

**TREMONTON CITY CORPORATION
CITY COUNCIL MEETING
June 16, 2009**

Members Present:

Lyle Holmgren

Jeff Reese

Byron Wood

Max Weese, Mayor

Shawn Warnke, City Manager

Darlene Hess, Recorder

CITY COUNCIL WORKSHOP

Mayor Weese called the June 16, 2009 City Council Workshop to order at 6:05 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Weese, Councilmembers Reese, and Wood, City Manager Shawn Warnke, Police Chief David Nance, Zoning Administrator Steve Bench, Public Works Director Paul Fulgham, and Recorder Darlene Hess. The Council reviewed the agenda and discussed the following items in detail.

- ▶ Mayor Weese excused Councilmembers Deakin and Fridal from the meeting and informed the Council that Councilmember Holmgren would be coming late to this meeting.
- ▶ Mayor Weese said he had received a complaint about the cost to have a quilt finished at the Senior Center. The cost had previously been \$15 to \$20 dollars. The Senior Center is now charging \$250.00. Mayor Weese said he would visit with Director Layne regarding this matter.
- ▶ Councilmember Wood asked what was \$2,400 paid to Richfield City was for in the May Warrant Register? He was told that it is to pay for the firefighters to attend the Fire Convention that was held in Richfield.
- ▶ Mayor Weese informed the Council that Manager Warnke, Director Fulgham and he had met with an individual to discuss the purchase of his well. The City will need to install a pipe line from the new well the City's existing reservoir. This line will go across the property of another individual. The City will need to obtain an easement from this property owner. If the easement is not granted, another option for the pipe line will need to be addressed. Director Fulgham told the Council that he is completely satisfied with the new well.
- ▶ Councilmember Wood asked if the City should be reimbursed by Rocky Mountain Power for the new pole installation easements? Recorder Hess was asked to get with previous City

Manager, Rich Woodworth, to find out if there had been any payment arrangements made for the easements.

- ▶ Director Fulgham informed the Council that the City may receive a fine for the sewer back-up problem that occurred a few months ago on West Main Street. The City had notified the State when the problem occurred. The back-up was caused by excess waste from West Liberty Foods. The City had informed West Liberty Foods that anything additional fees other than clean up of the situation would be turned over to them.
- ▶ Councilmember Wood asked about a problem with the canal spilling over its banks a few days ago? Director Fulgham said it was a Canal Company problem and the City had informed them of the situation.
- ▶ Councilmember Reese asked what the status was at the Skate Park? Chief Nance said they had recently found \$200 worth of graffiti damage at the Park. Councilmember Reese said he had received many phone calls and comments from the public regarding the Park issue. Chief Nance said the City does have a nonsmoking ordinance for the Skate Park which will be enforced.

Councilmember Holmgren arrived at the meeting at 6:50 p.m.

Motion by Councilmember Reese to adjourn the meeting. Motion seconded by Councilmember Holmgren. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved. The meeting adjourned at 6:51 p.m.

CITY COUNCIL MEETING

Mayor Weese called the June 16, 2009 City Council Meeting to order at 7:00 p.m. The meeting was held in the Tremonton City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Mayor Weese, Councilmembers Holmgren, Reese, Wood, Zoning Administrator Steve Bench, Police Chief David Nance, Public Works Director Paul Fulgham, Library Director Kim Griffiths, and Recorder Darlene Hess were in attendance. Mayor Weese excused Councilmembers Deakin and Fridal from the meeting.

1. Opening Ceremony:

Mayor Weese informed the audience that he had received no written or oral request to participate in the Opening Ceremony. He asked anyone who may be offended by listening to a prayer to step out into the lobby for this portion of the meeting. The prayer was given by Mayor Weese and the Pledge of Allegiance was led by Councilmember Reese.

Mayor Weese welcomed seven Boy Scouts from Troop 129 and their two leaders to the meeting.

