

TREMONTON CITY
JOINT CITY COUNCIL/PLANNING COMMISSION/BUDGET SESSION MEETING
April 29, 2008

City Council in attendance:

David D. Deakin
Roger Fridal
Lyle N. Holmgren
Jeff Reese
Max Weese, Mayor
Richard E. Woodworth, City Manager
Darlene S. Hess, Recorder

Planning Commission in attendance:

Kurt Barraclough
Rick Seamons
Judy Mason
Jean Richer
Steve Bench

Staff in attendance:

Chief David Nance
Director Paul Fulgham
Judge Kevin Christensen
Director Marion Layne
Director Cathy Newman
Librarian Lorna Adams
Steve Bench, Planning & Zoning

JOINT MEETING

Mayor Weese called the April 29, 2008 Joint City Council/Planning Commission/Budget Session Meeting to order at 5:30 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Mayor Weese, Councilmembers Deakin, Fridal, Holmgren, and Reese, Manager Woodworth, Planning Commission members: Kurt Barraclough, Chair, Rick Seamons, Judy Mason, and Jean Richer, Land Use Authority Board members: Rich Woodworth and Paul Fulgham, Staff: Librarian Lorna Adams, Judge Kevin Christensen, Police Chief David Nance, Director Marion Layne, Director Cathy Newman, Director Rhett Ogden and Darlene Hess, City Recorder were in attendance. Mayor Weese excused Councilmember Wood from the meeting. Mayor Weese welcomed everyone to the meeting.

1. Approval of agenda

Motion by Councilmember Reese to approve the April 29, 2008 Joint Meeting Agenda. Second by Councilmember Fridal. Vote: Councilmember Deakin - aye, Councilmember Fridal - aye, Councilmember Holmgren - aye, Councilmember Reese - aye. Motion approved.

2. Approval of minutes - March 11, 2008 and March 28, 2008

Mayor Weese asked if there were any additions or corrections to the minutes. Being none, he called for a motion to approve the minutes. **Motion by Councilmember Fridal to approve the City Council Minutes of March 11, 2008 and March 28, 2008.** Second by Councilmember Reese. Vote: Councilmember Deakin - aye, Councilmember Fridal - aye, Councilmember Holmgren - aye, Councilmember Reese - aye. Motion approved.

3. New Business:

- a. Consider rescinding Resolution 08-10 and approving the revised Resolution 08-10 adopting a countywide consensus preferred alternative for the Rocky Mountain Power Populus to Ben Lomond 345 KV Transmission Line Project.

Mayor Weese informed the audience that the Council had approved Resolution 08-10 in a previous meeting. The Mayor of Portage didn't like the description in the previous ordinance as Portage was listed in the description and he felt that was in error. The Council needs to rescind Resolution 08-10 and approve the revised Resolution 08-10. Mayor Weese then called for a motion. **Motion by Councilmember Deakin to rescind Resolution 08-10 and approve the revised Resolution 08-10 with the corrected description.** Second by Councilmember Reese. Vote: Councilmember Deakin - aye, Councilmember Fridal - aye, Councilmember Holmgren - aye, Councilmember Reese - aye. Motion approved.

4. Open Public Meeting Law Training

Mayor Weese turned the time over to Recorder Hess for the Open Public Meeting Law Training. Recorder Hess informed the group that each year the Legislature seems to add to this law. Per State Code 52-4-404, the presiding officer of the public body shall ensure that the members of the public body are provided with annual training on the requirements of this chapter. Recorder Hess told the audience that last year in the training she gave, the changes for 2006 were included. In the information presented this evening by David Church's Utah League of Cities and Towns Open Meeting Law Training, the 2007 information will be covered. She then distributed information on the State Legislative changes for 2008. The following changes were made: Requirement to post public meeting notices to the Utah Public Notice Website, exempts municipalities and special districts with an annual budget

of less than \$1 million from posting their public meeting notices to the website, however, they are strongly encouraged to do so, requires public hearings for bonds and posting public bond hearing notices on the Utah Public Notice Website (effective May 5, 2008), extended the deadline for posting of public meeting notices on the Utah Public Notice website from April 1, 2008 to October 1, 2008 with full compliance by April 1, 2009.

Manager Woodworth asked the Council if the Library, Food Pantry and Recreation Boards meet the definition of a “public body” which are created by statute, rule, ordinance, or resolution? Councilmember Holmgren discussed the Library Board with the Council. Manager Woodworth asked the Council if the Library Board spent funds or if they recommended expenditures to the Council and they made the decision? No decision was made.

