

**ELK RIDGE
CITY COUNCIL MEETING
February 8, 2011**

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5 TIME & PLACE
6 OF MEETING

This Regularly Scheduled Meeting of the Elk Ridge City Council, was scheduled for Tuesday, February 8, 2011, at 7:00 PM. There was a City Council Closed Session scheduled for 7:15 PM; after which the Regular Open Session was continued.
The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

10 Notice of the time, place and Agenda Meetings were provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on February 4, 2011.

13 **7:00 PM –**

CITY COUNCIL REGULAR SESSION AGENDA ITEMS:

15 ROLL

Mayor: Kenneth O. Lutes; City Council: Weston Youd, Julie Haskell, Erin Clawson & Derrek Johnson (Absent: Sean Roylance); Building Official: Corbett Stephens; Sheriff; Public: Lana Creer-Harris (Daily Herald), Brady Lynn (SOS Temp Services), Morgan Sessions, Sarah Maddock; and the City Recorder: Janice H. Davis.

19 OPENING REMARKS
20 PLEDGE OF
21 ALLEGIANCE

An invocation was offered by Jan Davis; and Morgan Sessions led those present in the Pledge of Allegiance, for those willing to participate.

23 AGENDA TIME

The Meeting started exactly on time (7:00 PM).

25 PUBLIC FORUM

26 *1. Morgan Sessions: (Representing the sophomores at Salem High School)*
27 Miss Sessions and Miss Maddock were present to appeal to the Council for the City's support for a project
28 regarding recycling in Elk Ridge. Their group would like to see the Community of Elk Ridge increase recycling
29 efforts. They (FCCLA...a club at the High School) would like to offer their assistance in researching the topic to
30 determine if it would be a possibility for the Community.
31 Assistance in the areas of:
32 - Research
33 - Costs (report back to City Council with suggestions)
34 - Educating residents to make them more aware of available options
35 - Article in City Newsletter re: benefits of recycling, recyclable materials & a list of locations
36 They believe a recycling program in Elk Ridge would make a difference in the Community.
37 *(A summary of the presentation was left with the Council and the City Recorder.)*
38 Erin Clawson: She suggested contacting the Youth City Council for assistance; they would be a good
39 resource. They meet on the 3rd Thursday of the month at 7:00 PM.

40 *There were no further comments.*

42 **WESTON YOUD MOVED, SECONDED BY ERIN CLAWSON, TO MOVE INTO THE SCHEDULED CITY
43 COUNCIL CLOSED SESSION**

44 00:07:39

**VOTE: YES (3) NO (0) ABSENT: (2) SEAN ROYLANCE &
45 DERREK JOHNSON (FROM VOTE)**

47 **7:10 PM -**

CITY COUNCIL CLOSED SESSION:

49 ROLL

Mayor: Kenneth O. Lutes; City Council: Weston Youd, Julie Haskell, Erin Clawson & Derrek Johnson (Absent: Sean Roylance); Building Official: Corbett Stephens; Public: Brady Lynn (SOS Temp Services); and the City Recorder: Janice H. Davis.

53 Discussion of Personnel

55 *Corbett Stephens and Janice Davis were excused from the Closed Session after they addressed the Council
56 regarding certain issues.*

58 *(New File on Recorder)*

59 **9:05 PM -**

CITY COUNCIL REGULAR SESSION AGENDA ITEMS (CONT.):

61 ACTION ON
62 CLOSED SESSION

63 Weston Youd: (Explanation of the results of the Closed Session)
64 Of the amount of money approved back in September, 2010 (\$10,000); about \$7,300 remains. That money
65 can continue to be utilized to obtain temporary help in the Public Works Dept. until it is spent.
66 The Council advised tabling the decision on a permanent position until the end of March (3/22), 2011; this will
67 allow the budget year to be further along and how the revenue sources in the General Fund are doing...this
68 will determine the level of position the City can afford.
69 Erin Clawson: "That is the only issue...; what can we afford to do as a City...and sustain that on our
70 own...without Woodland Hills. Anything they (Woodland Hills) would do would be like 'icing'; but we need to be
71 able to find a way to do this...and it is hard to do in two hours."
72

Corbett Stephens: Concern: If the work needs a certain expertise or a level of trust...as opposed to temporary help...he wondered if it would be better to wait with some of the work until someone is hired. There are certain things that need to be done...they are not necessarily "pressing" issues; but they will need to be done in the spring.

Erin Clawson: If the money designated for temporary help is depleted, then perhaps the Council will need to re-address this sooner than the end of March.

**(There was a question if the remaining balance of the \$10,000 was about \$7,300 or if those figures need to be checked.)*

Weston Youd: Since the issues are not "pressing" right now, postponing the decision would give added time to:

- Determine where the budget is and what the City can afford
- Council Member Youd would like the chance to speak to Mr. Stephens regarding what he is looking for in an employee.

Corbett Stephens: He said that his concerns are with the daily occurrences: the telemetry, Loafer Canyon Well...they continue to work in these areas; but they will not go away until they are fixed...and until they are fixed, he takes care of all of it, including in the middle of the night. He will keep doing what he has been doing.

Erin Clawson: She asked if Wayne Frandsen could be used in the middle of the night to answer an alarm going off.