2. Approval of agenda

Mayor Weese asked if there were any changes to the agenda? Mayor Weese said Item #5a has two 5)s, therefore the second 5) should be changed to 6), and Item #6a-1) had clerical error.

Motion by Councilmember Holmgren to approve the June 16, 2009 agenda with the correction to Item #5a changing the second 5) to 6), and a clerical error on Item #6a-1). Motion seconded by Councilmember Reese. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

3. Approval of Minutes - June 1, 2009 and June 2, 2009

Mayor Weese asked if there were any changes to the minutes? No comments were made.

Motion by Councilmember Reese to approve the minutes of June 1, 2009 and June 2, 2009. Motion seconded by Councilmember Wood. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

4. Public Hearing

Mayor Weese opened the Public Hearing at 7:07 p.m. with 14 people in attendance for the following:

- a. For the purpose of revising and amending the Combined Annual Implementation Budget (General Fund, Enterprise Funds(s), Capital Fund(s), Special Funds(s), and Special Improvement District #1) for the period commencing July 1, 2008 and ending June 30, 2009

Mayor Weese said the City's Fiscal Year ends June 30, 2009 and the City still has two weeks of spending before the fiscal year will come to a conclusion. Mayor Weese asked if there were any questions regarding the City's Budget? A Russell Roberts who was in the audience asked how much the City's Budget was? Mayor Weese replied that City's General Fund has a \$3.5 million budget. No other comments were made and the Mayor closed the Public Hearing at 7:09 p.m.

5. Common Consent:

- a. Consideration of approval:
 - 1) Utah Local Governments Trust:
 - a) Basic Life

- b) Basic Accidental Death and Dismemberment
- c) Vision
- d) CNA Surety Long Term Care
- 2) Dentist Direct - Dental
- 3) Altius Option 2 - Health Reimbursement Account

Mayor Weese said Item 5a 1) through 3) represent the City's health insurance coverage and asked if there were any questions regarding this coverage?

Manager Warnke said health care costs continue to rise. The City has a health insurance broker who shopped around for the best coverage at the best price. This resulted in a solution to increase the major medical deductible along with increases in co-pay amounts, however, the City will set up an HRA Account to cover the increase in the major medical deductible should any employees reach that point. This is a savings of approximately \$20,000 subject to usage. Statistics show that actual usage of the deductible is approximately 30%. The changes result in a 6% overall increase in health care benefits down from a proposed 14% increase submitted by the City's Insurance Carrier.

A member of the audience asked if the insurance deductible is per incident or accumulative per year? Manager Warnke said the major medical deductible is per year, per person.

- 4) Approval of the May 2009 Warrant Register
- 5) Approval of the May Financial Statement

Mayor Weese asked for a motion on Item 5a 1 through 5.

Motion by Councilmember Reese to approve Item 5a 1 through 5. Motion seconded by Councilmembers Holmgren and Wood simultaneously. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- 6) Resolution 09-24 amending the Annual Implementation Budget 2008-2009 for the fiscal year commencing July 1, 2008 and ending June 30, 2009

Councilmember Wood reminded the Council that the City will hold a meeting on June 30, 2009 to discuss the proposed 2009-2010 Budget.

Motion by Councilmember Reese to table this item until the end of the Fiscal Year. Motion seconded by Councilmember Wood. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

6. New Council Business:

a. Discussion and consideration of approval:

- 1) Appointment of Troy Forrest to serve on the Planning Commission

Motion by Councilmember Wood to appoint Troy Forrest to serve on the Planning Commission Board. Motion seconded by Councilmember Holmgren. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- 2) Appointment of Patty MacSparran and Jaeleen Munns to serve on the Library Board

Mayor Weese asked Library Director, Kim Griffiths, if these two appointments would fill the Board? Director Griffiths said the name of Jean Humphreys was missing from the list. The Board will be complete with the addition of Ms. Humphreys. Recorder Hess said she would add Ms. Humphreys' name to the July 7, 2009 agenda for the Council to make that appointment.

