
Gordon Mandis   Dale Franklin

Also in attendance were:

Bob Churchwell, City Administrator                      Jack Biswurm, MatrixDesign Group, Inc.  
Danielle Kravig, City Clerk                                      Mark Raymone, WW Plant Construction  
Melissa Satterly, City Treasurer

**2 CONSENT AGENDA:**

A. Meeting minutes from Dec. 13, 2010.

**MOTION** by Franklin seconded by Fisher to accept consent agenda.

Those yea: Miller, Mandis, Prochaska

Those nay:

**MOTION** passed.

**3 NEW BUSINESS:**

A. MatrixGroup Design Inc.-Presentation by Jack Biswurm; this group is an engineering consulting firm that would be beneficial for Burlington. They will offer council, consulting and vision sharing. They offer on call contracts and draw on resources if and when we need, but they can also just remain a consulting service. They do many civil engineering and GIS (geographical information system) work. MatrixGroup can also help in recommending what construction companies to choose.

**MOTION** by Fisher seconded by Franklin to have a proposed agreement drawn up by Biswurm and Churchwell for Council to tentatively approve.

Those yea: Miller, Mandis, Prochaska

Those nay:

**MOTION** passed.

B. Approval of the VFW's malt, vinous, spirituous, liquor license;

**MOTION** by Mandis seconded by Fisher to approve the VFW's liquor license.

Those yea: Miller, Franklin, Prochaska

Those nay:

**MOTION** passed.

C. RREO fee increase; Satterly explains the situation at hand with the fee increase. The fee increase would either have to be absorbed by the city or passed on to the customers. The Council would like to know more about what exactly this fund supports, and how it benefits Burlington. The Council would also like to know how people outside of city limits are charged, and curious to see if the city is taking on the brunt of the cost. Churchwell will find out

information and contact a representative at the state level to explain what the RWFO fund is, how it is being utilized, and how it is benefiting the city, and possibly have someone come down to do a presentation on the matter. This discussion is put on hold until the next couple of meetings with further information gathered.

D. Firework permit proposal; some discussion is made, and concerns are brought up. Franklin is going to get in contact with a colleague to find out certain requirements regarding setting off certain types of fireworks. This proposal will be laid on the table for next meeting.

#### **4 REPORTS:**

- A. Satterly gave out final budgets to Council members, she thanks the department heads for their very hard work of keeping budgets reasonable and workable. Miller asks about landlord signature vouchers and Satterly explains that this will help protect all parties involved. There has been a good response about this new process.
- B. Kravig reported on the cat population control plan, which will start as soon as March. Everything is falling in to place. The Denver Dumb Friends League also recognized that Burlington is one of the only municipalities in the state that has allocated a budget for such purpose as to educate and reduce population of cats.
- C. Churchwell informs Council of a Hickenlooper workshop at the Limon Community Center at 10am January 17, he invites Council to join him. Fisher requests to be put down on the attending list. Churchwell also informs council that when the bid request for an airport engineer consulting firm was sent out there was only one applicant and that was Armstrong Consultants, the advisory board for the airport will vote next meeting on whether or not to accept Armstrong as the “go-to” consulting firm.

#### **5 REPORTS AND COMMENTS FROM MAYOR AND COUNCIL:**

- A. Mayor Kerry Korsvold
- B. Dale Franklin comments that the alleys are getting filled with junk and that citizens are piling junk up all year in preparation for spring cleaning day, which is not for some time. Churchwell will talk to Nostrand at The Burlington Record and have a article run in the paper reminding citizens to not abuse the privilege of spring cleaning day, and to not fill the alleys up with junk. This makes it both hazardous and unappealing for everyone.
- C. Gordon Mandis
- D. Rick Miller
- E. Jeff Prochaska
- F. Orlie Crist
- G. Jessi Fisher asks the Mayor to appoint her as the economic development advisor from Council so that another spot can open up for a citizen to sit in. The Mayor does this, and the Council advisor will now be Fisher instead of Prochaska.

**6 MOTION** by Miller, second by Franklin to adjourn the meeting at 8:00PM.

Those yea: Mandis, Fisher, Prochaska

Those nay:

**Motion passes.**

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Kerry Korsvold, Mayor

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Danielle Kravig, City Clerk