

**TREMONTON CITY CORPORATION
CITY COUNCIL MEETING
January 4, 2011**

Members Present:

David Deakin (arrived at 6:21 p.m.)

Diana Doutre

Lyle Holmgren

Jeff Reese

Byron Wood

Roger Fridal, Mayor

Shawn Warnke, City Manager

Darlene S. Hess, Recorder

CITY COUNCIL WORKSHOP

Mayor Fridal called the January 4, 2011 City Council Workshop to order at 6:05 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Fridal, Councilmembers Doutre, Holmgren, Reese, and Wood, City Manager Shawn Warnke, Recorder Darlene S. Hess, Fire Chief Steve Batis, Zoning Administrator Steve Bench, Public Works Director Paul Fulgham, and Police Chief David Nance. Mayor Fridal stated that Councilmember Deakin will be arriving later. The Council reviewed the agenda and discussed the following items in detail.

Mayor Fridal informed the Council that Brett Rhode would be coming to the workshop to address the City Council regarding the use of an iPad for City Council Packets.

1. Review of agenda items on the 7:00 p.m. Council Meeting:

The Council reviewed the January 4, 2011 Agenda with the following items being discussed in more detail:

- Manager Warnke was asked to offer the opening prayer, and Councilmember Wood was asked to lead the Pledge of Allegiance.

- Recorder Hess explained that the Public Hearing is one of the required steps in the annexation process. The Annexation Petition was filed and verified, and all notices were mailed and published in the newspaper. There was a 30 day protest period in which people could protest. No protests have been received. After the Public Hearing, if the Council decides to approve the annexation, it will require the passing of an ordinance as well as a resolution to amend the Articles of Incorporation.

Public Works Director Fulgham informed the Council that Mr. Chournos, the owner of the property being considered for annexation, has not paid any water impact fees. He is bringing new property into the City and should be required to pay the impact fee as is every other new residence. In about 1976, the City granted Mr. Chournos two water connections and he paid approximately \$700 for water hook up fees at that time. Director Fulgham suggested that the amount of those fees be deducted from the impact and connection fees. The purpose of connection fees is to pay for the water meters, and no meters were ever installed, only a water box.

Some of the Councilmembers expressed concern about the legality of charging Mr. Chournos impact fees after the fact. Director Fulgham pointed out that Mr. Chournos paid the sewer impact fees. By not imposing the water impact fees, the Water Department is getting hurt. Councilmember Reese expressed his opinion that the impact fees should have been identified up front. Director Fulgham responded that the water impact fees were discussed with Mr. Chournos when he first came in regarding the proposed annexation, but somehow they weren't put on the building permit.

Councilmember Holmgren explained that impact fees come at the point where the homes are built. Even though there is an old water connection, it is when the connection is activated that the impact happens.

Councilmember Holmgren asked how much the connection fee and impact fees are and was told by Director Fulgham that the impact fee is approximately \$3,100 and the connection fee for a residence is around \$300. Councilmember Holmgren suggested giving Mr. Chournos credit for the connection fees already paid and then try to work something out with him regarding the impact fees.

Manager Warnke pointed out that the impact fees provide the money which allows the City to make capital improvements such as building the new water tanks. It is a means of having people buy into the system and not cause existing residents to subsidize the new growth.

2. Discussion on using iPad vs. Computer for City Council Packets – Brett Rhode.

Mr. Rhode complimented the City on their web page and said that it is comparable to the web pages in a lot of bigger cities. As the City recruits businesses, they need to put forward the idea that Tremonton has wonderful technology. In going paperless, cost savings can be realized in more areas than the cost of paper. The more paperless and electronic the City moves, the more money can be saved.

Data sharing programs are effective and provide efficiency. The most expensive data sharing software he has seen costs about \$20,000. Mr. Rhode asked where the City is

storing data now. Recorder Hess replied that the City follows the direction of the State Archives in storing documents and maintaining a paper trail. Mr. Rhode commented that the health industry is also regulated that way, but it is now legal to keep electronic records without any paper trail. Recorder Hess stated that technology changes and when it does there is the possibility of not being able to retrieve old records. For this reason, the City needs paper copies in order to maintain the history. Director Fulgham explained that the City is already scanning its important documents, but they also maintain a paper copy.