Mayor Weese told the audience that Tremonton City conducts business in opening meetings. Through his years serving the City, no one has tried to hide things in a closed session. Mayor Weese told the Planning Commission that he appreciated their attendance here this evening. The Council will be going into a budget session so if any of the Planning Commission want to leave, they are excused. Mayor Weese invited those who want to hear the budget session to stay. The following people left the meeting at 6:35 p.m.: Kurt Barraclough, Rich Seamons, and Judy Mason.

5. Budget Workshop - Presentation of Budget by Department Heads - 15 minute limit each to commence directly after the Open Public Meeting Law Training:

Mayor Weese told the staff that they would follow the agenda for the presentation of Department Head’s budgets:

Library - Lorna Adams: Librarian Adams distributed a handout of Tremonton City Library Statistics. The Council discussed the increase in checkouts, staff assistance, Internet use and reference statistics. Discussion followed on when the Library was remodeled - 2005, increase in the number of people the Library staff is assisting, how busy the Library is becoming, if more people are coming in to use the computer and the need for the staff to work longer hours. Ms. Adams listed the following changes over last year’s budget:

10-75-100	She lets Manager Woodworth project the cost
10-75-130	Manager Woodworth projects the cost
10-75-210	\$1000 for books
10-75-215	Increase of \$480 for subscriptions
10-75-282	Would like to move the unexpended portion to the 10-75-210 as 66% of the cost is being paid by another source. Mayor Weese asked if Ms. Adams knew how much the unexpended amount will be? She did not know.
10-75-310	Increase of \$400

Manager Woodworth informed the Council that the Library Budget came down \$7000 in one

time projects, and Mayor Weese informed the Council that this will be Ms. Adams last budget session as she is planning to retire in January.

Food Pantry - Cathy Newman: Mayor Weese asked Director Newman when her new building would be constructed. Steve Bench informed the Council that the building was ordered two weeks ago and will take up to six weeks for delivery. The building should be up and running by June of 2008. Director Newman told the Council that she is excited and cannot wait to get in the new building. Director Newman requested the following changes to the Food Pantry Budget:

- 10-74-100 Will go with Manager Woodworth's input
- 10-74-XXX \$800 for part-time help at the Food Pantry. This would be six to eight hours a month to help unload the trucks. The truck comes in two times a month for pallets to be unloaded.
- 10-74-200 Food supply will remain the same
- 10-74-251 \$900 for fuel. She is using the old Senior Van to pick up supplies which takes a lot of fuel. Mayor Weese asked how often she uses the van? Director Newman told the Council that she uses it during the holidays and one or two times a month to pick up supplies. If someone calls to donate food, she uses the van to pick the food up.
- 10-74-502 New building. Director Newman told the Council that it was anticipated that the building would be \$56,390. She would like to have it raised to \$62,390 as this is more of an actual cost. Manager Woodworth told the Council that the money contributed and saved over the last ten years will be used for the building. This will deplete this fund. The balance will come out of the Capital Fund.

Mayor Weese asked how much food the Post Office drive brought in? Director Newman told the Council that the Post Office drive is forth coming. They took in 1700 pounds of food on the Scout drive.

Court - Judge Kevin Christensen - Judge Christensen told the Council that his budget does not include travel. It only has education. When he and Tamara attend training, they need to have funds in travel to cover the cost. He has been charging the County for his training/travel. He feels that he serves in the Tremonton City Court and they should pay a share of the expense for his training - maybe an increase of \$200. Judge Christensen listed the changes in his budget as follows:

- 10-41-100 Information listed on the printout was not changed
- 10-41-130 Information listed no changed
- 10-42-230 \$500
- 10-42-360 \$500
- 10-42-XXX Judge Christensen informed the Council that Box Elder County and several

other cities are changing from Caselle to Chorus as determined by the State last night in a meeting. Chorus has to be implemented by 2011. Judge Christensen told the Council that Chuck Hastings encourages all Courts to switch as soon as possible; therefore, he asked that the change be implemented within this budget.

Manager Woodworth informed the Council that this will create double entry for balancing and audit purposes, and asked if there would be a module provided that is compatible with Caselle? Judge Christensen told the Council that there is a module available; however, he does not know how it works. He, also, informed the Council that the cost of maintenance will be provided by the State of Utah. Manager Woodworth told the Council that the Chorus Program will be an added expense to the cities. It is not neutral revenue. Judge Christensen asked the Council to let him know when they wanted to make the switch.

