

**TREMONTON CITY  
CITY COUNCIL MEETING  
FEBRUARY 17, 2009**

Members Present:

Roger Fridal  
Lyle Holmgren  
Jeff Reese  
Byron Wood  
Max Weese, Mayor  
Darlene Hess, Recorder

**CITY COUNCIL WORKSHOP**

Mayor Weese called the February 17, 2009 City Council Workshop to order at 6:03 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Mayor Weese, Councilmembers Fridal, Holmgren, Reese, and Wood, Police Chief David Nance, Public Works Director Paul Fulgham, Recorder Darlene Hess, and Financial Director Curtis Roberts were in attendance. Councilmember Deakin was excused from the meeting. The Council reviewed the agenda and discussed the following items in detail.

- ▶ Financial Director, Curtis Roberts, handed out copies of the City's June 30, 2008 financial statements for the Council to review. Mr. Roberts stated that the City has been a stabilizing factor this past year in an unstable economy. The City finished the year in a solid position.
- ▶ Mayor Weese asked Mr. Roberts if he felt the City should distribute City Funds to various banks to safeguard assets in this unstable economy. Mr. Roberts said that most banks in this area are stable.
- ▶ Mayor Weese informed the Council that the City has received more than thirty applications for the City Manager position. Mayor Weese suggested the Council split up the applications to review, then pass them onto the other members of the Council so that all applications are reviewed by each Councilmember.

Meeting adjourned at 6:50 p.m.

**CITY COUNCIL MEETING**

Mayor Weese called the February 17, 2009 City Council Meeting to order at 7:00 p.m. The meeting was held in the Tremonton City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Mayor Weese, Councilmembers Fridal, Holmgren, Reese, and Wood, Public Works Director Paul Fulgham, Police Chief David Nance, Recorder Darlene Hess, and Financial Director Curtis Roberts were in attendance. Councilmember Deakin was excused from the meeting.

1. Opening Ceremony:

Mayor Weese informed the audience that he had received no written or oral request to participate in the Opening Ceremony. He asked anyone who may be offended by listening to a prayer to step out into the lobby for this portion of the meeting. The prayer was given by Councilmember Holmgren and the Pledge of Allegiance was led by Mayor Weese.

2. Approval of agenda

Mayor Weese asked if there were any changes or corrections to the agenda?

**Motion by Councilmember Wood to approve the February 17, 2009 City Council Agenda with the following deletions:**

6a Falcon Hill Development - Bruce Evans

7a Phase I Well Sitting Study - Loughlin Water Association, L.L.C.

Motion seconded by Councilmember Reese. Vote: Councilmember Wood - aye, Councilmember Reese - aye, Councilmember Holmgren - aye, and Councilmember Fridal - aye. Motion approved.

3. Approval of Minutes - February 3, 2009

Mayor Weese asked if there were any additions, changes, or corrections to the minutes? Being none, Mayor Weese called for a motion on this item.

**Motion by Councilmember Holmgren to approve the minutes of the February 3, 2009 City Council Meeting.** Motion seconded by Councilmember Fridal. Vote: Councilmember Holmgren - aye, Councilmember Fridal - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

4. Introduction of guests

Mayor Weese welcomed the people in the audience which included students from Mr. Littlefield's Class at Bear River High School and some Scouts.

5. Common Consent:

a. Consider approving the January Warrant Register

b. Consider approving the January Financial Statement

**Motion by Councilmember Holmgren to approve the January Warrant Register and**

**the January Financial Statement.** Motion seconded by Councilmember Fridal. Vote: Councilmember Holmgren - aye, Councilmember Fridal - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

6. a. Falcon Hill Development - Bruce Evans

Item deleted from the agenda.

- b. Audit Report - Curtis Roberts, City Financial Director

Curtis Roberts, Tremonton City's Financial Director, introduced Shawn Anderson from Jones Simkins, P. C. Mr. Anderson presented a management letter from his firm reviewing the City's financial audit. The letter stated that the City received a clean audit for the fiscal year 2008. They found no problems with the City's financial statements and did not identify any internal deficiencies. There were no problems found with the audit checklist.

Mr. Anderson told the Council that the audit did identify one unusual transaction from Box Elder County with an overpayment in property tax. This left a minor fund balance concern. The City had previously addressed this issue and discussed the matter at length with Box Elder County. The overpayment will be held in reserve by the City should the County recognize a problem and request the money be paid back. As a result of this situation, the financial statements were a few months late getting to the auditors. Mr. Anderson, also, stated that there were no audit adjustments posted against the City. The City has done a great job.

The Council and Mayor Weese thanked Mr. Anderson for his presentation. Mr. Anderson said they enjoy working with Tremonton City.

Curtis Roberts informed the Council that one of the key aspects of the City's fund balance was a result of a planned purchase of land and building specifically related to the Senior Center. The City thought this would happen by June 30, 2008. However, it stretched itself out and did not get done until August 2008. The City had money which was planned to be spent, everything was in place to spend it, then it just didn't happen. That whole expenditure will be carried over to the 2009 fiscal year.