Councilmember Holmgren explained that the City is taking baby steps to begin with. The main concern now is to get past some of the paper the Council has to deal with.

Mr. Rhode asked if the City pays wages electronically and Recorder Hess informed him that the City does pay wages electronically and that the City also offers electronic utility payment through a third party.

In discussing the iPad, Mr. Rhode stated that an iPad is just a source of reading data. There are other products of this type. One, called Galaxy, is a Droid operated system. The Council could use one of these products, or even a laptop, but the important thing is to move toward a more electronic age. A small laptop can be purchased for around \$350 to \$450. iPads run anywhere from \$499 to \$829. The Galaxy, which comes out in February, runs around \$629. Mr. Rhode said that he feels that the Droid operating system is a lot better than the Apple.

Other information Mr. Rhode provided on the iPad included:

- It only takes about twenty minutes to learn how to use the iPad.
- A file cabinet's worth of information can be stored on an iPad.
- Depending on the model purchased, an iPad can work like a cell phone. The 3G technology costs a little more and there would be monthly fees involved. Wi-Fi connections are available most everywhere, though.
- The iPad can be used to present information on a screen for public viewing.
- The e-mail system can be accessed from an iPad.
- The iPad provides the ability to work remotely, which is vital and enhances customer satisfaction.
- The biggest trick would be getting the information from paper to the iPad. Councilmember Holmgren said that Recorder Hess provided the information to the Council this week as a PDF document.

Mr. Rhode recommended that the City utilize Facebook and/or Twitter because they give the City exposure and are an excellent way to get word to the public. It was mentioned that the Recreation Department has a Facebook page. Mayor Fridal commented that,

when Haiti had the earthquake, the only contact they had was through Facebook and Twitter.

Mayor Fridal thanked Mr. Rhode for coming. Mr. Rhode left the meeting at 6:20 p.m.

Director Fulgham suggested that the Council wait to see the capabilities of the Droid system. He said that he has an iPad, but it doesn't interface with Microsoft. Manager Warnke informed the Council that he has been talking with the City IT people regarding this issue and they also mentioned the Droid product.

The Council continued with reviewing the agenda items.

- Mayor Fridal referred to the minutes and Councilmember Doutré's question about AFLAC. He informed her that AFLAC is available to City employees if they want it.
- Resolution 11-01 – Manager Warnke explained that the City has a snow plow policy which was adopted in 1986 and last modified in 2002. As a result of some recent discussion about snow plowing, a more in-depth policy has been written and presented for the Council's consideration. If the Council wishes to increase the level of service and is not satisfied with only using sand and salt at critical intersections, railroad crossings, and on streets where the safety of the public is at greater risk, the budget impact would have to be considered. Manager Warnke called the Council's attention to a listing of vehicles which the City currently has, including ages and estimated replacement costs.

Public Works Director Fulgham told the Council that during the winter of 2009/2010, 140 overtime hours were spent in snow removal at an approximate cost of \$3,850 plus. That figure is a pretty good representation of what happens each year. During the recent snow storm, six snow plow drivers were called out at 3:30 a.m. Those six worked until 4:30 p.m., and then three others stayed and worked until 7:30 that night. Without more equipment, this is all that can be called out at one time.

Director Fulgham stated that Public Works tries to budget extra money each year to handle unusual storms like the one that occurred on Christmas Day 2009. The only thing that could have been done different would have been if the City had enough money in the budget to put down salt and sand. The snow was still falling as the streets were plowed, the wind was blowing causing drifts, and people were driving on it and packing it down.

The State now sprays their streets with mag chloride just before a snow storm. Mag chloride doesn't allow snow to stick unless it is really cold. It is not likely

the City would want to do this, however, as people would complain about what it does to their cars. The State also puts down tons and tons of salt and sand. Director Fulgham said that he bought some grit sand this year. When it is this cold, salt doesn't do any good. He said he could pay \$50 per ton for salt and sand mix, or \$12 per ton for grit. The City puts out about 25 ton of sand per day during a snow storm.