Manager Woodworth informed the Council that HB 72 looked at making all judges part of the State. This bill failed. Judges will now be reviewed for retention. Judge Christensen informed the Council that the State is working to outline a range of salaries for all judges. The municipalities will need to decide what percent 50 - 90% the judge serves in their Court. The State or Utah will eventually have some input. Judge Christensen told the Council that this change will probably close down the small courts. Manager Woodworth asked if the State was going to move judges so they serve a more equal amount of time? Judge Christensen told the Council that the concern is that the municipalities do not want to have a certain judge forced on them.

Treasurer - Sharri Oyler - Treasurer Oyler was absent for training. Manager Woodworth told the Council that her budget was status quo except the concern with recreation sign ups. Director Ogden will cover this subject in his budget.

Senior Center - Director Marion Layne - Director Layne discussed the new Senior Building. It was undecided when the new building will be in operation. Manager Woodworth told the Council that the City doesn't have any closing date yet. We have tried to keep all the expenses in May; however, it will probably carry over into the new budget. Councilmember Holmgren asked the time frame on the building. Manager Woodworth told the Council that the City is waiting for the building appraisal which is two weeks late. CIB told us that we need Bond Council. We are in communication with Zions Bank which all costs money. The new building had to go through an Environmental Study which was required through HUD as part of the CDBG Grant. It looks like we are out to August or September then the remodeling has to be done.

Mayor Weese asked Director Layne how many home delivered meal are taken each day?

Director Layne told the Council that there are three routes and they serve around 87 meals a day. Fuel is costing more - especially since we are using the PD vehicle. It uses twice as much gas as the little cars. Mayor Weese asked how many congregate meals are served each day. Director Layne informed the Council that they serve between 20 and 30 meals Monday through Thursday and around 47 on Fridays.

Councilmember Deakin asked about the Asbestos information. Manager Woodworth told the Council that the cost is \$27,000 and it is an open-ended estimate. The City has no idea what the actual costs will be. From the study, we now know what has to be removed. We are going for a RFP so it will be May before any work gets done. Manager Woodworth told the Council that the Asbestos removal will be \$60,000 and to haul the building off will be another \$54,200. The asbestos is under the building and on the pipes.

Mayor Weese asked if the City will be able to salvage any equipment? Director Layne told the Council that the furnace/air conditioners will be salvaged. She has been contacted by someone who wants to salvage the hardwood flooring. Manager Woodworth asked the Council how much liability the Council wants to take with people being in the building? He told the Council that when the floors were last sanded, the City was told that with one more sanding, the floor would be down to nails. Mayor Weese asked what the City wanted to do with the aluminum windows? Manager Woodworth told the Council that if a licensed and insured salvage person wanted to salvage the windows, we may be able to allow them to do it without costs or liability to the City if we have a controlled burn.

Director Layne requested the following changes in her budgets:

- 10-63-100 As outlined by Manager/Council; however, we will be using the Senior janitor for one or more hours at the Police Department Building
- 10-63-130 As outlined by Manager/Council
- 10-63-250 With the new building, \$18,000 proposed for equipment/remodeling
- 10-64-100 As outlined by Manager/Council
- 10-64-130 As outlined by Manager/Council
- 10-64-200 Director Layne told the Council that the increase in the food budget is due to the rising food prices. One way they have discussed to reduce the cost is to only offer dessert on specific days. The patrons will not like this decision.
- 10-65-100 As outlined by Manager/Council
- 10-65-130 As outlined by Manager/Council
- 10-65-200 Increase due to food price increase. Specific days for desserts as discussed in 10-64-200 is one way to reduce costs.
- 10-65-251 Director Layne told the Council that with the rising fuel costs, this budget will need to be increased. The Crown Vic vehicle they are using takes a lot more gas to run. She would like to get a more fuel economic vehicle to save money in the future.
- 10-65-550 \$3000 budgeted is to assist in setting up the new Senior Center

Fire Department - Chief Steve Batis - Fire Chief Batis told the Council that his budget this year was about the same as last year. He will be switching some categories around - bottom line in these categories will remain the same. Payments in accounts 10-55-541, 542, and 543, are completed. Chief Batis told the Council that Rosenbauer representatives will be to the City on Thursday. Friday and Saturday at 2:00 p.m. for training on the new Aerial Truck. Chief Batis, also, reminded the Council that the cost of repairs to the vehicles keeps climbing each year. Changes requested by Chief Batis are as follows:

