

**TREMONTON CITY CORPORATION  
CITY COUNCIL MEETING  
October 19, 2010**

Members Present:

David Deakin (Arrived at 7:58 p.m.)  
Diana Doutre  
Lyle Holmgren  
Jeff Reese  
Byron Wood (Arrived at 6:53 p.m.)  
Roger Fridal, Mayor  
Shawn Warnke, City Manager  
Darlene S. Hess, Recorder

**CITY COUNCIL WORKSHOP**

Mayor Fridal called the October 19, 2010 City Council Workshop to order at 6:04 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Fridal, Councilmembers Doutre, Holmgren, and Reese, City Manager Shawn Warnke, Recorder Darlene S. Hess, Zoning Administrator Steve Bench, Public Works director Paul Fulgham, and Police Chief David Nance. Councilmember Deakin was excused. The Council reviewed the agenda and discussed the following items in detail.

1. Discussion on City Council Christmas Party

Mayor Fridal suggested that the City Council Christmas Party be held locally. It was decided that the party will be held at 6:30 p.m. on December 14<sup>th</sup> at Mayor Fridal's home.

**Motion by Councilmember Doutre to move into a closed session to discuss pending or reasonably imminent litigation.** Motion seconded by Councilmember Reese. Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, and Councilmember Reese - aye. Motion approved.

2. **Closed meeting to discuss pending or reasonably imminent litigation**

**Motion by Councilmember Doutre to return to open session.** Motion seconded by Councilmember Reese. Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, and Councilmember Reese - aye. Motion approved.

The Council returned to open session at 6:34 p.m.

City Manager Warnke informed the Council that he consulted City Attorney Dustin Ericson by telecom regarding the National Flood Insurance Program (NFIP), asking if he had talked to any other municipalities who had joined the NFIP program and how the flood regulations were adopted. Attorney Ericson said that he had spoken with the attorney for Brigham City and was told that they adopted an ordinance without going through any of the zoning or public hearing issues. He was going to speak with the Brigham City Manager and report back but hasn't yet.

Manager Warnke informed the Council that National Incident Management System (NIMS) Training will be held at 1:30p.m. on Thursday, October 21, 2010, in the City Council Chambers. All Councilmembers are being asked to train for this. The courses are also on line. At this meeting, Jim Hess, the Emergency Management Coordinator, will go through the course materials and answer any questions. The testing must be done on line.

Mayor Fridal acknowledged someone who had joined the meeting and asked him to introduce himself. The gentlemen introduced himself as John Crofts, the Utah State National Flood Insurance Program Coordinator.

3. Review of agenda items on the 7:00 p.m. Council Meeting:

The Council reviewed the October 19, 2010 Agenda with the following items being discussed in more detail:

- Mayor Fridal asked Manager Warnke to offer the prayer. Mayor Fridal will lead the Pledge of Allegiance.
- Recorder Hess informed the Council that a change was made to Ordinance No. 10-06 after the packets went out. Manager Warnke added that an amended copy of the ordinance has been distributed. This ordinance allows the City to administratively dispose of surplus personal property with a value of less than \$250 and which never had a value nor was ever purchased for a value in excess than \$5,000. This would allow Department Heads to independently dispose of personal property with a value of less than \$100. The Mayor or City Manager's consent will be required for disposal of property with a value between \$101 and \$250. It is anticipated that most of these items will be disposed of through gift or donation.

Recorder Hess asked Chief Nance if this would apply to lost bicycles turned into the Police Department. Chief Nance said he was not sure as the bicycles are not necessarily City property. The procedure has been to bring a list of the unclaimed bicycles to the City Council for approval and then donate them to charity.

Manager Warnke stated that an application for disposal of real property must be filed with the City Recorder. The Land Use Authority Board will then classify the property as “Significant Real Property” or “Insignificant Real Property,” based upon criteria set forth in the Ordinance, and recommend to the City Council for or against the proposed disposition. The City Council may then accept or change the classification. When the Council accepts the classification of the real property as “Insignificant,” the property may be disposed of without a public hearing. If the property is classified as “Significant,” a public hearing must be held after providing public notice as set forth in the Ordinance. Property which would be considered as “Significant,” for example, would be land that the City receives which it is restricted by deed, or by State Statute, or by acquisition. If the City disposes of right-of-ways or easements, there is another process as defined by the Ordinance. The Ordinance is within the parameters of State Statutes and has been reviewed by City Attorney Ericson.