Corbett Stephens: It is impossible to tell what the problem is and he struggles sending him up because usually (lately) the problems are more extensive and Mr. Stephens would require Mr. Stephens's attention anyway. They will keep up with the work; "just to know there is an end to this tunnel helps".

Weston Youd: He hoped that Mr. Stephens realizes that the Council does see the issues and the need to provide what is needed.

Erin Clawson: She expressed that they (the Council) wants Mr. Stephens to be part of the process in hiring an employee.

Corbett Stephens: He assured the Council the he will do what they want him to do.

(Council Member Clawson asked Mr. Stephens if what they had informed him of sounded reasonable.)

He responded that it did. He offered any information he has available to him...he just needs a call.

WESTON YOUD MOVED, SECONDED BY ERIN CLAWSON, TO TABLE THE ACTION REGARDING AN EMPLOYEE FOR THE PUBLIC WORKS DEPT. UNTIL THE SECOND MEETING IN MARCH, 2011 (3-22-2011)

VOTE: YES (4) NO (0) ABSENT (1) SEAN ROYLANCE

**Council Member Clawson asked that this discussion continue on each of the next three Council Meetings' Agendas; either as Closed Sessions or in the Regular Session.*

00:08:07 (2nd Folder)
EXPENDITURES:

General: None

A. Check Registers and Payroll for January, 2011:

Julie Haskell: Pg 4: She questioned the purchase and the double billing for ATV parts.

City Recorder: She had already noted that double entry to the Water Fund and had given direction to fix it. She explained that many times the expenses having to do with equipment (like the ATV) are split between 4 departments: Roads, Parks, Water & Sewer.

There was also a question on a payment to Jacobson's. It was to reimburse them for a damaged mailbox.

WESTON YOUD MOVED, SECONDED BY JULIE HASKELL, TO APPROVE THE CHECK REGISTER AND PAYROLL REGISTER FOR JANUARY, 2011

VOTE (POLL): WESTON YOUD-AYE, ERIN CLAWSON-AYE, DERREK JOHNSON-AYE & JULIE HASKELL-AYE (4) NAY (0) ABSENT (1) SEAN ROYLANCE

00:11:36

B. Insulate Well Houses:

Corbett Stephens requested that the Council consider approving the funds to have the water system buildings insulated. He explained that just during the month of January, 2011, the City paid \$408 for power consumed at the Fairway Booster...that was without turning on the pumps; and \$313.06 for power at the Cloward Well (no pumps being turned on). "All of the buildings have thermostats set at 40°; this is as low as they go and as low as I am comfortable setting them."

Bids were collected and the least expensive was with Sunroc, for \$2,825.00. An additional \$1,000 would be needed for the following in-house work:

- Lower lights
- Install a base board around the bottom of the drape to aid in securing the insulation and help prevent saturation of the insulation with a rubber baseboard.

The anticipated savings is approximately \$2,500 per year just in heating expenses.

Julie Haskell: She expressed concern about mice eating the insulation and moisture creating mold.

Corbett Stephens: He responded that:

- Mice do not get into fiberglass insulation (thresholds + "sweeps" will also be installed on the bottom of the doors without them as extra prevention)...He would like to eventually replace the wooden door on the Oak Lane Well house with a steel door.
- The seals are air-tight

City Recorder: The past impact fees + current year impact fees will cover these expenses.

The Council agreed that the least expensive bid from Sunroc was acceptable; all the materials are the same.

WESTON YOUD MOVED, SECONDED BY ERIN CLAWSON, TO APPROVE A TOTAL OF \$3,825; UTILIZING SUNROC’S BID FOR THE WORK TO BE DONE TO INSULATE THE WATER SYSTEM BUILDINGS (\$2,825 - SUNROC & \$1,000 – IN-HOUSE WORK)
VOTE (POLL): WESTON YOUD-AYE, ERIN CLAWSON-AYE, DERREK JOHNSON-AYE & JULIE HASKELL-AYE (4) NAY (0) ABSENT (1) SEAN ROYLANCE

00:23:48
MINUTES

City Council Minutes of 1-25-2011:
ERIN CLAWSON MOVED, SECONDED BY JULIE HASKELL, TO APPROVE THE CITY COUNCIL MINUTES OF 1-25-2011, AS WRITTEN
VOTE: YES (4) NO (0) ABSENT (1) SEAN ROYLANCE

Council Member Haskell added (not as a correction to the minutes themselves, but as clarification to a point brought up at the last Council Meeting regarding assisting at the City Celebration)...she stated that she did check her schedule and found she would not be available to assist during the dates of the City Celebration.

00:25:02
NON-AGENDA ITEM

Weston Youd: He requested to have on the next Council Meeting agenda and in the next City Newsletter the formation of a City Celebration Committee; he also welcomes any other suggestion in communicating this to the citizens. *(The reporter from the Daily Herald offered her assistance in this endeavor.)*

*Council Member Youd said he would get the information to her and for the City Newsletter, as well.

City Recorder: She suggested that the Council may wish to consider paying the person that takes over the position of Committee Supervisor; that might make it easier to find someone willing to fill the position. The City Celebration does have a budget for expenses; that could be one of the expenses.

*Council Member Youd suggested discussion of this at the next Council Meeting along with the discussion of the City Celebration Committee.

00:29:22
ADJOURNMENT

The Mayor adjourned the City Council Meeting at 9:34 PM.

City Recorder