- 10-55-100 He informed the Council that the wage rate will not increase; however, they are making more calls which will up the cost - especially in fire wages. The Fire Department is ahead of last year in the number of calls made. Chief Batis informed the Council that Box Elder County and Elwood Town have agreed to pay for the fire wages. They feel that Proctor and Gamble will pay for the cost of fire protection in the long run.
- 10-55-240 Over running this year.
- 10-55-252 \$11,000.00 - Chief Batis reminded the Council that the bunker gear only has a ten-year life. He is trying to get on a five-year rotation to meet with this criteria.
- 10-55-310 Chief Batis informed the Council that the Fire Department was hoping to go totally electronic with their reports. Sharri is billing it the same; therefore, the department is having to double the work. The cost may be \$21,000 to bring this online.
- 10-55-370 \$4000 - The cost to have a professional check the air packs and cots in the ambulances every year are increasing. Chief Batis asked about the City's fire extinguishers and the contract to inspect them. He asked if the contract is up for rebid soon. He informed the Council that there is a member of the Fire Department who does inspections. Manager Woodworth informed the Council that a bid was requested for this service. The current vendor was the lowest bidder.
- 10-55-530 \$10,000 - The doors on the station are really old and it is hard to get them up sometimes, and it is unknown if additional work will need to be done on the building.
- 10-55-802 \$130,000 lease on a new ambulance. The ambulance should be here in June.

Manager Woodworth reminded the Council that on lease/purchase of vehicles, it looks like the City is paying for it twice. We have to pay for the truck then set up lease payments.

Building and Zoning/Planning Commission/Building Inspection - Steve Bench -

Mr. Bench told the Council that he purchased the Tough Book Computer to do inspections out of this years budget. The following budget changes were discussed:

- 10-56-100 Manager input
- 10-56-102 Manager input
- 10-56-130 Manager input

10-56-230 \$1200 for travel

Manager Woodworth asked about the building permits and if they were up over last year? Mr. Bench informed the Council that there were 38 building permits issued last year by May 1st and 30 building permits this year. There are eleven active subdivisions going this year with four starting to put stakes in the ground. Councilmember Reese asked how much work Mr. Bench was doing for the other municipalities that he works for? Mr. Bench informed the Council that Garland and Elwood has something going. Councilmember Holmgren asked Mr. Bench how much of the lower number in building permits did he think was due to a slow start? Mr. Bench told the Council that he has talked to some contractors that say it is due to a slow start. He feels we are about the same as last year. Councilmember Reese asked about the offices that Marc Allred has started. Mr. Bench told the Council that Mr. Allred has started a two story office complex building. When that is complete, he plans to building one like it on the other side of the street that mirrors the one he is building now.

Planning & Zoning - Steve Bench - Steve Bench told the Council that the Planning and Zoning Budget will be the same as last year except in 10-52-460. He was requesting \$10,000 for recoverable costs. Since the Land Use Authority Board was created, the Planning Commission has become a different body. They are using their time for planning, and they are doing good things. There may be some expense for advertising - a quarter page ad - to get businesses and land owners to give input. Mr. Bench informed the Council that the consultant they hired to assist the Planning Commission started out as \$1500. We ended up paying \$5000 when it was done which was open ended. Mr. Bench informed the Council that the Planning Commission has a contract with CRS. If we feel we need their services again, we will negotiate the cost.

Parks/Recreation/Community Events - Director Rhett Ogden - Director Ogden told the Council that he was proposing to combine Parks and Recreation. He informed the Council that the salary looks high; however, he is combining wages in all areas of his budget. He distributed a list of his proposed budget to the Council and told the Council that most of his budget will be the same as last year. Director Ogden then he listed his proposed increases as follows:

4% increase for contracted mowing wages. Manager Woodworth informed the Council that all mowing will be put into one account now.

10-62-110 Director Ogden requested additional funds in the amount of \$2,048.00 be budgeted for added mowing. Councilmember Holmgren asked when the last time the mowing contracted was boosted? Manager Woodworth informed the Council that the contract was increased within the last year. Mayor Weese asked if the City is getting to the point that it will be best to do our own mowing and Councilmember Holmgren asked if the City could hire seasonal help? Manager Woodworth told the Council that the City does not hire youth under the age of eighteen. The cost of unemployment insurance using seasonal help really puts the cost in a higher bracket.