Manager Warnke asked if having another 10-wheel plow would make a difference. Director Fulgham replied that it would. The City snow removal equipment is getting old. What the City needs is newer equipment as opposed to more equipment. Public Works doesn't have enough employees for more equipment. Councilmember Wood pointed out that some cities plow the snow to the center. Director Fulgham responded that that can be done with wider roads, but Tremonton's roads are too narrow.

The meeting adjourned at 6:59 p.m. by consensus of the Council.

CITY COUNCIL MEETING

Mayor Fridal called the January 4, 2011 City Council Meeting to order at 7:00 p.m. The meeting was held in the Tremonton City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Fridal, Councilmembers Deakin, Doutre, Holmgren, Reese, and Wood, City Manager Shawn Warnke, Recorder Darlene S. Hess, Fire Chief Steve Batis, Zoning Administrator Steve Bench, Public Works Director Paul Fulgham, and Police Chief David Nance.

1. Opening Ceremony.

Mayor Fridal informed the audience that he had received no written or oral request to participate in the Opening Ceremony. He asked anyone who may be offended by listening to a prayer to step out into the lobby for this portion of the meeting. The prayer was offered by City Manager Warnke and the Pledge of Allegiance was led by Councilmember Wood.

2. Approval of agenda.

Mayor Fridal asked if there were any changes to the agenda. There were no comments.

Motion by Councilmember Reese to approve the January 4, 2011 agenda. Motion seconded by Councilmember Doutre. Vote: Councilmember Deakin – aye, Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

3. Approval of minutes – December 7, 2010.

Mayor Fridal asked if there were any changes or corrections to the minutes. No comments were made.

Motion by Councilmember Holmgren to approve the minutes of December 7, 2010. Motion seconded by Councilmember Reese. Vote: Councilmember Deakin – aye, Councilmember Dautre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

4. Introduction of guests.

5. Public Hearing

- a. Concerning the proposed annexation of real property owned by Dan S. and Debra Chournos (Tax ID Nos. 05-163-0004 and 05-163-0077) located within the areas defined in the Master Policy Declaration for future expansion by Tremonton City. The application of Zone RR-1 is being proposed

Mayor Fridal opened the Public Meeting at 7:03 p.m. There were nine people in attendance.

Manager Warnke explained that this is a small piece of property located within the City's Annexation Policy Plan. An adjoining piece of property, also owned by Mr. Chournos, is already within the City boundaries. Mr. Chournos contemplated that he would eventually bring this additional property into the City and worked with Tremonton City, back in the '70's, to buy a water connection of some sort. When Mr. Chournos applied for annexation, he paid the other impact fees but didn't pay the Water Impact Fee. Manager Warnke recommended to the City Council that Mr. Chournos be required to pay the Water Impact Fee. Manager Warnke would like to sit down with Mr. Chournos to discuss the Staff's recommendation on these fees.

Mayor Fridal closed the Public Meeting at 7:04 p.m. There were no public comments.

6. Common Consent - Consent Agenda.

- a. Consideration of approving the November 2010 Warrant Register.

Motion by Councilmember Deakin to approve the November 2010 Warrant Register. Motion seconded by Councilmember Holmgren. Vote: Councilmember Deakin - aye, Councilmember Dautre, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- b. Consideration of approving the November 2010 Financial Statement.

Motion by Councilmember Wood to approve the November 2010 Financial Statement. Councilmember Deakin asked about the current deficit in the Fire Department Fund. Manager Warnke called the Council's attention to two line items in "Other Income" in the Revenue section: "Bad Debt" and "Insurance Write-off." Last year, some of the bad debt was not written off, so the City will be writing off two and one-half years of bad debt this year. A negative \$3,500 was budgeted in the Revenue and we are up to about \$70,000 now. Expenditures year-to-date are right where they should be over all. Motion seconded by Councilmember Reese. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

7. New Council Business:

- a. Discussion and consideration of approving Resolution 11-01 of Tremonton City Corporation amending and adding to the General Policies No. PW-86-01 located in the Tremonton City Personnel Policies and Procedures Manual

Manager Warnke stated that it was felt that this Policy should be updated as the last policy was fairly brief. There are residents within the City who have inquired about the City's snow plowing service. The purpose of the Policy is to let everyone know how the City handles snow removal. Manager Warnke thanked Director Fulgham and his staff for writing the Policy. He did a great job. They also do a good job, with the resources they have, in the removal of snow. The Council may want to talk about increasing the level of snow removal service during the budget sessions.

