

**ELK RIDGE
CITY COUNCIL MEETING
June 7, 2011**

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5 TIME & PLACE OF MEETING This Special Meeting of the Elk Ridge City Council was scheduled for **Tuesday, June 7, 2011; at 7:00 PM.**
6 The meeting was held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.
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8 Notice of the time, place and Agenda of this Meeting was provided to the Payson Chronicle,
9 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on June 6, 2011.

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11 **7:00 PM - CITY COUNCIL REGULAR SESSION AGENDA ITEMS:**

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13 ROLL *City Council:* Julie Haskell, Sean Roylance, Weston Youd, Erin Clawson & James Mayfield; *Building Official:*
14 Corbett Stephens; *Public Works:* Wayne Frandsen; *Code Enforcement Officer:* Ray brown; *Daily Herald:* Lana
15 Creer-Harris; *Public:* Lucretia Thayne, Jim & Jamie Towse, Jack & Sha Mayne Mason, Russ Lundberg, Ken &
16 June Christensenand, Ciera Thayne, Jim Brown, Douglas Scribner, Rosalie Hooks, Shawn Eliot, Ron &
17 Sharon Dahlstrom, David Tuckett, Brian Burke, Ann Brough, Laura Loree, Nancy Wall, Kevin and Lynnette
18 Fisher, Kamiele Peterson, David (?), Mike Turner, Catherine Fillerup; and the *City Recorder:* Janice H. Davis
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20 OPENING REMARKS & PLEDGE OF ALLEGIANCE An invocation was offered by Douglas Scribner; and Deputy Butters led those present in the Pledge of
21 Allegiance, for those willing to participate.
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24 MAYOR PRO-TEMPORE APPOINTMENT FOR MEETING **WESTON YOUD MOVED, SECONDED BY JAMES MAYFIELD, TO APPOINT ERIN CLAWSON AS THE
25 MAYOR PRO-TEMPORE FOR THAT MEETING
26 VOTE: YES (5) NO (0)**
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29 AGENDA TIME FRAME The Council Meeting started on time at 7:00 PM.
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32 ACCEPT RESIGNATION OF KENNETH O. LUTES – MAYOR Mayor Pro-tempore Clawson: She announced that Mayor Lutes submitted his resignation in the form of a
33 statement in the Elk Ridge Newsletter; as well as a written resignation; effective at noon on 6-6-2011.
34 **WESTON YOUD MOVED, SECONDED BY JULIE HASKELL, TO ACCEPT THE RESIGNATION OF
35 KENNETH O. LUTES FROM THE POSITION OF MAYOR OF ELK RIDGE CITY.
36 VOTE: YES (5) NO (0)**
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38 Mayor Pro-tempore Clawson explained to the Council and to those present the appointment process, as
39 outlined by the City Attorney:

- 40 - The Mayor-Pro-tempore will officiate as a temporary person to fill in administering the business at hand.
41 - Applications for the position of Mayor are to be filed at the City Office by noon on June 21, 2011.
42 - The following regular Council Meeting will be held on June 28, 2011.
43 - At that time, the Council will meet the applicants and ask questions (as with the recent mid-term
44 appointment of James Mayfield).
45 - The Council will then appoint a Mayor for the remainder of 2011.
46 - July 1 through the 15, 2011, those wishing to run for elected office, must declare candidacy. The Mayor's
47 position will be open; but for only a two-year term.
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49 APPOIONMENT OF MAYOR PRO-TEMPORE UNTIL MID-TERM APPOINTMENT Postponed until later in the meeting.
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55 *(In the absence of Corbett Stephens to address the last two Agenda items, Council member Youd informed the Council of what he knew
56 of the sewer back-up issue. Mr. Stephens was injured on the job, while seeing to the sewer back-up and was on his way to the Meeting.)*
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58 SEWER BACK-UP Weston Youd: According to Mr. Stephens, there was an issue with the sewer line on Ocampo Lane backing up
59 into a home (Fisher's) the previous Friday. A jet truck was brought up from Payson to take care of the line; and
60 the line was also cameraed...there were blocks in the line (a towel as well as some tree roots). The sewage
61 backed-up into the Fisher's basement. Mr. Stephens contacted the insurance company for the City and was
62 informed that the schedule the City has been on (jetting on a 3-year rotation) is not sufficient...the jetting
63 should take place every year. This must be planned for and budgeted for.

64 To take care of the roots, there are options:

- 65 - Twin D could come out and contract with the City to clean it all out
66 - The City has a jet / vac trailer; that with the purchase of a special hose end for jetting/cutting, would allow
67 the City to do the work in-house.

