

**ELK RIDGE
CITY COUNCIL MEETING
February 9, 2010**

TIME & PLACE
OF MEETING

This Regularly Scheduled Meeting of the Elk Ridge City Council, was scheduled for **Tuesday, February 9, 2010, at 7:00 PM**; this was preceded by a **City Council Work Session at 6:00 PM**.

The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings were provided to the Payson Chronicle, 145 E Utah Ave, Payson, UT, and to the members of the Governing Body, on February 4, 2010 & an Amended Agenda on 2-5-2010.

6:00 PM –

CITY COUNCIL WORK SESSION

ROLL

Mayor: Kenneth Lutes; *City Council:* Julie Haskell, Derrek Johnson, Weston Youd & Erin Clawson & Sean Roylance; *Building Official/Public Works:* Corbett Stephens; *City Planner:* Shawn Elliot; *Public:* Rodger Hardy (Deseret News), Christina Larsen, Cathie Ogden, Ryan Haskell; and the *City Recorder:* Janice H. Davis

CITY COUNCIL
UPDATES –
ASSIGNED AREAS

Julie Haskell: (Public Safety) There is nothing new to report currently. The Special Service District (UVSSD) will be discussing budget in about another month.
Police: It is also too early to report anything for the Sheriff's Dept. for next fiscal year. Council Member Haskell will submit those figures as soon as she has them.

Mayor Lutes: He reminded those present that there should be no tape or tacks stuck into the newly painted walls. For the General Plan Open House on Thursday, easels or special tape could be used for maps. (The Planner was consulted when he arrived at the Council Meeting.)

Eventually the maps will be framed and up on the walls.

Derrek Johnson: (Parks & Trails)

- Park Impact Fees: He proposed adding to the playground equipment; using Park Impact Fees for funding. There is a certain amount that must be spent by 2011: \$10,853.21 must be spent due to the 6-year limit on Impact Fees...\$7,877 has been spent (ball field dirt and flag pole projects). So, \$2,976 is the balance that must be spent by 2011; however, he would like to spend more on various upgrades to the City's playground area: slides, more swings and other equipment to make the playground more enjoyable. He would like to be proactive in keeping the area safe and useable.
- There was a suggestion to have citizens who donate to the Park area earn a plaque with their name on it...this would be another way to off-set the costs.
- This is all in the discussion phase and would need to be planned, costs gathered and approvals obtained.
- City Celebration: Council Member Johnson wanted to know if the Council still wants to have the annual City Celebration and, if so, how big or an event should he plan for?
Council Member Roylance mentioned the idea of a movie (this was discussed last year and it was decided it would be too costly); he thinks there could be a way to even generate some revenue from this activity.
 1. Perhaps businesses could donate toward a movie in the park
 2. Fund raiser/movie event could be successful
 3. Even if the City does not quite break even, he feels it is money well spent for this type of interaction with the Community.

Concerns:

- The system must be large enough for many to see (equipment is costly)
- The movie rights are also expensive (Disney is out of the question)
- Sponsors are difficult to get, particularly since some already donate to the Carnival and the Parade
- Some cities are even cancelling their celebrations due to costs and budgets

Council Member Johnson's recommendation is to have the Celebration; he just needs direction regarding events and budget. Last year precautions were taken to save money where possible. The helicopter drop was donated and he provided rides for \$20, which is a really good deal.

*He will start getting things reserved and ordered.

City Recorder: The budget starts out at about \$3,000; perhaps this amount needs to be increased by about \$2,000. Since there is a little extra fund balance projected, this would not be a strain on the General Fund budget.

The Council agreed that the Celebration should be provided for.

Derrek Johnson: He would like to see some of the playground upgrades implemented prior to the City Celebration.

Julie Haskell: She would like more information about the plans for moving equipment and changing the playground area around. She reminded the Council that the current walls were installed as an Eagle Project by her son.

0:21:05

Weston Youd (Water & Sewer):

- Water Rights: The City is in the process of closing on an exchange with Spanish Fork for 19 acre feet. This exchange began some time ago and is coming to a close. According to water right consultant, Tony Fuller, those rights will be available for the cash-in-lieu program immediately after the closing.

City Recorder: Mr. Fuller should be asked if the water rights have cleared the State transfer process, which can be lengthy at times.

