

**TREMONTON CITY CORPORATION
CITY COUNCIL MEETING
February 2, 2010**

Members Present:

David Deakin
Diana Doutre
Lyle Holmgren
Jeff Reese
Byron Wood
Roger Fridal, Mayor
Shawn Warnke, City Manager
Darlene Hess, Recorder

CITY COUNCIL WORKSHOP

Mayor Fridal called the February 2, 2010 City Council Workshop to order at 6:00 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Fridal, Councilmembers Deakin, Holmgren, Reese, and Wood, Councilmember Appointee Diana Doutre, City Manager Shawn Warnke, Police Chief David Nance, Public Works Director Paul Fulgham, and Recorder Darlene Hess. The Council reviewed the agenda and discussed the following items in detail.

1. Review of Council Meeting agenda items:
 - Mayor Fridal welcomed Diana Doutre to the meeting as a new Councilmember.
 - The Council reviewed the individual Councilmember Assignments.
 - The Council reviewed the Box Elder Fire District situation.
 - The Council, also, reviewed each item on the February 2, 2010 agenda.

The meeting adjourned at 6:51 p.m. by consensus of the Council.

CITY COUNCIL MEETING

1. Opening Ceremony.

Mayor Fridal called the February 2, 2010 City Council Meeting to order at 7:00 p.m. The meeting was held in the Tremonton City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Mayor Fridal, Councilmembers Deakin, Holmgren, Reese, and Wood, Councilmember Appointee Doutre, City Manager Shawn Warnke, Police Chief David Nance, Public Works Director Paul Fulgham, and Recorder Darlene Hess.

Mayor Fridal informed the audience that he had received no written or oral request to

participate in the Opening Ceremony. He asked anyone who may be offended by listening to a prayer to step out into the hall for this portion of the meeting. The prayer was given by Councilmember Appointee Doutre and the Pledge of Allegiance was led by Manager Warnke.

2. Approval of agenda.

Mayor Fridal asked if there were any changes to the agenda? Councilmember Holmgren informed the Council that Ms. Zollinger is not ready to present an update from the Museum Board at this time; therefore, Item 9a will need to be deleted from the agenda. Manager Warnke said he wanted to wait on Item 11a-1 so it needs to also be deleted from the agenda.

Motion by Councilmember Deakin to approve the February 2, 2010 agenda with the deletion of Item 9a and 11a-1. Motion seconded by Councilmember Wood. Vote: Councilmember Deakin - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

3. Approval of minutes - January 19, 2010.

Mayor Fridal asked if there were any changes or additions to the minutes. Councilmember Holmgren said in Item 7a that he believed the spelling of “Alex Parry” should be “Alex Perry”. Councilmember Wood said his name should not be included on the minutes of January 19, 2010 as he was not in attendance.

Motion by Councilmember Wood to approve the minutes of January 19, 2010 with a change to the spelling of the name of “Alex Parry” in Item 7a to “Alex Perry”, and the removal of Councilmember Wood’s name from those minutes. Motion seconded by Councilmember Reese. Vote: Councilmember Deakin - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

4. Introduction of guests:

Mayor Fridal welcomed eighteen students from Mr. Littlefield’s Class at Bear River High School, along with one Scout and two leaders to the meeting.

5. Oath of Office administered to Diana Doutre to fill the Midterm Vacancy for a Councilmember.

Mayor Fridal turned the time over to Recorder Hess to give the Oath of Office to Diana Doutre.

Recorder Hess administered the Oath of Office for Councilmember Diana Doutre to fill the Midterm Vacancy for a Councilmember.

6. Election of the City Councilmember to serve as Mayor Pro-Tempore.

Mayor Fridal told the audience that Councilmember Reese had served as Mayor Pro-Tempore for the past two years and his term of appointment has expired. He called for a motion on the appointment.

Motion by Councilmember Wood to appoint Councilmember Reese to serve as Mayor Pro-Tempore. Motion seconded by Councilmember Deakin. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion unanimously approved.