Councilmember Deakin stated that he likes the new Policy and has started using it to communicate with people. He asked for more detail in the last sentence of the first paragraph "Snow Removal Call-Out" where it says "the temperature at the time of snow fall and the future weather and temperature forecast." Councilmember Deakin said he assumes that has to do with a forecast of weather above freezing. Being more specific would help him to tell citizens that the City won't be plowing today because tomorrow it will be 45 degrees, or whatever.

Motion by Councilmember Deakin to adopt Resolution 11-01 of Tremonton City Corporation amending and adding to the General Policies No. PW-86-01 located in the Tremonton City Personnel Policies and Procedures Manual, giving Public Works Director Fulgham the freedom to change the wording of the last sentence of the first paragraph of "Snow Removal Call-Out" to be more specific. Motion seconded by Councilmember Doutre. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- b. Discussion and consideration of approving Resolution No. 11-02 ratifying and approving an Energy FinAnswer® Incentive Agreement (Utah Schedule 125) with Rocky Mountain Power for the Wastewater Treatment Facility

Director Fulgham explained that Mayor Fridal has already signed this agreement. This project was already planned as part of the Salsnes Filter Project. Rocky Mountain Power did a survey last year and said, if the project were completed, Rocky Mountain Power would pay the City a \$3,888 incentive as part of their Energy Program. The pumps were already ordered, so they were able to get the project done this year in order to qualify for the incentive. The project is going to cost approximately \$5,000, and the City will get \$3,888 of it back.

The project replaces the secondary water pump at the Treatment Plant. The water system was installed in 1979 when the upgrade was done. There is a pump which runs continually. It is for secondary water which is used around the Treatment Plant where culinary water can't be used because of the possibility of cross-contamination. A system will be installed which is based on pressure so, as the pressure increases and the water flow isn't being used, the pump will shut itself down. As water is being used it will ramp itself up, thus saving electricity. It will be replacing a pump which is thirty years old with two pumps which are brand new, providing a spare pump.

Manager Warnke added that the Mayor had to sign the agreement because the program was ending the end of December. Every utility customer with Rocky Mountain Power and Questar pays a certain amount for energy efficiency programs, so this is money that has already been paid that the City is able to recapture. The City intends to do some other energy upgrade programs throughout the City, in order to recapture more of this money. There will be another agreement presented to the Council on January 18th.

Motion by Councilmember Reese to adopt Resolution No. 11-02 ratifying and approving an Energy FinAnswer® Incentive Agreement (Utah Schedule 125) with Rocky Mountain Power for the Wastewater Treatment Facility. Motion seconded by Councilmember Deakin. Vote: Councilmember Deakin - aye, Councilmember Doutre – aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- c. Discussion of a resolution reaffirming, amending and enacting new fees and fines in a schedule entitled Tremonton City Consolidated Fees and Fines Schedule and Provision of the Collection of the Fees and also including an increase in garbage collection fees

Manager Warnke told the Council that this is a project that he and the Department Heads have been working on for quite some time. What they tried to accomplish

was to put the current Fee Schedule into a new format which will hopefully be easier to read and administer. The other aspect was to try to update the fees.

The costs for providing services were looked at to make sure the City was recapturing those costs. The general citizenry should not feel the effects of some of the fees which are being proposed to be updated. Most of them are building or development related. The only exception to that is the garbage collection fee.

City fees reflect the average cost for service. Manager Warnke proposed that an additional amount be charged where additional services are provided. There is a process where those receiving the services can dispute the additional charges, and, should that happen, the disputes would come to the City Council for the decision. Some development processes can cost a lot more to the City, and the City has direct costs which are being paid in the form of consultants, engineers, and attorneys.

The City Attorney is reviewing the additional amount portion of the Fee Schedule, so there could be some changes. There are also some other changes coming.