*Councilmember Youd will check with Mr. Fuller.

- Legislative Session (Report):
 1. One portion dealt with water rights exchanges
 2. They are also dealing with public employee retirement (ULCT focus)
 3. There was a change in land use notification from 3 days to 10 days; so the City is ahead of this since we have changed to 10 days already.

There was not a great deal of business that would be affecting Elk Ridge directly.

Erin Clawson: (Volunteerism) The Project of remodeling the City Hall is moving forward with painting, carpeting, tile & tools. The first cash donation came in.

She would still like to host a breakfast for the City Council prior to them all going out door-to-door to spread the spirit of volunteerism to the citizens and to deliver fliers. The Council will check their schedules for 2-20-2010 (Saturday morning) and get back to Council Member Clawson. She would like to meet at 9:00 AM and plan to go out in the City by 10:00 AM.

(Council Member Johnson has heard many positive comments about the new Newsletter.)

Sean Roylance: (Planning Commission & Web Site)

- Web site: It is up and available as of the previous Wednesday (2/3/10). There is still some work to do.
- The Athletic Director for the City, Kara Cook, contacted Council Member Roylance regarding the possibility of having a link on the web site to her blog she has dedicated to announcements regarding the City's athletic programs. Council Member Roylance suggested considering allowing her access to one page of the Web Site that she could use for the City's Sports Programs.

After discussion, the suggestion was made to train her on what is appropriate for the Web Site and to allow her access. According to Council Member Roylance, if there is anything that is not proper for the site, it can be removed fairly easily. The City Web Site does not allow the same freedom for return comments as Mrs. Cook's blog does; this is another advantage in allowing her access to a Web Site page.

Shawn Eliot: (General Plan Open House) He plans on bringing easels to the Open House for the maps to be on display; the maps will be on "foam board". He does not need the projector for the Open House.

Sean Roylance: He feels the proposed General Plan is useful and well-done.

Shawn Eliot: The Planning Commission sees the Open House as a joint session with the City Council; so comments and questions are welcome.

The Planner does not expect representatives from Payson City to be at the Open House; though they are concerned that annexation of the Haskell property is in the General Plan. The Mayors of the two cities, the Planners and the Payson City Manager are to set a date to meet and discuss this further. There is an inter-local agreement in place regarding annexations that needs to be addressed.

0:35:22

0:51:58
NUISANCE CODE
DISCUSSION

Mayor Lutes: The Mayor did not feel discussion on this proposed code would be productive at this point. There has been much going on in the office and he would like the chance to review the proposed code thoroughly before any more in-depth discussion.

Derrek Johnson: Council Member Johnson questioned what the concerns were; from his perspective there were just a few things to review. (*Mayor Lutes explained that he is the one that needs the time to review the document further.*)

Weston Youd: Council Member Youd wanted to make sure that the Council does address this proposed code at the next City Council Meeting. The City needs to ready with solid code that is understandable and can be managed properly.

Sean Roylance: Council Member Roylance is concerned with the possibility of allowing one item to be stored in the front of a house; how does the City reach a balance between those that have made an effort to comply, as well as those who could comply with the code as it is currently. He feels it would be a step backward if the code allows everyone to store an item in the front yard. He is having difficulty finding a balance between trying to be lenient and all the good that has been done in cleaning up the City. Allowing one item "undoes" the effort of the 80% that did comply by placing the item to the side of their homes. How would the City approach them?

Mayor Lutes: The decision at the last Council Meeting was split on this issue.

Shawn Eliot: His interpretation of the direction that was given was that the code would allow for one item; but it would also encourage residents to park the item to the side of their yards if possible...and that the one that is allowed in the front would have to be parked on either cement or gravel or a place dedicated to storing these items that is not in the right-of-way (ROW).

Many of the notices went to people with multiple recreation-type vehicles in their yards; a few had just one item, so he did not feel allowing one item in the front yard would result in too great an impact on those with violations.

*Mayor Lutes: The Mayor encouraged the Council to think about these concerns and to be prepared to address the proposed code at the next City Council Meeting.

0:57:36
OTHER BUSINESS

There was no "Other Business" to take care of.

