

**TREMONTON CITY CORPORATION
CITY COUNCIL MEETING
May 3, 2011**

Members Present:

David Deakin
Diana Doutre
Jeff Reese
Byron Wood
Roger Fridal, Mayor
Shawn Warnke, City Manager
Darlene S. Hess, Recorder

CITY COUNCIL WORKSHOP

Mayor Fridal called the May 3, 2011 City Council Workshop to order at 6:03 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Fridal, Councilmembers Deakin, Doutre, Reese, and Wood, City Manager Shawn Warnke, Recorder Darlene S. Hess, Zoning Administrator Steve Bench, Public Works Director Paul Fulgham, Treasurer Sharri Oyler, and Police Sergeant Kevin Allred. Councilmember Holmgren was excused.

1. Review of agenda items on the 7:00 p.m. Council Meeting:

The Council reviewed the May 3, 2011 Agenda with the following items being discussed in more detail:

Tentative Budget – The Public Hearing on the Tentative Budget is just one step in the process of adopting the Final Budget. State Statute requires that the Final Budget be adopted by the middle of June. One more Budget Workshop will probably be held before then.

Items of Note:

- There are road projects which have not been funded.
- An expense related to a debt service obligations with UTOPIA has been added
- Health Care costs are increasing. Originally a 15% increase was budgeted. The actual renewal rate will be closer to an 11% increase for the same coverage the City now has. The insurance consultant will be at the next City Council meeting to review the coverage and rates with the City Council. It had been hoped that the renewal rate would reflect a 7.8% increase, but, due to new federally mandated insurance requirements, there are some additional benefits that must now be provided and that affected the rate.

There are some possible changes that can be made to save money. A few years ago the deductible was raised from \$500 to \$1,000. The City then put \$500 per

insured employee into an HRA account. As employees exceeded the \$500 deductible amount, that money became available to them. This resulted in a savings to the City. One way to save costs would be to raise the maximum deductible from \$1,000 to \$1,500 and put more money into the HRA account for employee use. Manager Warnke said he thinks it is possible to get the renewal rate down to 3%, and at least to 8%.

- The budget does not include additional land for parking at the Senior Center. The current parking is not adequate. There is some money due to the City from Bear River Association of Governments (BRAG) for land the City sold to them. BRAG said they would advance the money on the notes payable so the land can be purchased.
- Money has been budgeted for replacement of the server at the Library. There are some security issues in the way the current server is configured, so \$8,000 was budgeted to replace the server and the software. This server would also service the Satellite Library Branch at the Senior Center.
- This is the last year the City can use money from Reserves to offset operational costs for the Fire Department. The Fire Department Fund is new, so it doesn't have any Reserves built up to replace ambulances, fire trucks, and apparatus.
- Funding for the construction of a 2 million gallon water tank is included in this budget.
- The Sewer Fund and the Storm Drain Fund are both in need of rate increases to make those Funds healthy. The Storm Drain Fund never had a rate dedicated for storm drain purposes. This will be discussed further at the May 17th meeting.

Councilmember Deakin asked if the intent is to put the road projects back into the budget if the revenues improve. Manager Warnke said he is hopeful that there will be a surplus by the end of the year so the road projects could be considered.

Manager Warnke suggested that it would be helpful to have the Department Heads provide an end of the year report to the Council on their programs and the things they have been able to accomplish this past year. The Council felt that would be a good idea.

Electrical conduits for streetlights between 200 West and 300 West – Manager Warnke explained that Utah Department of Transportation (UDOT) owns and maintains the City's Main Street. They are going to be doing an upgrade to the railroad crossing by River Wash and Curtis Brough Auto Sales. As part of the upgrade, they are adding crossing gates. There will also be some work associated with curb, gutter and sidewalks.

As they repair and change the curb, gutter, and the grade, Manager Warnke stated that it is his understanding that they will be changing the sidewalk. It is a good opportunity for the City to make some improvements on Main Street such as street lighting. The current lights on Main Street are more highway type lighting with overhead wiring. The conduit

is relatively inexpensive to install. City Engineer Chris Breinholt estimates the cost of the conduit to be about \$1 per foot. The City can either drop the conduit in, or installation could be coordinated with the project contractor. The labor would be minimal. It would take about 200 feet total of conduit. Director Fulgham said that the conduit would not go under the railroad tracks.

The construction probably won't occur until next spring. This will give the Council and Staff time to discuss what type of streetlights they want so the proper box placement can be planned. If the Council is interested in pursuing this project, Manager Warnke will have the Land Use Authority Board, the City Engineer, and Director Fulgham start looking at some placement options. They will also bring some streetlights for the Council's consideration as box placement is dependant upon the type of light selected. The Council agreed that the staff should move forward with this project.

Ordinance 11-06 approving amendments to Title II – Zoning Administrator Bench explained that this is a re-write of the old Title II. Basically, the Staff made certain the Subdivision Ordinance is up to date with what the City has done in the past and what the City is planning to do in the future as far as subdivision development is concerned.