The Council has been provided a copy of a letter from Val Sanders of Econo Waste, Inc. indicating that Box Elder County Landfill is increasing their tipping fees from \$26.25 per ton to \$29.00 per ton. As a result, Econo Waste is requesting a price increase of .35 cents per month for each can. This increase has been included in the changes to the Fee Schedule.

Councilmember Deakin asked if Econo Waste could wait on a decision while the Council reviewed the rest of the Fee Schedule, or if the Garbage rate increase needed to be dealt with at this time. Manager Warnke felt that it could wait until the next City Council Meeting and the rate would be implemented on the January or February utility billing.

Councilmember Reese asked if the garbage pays for itself, including the cost of cans, or if the City is subsidizing it. Manager Warnke replied that an increase in the charge for garbage cans from \$75 to \$90 is also being proposed. That should cover the costs. There is an agreement with Econo Waste that provides the breakdown. The City receives .90 cents per can of the Garbage Collection Fee for the first can, of which .60 cents goes into a fund to replace the cans and .30 cents is for administration. These figures haven't been looked at since 2002 when the agreement was done, so it might be good to look at it again to make sure we are covering those costs. Director Fulgham reported that the City went years without replacing cans, but now the old cans are wearing out. The City goes through around 150 cans per year total. This includes new cans for customers, replacement cans, and second cans. Mayor Fridal asked if the City pays for cans that are replaced and Director Fulgham replied that replacements are covered by

the monthly fee. Every time the cost of oil goes up, the cost of cans increases. Manager Warnke said he would do a quick analysis between now and January 18th so the Council can determine if the amount being set aside for can replacement should be increased.

Councilmember Deakin noted that there are adjustments being proposed in many areas of the Fee Schedule. Most of them are minor except for in the areas of Building and Development. He recognized that the City is hurting in that area because there use to be a lot more building and more inspections, but he was a little sensitive to increasing fees in that area when it would be nice to see development happening again. It has been really slow for the Planning Commission for the past eighteen months. He said that he would hate to deter growth but understands that the City is not covering its position with as few things as are coming to town. He asked how Zoning Administrator Bench went about allocating the higher fees that are being proposed.

Manager Warnke replied that his understanding is that the Building Fees were last increased in 2000, so it has been some time since they were last adjusted. Manager Warnke suggested that this is a good time for it to happen as he feels growth is going to occur. He sees it as an opportunity to get ahead of the curve and cover the costs. Mr. Bench's position is primarily related to development and growth. The City also pays significant fees for engineering costs, even now with little growth occurring. The City is trying to get all of the ordinances in place so that when the City does have growth it will be controlled growth, and the infrastructure will be in place to provide those services. Mr. Warnke stated that he would like to spend a little more time revisiting the development related fees and do an analysis to make certain all of the costs are being recovered.

Director Fulgham commented that the Council had asked if the replacement fees cover the cost of garbage cans. According to his calculations, it takes about ten years to pay for a garbage can with the replacement fees. Some of those cans last fifteen years.

Manager Warnke told the Council that the City adopted an ordinance in the early 2000 time frame stating that the City would charge individuals for costs associated with hazardous material cleanup. Those fees have not been included in the Fee Schedule in the past but are now included. If the Council does not like those fees, the Ordinance will need to be changed. A lot of other cities in the County have a similar ordinance.

Councilmember Doure asked what the Fire Department does if someone other than the property owner calls them and the property owner doesn't want their services. Fire Chief Batis replied that by law they are required to respond. On the medical side, when the crews arrive at the scene, if the patient refuses services, the crew has them sign a release. The City Attorney is reviewing that release and

looking at preparing a release for the fire/hazmat side as well. At one time, on the medical side, the State of Utah allowed them to charge a fee if they responded, whether they did anything or not. But, the State of Utah changed that. If someone other than the property owner calls, it creates a dilemma. Chief Batis said that the City doesn't own a lot of hazmat materials. The Region Team provides the materials then bills the City for what is used. This would allow the City to recoup their money for the materials plus crew costs.