- 10-62-122 \$2048 for additional park mowing
- 10-62-250 \$12,000 or an additional equipment supplies and maintenance or \$2000 as the budget was short last year
- 10-62-261 \$2000 - a new account for sprinkler repair. Director Ogden informed the Council that they can't turn on the sprinklers at Steven's Park because of a sprinkler problem.
- 10-72-100 Salary includes the Director, full time employee in Recreation, full time employee in Parks with a 3% cost of living increase, \$15,000 for a full time summer employee, and ½ cost for a Recreation secretary to work in the front office. He and Sharri Oyler have discussed the need for someone to assist with registration. A secretary will be a great benefit to the Recreation Department whether they are located in the Front Office or in the Recreation Department. This person will be able to call the coaches and make up teams. With over one hundred soccer teams this spring, we are to a point a person is needed to assist. When the Council asked about the space needed for an additional person, Manager Woodworth told the Council that Sharri Oyler could move to the copy room; however, the City would need to make accommodations for the work room by sectioning off the hall, etc..

Director Ogden told the Council that a full-time/part-time secretary could do the background checks for coaches. The City has stopped doing them. Councilmember Reese asked how many of the people signing up for the Recreation Program as actually from Tremonton? Director Ogden reported it is approximately 40% Tremonton City and 60% outside of Tremonton City. Councilmember Reese told the Council that he felt it is time to have the non residents pay an additional fee instead of making the residents foot the bill.

The issue of the Recreation Program using other municipalities fields was discussed and that the Tremonton City Parks are full. A \$5.00 non resident fee was discussed. The Council felt that this fee would defer some of the costs associated with the program. Director Ogden informed the Council that other cities charge \$10/\$20 for non resident fees. This will help pay for what we need to make our program better. The Council asked Director Ogden to come back to them with a proposed non resident fee.

- 10-72-102 3% merit increase for all staff at \$3300
- 10-72-130 \$50,000 however Manager Woodworth can better advise
- 10-72-230 \$1600 to include Lynn Green in parks now added
- 10-72-360 \$2500 to include Lynn Green in parks now added
- 10-72-450 \$1000 for contingencies
- 10-72-506 \$1900 an increase of \$500 as program is bigger now
- 10-72-XXX Director Ogden told the Council that plans need to start now to add a Recreation Center in the Capital Funds

10-73-476 \$500 which is a \$400 increase for the Fair Booth

Mayor Weese asked Director Ogden if Lynn Green was officially working for him now. Director Ogden told the Council that it will not be official until Public Works gets a new person hired. Mayor Weese asked how it came about to move Lynn Green to the new Parks Department. Director Paul Fulgham told the Council that they gave Mr. Green the option to move or stay in Public Works. He chose to move. He has a good knowledge of the system and will be an asset in parks.

Councilmember Reese asked who planted the trees at the park? Director Ogden told the Council that Nucor wanted to plant trees and he told them that the trees planted needed to be bigger trees. Nucor planted five trees at the Jeanie Steven's Park, eleven at Century Park and four in other areas. He, also, informed the Council that Autoliv donated a bench for the new Walking Trail. This bench is %100 recyclable material. It is a nice bench and will be durable.

Director Ogden informed the Council that Zac Hodge will be leaving the City in June. He suggested to the Council that the City offer more money to this position so it is competitive as a Parks and Recreation professional.

Police Department/Tremonton Enforcement Liquor Laws - Chief David Nance - Chief Nance distributed a copy of his Budget Proposal for 2008/2009 and a Law Enforcement Starting Wage comparison to the Council. Chief Nance's budget changes are as follows:

- 10-54-100 6% increase over last year.
- 10-54-102 6% increase over last year.
- 10-54-104 5% merit increase
- 10-54-110 79% increase. Chief Nance told the Council that this person does the TAC for the department. His hours have increased by fifteen; therefore, we are running short this year. Ron Ogborn does the job for the City. He, also, works for other departments and does training across the State.
- 10-54-130 5% increase in benefits
- 10-54-200 Reduction of 15%
- 10-54-212 345% increase. This is a \$6000 increase. ULGT is looking to fund the first portion of the upgrade
- 10-54-230 17% increase for training. Post does not provide training free any more
- 10-54-240 8% increase - copy machine lease is up
- 10-54-251 14% fuel increase
- 10-54-270 Utility cost added for new building - Health Department will pay through December
- 10-54-280 13% increase - The plan is to move to the 800 megawatts. Cache County is moving to it and radios are expensive.
- 10-54-310 21% increase. Spillman Program and maintaining our crime report on the web
- 10-54-360 11% increase

- 10-54-441 \$300 new item for EASY Enforcement
- 10-54-450 No budget input
- 10-54-472 50% increase for Youth Court

Chief Nance told the Council that T21 needs to be replaced. He suggested a half-ton truck which will be in the range of \$25,000.