7. City Councilmember Assignments.

Mayor Fridal read reviewed the Council and Mayor Assignments and asked if the Council had any changes that they would like to make. The Council suggested moving the water/treatment plant to Councilmember Holmgren.

Motion by Councilmember Holmgren to delegate the following Council and Mayor Assignments:

Councilmember Reese:

- League of Cities & Towns
- Garbage
- Mosquito Abatement
- Roads/Sidewalks

Councilmember Deakin:

- Emergency Preparedness
- Planning Commission
- Public Relations
- Legislative Support

Councilmember Doutre:

- Environmental Health
- Beautification Committee
- Food Pantry
- Community Development Block Grant
- American Disability Act
- Tremonton Boys/Girls Club

Councilmember Holmgren:

- Parks and Recreation
- Library
- Economic Development
- Water/Treatment Plant

Councilmember Wood:

- Cemetery
- Golf Course

- **Seniors**
- **Youth City Council**

Mayor Fridal:

- **Redevelopment**
- **Box Elder County**
- **Fire Department**
- **Police**
- **Chamber of Commerce**

Motion seconded by Councilmember Doutre. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

8. Common Consent - Consent Agenda.

- a. Consideration of approving the December Financial Report.

Mayor Fridal asked if there were any comments or questions on the December Financial Report? No comment was made. Mayor Fridal called for a motion.

Motion by Councilmember Reese to approve the December Financial Report.

Motion seconded by Councilmember Holmgren. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved unanimously.

- b. Consideration of appointments with terms ending January 1, 2012:

Mayor Fridal read the appointments with terms ending January 1, 2010 as follows:
 Roger Fridal, Designated Representative of the Cooperative
 Shawn Warnke, City Manager
 Shawn Warnke, Deputy Recorder
 Darlene Hess, Records Officer
 Roger Fridal, Environmental Certifying Officer for CDBG
 Marc Christensen, Parks and Recreation Director

Mayor Fridal asked if there were any questions on the appointments? No comments were made.

Motion by Councilmember Holmgren to approve the appointments with terms ending January 1, 2012 for Roger Fridal as Designated Representative of the Cooperative, Shawn Warnke as City Manager and Deputy Recorder, Darlene Hess as Records Officer, Roger Fridal as Environmental Certifying Officer for CDBG, and Marc Christensen as Parks and Recreation Director. Motion seconded by Councilmember Wood. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

9. Request(s) to be on the agenda:

- a. Museum Board update - Tamara Zollinger.

Item deleted from the agenda.

10. New Council Business:

- a. Discussion and consideration of authorizing the advertisement of Request for Statements of Qualifications for Independent Health Insurance Broker Services.

Manager Warnke informed the Council that this item was for the Council to authorize the publication of a formal invitation for Health Insurance Brokers to submit their statements of qualifications for the City Council to consider regarding health related insurances offered to the City officials and City employees. After the statements have been submitted, they will be brought to the Council for their consideration.

Manager Warnke said the first paragraph on page four of the Request for Statement of Qualifications for Independent Health Broker Services needs to be deleted as it is duplicated on page eleven of the same document.

Motion by Councilmember Holmgren to authorize the advertisement for the Request for Statements of Qualifications for Independent Health Insurance Broker Services. Motion seconded by Councilmember Dautre. Vote: Councilmember Deakin - aye, Councilmember Dautre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- b. Discussion and consideration of authorizing the advertisement of Request for Bids and Statements of Qualifications for an Insurance Group to Provide General Liability, Workers Compensation, Property, Auto, and Related Insurance Services.

Manager Warnke reported that this item is similar to Item 10a; however, instead of being health related this item is related to City property. Instead of a broker handling this insurance, the City anticipates an agent will handle the coverage. Manager Warnke said that with this bid process, the City will not necessarily accept the lowest bid. The coverage needs to manage and reduce risk as well as include an agent who can handle adjustment claims.

Mayor Fridal asked if there were any questions. No comments were made.