68 Mrs. Fisher asked if the City would have to tear up the street to try to fix the pipe. *(Council Member Youd said
69 he would have to wait and ask Mr. Stephens when he arrived to the meeting.)*

70 Mayor Pro-tempore Clawson: She asked Wayne Frandsen (Public Works) if he knew anything.
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Wayne Frandsen: Payson City came up with their equipment and the line was "rooted" out; after which the line was cameraed...it appeared clear. He thought that perhaps the pipe would have to be replaced to properly repair it. The bit from Payson City's hose came off inside the line; it took about 4 hours to retrieve it. Mr. Frandsen did not know if Payson City will charge for their services.

(It was expressed that Payson City may have been "convinced" to come up to "try out" their new bit.)

Weston Youd: There are a couple of things for the Council to be aware of and plan for:

- Associated road repairs
- Determine if the City should purchase a hose attachment to root out lines.

(Mr. Stephens will have the costs when he arrives.)

James Mayfield: He questioned if the insurance would be covering the back-up since the City is not currently jetting the entire system each year *(not known at this time)*.

He also asked if the City is going to be in need of a camera in the future. *(The City has access to one owned by Noel Hiatt...that is the camera used on the Ocampo issue.)* Though Council Member Mayfield was appreciative of Mr. Hiatt's willingness to assist; he also felt that the City should look at the possibility of purchasing a camera for future use in-house. Another aspect to be looked at would be if the City has the manpower to be able to do this in-house...every year.

Weston Youd: He agreed that there are many older pipes and we would likely run into the problem of roots in the system again. To get a better understanding, he felt they should wait and discuss the costs with Mr. Stephens.

(While waiting for Corbett Stephens, there was off-and-on discussion regarding the sewer back-up.)

*One of the issues mentioned was to have an emergency phone number listed on the City water bills as well as on the web site.

NON-AGENDA ITEM

Mayor Pro-tempore Clawson expressed great appreciation to Jamie Towse and Wayne Frandsen in going "door-to-door" handing out the fliers to residents regarding the open City Council position...the dates for appointments are "time sensitive".

(Mr. Stephens arrived at the Council Meeting; and Council Member Youd updated him on what had been covered with the Council and the citizens regarding the back-up of the sewer line.)

SEWER BACK-UP (CONT.)

Corbett Stephens: He reiterated what the insurance adjusters, Lowther & Assoc. told him: that the sewer system must be jetted out every year in order for them to be able to defend the City. His concern is that the City has been on a 3-year cycle at \$10,000/year...can the City afford all of the cost in one year? The investment in the jet trailer helps; but it will take longer than a couple of weeks to complete; it may take months rather than weeks to complete. This is fine; but it makes it more difficult to accomplish all the projects that are lined up.

00:21:31

Weston Youd: He suggested setting up a schedule that could start the process in late March; dividing the City up into sections to be cleaned. There was a question about Payson charging the City for the assistance.

Corbett Stephens: There was no charge from Payson; the crew came up to help. Mr. Stephens felt that the City should do something to thank them for their willingness to assist. This is the 2nd time they have helped Elk Ridge; the last time was on 11200 South.

- Costs to purchase the hose head:

- Spiral saw: (Highly recommended by the industry) \$1,000 (\$985)
- Bid from Twin D: Minimum 3 hours (if they are around the area; if not, it would be a minimum of 4 hours). They must have a camera, which costs \$185/hour and the jet truck is \$200/hour...so this is a minimum of \$1,200...if they are local. His comment: at the end of \$1,200, the City still has no asset to show for the cost.

Since the City has the jet trailer, if we buy the root saw, then the work could be done in-house and we would then have the saw for other work.

Weston Youd: Creating a better "return on investment":

- The increased occurrence of this type of work (3-year rotation to 1 year)

Corbett Stephens: He said the insurance company also wants the entire system cameraed, as well. Twin D wants \$49,500 to camera the whole City...Noel Hiatt is asking \$20,000 to sell the City his camera. Once we get through this incident, the Trust (ULGT) wants to come out and talk to the City to see "where we are at...what we are going to do...how aggressive we are going to be to take care of the City's needs. All of this makes a difference in the City's premiums; if the City is aggressive, the premiums will be lower...if not, the City will pay more."

Action required for this meeting? Any "emergency" costs were taken care of by Payson's willingness to assist. The pipes are cleaned enough to allow flow through them. The chained head came off mid-section and had to be retrieved. The pipe still needs to be cameraed to get an idea of exactly what else, if anything, still needs to still be done. Lowther & Assoc. wants a copy of the video before and after.

Mr. Fisher: He requested his line be jetted out to make sure it is clear.

Corbett Stephens: He replied that the City cannot camera his line with the hose we have...it would not fit. *(Mr. Fisher said he would talk to "them"...to see what could be done.)* He was not sure if that section of pipe will be dug up or not. He said there is still quite a bit of standing water in that pipe...that will be determined after the pipe is cameraed.