- Manager Warnke told the Council that during the budgeting process, funds requested by organizations were budgeted at a reduced level based upon the City’s estimated revenue being also reduced. For example, the New Hope Crisis Center requested \$2,000 and \$1,232 was budgeted. The City paid \$1,450 to the New Hope Crisis Center last year. \$1,700 was budgeted for the Boys and Girls Club for this year. Last year they were given \$1500. There was some discussion about not reducing the amount of the contributions, but no final direction was ever given. If the Council wishes to contribute more to these organizations, they could authorize the use of some of the discretionary funds for this purpose. Councilmember Doutré stated that these are worthy causes. If the City can give more, it would be good.

Councilmember Wood arrived at 6:53 p.m.

Councilmember Holmgren asked what the status is on obtaining the CLG (Certified Local Government) Classification. The City has talked about obtaining this classification in the past, but it never seems to get completed. One of the requirements is to establish a Historic Preservation Board.

The meeting adjourned at 6.55 p.m. by consensus of the Council.

### **CITY COUNCIL MEETING**

Mayor Fridal called the October 19, 2010 City Council Meeting to order at 7:00 p.m. The meeting was held in the Tremonton City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Fridal, Councilmembers Doutré, Holmgren,

Reese, and Wood, City Manager Shawn Warnke, Recorder Darlene S. Hess, Zoning Administrator Steve Bench, Public Works Director Paul Fulgham, and Police Chief David Nance. Councilmember Deakin was excused from the meeting.

1. Opening Ceremony.

Mayor Fridal informed the audience that he had received no written or oral request to participate in the Opening Ceremony. He asked anyone who may be offended by listening to a prayer to step out into the lobby for this portion of the meeting. The prayer was given by City Manager Warnke and the Pledge of Allegiance was led by Mayor Fridal.

2. Introduction of guests.

Mayor Fridal welcomed all those present, including Mr. John Crofts, Utah State National Flood Insurance Program Coordinator, members of the Museum Board, Bear River High School students, and a Boy Scout.

3. Approval of agenda.

Mayor Fridal asked if there were any changes to the agenda. There were no comments.

**Motion by Councilmember Doutre to approve the October 19, 2010 agenda.** Motion seconded by Councilmember Reese. Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

4. Approval of minutes – October 5, 2010.

Mayor Fridal asked if there were any changes or corrections to the minutes. No comments were made.

**Motion by Councilmember Holmgren to approve the minutes of October 5, 2010.** Motion seconded by Councilmember Wood. Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

5. Proclamation

a. Establishing and promoting a Child-Safe Community Standard

**Motion by Councilmember Reese to authorize Mayor Fridal to sign a Proclamation establishing and promoting a Child-Safe Community**

**Standard.** Motion seconded by Councilmember Holmgren. Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

Manager Warnke commented that Garland City has suggested that the two cities co-ordinate a joint signing of their Proclamations promoting a Child-Safe Community Standard. Mr. Matt Zollinger was present and said that it would be nice for the two cities to show a united front on this issue. One of the ways this could be accomplished is by doing the joint signing with newspaper coverage. Mr. Zollinger was asked to make the arrangements.

Councilmember Doutre stated that she had listened to the CD developed by Joanne Hamilton and that it is very interesting and worthwhile. Mr. Zollinger added that the CD tells about the damage pornography can do and how a community standard can be established. Such a standard would provide a community with the teeth needed to stop undesirable materials or conduct from coming into the community.

6. Common Consent - Consent Agenda.

- a. Consideration of approving the September Warrant Register.

**Motion by Councilmember Reese to approve the September 2010 Warrant Register.** Motion seconded by Councilmember Wood. Vote: Councilmember Doutre, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- b. Consideration of approving the September Financial Statement.