Ordinance 11-07 approving amendments to Title III, Chapter 3.20, Storm Water Hydrology. – Zoning Administrator Bench explained that there are just a few minor changes to this Chapter. Director Fulgham said the Chapter has been reformatted, and it now shows what standard or method is required to plan for a 100 year storm.

Ordinance No. 11-08 Appendix “A”, Public Works Drawings – Zoning Administrator Bench said there are a couple of minor changes to some of the sheets. The biggest changes are the addition of detail pages for a Fencing Standard, Masonry Wall Standard, Vinyl Fence Standard, Tree Standard, Sprinkler/Irrigation Standard, Trail Standard, and a Park Bench Standard.

The Planning Commission held a Public Hearing regarding these changes. No one attended. It is optional for the City Council to hold a Public Hearing if they choose to do so.

Councilmember Deakin asked for an update on the Emergency Preparedness Drill at the High School. Zoning Administrator Bench said that, during the drill, one of the firefighters was overcome with heat exhaustion and went down during the drill. The firefighters “never missed a beat.” The State Evaluators said they had never seen anything like it. They said they had seen a lot of actual injuries because someone who is really hurt goes uncared for or unnoticed for fifteen or twenty minutes because everyone is so involved in acting out the scripted drill. As a result Tremonton/Garland firefighters received high points from the State Evaluators because they took care of him and kept going with the exercise.

Councilmember Deakin asked if there were recommendations on things that could have been done to improve. Mr. Bench said the report hasn't been received, yet. In addition to State Evaluators, there was an Army Colonel doing evaluations. He was really impressed. There were

very few negative comments during the summary at the end of the drill. There is always room for improvement, such as problems with communications because not everyone had the radios and programming for the phase from VHS to 800 Mhz.

During the exercise, fifty-three people were transported to the hospital and there were six staged casualties. The two local mortuaries also participated. It was time well spent.

Councilmember Dautre asked the youth in attendance if they had any questions. Someone asked why Tremonton has a water tank in Deweyville. Director Fulgham explained that elevation is required in order to get water pressure, so a water tank must either be placed on a tower or on the side of a mountain. That is why Tremonton is building a water tank in Deweyville. Also, the City's water sources, wells and springs, are in Deweyville. Councilmember Dautre added that the water is piped under the Bear River.

Another student asked about land that had been sold. Manager Warnke explained that Tremonton once owned land along the railroad tracks, 300 West and 300 North, where the Crown Homes are now located. Crown Homes is a low income home project which the Bear River Association of Governments (BRAG) constructed. The agreement was that BRAG would pay Tremonton City for that land in time. They have agreed to make an advance payment on the money which they owe for that land. Councilmember Dautre said that the money will be used to buy more land for parking at the Senior Center.

The meeting adjourned at 6:53 p.m. by consensus of the Council.

CITY COUNCIL MEETING

Mayor Fridal called the May 3, 2011 City Council Meeting to order at 7:02 p.m. The meeting was held in the Tremonton City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Fridal, Councilmembers Deakin, Dautre, Reese, and Wood, City Manager Shawn Warnke, Recorder Darlene S. Hess, Zoning Administrator Steve Bench, Public Works Director Paul Fulgham, Police Sergeant Kevin Allred. Councilmember Holmgren was excused.

1. Opening Ceremony.

Mayor Fridal informed the audience that he had received no written or oral request to participate in the Opening Ceremony. He asked anyone who may be offended by listening to a prayer to step out into the lobby for this portion of the meeting. The prayer was offered by Sergeant Kevin Allred and the Pledge of Allegiance was led by Councilmember Dautre.

Mayor Fridal welcomed Steve Krebs with Questar Gas, members of the Youth City Council, five students from Bear River High School, and all others in attendance.

2. Discussion and approval of agenda.

Mayor Fridal asked if there were any changes to the agenda. There were no comments.

Motion by Councilmember Wood to approve the May 3, 2011 agenda. Motion seconded simultaneously by Councilmembers Doutre and Reese. Vote: Councilmember Deakin, Councilmember Doutre - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

3. Approval of minutes – April 5, 2011 and April 19, 2011.

Mayor Fridal asked if there were any changes or corrections to the minutes. Councilmember Doutre pointed out an inadvertent error on the top of page 3 of the April 5, 2011 minutes. The first line should read Manager Warnke, not Councilmember Warnke.

Motion by Councilmember Doutre to approve the minutes of April 5, 2011 with the noted change, and of April 19, 2011 as written. Motion seconded by Councilmember Reese. Vote: Councilmember Deakin – aye, Councilmember Doutre - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

4. Introduction of guests.

Mayor Fridal told the Council that this is Municipal Clerks Week. He read information regarding the position of Municipal Clerks. He expressed appreciation to City Recorder Darlene S. Hess for all she does for the City.

5. Public Hearing

A Public Hearing was called to order at 7:08 p.m. to consider amending the 2010-2011 Budget. There were thirteen people in attendance.