- *Weston Youd: He wanted to place on the next City Council Agenda:
1. Discussion and possible approval of the purchase of a root saw (cutter)
 2. Examining the impact of an annual jetting rather than a 3-year rotation
 3. Approach the topic of a camera

FENCING AROUND
FAIRWAY WATER
TANK

Re-designating the Water Funds:

Corbett Stephens: He reported that the posts and gates to the fence are installed and all the fabric and materials have been purchased. Stretching the fence is something they have not done before and he understands, due to the terrain, it would be fairly complicated and there are so many other jobs that need to be done. He is willing to try; but it is important for the fence to look good. The bid to complete the installation: \$5,850.

Julie Haskell: She suggested that Mr. Stephens try a small section of fence to see how it goes; using the backhoe and fence-stretcher.

Weston Youd: He pointed out that there is money set aside for the fence.

Corbett Stephens: The City Recorder checked and there is about \$8,000 left of the original \$10,000 to be spent on the fence. The biggest drive for him is working on the curb & gutter in Loafer Canyon, then that labor can be turned into revenue...that, with the jetting of the sewer that needs to be done, "do we want to take the time to try to do that up there? I think my time is worth more installing the gutter down in the Canyon and finishing that job...getting the sewer jetting done and trying to get on top of this before anything else happens." He mentioned that that the section of pipe with the problem was jetted in 2009...it has only been since then that this issue has occurred. There could be other issues waiting to happen.

It is already money that is designated for the fence; but it was also appropriated for SOS Temp. Services; so the funds would need to be re-designated.

Mayor Pro-tempore Clawson: She feels it is a higher priority to have the jetting addressed by the Public Works than the time spent installing the fence.

JAMES MAYFIELD MOVED, SECONDED BY ERIN CLAWSON, TO RE-APPROPRIATE THE FUNDS, ACCORDING TO THE JUDGEMENT OF MR. STEPHENS, TO BE PLACED TOWARDS COMPLETION OF THE INSTALLATION OF THE FENCE AROUND THE FAIRWAY WATER TANK; IN AN AMOUNT NOT TO EXCEED \$5,850.00

VOTE (POLL): JAMES MAYFIELD-AYE, ERIN CALWSON-AYE, JULIE HASKELL-AYE, WESTON YOUD-AYE, SEAN ROYLANCE-AYE (5) NO (0)

Passed 5-0

*Mr. Stephens will get at least 2 additional bids for the work prior to deciding on who the City would contract with for the work.

Weston Youd: He wished to review one of the points made regarding the fence for the Tank:

- Establish a trail to the side of the fence (That will be addressed with the completion of the fencing)

00:38:33
APPOINT A
TEMPORARY
MAYOR
PRO-TEMPORE

There is a need to appoint a Mayor Pro-tempore for the operation of the City during the time when applications are being submitted for the official mid-term appointment; to take place on June 28, 2011.

Sean Roylance: He asked if there were any Council Members who wanted to fill this position.

(Council Member Clawson responded that she would be willing to fill the position.)

SEAN ROYLANCE MOVED, SECONDED BY WESTON YOUD, TO APPOINT ERIN CLAWSON AS THE MAYOR PRO-TEMPORE; TO SERVE FROM THAT DATE (6-7-2011) TO THE DATE OF THE CITY COUNCIL APPOINTMENT OF A MAYOR FOR THE REMAINDER OF 2011

VOTE: WESTON YOUD-AYE, SEAN ROYLANCE-AYE, JULIE HASKELL-AYE, JAMES MAYFIELD-AYE AND ERIN CLAWSON-AYE (5)

Passed 5-0

Weston Youd: He reminded the Council that he was scheduled to be out of town at the end of the month and would not be available for the vote to appoint. He said he would try to connect electronically.

Mayor Pro-tempore Clawson: She asked if any of the public present had any questions about the process that was going on regarding appointments. She clarified that she would be acting as the temporary Mayor pro-tempore until the official appointment would be made at the end of the month. According to the City Attorney, there does need to be someone who can sign checks and act for the City in case of emergency.

The mid-term appointment will be for the rest of 2011; that can be any qualified citizen of Elk Ridge. The only reason that there may be a Council position open is if the Council appoints a Mayor from the existing City Council Members, then that Council seat would be open. That Council Member would lose their Council seat.

Question from public: (Unidentified) How is this person chosen?

It would be an appointment by the Council...then the office of Mayor will be up for a two-year term via the municipal election by the citizens, to take place this fall. Declarations of candidacy take place between July 1 – 15, 2011.

Whomever wants to submit his/her name for the mid-year appointment may do so at the City Office until noon on June 21, 2011.

Mr. Scribner: He asked if there is a completion date for the fence. ATV's run all over the area during the summer.

Mayor Pro-tempore Clawson: There is not an exact date; but, as discussed, it is a priority. He can have this contracted out with two more bids. This will be started right away.

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ADJOURNMENT

At 7:45 PM, The Mayor Pro-tempore adjourned the Meeting.

City Recorder