**Motion by Councilmember Wood to approve the September 2010 Financial Statement.** Motion seconded by Councilmember Reese. Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- c. Approval of Resolution 10-39 amending Section XVII: Family and Medical Leave Act of the City's Personnel Policies and Procedures Manual

Manager Warnke explained that this is a housekeeping item. There have been some changes to the Federal Laws. This brings the City's policies into compliance with those laws.

**Motion by Councilmember Doutre to adopt Resolution 10-39 amending Section XVII: Family and Medical Leave Act of the City's Personnel Policies and Procedures Manual.** Motion seconded by Councilmember Holmgren.

Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- d. Approval of Resolution 10-40 adopting a Storm Water Pond and Road Relocation Agreement between Spring Acres LLC and Tremonton City

Manager Warnke said that the City is close to finalizing the process of acquiring the property and having a willing partner to help with the improvement of the pond and the re-alignment of Harley Drive. There was one last minute change to the agreement and the Plat and the Agreement need to be changed to reference the correct parcel. The parcel of property that the City will be receiving is Lot “B” of Spring Acres Phase I which has been recorded but Lob “B” was never conveyed to the City. Councilmember Wood asked if the other party had been able to come up with the funding for the improvement. Manager Warnke said that they indicated that they are ready to sign and to submit the check. Councilmember Doutre asked if there is a timetable for the project. Manager Warnke stated that the weather is the time constraint. Public Works Director Fulgham said that the hope was that it would be completed this year, but there have been delays. It depends upon the weather.

Manager Warnke informed the Council that, since the City will be receiving the property and will be putting money into it, he asked for a Title Report and will be picking up Title Insurance on the parcel to cover the City’s costs associated with the improvement. It only cost \$280 to cover \$60,000 worth of improvements.

**Motion by Councilmember Wood to adopt Resolution 10-40 adopting a Storm Water Pond and Road Relocation Agreement between Spring Acres LLC and Tremonton City.** Motion seconded by Councilmember Reese. Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- 7. Request to be on the agenda (not an action item):

- a. Museum Board – Karen Stokes

Ms. Karen Stokes told the Council that Eli Anderson has resigned as head of the Museum Board. The new president is Ken Borrup, the Vice President is Tamara Zollinger, the Secretary is Rita Rhodes, and the Treasurer is Linda Kay Udy. Ms. Stokes turned the time over to Board Members for updates.

Mr. Mark Castro, an architect, showed a drawing of the proposed museum building. The building would be stone and brick veneer with 4,800 square feet on the main level and a full basement. Councilmember Holmgren commented that he liked the way they have utilized architecture which is similar to the Library and the church across the street.

Ms. Tamara Zollinger commented that the committee has gone through a lot of information trying to put things together. They have raised close to \$17,000 through fundraisers, with \$7,000 being put into the temporary building. When the new Board was organized, it was agreed that they would be a CLG, or Certified Local Government. If this is adopted as a City, it means that there will be the opportunity to apply for historical grants. They are also in the middle of applying for their 501(3)(c) status. The Museum Board is serving on the Northern Box Elder County Museum Board but hope to be able to change the name to the Bear River Valley Museum. Ms. Zollinger requested the support of the City Council and stated that there is the chance they may need a little more land.

Ms. Roberta Fronk asked the Council for their support for the Festival of Trees fundraiser which will be held December 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> at the Holmgren Barn. She encouraged the Council to purchase a Christmas tree or to donate a tree or two. There will be other items for sale in addition to trees. Ms. Fronk said that all of their activities thus far have been wonderful, and they have a lot more ideas.

Councilmember Reese commended the Board for their enthusiasm and energy. Councilmember Holmgren suggested that the Council consider putting a Christmas tree in the foyer.