Motion by Councilmember Wood to authorize the advertisement of the Request for Bids and Statements of Qualifications for an Insurance Group to Provide General Liability, Workers Compensation, Property, Auto, and Related Insurance Services. Motion seconded by Councilmember Deakin. Vote: Councilmember Deakin - aye, Councilmember Dautre - aye, Councilmember Holmgren - aye, Councilmember Reese -

aye, and Councilmember Wood - aye. Motion unanimously approved.

11. Comments:

a. Administration/City Manager Advice and Consent.

1) Upcoming Budget Amendments.

Item deleted from the agenda.

2) Omitted from the agenda.

3) Proposed terms of line of credit with Zions Bank for Salsnes Filter Project.

Manager Warnke said the City is working with Zions Bank to come up with the terms for a line of credit for the Waste Water Treatment Plant Salsnes Filter Project. The City has budgeted for this project; however, this account will be used as a financial back-up for the project should unforeseen expenses occur. Final terms for the line of credit with Zions Bank will be forthcoming.

4) City Manager's creation of an Employee Safety Committee.

Manager Warnke reported that the City currently uses Utah Local Governments Trust for property insurance coverage. The Trust has a program where they will rebate 5% of the General Liability to the City if it has a Safety Committee. This works out to be approximately \$3,500 to \$2,500 which the City can expend towards safety related projects. To be eligible, the City needs to have a functioning Safety Committee. Manager Warnke said he is in the process of creating that committee with City employees from different departments throughout the City.

5) Update on the City's Well Purchase Agreement.

Director Fulgham informed the Council that all of the easements are in place for the new well and water line. The City is now waiting for the final purchase agreement to be signed by the well owner. Once the agreement is signed, the City is ready to go to bid for construction.

Councilmember Doutré asked Director Fulgham to inform the audience where the new well will be located. Director Fulgham said the new well is located in the Cedar Ridge Subdivision which is on the east bench in Deweyville. The well currently produces 200 gallon per minute; however, after testing the well, the City has been able to obtain 1500 gallons per minute.

b. Mayor Reports.

- 1) Box Elder Fire District.

Mayor Fridal reported that the City has significant issues they are trying to deal with regarding the Box Elder Fire District. The City is looking into how this Fire District may benefit the citizens of Tremonton.

- 2) Midyear ULCT Conference.

Mayor Fridal reported that the Utah League of City's and Towns will be holding a conference in Saint George during the week of April 9th. The League is a valuable asset to the City; therefore, the City should support the League. Recorder Hess will need to be informed of who will be attending the conference in order to make reservations.

c. Council Reports:

Councilmember Deakin said developments for the Planning Commission to review have slowed down. Councilmember Holmgren, who is over Economic Development, will attend the next Planning Commission Meeting to discuss ideas where the Planning Commission could possibly assist the City with Economic Development. Manager Warnke will also look into this matter.

Councilmember Wood asked how the City did at the Youth City Conference?

Mayor Fridal said that former New York City Mayor Rudy Giuliani spoke at the Conference along with baseball player Dale Murphy. Mayor Fridal said they were able to talk with State Representatives and that the Conference was very worthwhile.

Councilmember Doutre said the meeting has been informative and she appreciated everyone's patience.

Councilmember Holmgren said he wanted to formally welcome Councilmember Doutre to the Council.

Councilmember Holmgren said the City will hold a meeting on Thursday, February 11, 2010 at 5:00 p.m. in the Tremonton Public Works Building. Dave Conine from the USDA Rural Development Agency will attend the meeting where ideas will be discussed on ways to promote Tremonton City. Councilmember Holmgren said that Mr. Conine also has access to Rural Development Grant Funding. The meeting is open to the public.

Items 12. and 13. were omitted from the agenda.

14. Public comments: Comments limited to three minutes.

No public comments were made.

15. Adjournment.

Motion by Councilmember Deakin to adjourn the meeting. Motion seconded by Councilmember Wood. Vote: Councilmember Deakin - aye, Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved. The meeting adjourned at 7:26 p.m.

The undersigned duly acting and appointed Recorder for Tremonton City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above referenced date. Minutes were transcribed by Shirley Colvin.

Dated this _____ day of _____, 2010.

Darlene S. Hess, Recorder