



# Tremonton Parks and Recreation Field Rental Policies and Agreements



## Contract

1. All rentals must be scheduled through Tremonton Parks and Recreation Dept.
2. Fields must be rented and scheduled a minimum of 10 days in advance of desired rental period.
3. Field rental will not be **officially** scheduled until all fees are **paid in full**.
4. Field rental will not be scheduled until rental agreement has been signed.
5. A \$50 security deposit is required on each rental. Any damage done to the facility including costs of clean up and garbage removal will be subtracted from the security deposit. Deposit may also be retained in the event that the contract is not adhered to.
6. Renter must provide proof of a minimum of \$1,000,000 liability insurance policy for each rental.
7. Available rental dates will be determined by Tremonton Parks and Recreation. All city sponsored programs and events take priority over outside agency rental.
8. In the case of inclement weather, Tremonton Parks and Recreation may cancel rental dates and agreement. No use of fields will be allowed to be played upon that are not in playable condition. Rescheduling may take place or rental money will be refunded.
9. The Parks and Rec. Dept. may refuse rental to anyone. Reasons may include but are not limited to: non-payment, abuse of facilities, sportsmanship issues, lack of supervision, disregarding policy, etc.
10. Alcoholic beverages, drugs and smoking are prohibited at all Parks and Rec. facilities.
11. Daylight hours are defined as 9:00 a.m. to sunset
12. All fields with light rentals must end by 10:00 p.m. with lights off by 10:30 p.m.
13. No outside concessions or merchandise will be sold on rental facilities.
14. Field sizes are set and not negotiable. Renter or participants are not allowed to move base distances, pitching rubbers, etc. No painting, dragging, mechanical machines or altering of fields will be allowed.
15. **FEE SCHEDULE:**  
**\$ 12.00 per game or \$60.00 per field rental/day.**  
**Lights for baseball/softball fields will be an additional \$ 20.00 per game.**  
 Scoreboards may be rented if available. Scoreboard rental fee is **\$10.00** per field for each rental period. Scoreboard rental requires an additional \$200 refundable deposit. Scoreboard must be picked up prior to rental or Fri. by 12 noon if rental is for Saturday. Scoreboard must be returned the next business day after rental in good condition to receive deposit back.
16. For each rental period, rental includes a one time field prep. including chalk lines. For a Saturday rental, this may be done either Friday afternoon or Saturday morning.

Name of Renter: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Rental date(s): \_\_\_\_\_ Rental Time(s): \_\_\_\_\_

***Please write the # of games or "day" next to each field to be rented***  
***\$12/game or \$60/day per field***

N.P. North \_\_\_\_\_ N.P. South \_\_\_\_\_ N.P. Baseball \_\_\_\_\_ Stevens East \_\_\_\_\_ Stevens West \_\_\_\_\_  
 Meadow North \_\_\_\_\_ Meadow South \_\_\_\_\_

Do you need:

Field Prep? YES \_\_\_\_\_ NO \_\_\_\_\_ (One field prep is included in the price)  
 Lights? \_\_\_\_\_ (\$20 per game)  
 Scoreboard? \_\_\_\_\_ (\$10 per day)

**TOTAL FEES FOR RENTAL: \$ \_\_\_\_\_ Receipt #: \_\_\_\_\_ Deposit: Shred / Pick-up**

Check when complete:

Proof of Insurance  \$50 security deposit  \$200 Scoreboard deposit

I agree to the following as stated above: (Sig. of Renter) \_\_\_\_\_ Date: \_\_\_\_\_

Tremonton City/Parks and Recreation \_\_\_\_\_ Date: \_\_\_\_\_