8. Presentations:

- a. National Flood Insurance Program (NFIP) and the Federal Emergency Management Association (FEMA) template Flood Prevention Ordinance

Mr. John Crofts told the Council that he works for the State of Utah in the Natural Hazards Section, working with the National Flood Insurance Program (NFIP). Participation in the NFIP is voluntary. The program was developed over forty-one years ago because people were building in flood prone areas. Then, when there was flooding, the land owners were not paying the lenders back for property that was damaged or destroyed as a result of the flooding. Insurance companies were losing money, so they decided that they were no longer going to provide flood insurance. Even today, there are more properties lost as a result of flooding than home fires. Many people think their homeowners policies will cover flooding, but it does not. The government started looking at ways to solve some of these problems. Flood insurance studies and flood insurance rate maps were developed. The Federal Emergency Management Agency (FEMA) operates this program. They will map a community for a special flood hazard area and will provide floodplain maps to the communities so they can manage their floodplains and prevent people from building in flood prone areas.

When communities join the NFIP they agree to manage development within the floodplain. This does not necessarily mean that communities can't develop within

a floodplain, but the NFIP has a process to go through. The whole purpose of the NFIP is to protect life, property, the environment, and commerce. Today there are over 20,000 communities in the United States which participate in the National Flood Insurance Program. Over 90% of the population in Utah lives within an area where they are able to purchase flood insurance. The majority of the communities within Utah participate.

Before September 29, 2010 of this year, Tremonton did not have a special flood hazard area as FEMA had not done a study for Tremonton City. The “special flood hazard area” is also referred to as the “one-hundred year flood” or the “1% special flood hazard area.” The minimum requirement for the NFIP is that they manage off of this 1% special flood hazard area, or the one-hundred year event.

When the program was started, FEMA looked for ways to encourage participation, so they tied lending institutions into the NFIP. When a buyer closes on a home with a title company, there is a flood determination fee. This is the NFIP. They have a flood determination company look at the property to see if it is in the 1% special flood hazard area. Now that Tremonton City has been mapped, lending institutions will look to see if there is a special flood hazard area within the community and determine if the property is within the 1% special flood hazard area. This can create complications with closing on a property. If the property is within the 1% special flood hazard area, the lending institutions are required to see that buyers obtain flood insurance. This applies to all federally regulated loans. Tremonton City’s participation in the National Flood Insurance Program will be of tremendous benefit to property owners living within the 1% special flood hazard area.

There are also additional benefits to joining the NFIP that will be offered to people living outside of that 1% special flood hazard area. If Tremonton joins, everyone within the City of Tremonton will be able to purchase flood insurance through the NFIP. This is something Mr. Crofts strongly advocates. Close to 40% of the properties which are flooded are outside of the special flood hazard areas. There are also some benefits which directly benefit the City of Tremonton. If there is a presidentially declared disaster in Tremonton City, even if it is not flood related, FEMA would be able to come in and see that Tremonton is a NFIP participating community and help reimburse those public costs. It is basically a free insurance policy that Tremonton City has. The City does not have to pay any premiums for it. It is just a benefit FEMA offers communities for participating in the program. Also, if Tremonton City is interested in applying for other federal grants, there are many other federal grants which require participation in the National Flood Insurance Program. Tremonton is in a different status now that FEMA has given the community a special flood hazard area. It is a voluntary program, but the benefits outweigh the costs associated with participating.

In order to join the program, Tremonton would have to pass an ordinance that is

acceptable with FEMA, meeting the minimum requirements for NFIP. The City would also have to pass a resolution and fill out an application. Within a short time after submission of these items, FEMA will assign an identification number and the City will be included in the National Flood Insurance Program. Insurance companies will be able to look at the National Register and see that Tremonton is a participating community and it will ease the lending process.

Councilmember Wood asked if there are any costs associated with the National Flood Insurance Program. Mr. Crofts replied that there is no charge for the application process. The community does agree to appoint a floodplain administrator who manages the floodplain program. Mr. Crofts said that he is a technical resource and makes himself available for technical assistance and questions. FEMA also has representatives who can help the City as well, but there is no check that has to be written to the State of Utah or to FEMA to manage it. It is Tremonton's program, and the City's ordinance that the City manages.