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7:00 PM -

CITY COUNCIL MEETING – REGULAR SESSION AGENDA ITEMS

ROLL

Mayor: Kenneth Lutes; *City Council:* Julie Haskell, Weston Youd & Erin Clawson & Sean Roylance (Absent: Derrek Johnson); *Building Official/Public Works:* Corbett Stephens; *City Planner:* Shawn Eliot; *Public:* Rodger Hardy (Deseret News), Christina Larsen, Cathie Ogden, Ryan Haskell; and the *City Recorder:* Janice H. Davis

0:59:46

OPENING REMARKS
& PLEDGE OF
ALLEGIANCE

An invocation was offered by Council Member Weston Youd; who also led those present in the Pledge of Allegiance, for those willing to participate.

AGENDA TIME
FRAME

The Meeting started on time and there were no adjustments to the Agenda.

PUBLIC FORUM

Ryan Haskell: Mr. Haskell's family owns property (about 6 acres) in the Gooseneast area by the Dan Shaw Arena. Their family would like to install some storage units in the area; he wanted to know if the City Council would be interested in even considering this type of project in that area. It is more particularly located by Payson's Golf Course shed; close to Hal Shuler's property.

Weston Youd: That would require a re-zone of that area.

Mayor Lutes: The Mayor requested more detail from Mr. Haskell prior to the Council considering his proposal; they were not prepared to react to his request for an opinion at that point.

Sean Roylance: He was interested to know if there would be revenue opportunities for the City with this type of project; some businesses bring in commercial tax revenue and some do not. In the past the City has been interested in commercial projects.

Ryan Haskell: He wanted to know if there were oppositions to this proposed project; if not, he said he would begin the process with the City Planner and the Planning Commission.

(Mayor Lutes questioned Mr. Haskell's direction at this point in talking with the Planner.)

1:04:22

CITY COUNCIL
MINUTES

A. City Council Meeting 1-26-10:

JULIE HASKELL MOVED, SECONDED BY ERIN CLAWSON, TO APPROVE THE CITY COUNCIL MINUTES OF 1-26-2010; WITH CORRECTIONS

VOTE: YES (4) NO (0) ABSENT (1) DERREK JOHNSON

1:06:24

SCADA SYSTEM –
(TELEMETRY SYSTEM
UPGRADES

At the last City Council Meeting, Mr. Stephens was given direction to provide more detailed information regarding the proposed telemetry upgrades. He was asked to present those at this Council Meeting.

Corbett Stephens: *(As these are important issues, the minutes will quote from the memo to the City Council from Mr. Stephens)*

"The telemetry for the City water system is outdated and only has basic functions, e.g., tank levels and turning pumps on and off. With three tanks, two wells in use, and three pump houses, from 11200 South to the Loafer Canyon Recreation area, we need to update our telemetry to minimize our risks to the water system; in addition, our ability to minimize our water electric bill by properly managing these resources will return our investment in less than a year.

These upgrades will facilitate making the Loafer Canyon Well our primary source of water and automatically fill the Fairway tank from the Hillside tank, thereby minimizing the use of the Cloward Well and saving over \$50,000 in annual electricity charges.

To give us what we should have to safeguard and operate our system under normal conditions, we *(specifically Mr. Stephens recommended)* recommend authorizing \$8,756 for the upgrades. This will allow the system to call us *(Public Works Employees)* with alarm messages when there is an intrusion into the pump houses or tank hatches, when temperatures or tank levels are out of limits, and when pumps are not performing as expected.

Since we already have about \$9,000 worth of telemetry that will be moved to the City office to facilitate the upgrades already mentioned; the old telemetry can be used to automate the Oak Lane booster, which is currently only operable manually. In the event of a failure or high demand, time is of the essence in preventing situations where the tanks run dry. To include this now would cost an additional \$3,500.

To best utilize all of the equipment we now have, automating the Oak Lane booster would be prudent. We recommend authorizing both amounts - \$8,756 and \$3,500 for a total of \$12,256. Our capital outlay account can easily accommodate this amount, and our 2010/2011 budget anticipates replacing the funds used.

Future considerations could include:

- Implementing seismic valve response, which would shut off valves at the tanks in the event of line failure associated with a seismic event.
- Installation of an electronic flow meter at Well #7 that would allow monitoring of the well drawdown and facilitate pumping in the most cost effective manner.
- Web access that would allow programming changes remotely to save the expense of "on-site only" programming."