Manager Woodworth told the Council that he would like to put Emergency Services under it's own department and move the CERT Program to this department. He, also, informed the Council that no one signed up for the last CERT Training and Mark Thompson was disappointed about it. He proposed having those trained in the CERT Program participate in a social meeting as we need to keep those trained engaged.

Mayor Weese discussed the wages listed on the handout that Chief Nance presented to the Council. The Mayor commented that there are two counties lower than Tremonton; however, we are the fifth lowest starting wage listed on the form. Chief Nance told the Council that in the lower paying areas, they are finding it harder to find people to hire. Brigham City has been down two or three people for a year and a half. We need to be competitive in our wage in order to get qualified people.

Non Departmental/Recorder/Election Budget - Recorder Darlene Hess -

Recorder Hess informed the Council that she would like to continue with and maintain certifications for her and the Deputy Recorder. Recorder Hess told the Council that a wish list would include IIMC Conferences/Training. In order to get her MMC, she needs to achieve the certification by January 2009 as that is the drop dead date for certifying on the old program. She may need to take additional classes in order to achieve that certification.

With Elizabeth Miller leaving the City, cost presented earlier may need to change for training and travel. Dottie Garn, who is moving to Payroll/HR, will need to attend Institute instead of Academy which adds costs. With this change, Kathryn Bodtke will be working part-time as the Accounts Payable person; therefore, a reduction will probably occur in benefits. Another change that has been approved is a person contracted to do the minutes for the City. This would include City Council, Land Use Authority Board and Planning Commission. Manager Woodworth plans to put this in the Professional Budget. Recorder Hess told the Council that the budget is pretty much the same as last year. The only changes are in the full-time/part-time changes just established.

- 10-40-100 Accepted Manager Woodworth's recommendation
- 10-40-130 May change as benefits for full-time and part-time are different
- 10-40-230 Increase needed due to change in the department
- 10-40-250 Staff has requested an ice machine for the at least the last three years. Recorder Hess asked if the Council would approve this purchase? Computers are replaced almost every three years. Contingency fund for computers needs to be established.

- 10-40-360 Increase needed due to change in the department
- 10-47-100 Accept Manager's recommendation
- 10-47-130 Accept Manager's recommendation
- Elections - there will be no budget this year

City Council/Manager/Professional - Manager Woodworth - Manager Woodworth told the Council that these budget were pretty much status quo. He then reviewed the following:

- ▶ With the staff changes made just this week and the changes in their budget(s) given by the Department Heads this evening, the budget will be amended and brought back to them for approval.
- ▶ Health Insurance will not increase. ULGT is acting as a broker now and has save money for the City.
- ▶ Manager Woodworth told the Council that the Record's Clerk in the PD has made more time available for the officers. This person will work one-half time with the PD and one-half of her time for Accounts Payable. We will need to hire a minute taker to do the LUAB and City Council minutes. We are working to capacity.

Councilmember Holmgren told the Council that chairs are needed for the Council. He suggested that this be implemented into the budget.

Chief Nance informed the Council that the Animal Shelter has been to capacity. A lot of the animals are coming from the County because they don't have an ordinance. Recently, the Animal Control Office has had to double up in the pens. We, also, need to look at a quarantine area. Manager Woodworth told Chief Nance that if this is the case, we need to review our fees to make sure we are asking enough.

6. Adjournment

Motion by Councilmember Holmgren to adjourn the meeting. Second by Councilmember Reese. Vote: Councilmember Deakin - aye, Councilmember Fridal - aye, Councilmember Holmgren - aye, Councilmember Reese - aye. Motion approved. Meeting adjourned at 8:31 p.m.

The undersigned duly acting and appointed recorder for Tremonton City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes of the City Council meeting held on the above referenced date.

Dated this _____ day of _____, 2008.

Darlene S. Hess, RECORDER