Councilmember Wood asked if there were any regulations coming down the road that will put requirements on the City as part of the floodplain. Mr. Crofts said that there is what is called a Community Assisted Visit. These typically occur once every five years. Either Mr. Crofts or FEMA will conduct that. This would involve meeting with the Community Floodplain Administrator, asking some questions, and giving training and assistance if needed. Councilmember Wood asked if there was then the possibility of FEMA coming back and fining the City for being in non-compliance. Mr. Crofts replied that the State and FEMA try to avoid that through training of the Floodplain Administrator. The whole point is to keep Tremonton in compliance with the National Flood Insurance Program. Councilmember Doutré asked how big of a job the Floodplain Administrator position is. Mr. Crofts said that Tremonton's floodplain is not that large. He has found that most Floodplain Administrators are comfortable managing the floodplain. It is not something that would require a full time employee. Mr. Crofts was unwilling to venture a guess as to how long it would take, but said that it would be someone who is already on the City staff who is able to take on the additional responsibilities.

Councilmember Wood asked if Mr. Crofts' assistance is free. Mr. Crofts replied that it is free. He said that he does not have a staff to help him but that he does offer his assistance and help to communities if they need it. There is a bi-annual report which the Floodplain Administrator would fill out and submit to FEMA. It only takes about one-half hour to fill out. There is an annual community assisted visit and a floodplain training conference, the Utah Storm Water Conference, which Floodplain Administrator's are encouraged to attend.

Councilmember Doutré asked what kind of background a Floodplain Administrator needs to have. Mr. Crofts replied that the City Recorder is the Floodplain Administrator in some cities. In other communities, it is the Mayor.

Most communities have the Public Works Director serve in that capacity. Councilmember Doutré expressed her concern about the extent of government regulations. Mr. Crofts stressed that the State of Utah and the department he works for really put an emphasis on serving the communities. He does not have the authority to put Tremonton City on suspension with the NFIP. He only has authority to help the City stay out of trouble. By joining NFIP, it gives people an opportunity they wouldn't have otherwise to purchase flood insurance, usually as a requirement to their mortgage. It will save people money in the long run.

Councilmember Holmgren commented that one of the most at risk properties in the floodplain is the Treatment Plant. The idea of being able to recoup 75% of the cost of that infrastructure, should anything happen, would be a major help.

9. New Council Business:

- a. Discussion regarding Tremonton City participating in the National Flood Insurance Program (NFIP) and the City adopting the Federal Emergency Management Association (FEMA) template Flood Prevention Ordinance

City Manager Warnke told the Council that there are two actions that would need to occur at a City Council level and, potentially, at the Planning Commission level. The City Council would need to adopt a resolution, and an exhibit to that resolution would be the application which the City would submit for participation in the program. The second action would be to adopt the Flood Damage Prevention Ordinance. Manager Warnke stated that he spoke with City Attorney Ericson on whether this should be adopted as a zoning ordinance and whether property would need to be re-zoned and shown as part of the one-hundred year floodplain. The map became effective this year. The City has a year to join the program, but there is the potential that this issue could come up with people purchasing property. There has been some thought given to the Zoning Administrator becoming the Floodplain Administrator because of the zoning issue. Zoning Administrator Bench added that, according to legal counsel, the ordinance should be adopted as a Zoning Ordinance. In the meantime, the Ordinance was written to reflect this within the Zoning Code. This was given to the Planning Commission last week. The Planning Commission would have to hold a Public Hearing as it is a zoning ordinance. Manager Warnke stated that Mr. Bench has been signed up to attend the annual conference on November 2, 2010.

Councilmember Deakin arrived at 7:58 p.m.

- b. Discussion and consideration of approving Ordinance No. 10-06 authorizing the disposal of City property valued at less than two hundred and fifty dollars without City Council action and defining land considered significant real property and defining reasonable notice of public hearings and a process of disposal of City

owned real property

Manager Warnke stated that part of the purpose of this ordinance is to be more efficient in the handling of surplus personal property which typically does not have a lot of value. This change would allow the staff to dispose of personal property with a present day value of less than \$250 and a purchase price no greater than \$5,000, and would include but not be limited to recycling, gifting, donation, etc. Department Heads can dispose of anything that has a present day value of less than \$100. Items within the values of \$101 and \$250 would require the collaboration of the Department Head, Mayor, and the City Manager.