Manager Warnke commented that Elwood Town has approved Tremonton's proposed contract for fire services and the County is in the midst of considering a contract for Tremonton to provide services for unincorporated areas within the County. There is also potential for the City to respond to calls which are dispatched to cities or districts with whom the City does not have a contract. There are two ways this can be handled. The City can either enter into reciprocal agreements where communities help one another, or the City could charge them a fee for responding. The Council needs to consider how they want to handle that.

Included in the Fee Schedule on page 19 is a line item in the amount of \$945 which has been called "Ready Response Fee." Tremonton charges an annual fee to those entities under contract with the City for being ready to and capable of responding to them, whether they have a fire or not. The Ready Response Fee would be for response charges to those entities not under contract with the City. The Fire District has talked about just having a reciprocal agreement with Tremonton City.

Councilmember Deakin stated that he knew Tremonton has reciprocal agreements with Garland and asked if the Fire District has something that would be worth reciprocating with or if Tremonton would just be their backup if there was an agreement. Chief Batis responded that Garland provides the City's primary backup. Councilmember Deakin added that it sounds like Garland would be Tremonton's backup were it necessary.

Manager Warnke suggested that, if the Council does adopt the Ready Response Fee, the City should notify the other cities and let them know what the Council has decided so they won't be surprised when they receive a bill.

- d. Discussion and consideration of the City purchasing a 1991 GMC Fire Rescue Truck

Chief Batis informed the Council that they have the opportunity to purchase a 1991 GMC Fire Rescue Truck for \$30,000. A great feature of the truck is that it has a 7000 PSI compressor system in the back. The little compressor they have at the Fire Department fills their bottles at a slow pace, but this would be a mobile compressor and it will fill four bottles at a time. The truck has rescue side bins which provide more space for the storage of equipment and Hazmat materials for

use at the scene of an incident. After the spill in the City, The Fire Department began thinking it would be nice if they had more of their own absorbents and pigs so they wouldn't always have to call the Region Team. That is where the big expense comes. The City Hazmat Trailer is considered to be a Technician Trailer. It doesn't carry a lot of materials to contain spills.

A new portable compressor would cost \$70,000 to buy. The truck, with the compressor, can be purchased for half that amount. The truck's Cat diesel engine and Mako Compressor have been well cared for and are in excellent condition. The truck also has other bonuses: a 5000 watt Honda generator with a lighting system, bottle storage, and a hose reel which is hooked up to the compressor and can be hooked up to the platform.

The Fire Department has a commitment from Procter and Gamble for a donation, in the tentative amount of \$5,000, to be used toward a piece of equipment. The Fire Department is also providing additional training this year for Procter & Gamble which adds to the Fire Department income. One Fire Brigade Class has been taught. It provided \$3,000 in additional revenue. Another class is scheduled for next month. Some of the businesses who have Hazmat teams may be willing to help fund the truck as the compressor system would provide the City with the ability to go right to the businesses to fill their SCBA's (Self Contained Breathing Apparatus).

There are a lot of generous donors in the area. On the medical side, the Fire Department just received a grant from the Hospital Association in the amount of \$16,000 which paid for two new 12 lead defibrillators. This will provide the ability to send data from the scene of an accident to the hospital by either e-mail or FAX.

Councilmember Deakin stated that it was originally thought that the portion of the Fire Department Budget that the City would be subsidizing would be between \$0 and \$27,000. Now, with the write-off it is around \$60K the City would be subsidizing. Would this be additional money that is not budgeted? Chief Batis said that he thinks the money is already in the budget if he shifts things around on the expenditure side. Call volume was up the end of December by about 50 more calls than the previous year. Chief Batis stated that his goal is the same as it has always been: that by the end of the fiscal year, the City's subsidization will be \$0. His understanding from Finance Director Roberts is that he doesn't want to see the Fire Department get down to a \$0 balance.

Manager Warnke explained that the \$27,000 referred to is the Fire Department Fund Balance. It is a matter of the Fire Department being able to manage their budget. Manager Warnke and Finance Director Roberts propose that the Fire Department be fiscally conservative as there is always the unexpected that can happen. They are also proposing that the Council fund this purchase through an

inter-loan fund between the General Fund and the Fire Department Fund. If the Fire Department operates better than expected, and, with one year behind us it is encouraging, then the Fire Department Fund can repay this loan.