- a. To consider adopting the proposed Tentative Budget entitled "The Tremonton City Annual Implementation Budget 2011-2012 (General Fund, Capital Fund, Enterprise Fund(s), Special Funds, and Special Improvement District #1)", for the period commencing July 1, 2011 and ending June 30, 2012

There were no public comments.

Mayor Fridal closed the Public Hearing at 7:09 p.m.

6. Request(s) to be on the agenda

- a. Report on how the Friends of the Library are doing – Peggy Bradfield

Peggy Bradfield was not present.

7. New Council Business:

- a. Discussion and consideration of adopting Resolution 11-24 approving the proposed Tentative Budget entitled "The Tremonton City Annual Implementation

Budget 2011-2012 (General Fund, Capital Fund, Enterprise Fund(s), Special Funds, and Special Improvement District #1)”, for the period commencing July 1, 2011 and ending June 30, 2012

Manager Warnke commented that this is part of the process which is required by the State. This is the Tentative Budget. One month from now, the City will be required to adopt the Final Budget for the upcoming fiscal year.

Motion by Councilmember Reese to adopt Resolution 11-24 as stated. Motion seconded by Councilmember Doutre. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- b. Oath of Office given to Youth City Council Advisor, Assistant Advisor and two Councilmembers

City Recorder Hess administered the Oath of Office to Youth City Councilmember Kallton Josephson, Assistant Advisor Valerie Josephson, and Advisor Cindy Payne.

- c. Discussion and consideration of the City installing electrical conduits for streetlights between 200 West and 300 West with Utah Department of Transportation’s construction of railroad crossing gate

Manager Warnke explained that Utah Department of Transportation (UDOT) is going to begin construction of a railroad crossing upgrade on Main Street. Rather than just having a lighted crossing, they will be adding crossing gates. UDOT anticipates spending about \$400,000 on the upgrade. UDOT will also be doing some pedestrian improvements and some corrections in the elevation of the curb and gutter and the sidewalk. Since UDOT will be removing and reconstructing the curb and gutter, there is an opportunity for the City to put in conduits in the excavated area to be used for future street lighting.

Motion by Councilmember Reese to approve installation of electrical conduits for street lighting between 200 West and 300 West. Motion seconded by Councilmember Deakin. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

8. Planning Commission:

- a. Discussion and consideration of adopting Ordinance 11-06 approving amendments to Title II, Tremonton City Subdivision Ordinance

Zoning Administrator Bench said that Title II has been completely re-written to incorporate the current ways of doing business in other cities as well as within Tremonton City. Title II has also been formatted to be a guideline for developers coming into the City. The Planning Commission and Staff have worked on this project for 15 to 18 months and they held a Public Hearing 3 or 4 weeks ago.

Motion by Councilmember Deakin to adopt Ordinance 11-06. Motion seconded by Councilmember Wood. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- b. Discussion and consideration of adopting Ordinance 11-07 approving amendments to Title III, Chapter 3.20, Storm Water Hydrology

Zoning Administrator Bench explained that the City Engineer added items to this Chapter which were not included in the past which will make it easier to make calculations based upon storm drainage within the City.

Motion by Councilmember Deakin to adopt Ordinance 11-07. Motion seconded by Councilmember Wood. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- c. Discussion and consideration of adopting Ordinance 11-08 approving amendments and additions to Tremonton City Corporation Public Works Construction Standards and Specifications, Standard Drawings, Appendix "A"

Zoning Administrator Bench stated that Ordinance 11-08 is an update to Appendix "A" which is the Public Works Construction Drawings. A few modifications have been made for clarification and some new pages were added. The pages added include: Street Standard, Block Fencing Standard, Vinyl Fencing Standard, Sprinkler Irrigation Standard, a Trails Standard, and a Park Bench Standard.

Mr. Bench noted that all of these specifications are for use on public property as opposed to private property.

Manager Warnke commended Mr. Bench for all the time and work he has put into these projects.

Motion by Councilmember Deakin to adopt Ordinance 11-08. Motion seconded by Councilmember Wood. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

9. Comments:

- a. Administration/City Manager Advice and Consent.
Manager Warnke had no Advice and Consent items to present.
- b. Council Reports:

Councilmember Deakin said his e-mail address has changed. His new e-mail address is david@greenmountaingrain.com.

Councilmember Doutre reported that she went into the Senior Center to see how they are setting up the library. It is already being very well received by the patrons. It is going to be very nice.

Mayor Fridal thanked everyone for coming.

10. Public comments: Comments limited to three minutes.

There were no public comments.

11. Adjournment.

Motion by Councilmember Deakin to adjourn the meeting. Motion seconded by Councilmember Wood. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

The meeting adjourned at 7:29 p.m.

The undersigned duly acting and appointed Recorder for Tremonton City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above referenced date. Minutes were prepared by Norene Rawlings.

Dated this _____ day of _____, 2011.

Darlene S. Hess, Recorder