Mayor Lutes: The Mayor feels it is important to consider the seismic issues and try to prepare for any activity as much as possible.

Corbett Stephens: The decision to think about is how much risk the Council is willing to live with. He reviewed the points made in his memo. Individuals prepare for disasters by storing water; the City should do the same. Dwayne Curtis (SESD) has admitted that, in an earthquake, their main priority will likely not be Elk Ridge...how long would the City be without power to run the pumps? If a line were severed, the tanks could drain quickly. Having water available with or without a disaster is important.

Mayor Lutes: This can be further researched for future consideration. Most of what is needed, the City has; the sensors and motors to turn the valves would not be included at this point.

Julie Haskell: Council Member Haskell still feels automating the system is an unnecessary expense for the City; the dialer can call and the problem could be checked out manually.

Mayor Lutes: The Mayor pointed out that the dialer would not call with security or temperature issues due to the lack of the required software.

There was further discussion about the flow of the system and how automation would benefit the City.

WESTON YOUD MOVED, SECONDED BY SEAN ROYLANCE, TO APPROVE \$12,256.00 FOR THE PROPOSED TELEMETRY UPGRADES

VOTE (POLL): ERIN CLAWSON-AYE, SEAN ROYLANCE-AYE & WESTON YOUD-AYE (3)

JULIE HASKELL-NAY (1)

ABSENT (1) DERREK JOHNSON

Passed 3-1

1:21:49

EXPENDITURES:

General: None

1. *Check Registers & Payroll for January, 2010:*

SEAN ROYLANCE MOVED, SECONDED BY JULIE HASKELL, TO APPROVE THE CHECK REGISTER AND PAYROLL REGISTER FOR JANUARY, 2010

VOTE: YES (4)

ABSENT (1) DERREK JOHNSON

1:25:35

BUDGET ITEMS –

GENERAL DISCUSSION

1. *Security Fencing for Fairway Tank:*

Installing a security fence has been part of finishing up the Fairway Tank Project. Originally, the fence was to just go around the tank itself; but the current proposal would be to surround the area with fencing to better protect the tank.

According to figures provided by Corbett Stephens, the linear foot estimates are at approximately \$13 per foot.

- Fence entire property with gate at end of road easement...1,800 linear feet of 6' fence with 1' of 3 strand barbed wire on top. 2 7/8" end posts, 1 7/8" line posts, 4" gate posts, 1 5/8" rail, 16' gate & 9 gauge wire. All posts and rail are schedule 40.

Bids: American Fence: \$27,875

Bar T Fence: \$24,950

United Fence: \$24,200

Paulsen Fence: \$24,142

Recommended by Mr. Stephens: Bar T Fence because Bar T was willing to work with the City in allowing us to purchase the material this fiscal year, using the \$10,000 already budgeted for this project and pay the balance in the 2010/2011 budget year.

Also requested: 10% contingency of anticipated bid amount to cover possible increases until the installation.

After discussion, it was decided to postpone action on this matter until the next City Council Meeting on 2-23-2010; there were certain concerns and opinions voiced:

Weston Youd: Can open space be better utilized? He wanted to visit the tank site to see where the fence would be placed.

Sean Roylance: He suggested powder-coating the fence to make it less obvious.

Julie Haskell: She cautioned having recreational activities next to the water tank; and she feels powder-coating would be an unnecessary expense.

Mayor Lutes: The Mayor feels providing security for one of the City's water sources is a priority and perhaps galvanized fencing would not be too noticeable.

**It was decided to postpone action until the following City Council Meeting.*

1:39:15

Budget Discussion: The City Recorder briefly reviewed the proposed budget figures with the Council. The Fund Balance for the General Fund is projected to increase more than anticipate at the beginning of the fiscal year. There will be a Public Hearing in conjunction with the next Council Meeting.

- The Fire Dept. has a fund balance for their Special Revenue Fund; rather than transferring this back into the General Fund, the Recorder suggested allowing that balance to remain in the Fire Dept. and that would eventually result in less transferred from the General Fund at the beginning of each fiscal year.
- Suggestion: to increase the starting point for Emergency Preparedness
- Suggestion: to increase the City Celebration budget by \$2,000

ADJOURNMENT

Mayor Lutes adjourned the Council Meeting at 7:55 PM.

City Recorder