Manager Warnke also called attention to the Staff Report which explains the need for a new ambulance. With the increase in the number of calls, more miles are occurring on the ambulances. One ambulance has increased significantly in the number of miles used. This is likely related to the number of transports from the Bear River Valley Hospital to other hospitals.

Chief Batis said they are averaging one transfer per day at an average of about 200 miles per transfer. The State of Utah re-instituted the grant system this year, so the Fire Department would like to put in for a grant for another ambulance. Normally the Fire Department gets a letter from the City stating that, if they receive the grant, the City will purchase an ambulance within that calendar year. This means that an ambulance would have to be purchased by July 1, 2012.

Councilmember Wood asked what kind of match the City would be required to pay. Chief Batis said that the State grant is for \$24K and a new rig is about \$150K. The Fire Department still owes one more year on the newest ambulance they have. If they received the grant it might pay off that lease then they would finance the entire amount for the new ambulance. Chief Batis suggested considering purchasing ambulances on a faster rate than the five year term the leases are currently being financed for. The Fire Department used to make 300 calls per year, now the calls have doubled. North Star Ambulance Service sells a new chassis and then completely re-wires everything in the refurbished box. They say they are able to do that for a 40% savings. That is something that could be looked into if the City wants to start replacing them faster. At the rate ambulance calls are going, in two years the mileage on all three of the older ambulances could be pushing 100,000.

The newest ambulance has added 6,000 miles since the last time it was checked, and it doesn't go on transfer runs because it has the newest and best life saving equipment. One of the new defibrillators will go on this ambulance. With the new 12 lead capabilities, it is the goal of the State of Utah to be able to dramatically cut time from the 911 call to the cath lab and ready for surgery.

Manager Warnke explained that, if the Council chooses to approve this proposal, it would require amending the current year budget to allow for the purchase. As the Council needs to determine where the greatest needs are, Manager Warnke provided a listing of how he had tentatively assigned the Fund Balances, including the amount of \$17,241 for the replacement of Fire Department vehicles and equipment.

In the General Fund, the City has delayed purchasing vehicles. Police Chief Nance has three cruisers which he would like replaced, as well. There is a pretty healthy Fund Balance in the General Fund. The surplus needs to be maintained for a couple of reasons. First, the State requires that municipalities maintain five percent of their estimated revenue in reserve. Second, as the City is not doing Tax Anticipation Notes (TAN's) they need to maintain enough in reserves for cash flow purposes ahead of receipt of Property Tax. In the General Fund, \$45,424 has been assigned for vehicle/equipment replacement.

Councilmember Doure felt that the purchase of fire/ambulance equipment is something the Council definitely needs to consider. Other Councilmembers agreed so long as the purchase is within the Fire Department Budget. Councilmember Wood suggested that the Council ponder these purchases until the next meeting. Manager Warnke said that he would spend some time with Chief Batis next week going over the Fire Department Budget. One thing that is not in their budget is the fees that would be received when the City finalizes the Fire Service Contract with Elwood. This will provide close to \$25K in revenue.

Manager Warnke informed the Council that the City Finance Director, Curtis Roberts, will be at the January 18th City Council Meeting and will be able to provide some insight as to bad debt and some of the other observations he made as he prepared the City Financial Statement.

8. Comments:

a. Administration/City Manager Advice and Consent.

- 1) Update on the budget (Budget amending/opening will be scheduled January 18th)

Manager Warnke said that one of the items he is intending to include in the amended budget is the purchase of a new water tank.

- 2) Local Officials Day at the Legislature January 26, 2011 – Registration deadline January 14, 2011

Councilmember Wood expressed concern that, as he read the associated materials, the youth were not going to be allowed to go to the Capitol Building. Recorder Hess commented that they just need to make reservations if they wish to meet at the Capitol Building.

Councilmember Wood said that four or five of the Youth City Council (YCC) are planning on attending Officials Day. Recorder Hess asked that she be notified of the number as the YCC only has \$450 in their budget and they want to go to the conference at Utah State. Councilmember

Wood commented that the Council needs to give the YCC a little more money in their budget. Half of the budget they originally received was taken away. Manager Warnke pointed out that the Council does have discretionary funds within their budget which they could authorize. Councilmembers agreed that the Council needs to subsidize the YCC.

