<u>How To</u>: Upload Photos to the Parkland Parish Quilt Co. Facebook Page

If you have already "Liked" our business on Facebook, then you can skip to step 6. If you are unsure how to transfer the photo from your camera to your computer, click here.

- 1. Open up your web browser and in the address bar type: www.facebook.com.
- 2. Login to your Facebook account. If you don't have an account, you can create one for free on the home page. Fill in the boxes under the words, "Sign Up".
- 3. Once logged into Facebook type in "Parkland Parish Quilt Co." in the search box at the top.
- 4. Make sure you go to the business page and not the Group. Our old group is no longer in use.
- 5. Once you are at the Facebook page, there will be a button at the top that says, "Like". Click this.
- 6. On the business page, you will see a white box that says in gray font, "Write something..."
- 7. Just barely above that, there will be words: "Status, Photo, Link, Video, Question." Click on "Photo."
- 8. You will then have three options. You can Upload a Photo, Take a Photo, or Create and Album. Click on Upload a Photo.
- 9. Then click on "Choose File." A window will then pop up. In that window you will need to find where you saved the picture of your quilt. Select the picture. Click open.
- 10. Once you are done with that, click "Share."