The second part of the Ordinance is required by State Statute if the City ever wants to dispose of real property. After receiving an application, the Land Use Authority Board would make a recommendation to the City Council that the land be classified as either “Significant” or “Insignificant” as required by State Statute. “Significant” parcels of property would trigger some public hearing processes. The Ordinance sets the minimum Public Notice requirements. Ultimately, the City Council would determine the classification of the property and whether or not it should be disposed of and what the price would be. The Ordinance also takes into consideration other State Statutes which have implications on this process.

Councilmember Doutre asked if price parameters are set for the real property. Manager Warnke said that the Council would set the price but the Box Elder County Assessor could be asked to help determine the value.

**Motion by Councilmember Reese to adopt Ordinance No. 10-06 authorizing the disposal of City property valued at less than two hundred and fifty dollars without City Council action and defining land considered significant real property and defining reasonable notice of public hearings and a process of disposal of City owned real property.** Motion seconded by Councilmember Deakin. Vote: Councilmember Deakin - aye, Councilmember Doutre – aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- c. Discussion of designating a group and body that can assign amounts associated Fund Balance Reporting with Government Accounting Standards Board (GASB) Statement 54

City Manager Warnke explained that the Government Accounting Standards Board (GASB) is the body which sets the accounting standards for local governments. They recently revised their standards with the addition of Statement 54. This requires breaking out the Fund Balance more specifically into the following categories: Non-Spendable, Restricted, Committed, Assigned, and Unassigned. The category “Assigned” requires the City Council to authorize

someone or some body to designate the amounts to be classified as “Assigned Fund Balance.” Manager Warnke recommended that the City Manager be given that designation. Though the City Council or the Mayor could do it, because of imposed deadlines, there is some efficiency in allowing the City Manager to make these determinations without having to wait to go to a City Council meeting. There is not a lot of authority associated with this classification. Basically, it is just a beginning of the budgeting process, a duty which is assigned by ordinance to the City Manager. The Council can always reverse any amount classified as “Assigned.” Manager Warnke suggested, if the Council is inclined to give this duty to the City Manager, that the Revised Ordinances be amended to include this as part of the City Manager’s duties.

Councilmember Deakin asked if this would appear as a note in the Financial Statements or if it would actually be a breakout on the Balance Sheet. Manager Warnke replied that he thinks it will be both. It will be broken out on the Balance Sheet with a notation.

Councilmember Deakin then asked if something is classified as Non-Spendable Funds, or Restricted, shouldn’t the Council have a say in something that is restricted in a public document. Manager Warnke explained that, as he understands Statement 54, the first three categories, Non-Spendable, Restricted, Committed, are pretty specific as to how these amounts are classified. The Statement itself will describe which funds meet those categories. The discretion comes in the “Assigned” category.

Councilmember Holmgren asked if, in giving the City Manager the ability to make these categorizations, it would at some point come back to the Council for final approval. Manager Warnke said that the City Finance Director and the auditors would confer on the first three categories. After those balances have been determined, the City Manager, in conjunction with the Mayor, the Finance Director, and City Department Heads, would make some determinations on the remaining funds as to how the Assigned and Unassigned categories should be broken out. The “Assigned” category of Fund Balance is more specific to the Governmental Funds: the General Fund and the Special Revenue Funds. Once classified, it would go through the audit that way. After the audit, if the Council disagreed with those classifications, then it could be changed as a Council. The Unassigned category would be just what is left over after the amount is determined. It is anticipated that everything would be assigned, so there may not be an “Unassigned” category.

Councilmember Deakin asked Manager Warnke how often he proposed doing this and was told that it would be a one time process in preparing the final financial statement for the yearly audit. However, once done, those five categories will be seen within the monthly financial statements, but not the breakout of the Assigned category. Councilmember Deakin stated that he would be comfortable with

approving it if Manager Warnke would come to the Council with what his plans are sometime prior to the final financial statement being prepared.