Manager Warnke told the Council that Senator Knudsen is sponsoring a bill for Tremonton which would formalize the City's receipt of Sales Tax rebate from the food donated to the Food Pantry. Currently the City receives \$0.12 per pound of donated food. Right now, Tremonton is the only City which has a Food Pantry, and the law doesn't recognize municipalities having Food Pantries and receiving that tax rebate. The City has been receiving the tax, but the added language to the law would formalize this practice. He asked those who attend to express their appreciation to Senator Knudsen for his efforts on the City's behalf.

b. Council Reports:

Councilmember Holmgren reported that he talked with one of the community business leaders and he inquired about the possibility of some space for an office for the Chamber of Commerce.

Councilmember Doutre commented on how beautiful the City Christmas lights were and thanked all those who were involved in working on that. Crump's, Murdock's, and Feldman's approached her saying they would still like to see the City Christmas decorations go a little further west. Director Fulgham said that the problem is that there is no power and there are no City poles in that area. The poles that are there belong to UDOT. The City can't use UDOT poles.

Councilmember Doutre said that she and Councilmember Reese served Christmas Dinner at the Senior Center and that it was a very pleasant experience.

She also commended the road crews. During the last storm, they did the very best they could with what they had. The City has a great crew.

Councilmember Deakin stated that he received a call from Eldon Petersen. He wanted people to know that the Bear River High School Field House has been opened up to the public from 7:00 a.m. to 7:45 a.m. so people can walk.

Councilmember Deakin thanked Manager Warnke and Director Fulgham for the snow removal and their efforts in documenting City policies.

Mayor Fridal commended the City workers. The City has a great staff and the road crew did a tremendous job after the snow storm. He received a compliment for the road crew for the great job they did clearing this person's street.

Mayor Fridal read a quote from Winston Churchill: “A life can only be as extraordinary as the people who cause good influence on it.” If we have extraordinary lives it is because of the people we associate with and work with. He stated that he considers it to be a privilege and an opportunity to be with this City Council.

9. Public comments: Comments limited to three minutes.

Cari Doutre, reporter for the Leader, asked how much the proposed fire truck would cost and was told \$30,000.

Motion by Councilmember Holmgren to move to Closed Session for the purpose of discussing the purchase, exchange, or lease of real property. Motion seconded by Councilmember Doutre. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

The Council moved into closed session at 8:24 p.m.

10. **Closed session for a strategy session to discuss the purchase, exchange, or lease of real property.**

Motion by Councilmember Deakin to return to open meeting. Motion seconded by Councilmember Wood. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

The Council moved to open session at 8:33 p.m.

Mayor Fridal invited Public Works Director Fulgham to address the Council. Director Fulgham stated that the water usage at Cedar Ridge is about four to five times what a normal home would use this time of the year. That says there are leaks within the Cedar Ridge Subdivision’s water system. Both David and John Thompson have been informed. Rural Water Association of Utah is going to come mid-month and, along with some of the City crew, try to find where the leaks are. At this time, it is unknown if it is one big leak or multiple leaks. Ultrasonic listening equipment will be used to search for leaks. For a fee, there are companies that do correlation which is a more precise method. Cedar Ridge is using about 60,000 to 70,000 gallons per day, in the winter, for thirty-three homes. The normal indoor usage for Utah homes is about 350 gallons per day, or 75 gallons per day per person. The pump is running about two hours per day and it pumps about 600 gallons per minute to Cedar Ridge. The math on the pump correlates with what the water meter shows. The cost of the water Cedar Ridge has used up to this point is about \$400.

11. Adjournment.

Motion by Councilmember Deakin to adjourn the meeting. Motion seconded by Councilmember Wood. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

The meeting adjourned at 8:37 p.m.

The undersigned duly acting and appointed Recorder for Tremonton City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above referenced date. Minutes were prepared by Norene Rawlings.

Dated this _____ day of _____, 2011.

Darlene S. Hess, Recorder