Finance Officer Roberts told the Council that the audit was started the second week of January 2009 and was finished in about a month time frame. This is unheard of in the world of auditing. It is a compliment to Jones Simkins that they were able to pull their staff together to work with the City. Overall the audit came off exceptionally well and with efficiency.

Through the City's governmental type fund source and services, you can see where the City received and spent its monies. Overall, through the government side of receivables, the City brought in more than \$6,000,000.00. The bulk of that amount is from taxes. City Recorder, Darlene Hess, and her staff have done a great job. The City has good solid procedures in place to capture information and report it properly.

One of the most important issues is how the RDA is starting to turn around. We are seeing it pay back the City for the initial investment of bringing in Malt-O-Meal and West Liberty Foods. This is a great asset for the City. The City's infrastructure is prime for additional development. There have been some exciting things happening in the City recently with the new Senior Center and Food Pantry.

The utility service and business type funds are operating exactly how the City wants them to and they are functioning perfectly. The rate structure is generating an appropriate return on assets and the City is looking very solid. The City is operating within the financial guidelines and the audit showed no deviations from State regulations. Each of the City's departments are running well and should be commended for the attention they pay to their budgets. This is a compliment to the City and City Council with the way they are running the City. The City has a very good overall financial statement and Mr. Roberts was pleased to present the statement on behalf of the accounting staff to the City Council.

The Council said they were pleased with the financial statements in spite of the unforeseen events which occurred in the City. The Council thanked Mr. Roberts for his efforts in keeping the City straight.

**Motion by Councilmember Wood to accept the financial statement and audit report from Financial Director Curtis Roberts.** Motion seconded by Councilmember Reese. Vote: Councilmember Wood - aye, Councilmember Reese - aye, Councilmember Fridal - aye, and Councilmember Holmgren - aye. Motion approved.

7. New Council Business

- a. Phase 1 Well Sitting Study - Loughlin Water Association, L.L.C.

Item deleted from the agenda.

8. Unfinished Business:

- a. Discussion on how many Library patrons are asking for fax service at the Library

Mayor Weese informed the Councilmembers that he had checked with the Library

and found that there were only three requests for fax service at the Library.

**Motion by Councilmember Holmgren that the City does not provide fax service at the City Library.** Motion seconded by Councilmember Fridal. Vote: Councilmember Holmgren - aye, Councilmember Fridal - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- b. Consider appointing a Chair for the City's Historical Preservation Committee

Mayor Weese said the City needs to appoint a Chair for the City's Historical Preservation Committee. A few names have been considered and we have come up with the name of Tamara Zollinger to serve as the Chair of the City's Historical Preservation Committee. Mayor Weese asked the Council if they had any concerns with this appointment. Hearing no comments, the Mayor called for a motion.

**Motion by Councilmember Holmgren to appoint Tamara Zollinger as Chairperson of the City's Historical Preservation Committee.** Motion seconded by Councilmember Fridal. Vote: Councilmember Holmgren - aye, Councilmember Fridal, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved. Mayor Weese asked Councilmember Holmgren if he would visit with Mrs. Zollinger. Councilmember Holmgren said he would let her know tonight.

- 9. Planning Commission recommendation

- a. Consider appointing someone to serve on the Planning Commission to replace Judy Mason - three names to be presented

Mayor Weese informed the Council that Planning Commission member Judy Mason, who has served on the Commission for approximately eight years, has decided it is time to move on. Mrs. Mason has done a good job for the City. This is a very necessary group. The City Council has received three names for a replacement and has selected one of those names. The City will visit with this individual to see if they are interested in the position and then announce the new Commission member at the next City Council meeting.

- 10. Comments:

- a. Administration/City Manager Advise and Consent

No comments

- b. Council Reports

**Councilmember Reese** complimented Mayor Weese for the job he is doing filling in for the outgoing City Manager. His service is appreciated.

**Councilmember Fridal** expressed appreciation to the youth for attending the meeting. He told the youth that the City has a good functioning Council who are concerned about the citizens of the community. Councilmember Fridal told the audience that we have the blessing and opportunity of living in a free country which allows us to exercise our freedoms. There a lot of places that do not allow this. We also have the freedom to voice their opinion which is absolutely terrific.

**Mayor Weese** acknowledged that the seat next to him is vacant where the City Manager used to sit. We have not picked a new City Manager yet. Mayor Weese, also, informed the Council and audience that Councilmember Deakin severely crushed his ankle while ice climbing last weekend.

11. Public Comments: This is an opportunity to address the Council regarding concerns or ideas. Comments limited to three minutes.

One of the Bear River High students asked why was the City's audit late and what does audit mean? Curtis Roberts explained the issue the City had with the overpayment of tax funds from the County, and also explained what an audit is.

11. Adjournment

**Motion by Councilmember Holmgren to adjourn the meeting.** Motion seconded by Councilmember Fridal. Motion seconded by Councilmember Fridal. Vote: Councilmember Holmgren - aye, Councilmember Fridal - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved. The meeting adjourned at 7:55 p.m.

The undersigned duly acting and appointed recorder for Tremonton City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council meeting held on the above referenced date. Minutes were taken by Shirley Colvin.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

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Darlene S. Hess, RECORDER