Councilmember Holmgren suggested that the City Manager proceed with putting together a proposal for the Council's consideration. The other Councilmembers agreed.

10. Comments: Comments:

a. Administration/City Manager Advise and Consent

(1) Expending appropriated budgeted funds for New Hope Crisis Center and Boys and Girls Club

Manager Warnke reminded the Council that fewer funds were budgeted for the New Hope Crisis Center and the Boys and Girls Club this year than has been budgeted in the past. There was some discussion about the appropriate amount, but the budget was never changed. Mr. Warnke asked the Council if they were still comfortable with the budgeted amount, or if they would like to increase the donations, using some of the discretionary money that has been budgeted and set aside. Councilmember Doutre commented that the Boys and Girls Club works with 350 children within our communities and they are in desperate need of funds. They pick up children from the various schools and have been meeting in the McKinley School, but due to a conflict in scheduling, have been asked to find a different location. She recommended helping them in any way the City could as it is a very worthy cause. Councilmember Holmgren said that he has had some involvement with the Boys and Girls Club and that it is a good organization which is helping a lot of kids. He felt that anything that could be done to help these organizations that get by on a shoe string would be worthwhile. Manager Warnke stated that, if the City paid the amount the organizations have requested it would be a total of about \$1,000 more than budgeted: \$700 for the New Hope Crisis Center and about \$300 for the Boys and Girls Club. The Council all agreed that this should be done.

(2) Creating a possible satellite Library Branch at the Tremonton City Senior Center

The staff is exploring the possibility of designating the Senior Center computer lab as a satellite branch for the Library. In doing so, there are some additional revenue and funding sources that might be available.

Councilmembers Wood and Doutre said they would like to see any associated costs. Manager Warnke said there would be no cost; it would

actually provide an increase in revenue. The City would realize about \$700 just by designating it as a satellite branch with the opportunity to go after additional funding. The Senior Center staff would check out and deliver books. The services would increase and it would be a benefit for the seniors. The Library Board would need to study this once the staff comes up with some of the details. Councilmember Holmgren asked if it would interfere with the Senior Center Director's role at the Senior Center. In other words, the Librarian's role wouldn't supersede Senior Center Director Layne's role. Manager Warnke said he hadn't seen any reluctance on either part, but through the process he would like to see that Director Layne have some authority over the process. The seniors would still have priority to use the lab. It would not necessarily be opened up to the general public unless it was to teach a course after hours. The Council felt it was a good idea.

(3) Request to operate a curb side recycling service in Tremonton City

The City received a business license request for curb side recycling. The company would give customers a forty-five gallon bin and provide curb side pick up twice a month. There is a \$20 set-up fee and a \$10 monthly fee.

Director Fulgham expressed concern that someone be liable to maintain the bins. If the bins are set outside and they become damaged by snow removal equipment, or they are knocked over, someone needs to be liable to do the clean up. Rupps is responsible to clean around their recycle containers. Councilmember Reese commented that Tremonton City should consider offering such a service.

Councilmember Dautre asked what material would be recycled. City Recorder Hess responded that it would be newspapers, magazines, cardboard, telephone books, milk cartons, plastic beverage containers, plastic buckets, grocery bags, aluminum, tin, etc.

b. Council Reports

(1) Appointment of Councilmember Holmgren to serve on the City Tree Board – Mayor Fridal

Mayor Fridal announced that he has appointed Councilmember Holmgren to serve on the City Tree Board for a term ending December 31, 2013.

**Councilmember Dautre** reported that she went to the Boys and Girls Club and appreciated the opportunity to learn what is going on in the community.

11. Public comments: Comments limited to three minutes.

There were no public comments.

12. Adjournment.

**Motion by Councilmember Holmgren to adjourn the meeting.** Motion seconded by Councilmember Doutre. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

The meeting adjourned at 8:37 p.m.

The undersigned duly acting and appointed Recorder for Tremonton City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above referenced date. Minutes were prepared by Norene Rawlings.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

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Darlene S. Hess, Recorder