Motion by Councilmember Holmgren to appoint Patty MacSparran and Jaeleen Munns to serve on the Library Board. Motion seconded by Councilmember Reese. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- 3) Appointments for Shawn Warnke, New City Manager

Mayor Weese said this was the second City Council meeting the new City Manager had attended. A motion needs to be made to appoint Manager Warnke to specific offices for the City.

Motion by Councilmembers Wood, Reese, and Holmgren to appoint City Manager Shawn Warnke as City Manager, Deputy Recorder, and Land Use Authority Board Member. Motion seconded by Councilmembers Wood, Reese, and Holmgren simultaneously. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- 4) Ordinance 09-15 establishing a policy and procedure for the approval of written minutes for the open public meetings of the City Council and other public bodies of Tremonton City

Recorder Hess informed the Council that this is a new State requirement for municipalities and a draft of the ordinance was sent to follow to establish a policy and procedure for approving written minutes. Minutes are taken at City meetings which include the City Council, Library Board, Land Use Authority Board, Planning Commission, and Redevelopment Agency Meetings.

Motion by Councilmember Holmgren to adopt Ordinance 09-15 establishing a policy and procedure for the approval of written minutes for the open public meetings of the City Council and other public bodies of Tremonton City. Motion seconded by Councilmember Reese. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- b. Oath of Office for Shawn Warnke, City Manager

Recorder Hess performed the Oath of Office for City Manager Shawn Warnke.

7. Unfinished Business:

- a. Discussion and consideration of approval:

- 1) Consider authorizing Resolution 09-22 adopting the Annual Implementation Budget Implementation Budget entitled “The Tremonton City Annual Implementation Budget 2009-2010 (General Fund, Enterprise Funds(s), Capital Fund(s), Special Funds(s), and Special Improvement District #1) for the period commencing July 1, 2009 and ending June 30, 2010

Manager Warnke said Financial Director, Curtis Roberts, and Recorder Hess has spent many hours preparing the City’s Budget. The City’s General Fund appropriation has been reconciled with conservative projections. Each City Department Head should also be commended for their efforts with the thin margins they will be expected to operate under. An amount of \$160,000 has been deducted from the budget deficit. Manager Warnke said he had also talked with the Fire Chief, Steve Batis, to discuss budget cuts in his department. Minimal cuts were made in the Fire Department Budget.

Manager Warnke said the full salary cost for the Emergency Preparedness Manager should be split between the Police and Fire Departments, however, it had not been reflected this way in the budget. A correction is being made to split this salary in the budget as it should be.

Motion by Councilmember Holmgren to table this item to allow

Manager Warnke and Recorder Hess time to make budget corrections to the Emergency Preparedness Manager's salary. Motion seconded by Councilmember Wood. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

8. Comments:

a. Administration/City Manager Advise and Consent

Manager Warnke said he is working on requests for property insurance proposals. Templates are being set up to start this process.

b. Council Reports

Councilmember Wood said preparing the budget is a time-consuming process and is glad that it is finalized.

Councilmember Reese said the City has not had a more challenging year.

Councilmember Holmgren thanked the Youth City Council for planting flowers at 600 North and Tremont Street.

Mayor Weese told the Council that pictures will be taken of the Council on June 30, 2009 for the Box Elder County Fair.

9. Public Comments. Limited to three minutes.

One of the Scout Leaders, Russell Roberts, who was in the audience said he had lived in the vicinity of Tremonton City for the past fourteen years. Tremonton is a great place to live and the Tremonton City Council is doing a great job.

10. Adjournment:

Motion by Councilmember Holmgren to adjourn the meeting. Motion seconded by Councilmember Wood. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved. The meeting adjourned at 7:31 p.m.

The undersigned duly acting and appointed Recorder for Tremonton City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above referenced date. Minutes were taken by Shirley Colvin.

Dated this _____ day of _____, 2009.

Darlene Hess, Recorder