

# Sick Leave Payout

In accordance with Tremonton City Policy 18 G 3&4 which states:

- 3- Up to one half ( $\frac{1}{2}$ ) of the accrued or maximum accrual (90 days), whichever is less, will be paid to employees who voluntarily resign and to those retiring.
- 4- The City may, at its option after the employee has reached nine or more years of service and maximum accrual rate of 720 hours, purchase one-half of the benefit noted in #3 above, with the employees permission, allowing the employee to continue or again accrue sick leave at the same rate as other employees.
  - Tremonton City would like to purchase one-half of \_\_\_\_\_ sick leave at half of his/her hourly rate.
  - Tremonton City would like to purchase all of \_\_\_\_\_ sick leave at half of his/her hourly rate.

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Employee

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Department Head

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City Manager